

2022 FLOWERTOWN FESTIVAL

April 1-3

About the Festival –

- The festival zone is within the Summerville Downtown area. The festival uses Main Street and several side streets as well as the park. Due to the expansion and size of the Festival, we will use side streets for vendors.
- **All vendors will be notified of acceptance or denial via email in January 2022.**
- **Vendor booth assignments will be emailed in March 2022 (including the unloading/loading vehicle pass, map, as well as set-up and breakdown information), and are solely determined by the Summerville Family YMCA.** Booth assignments are mixed and scattered throughout the festival. We do not have designated areas dividing vendor styles. Several music vendors are throughout the festival; thus any music or sound must not conflict with a performance.
- **All vendors are expected to participate in the festival for all three days. The festival is Friday 9am-5pm, Saturday 9am - 6pm and Sunday 9am - 4pm. Set up must be complete by the official start time (set-up day is on Thursday, March 31, 2022). Breakdown at the end of the day begins at 6pm, Sunday 4pm, no sooner. Failure to follow the YMCA schedule could result in denial to future events.**
- **Festival staff review all booths throughout the duration of the festival. Vendors selling items not listed on their application will be asked to remove those items from their booth. Vendors selling items that are identified as buy/sell will be closed and will forfeit consideration for future Flowertown Festivals.**
- Cardboard boxes and storage containers must be out of sight.
- The booth space is just that, space on the street/park/sidewalk, etc. Tents, tables and chairs are not provided by the Summerville Family YMCA.
- Solicitation throughout the festival is not allowed. You are prohibited from any direct solicitation, donation buckets, crews wandering throughout the crowd selling items, raffle tickets etc. or passing out handbills or brochures, or other items. All activity must be maintained within your assigned booth location.

Arts & Crafts Vendor

Check the category that best describes your product

- | | | |
|---|---|--|
| <input type="checkbox"/> 1. Painting | <input type="checkbox"/> 8. Photography | <input type="checkbox"/> 13. Woodworking |
| <input type="checkbox"/> 2. Ceramics/Pottery | <input type="checkbox"/> 9. Metal (non jewelry) | <input type="checkbox"/> 14. Crafts-Functional, Decorative |
| <input type="checkbox"/> 3. Sculpture | <input type="checkbox"/> 10. Children (toys/ clothing/accessories) | <input type="checkbox"/> 15. Specialty Gourmet |
| <input type="checkbox"/> 4. Drawing/Charcoal | <input type="checkbox"/> 11. Textiles, fiber arts, basketry (non jewelry) | |
| <input type="checkbox"/> 5. Fiber | <input type="checkbox"/> 12. Jewelry | |
| <input type="checkbox"/> 6. Glass (non jewelry) | | |
| <input type="checkbox"/> 7. Wearable | | |

Artisans must provide photographs/information of the following for consideration:

- One of the artist working on an item IN PROGRESS
- One of your booth/display
- At least three of your art/craft (one for every type of item you are selling)
- A description of how your item(s) are handmade
- Listing of shows attended in the past year.

Price range of items for sale: _____

List all items you are selling: _____

Early Application deadline is December 31, 2021

Questions about Arts & Crafts, contact:

Bianca McCoy, HR Director | BiancaM@SummervilleYMCA.org

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Festival Policies

- 1) The main focus of this festival is Arts & Crafts. While the festival does have music, entertainment, food, a kid zone, commercial vendors and nonprofit organizations, the focus and highlight of the festival are the artisans.
- 2) All Arts & Crafts items must be handmade. Arts & Crafts booths are only for vendors who hand make their own products. Mass-produced products, or simple assembly of mass-produced products, are not accepted as handmade.
- 3) Any booth selling or displaying mass-produced products will be closed.
- 4) Any booth selling crafts made by others, such as from an international site, are considered a commercial booth, NOT Arts & Crafts.
- 5) Vendors may only sell items in their approved category.
- 6) A 5-pound ABC fire extinguisher with a current service tag must be on location for all vendors.
- 7) It is against S.C. Fire Code regulations and Summerville Family YMCA policy for a vendor to extend past the outlined measurements. Vendors may not exceed the limits of their rented booth space. This includes tent, display rack and storage of materials. Compliance will be enforced.
- 8) Electrical power requests will be considered on a first-come, first-serve basis. If approved, you must remain within the specified wattage limits. Please be exact and knowledgeable about your electrical needs. You must provide your own heavy-duty power cords. We recommend 300' minimum cord; you must label your electrical cord with the name of your organization/business.
- 9) Prices must be posted and visible to the public. Flowertown Festival officials will check your posted items against the items on your application. Vendors selling unapproved items will remove items or will be shut down. They will not be considered for future festivals.
- 10) Vendors must bring their own tents, displays and storage racks. For a single booth space, a 10 x 10 will fit. All materials must fit within the rented booth space and be weighed down.
- 11) Vendors must obtain insurance coverage to cover property damage and personal injury arising as a result of the vendor's or third party action. Under no circumstances will Summerville Family YMCA be responsible for any damage to vendor or vendor's products and vendors agree to hold the Summerville Family YMCA harmless from any and all liability arising out of vendor's acts and or omissions.
- 12) Vendors must have a S.C. Sales Tax Number, which can be purchased from the S.C. State Revenue office. Vendors are responsible for the licenses and taxes related to their sales. Dorchester county sales tax is 7%.
- 13) The total amount of the **application fee** is due at the time of application. Deposits or portions of the fee will not be accepted. Vendors with balances remaining after February 15, 2022 will lose their spot in the Festival. **Nonpayment will prohibit future consideration.**
- 14) **No pets allowed at the Festival.**
- 15) The Flowertown Festival is a rain or shine event. No refunds will be given.
- 16) Please be aware that load-in and break-down can be very hectic. Load-in and break-down traffic will be directed by Event Staff and volunteers. Once materials are unloaded, your vehicle must be moved to a parking area. No vehicles may be parked next to the booth area. All parking is located outside the festival zone. **At no time may you park on 5th Street.**
- 17) Booth structures may remain in place on Friday and Saturday night. However, it is recommended that all merchandise, products and items of worth be stored in a locked vehicle or trailer overnight. Summerville police will patrol the area and traffic will not be allowed in the festival zone at night. Under no circumstances does the Summerville Family YMCA warrant or guarantee the safety of the booth, it's contents or individuals.
- 18) No refunds will be given after payment has been received.
- 19) Illegal or offensive paraphernalia cannot be sold, displayed or given away at the festival.
- 20) Shouting or sales "barking" at festival attendees is prohibited. You may not interfere with the operation of other booths.
- 21) Security for your merchandise, booth and property are your responsibility. Please be watchful and a good neighbor.
- 22) Only registered booth participants will be permitted to conduct business during the Flowertown Festival. Booth sharing is not permitted.
- 23) Keep a copy of your application for your own records.

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Policy acceptance

I have reviewed the Flowertown Festival vendor and booth policies and agree to abide by what has been outlined.

I understand that as a festival vendor I represent the festival and will act as an example to the community, and that I am vending at my own risk. I agree to be responsible for my own safety, protection of belongings and actions. I further agree to indemnify and hold harmless the Flowertown Festival organizers, the city of Summerville and any persons holding legal title to the lands upon which this event is being held, from any claims arising from my participation as a vendor in this festival. There will be no refunds due to weather conditions. I understand I must pay all SC state taxes.

Signature _____ Date _____

PAYMENT INFORMATION

Select method of payment: Visa/Mastercard/Discover/AMEX

Amount to be charged: \$ _____

Name as it appears on the card: _____

Card # _____ Exp. Date _____ 3-digit security code _____

Billing address _____
(address) (city) (state) (zip)

Cardholder's Signature: _____

ARTIST AGREEMENT

The undersigned does hereby release, and forever discharge, and hold harmless, the Summerville Family YMCA, its employees, and its board members from any and all manner of actions, suits, damages or claims whatsoever arising from any theft, loss or damage to the person or property of the undersigned while in possession or under the supervision of the Summerville Family YMCA during the Flowertown Festival, and hereby consents to the enforcement of all rules of this event. Furthermore, **the undersigned artisan hereby certifies that all work displayed is handcrafted and created by the seller.** Participant understands that any mass-produced item on display can cause expulsion from the show. There will be no refunds for artist cancellation or inclement weather cancellation. I understand that it is my responsibility to pay all SC State taxes. Dorchester county sales tax is 7%

Signature: _____ Date: _____

FINAL CHECK LIST:

- Completed and signed application
- Include jury fee payment only
- Late fee, if submitted after 12/31/21
- Applicable photographs
- Contact SC Dept of Revenue for a SC retail license number

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