

- Your food truck must be disconnected from your vehicle before the road closes each day and your vehicle must be out of your spot.
- All Food Vendors are asked to accept Staff and Volunteer Food tickets at the Festival. The YMCA will collect your tickets, or you can mail them to the YMCA, and will mail you a check after the Festival. Each ticket is worth \$1.
- Setup time will begin at 7:30am on each day. Spots will be designated upon arrival and the road will CLOSE at 8am. Festival hours for food truck area are as follows: April 1, 9am-5pm, April 2, 9am to 6pm, and April 3, 9am-4pm. We will pull you on the side of the road by truck size, and you will receive your side of the road the week of the Festival.
- Your menu and prices must be posted at the time of the Festival.
- Water is provided, however, it is up to you to bring the necessary equipment to receive water. There are no water hook-ups.
- The Festival is a rain or shine event. No refunds will be issued due to weather.
- Mobile concessions must be self-contained to state specifications. Provide a photo of your truck as it will set up.
- Each vendor must have his/her own trash bags and can. Arrangements must be made for disposal each day. A \$50 fine will be levied for any vendor dumping cooking oil on streets or grass.
- Health Department inspectors may be on site. Review regulations to avoid problems. They charge a \$40 fee unless you have a food license.
- A Certificate of Insurance for general and product liability in the amount of \$500,000 naming the Town of Summerville and the Summerville Family YMCA as additional insured must be returned to us with this registration form.
- Electricity is limited. Please be specific on your electricity needs. Power is available at various locations, 20 amps in most cases. This must be prearranged and there is a \$75 fee to be included with this application. Hookups are done by our licensed electrician. ALL electrical connections must meet Town of Summerville code and be UL rated with ground. Inspections will be made before opening. No direct wiring into outlet/boxes will be allowed. There will be a licensed electrician on site should your electrical needs require his services.
- Any menus for your booth must be within 5 feet of your booth during Festival hours.
- A 5-pound ABC fire extinguisher with a current service tag must be on location for all vendors. It is against S.C. Fire Code regulations and Summerville Family YMCA policy for a vendor to extend past the outlined measurements. Vendors may not exceed the limits of their rented booth space including tent, display rack and storage of materials.
- Electrical power requests will be considered on a first-come, first-serve basis. If approved, you must remain within the specified wattage limits. If you exceed that limit and blow circuits, your booth will be shut down. You must provide your own heavy-duty power cords. We recommend 300' minimum cord; you must label your electrical cord with the name of your organization/business.
- Prices must be posted visibly to the public. Festival officials will check your posted items against the items on your application. Vendors selling unapproved items will remove items or will be shut down. They will not be considered for future festivals.
- Generators cannot interfere with the music or interaction of other booths.
- Vendors must obtain and provide proof of insurance coverage to cover property damage and personal injury arising as a result of the vendor's or third party action. Under no circumstances will Summerville Family YMCA be responsible for any damage to vendor or vendor's products and vendors agree to hold the Summerville Family YMCA harmless from any and all liability arising out of vendor's acts and or omissions.
- Vendors must have a S.C. Sales Tax Number which can be purchased from the S.C. State Revenue office. Vendors are responsible for the licenses and taxes related to their sales. (Different from the SC Retail License and Town of Summerville business license)
- Illegal or offensive paraphernalia cannot be sold, displayed or given away at the festival.
- Shouting or sales "barking" at festival attendees is strictly prohibited.
- Security for your merchandise, booth and property are your responsibility. Please be watchful.
- Only registered booth participants will be permitted to conduct business during the Flowertown Festival.

Policy Acceptance

I have reviewed the Flowertown Festival vendor and booth policies and agree to abide by what has been outlined.

Signature _____ Date _____

__ I understand that as a festival vendor I represent the festival and will act as an example to the community, and that I am vending at my own risk. I agree to be responsible for my own safety, protection of belongings and actions. I further agree to indemnify and hold harmless the Flowertown Festival organizers, the city of Summerville and any persons holding legal title to the lands upon which this event is being held, from any claims arising from my participation as a vendor in this festival. There will be no refunds due to weather conditions. I understand that I must pay all SC state taxes. Dorchester County sales tax is 7%.

Initial _____

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Initial _____

The SC Department of Revenue will require a Retail License. Your License must be onsite the day of the event for inspection by the State. If you need help getting this license, please contact SCOR at 843-852-3600. Form SCDOR 111 can be found online at www.sctax.org. I understand I am responsible for reporting any income made at a South Carolina Event.

Initial _____

I understand that I must have a South Carolina Sales Tax Number which can be purchased from the S.C. State Revenue Office.

Initial _____

Liability Insurance

- Yes, I have liability insurance
- No, I don't have liability insurance

Initial _____

FOOD AND BEVERAGE VENDOR UNDERSTANDING

Electrical plugs are available for \$75 per plug. Understand that plugs are limited and not guaranteed. If you are using more than you purchased, you will be charged for those plugs immediately.

Initial _____

The undersigned does hereby release, and forever discharge, and hold harmless, The Summerville Family YMCA, its employees, and its board members from any and all manner of actions, suits, damages or claims whatsoever arising from any loss or damage to the person or property of the undersigned while in possession or under the supervision of the Summerville Family YMCA during the festival, and hereby consents to the enforcement of all rules of this event.

Initial _____

As the spokesperson for the above named organization, I verify I have read and will abide by all the food handling requirements of the South Carolina Department of Health and Environmental control.

Initial _____

PAYMENT INFORMATION

Circle method of payment: Visa/Mastercard/Discover/AMEX (preferred form of payment)
Charge will show up as: Summerville Family 8438719622

Amount to be charged: \$ _____

Name as it appears on the card: _____

Card # _____ Exp. Date _____ 3-digit security code _____

Billing address _____ (address) _____ (city) _____ (state) _____ (zip)

Cardholder's Signature: _____

E-Mail application and payment to:
Summerville Family YMCA
JillL@summervilleyymca.org