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## Brentwood borough council housing application form

Brentwood Borough Council is electing the mayor of Brentwood to take on the role of ambassador and first citizen for next year. The current Deputy Mayor is Councilman Olivia Sanders. A new Mayor will be elected to the next Annual Council. Participation in Events To request the Mayor's participation in your upcoming function or event, please click on the link below and fill out the booking form. Any such applications should be submitted at least two weeks before the date of operation/event. A member of the Member Governance and Support Team will contact you in due course about your application. Mayors Online Booking Form Contact Details Brentwood Borough Council, City Hall, Ingrave Road, Brentwood, Essex CM15 8AY. Tel: 01277 312741 Email: [mayors.secretary@brentwood.gov.uk](mailto:mayors.secretary@brentwood.gov.uk) Follow the Mayor on Twitter Important Announcement: Due to COVID-19 all City Hall reception services are available online or by phone (01277 312500) only. Please do not visit City Hall. Please check our coronavirus website for further updates. Welcome to the Housing Department. On this page you will find below a list of quick links to the popular pages searched. Alternatively, use the menu on the left to find the information you need. Information on the obligations of the Council and tenants, how to report a repair and how to report an emergency repair. Information on how to redraft the Council and re-register with the Council's housing register. HomeOption is an option based on the lease scheme that publishes an advertising list that council and housing association properties are available. Access the information you need as a tenant. Learn about tenants' rights and responsibilities and how to participate in the local tenant participation program. Use the Council's secure online payment feature to pay your rent. Using the benefits calculator you can get an estimate of the amount of benefit you may be entitled to before it is determined by the Benefits Service. Information and advice on what to do if you find yourself homeless or at risk. Information about the Owners forum and homes in Multiple Occupations (HMO) Find information about available grants, alarms for the elderly and Telecare services, winter fuel payments and more. Page 2 Note: Due to COVID-19 all City Hall reception services are available online or by phone (01277 312500) only. Please do not visit City Hall. Please our coronavirus website for further updates. Welcome to the Housing Department. On this page you will find below a list of quick links to the popular pages searched. Alternatively, use the menu on the left to find the information you need. Information on the obligations of the Council and tenants, how to report a repair and how to report an emergency repair. 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On this page you will find below a list of quick links to the popular pages searched. Alternatively, use the menu on the left to find the information you need. Find information about the licenses that may be required to run your business, such as alcohol, entertainment and late-night refreshment, gambling and tattoos. Learn how your business rates are calculated or whether you are entitled to an interest rate exemption. The Discover Brentwood website provides a wealth of information, such as where to find business support, finance, networking opportunities and more. Get advice on health and safety at work, including information on smoking ban regulations. Register your food business, learn about the National Hygiene Food Assessment System, food hygiene inspections and courses. Also, food warnings and tips. Learn about where to find help or advice about running a business or starting a new business. Learn about opportunities for your business to advertise in the Municipality, such as sponsoring flower beds or warehouses. Learn how your business can support the community by sponsoring events such as Strawberry Fair and Lighting Up Brentwood. Brentwood Market takes place every Saturday at the High Street and Baytree Centre. Learn how to get involved. A partnership between Brentwood Enterprises, key local organisations and Brentwood Borough Council to promote economic growth in the Borough. Find details about their membership or how to submit a proposal. See details of contracts with Brentwood City Council and other local in the East of England through the Eastern Contract Improvement Database. Page 4 Brentwood is lucky to have a rich and vibrant history. Please select one of the options on the left to read about what makes our city special. Page 5 All City Hall reception services are now available online or by phone (01277 312500) only. Please do not visit City Hall. Important Announcement: (Wednesday 3 June 2020) The distribution of social mortgages will be notified by the Housing Options Group if they have been informed by the Housing Options Group if they have been informed for an offer of pre-allocation of accommodation, however, due to ongoing restrictions there will be delays in the promotion of properties and many properties are not ready to be viewed at this time. Where possible, we will arrange screenings that comply with social distancing requirements. If you have already received a confirmed offer of accommodation, there is a temporary wait, however as soon as the properties are ready to let you contact you to arrange a safe social distancing of visibility and email you details of how this will be done. If you are a high risk category and we advise you to isolate yourself for 12 weeks or experience COVID-19 symptoms, then do not make offers. If you have received an offer for property of the Housing Association, please contact them directly. We would advise anyone to always abide by government rules for staying alert and safe (social distancing) Homeless Update: Due to the challenges faced by local authorities from COVID-19 we would urge anyone who allows an individual or family to stay with them to allow them to continue to do so. We recognise the challenges this may present, but at the moment due to high demand we need to place homeless households in bed & breakfast accommodation, which could be anywhere within the country. Given the current medical advice it is very likely individuals/families will have to stay there for at least 12 weeks due to current government restrictions. Due to the suspension of the distribution of social housing in Brentwood we are not able to offer permanent housing within the council-stock at this time. Unless there are exceptional circumstances, any obligation to provide permanent housing to a homeless household will be made through the private rented sector (in accordance with the Localisation Act 2011) either in the borough of Brentwood or elsewhere. Accommodation: The cost of staying in Brentwood is very expensive, if you can't afford to rent or buy locally you may want to also consider expanding your search area. In some cases, we may be able to help with the Rent Deposit System if you are a qualifying household usually if you are threatened with homelessness, are eligible, need priority, are not intentionally homeless and have a local connection. If you meet the criteria, then we may consider providing you with financial assistance to also find accommodation outside the Municipality if you cannot find accommodation in Brentwood. There are some cases where you may feel you have to move due to additional needs but there are options available which may mean that you can stay in your own home. The following information may also be able to provide you with assistance. Help to buy if you want to buy your home but can't afford it At the register for a council or housing association home if you can't afford to rent locally. Please note that huge current demand is very unlikely that this will be an immediate solution. If you need Housing Advice/Help you should fill out the housing advice application below. Refer to the Allocation Policy for eligibility criteria. Express interest in empty homes through HomeOption, once you have joined the housing register. Alternatively, if you are a Brentwood Borough Council tenant (or were appointed by the BBC to a Property Housing Association), then you can join the Transfer List. Sheltered Accommodation - Sheltered Housing is available for people who wish to continue living independently but have the benefit of the additional support you need or if your needs change. Usually for people over 60, but also for people who are younger, but require additional security or support to enable independent living. Existing tenants can exchange through a mutual exchange Things you need to do if you are likely to become homeless Coal alarms - you would like to stay in your home but require extra security or support. Our community alarm service can give you independence 24 hours a day, 365 days a year by providing you with a direct response service if you are worried about getting sick, having a fall or the possibility of a fake caller so you don't need to move home. Floating Support – You would like to stay in your home but require additional support to allow this. Floating support can provide assistance to ensure the maintenance of the lease, budget management, labelling to other support organisations; mental health services, volunteer work and more. If you have recently moved to Brentwood or changed your address please fill out the online form available on our Moving In/Out page, which will allow you to update different areas within the Council. Please note: Any new or transferred tenant whose lease began on or after July 18, 2016 is required to pay a week's rent in advance charge before receiving the keys to their new home. Page 2 Cash the Department of Transport and Highways. On this page you will find below a list of quick links to the popular pages searched. Alternatively, use the menu on the left to find the information you need. Note: Please contact Essex County Council for reports of dangerous trees on the highways on 0345 6037631 Information on how to apply for/renew street parking permits and visitors. Use Essex County Council to form a line for report a pothole or other problems on the highway, such as defects with street lighting, road signs, overhang vegetation etc. Pay online if you received your fine (also known as the Penalty Charge Notice) at a Brentwood car park and the report begins with BW. Pay the South Essex Parking Partnership online if you received your fine (also known as a penalty charge notice) on the road and the petition begins with XP. Discover the locations of car parks in Brentwood, Brentwood, fees and charges and how to obtain a season ticket. Find information on bus and train timetables, reduced rail cards and learn about the development of Crossrail. Help us keep the roads in Brentwood clean, allowing us to know the incidents of fly tipping, abandoned vehicles or graffiti. Do you have problems getting to doctors or shops? Find information about the community transport programme and how you can use their service or volunteer to help. Page 3 Calp in the Business section. On this page you will find below a list of quick links to the popular pages searched. Alternatively, use the menu on the left to find the information you need. Find information about the licenses that may be required to run your business, such as alcohol, entertainment and late-night refreshment, gambling and tattoos. Learn how your business rates are calculated or whether you are entitled to an interest rate exemption. The Discover Brentwood website provides a wealth of information, such as where to find business support, finance, networking opportunities and more. Get advice on health and safety at work, including information on smoking ban regulations. Register your food business, learn about the National Hygiene Food Assessment System, food hygiene inspections and courses. Also, food warnings and tips. Learn about where to find help or advice about running a business or starting a new business. 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Information about the Owners forum and homes in Multiple Occupations (HMO) Find information about available grants, alarms for the elderly and Telecare services, winter fuel payments and more. Page 5 It's great to be young in Brentwood. There are many enjoyable, informal educational activities in the Brentwood area, available through youth clubs and schools. Participation in these activities provides opportunities to create new friends, build positive relationships with youth workers, gain information and address new experiences. There are also opportunities provided to take part in the Duke of Edinburgh's Award, Prince's Trust Volunteers, outdoor activities and much, much more. Page 6

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