

July 13, 2020

School begins on Campus August 7th – Important Return to Campus Info

Email to Parents, Board of Directors, Students, Faculty, Staff

Dear Brentwood Families,

The start of Brentwood's 51st year is just around the corner, and we are excited to welcome new and returning students, families and faculty members back to campus. The summer months have been extremely productive and lively as we have completed the newly renovated High School Building and media center, moved elementary and middle school classrooms into our new facilities, added an all-day 3k program, resumed summer athletic training programs and began renovations on Linton Hall. High School grades 9-12 will continue to utilize our Satellite campus classrooms at SES until the Linton Hall construction project is completed. Additionally, we have been collaborating and consulting with our local and state healthcare providers to develop a plan to safely return our students to school.

Unless we are mandated not to do so, our plan is to be on campus for face-to face instruction on the first day of school August 7th!

What we know will look different when you arrive on campus: (this is not an exhaustive list but some examples of preparations)

- All Faculty, staff and students will be temperature checked before you enter the building to begin the day. Everyone must be fever free (without Tylenol) for 24 hours before returning to school. Parents should check each student's temperature before school each morning prior to arriving on campus. We will have multiple faculty members, administrators and coaches outside helping in the mornings with temperature checks. This procedure has worked very efficiently and effectively this summer during our summer athletic workouts.
- All classrooms will be sprayed and disinfected nightly with an electrostatic disinfection mist (EPA approved), and desk, door handles, high touch areas and shared objects cleaned and continuously disinfected during the school day.
- Only the water bottle filling part of the new water fountains will be available for use. Students are encouraged to bring their own water bottle to school, and they may use it during the school day.
- Bathroom and playground schedules for classes will be planned and coordinated to not overlap with other classes, especially in the Lower School.
- Social distancing plans have been developed for lunch and for break in the lunchroom and outside areas.
- Hand sanitizers will be available all over the building. **Everyone is responsible for preaching the importance of hand washing and using hand sanitizer to our students.**
- Busses will be sanitized and disinfected daily and during the day.
- Face coverings are certainly allowed and encouraged. We will not rule out everyone wearing a face covering when in close contact with people if it is necessary to keep school open. Masks/cloth face coverings would be used in the buildings, classrooms and common areas (bathrooms, hallways etc.) Face coverings may be removed when students are outside for PE or recess, while eating or drinking, and when physical distance is able to be consistently maintained at 6 feet or more for everyone in all directions.
- Classrooms have been de-cluttered, desks turned to face the same way and desks spread out as much as possible in each classroom.
- Supplies will not be shared unless disinfected between uses.
- We will restrict non-essential visitors on campus during the day.
- We will follow GISA and the governor's guidelines for athletic activities. We are currently moving forward with all our Fall Athletics.
- We anticipate having lunch in the lunchroom and incorporating outside venues when weather is appropriate, and we will develop a plan to socially distance with our seating during these times.
- Enrichment classes including PE, Chorus, Dance and Library will follow health official advice for physical distancing and instruction.
- Faculty and staff will be trained to recognize COVID-like symptoms including fever, cough, shortness of breath, chills, muscle pain, new loss of taste or smell, vomiting or diarrhea, and/or sore throat.
- Protocols will be detailed over the next couple of weeks for exactly how we will handle cases of COVID-19 directly related to our students, faculty members and their immediate household families. We are consulting with our local and

state authorities to be very proactive and thorough, so that we are implementing the best precautions and safeguards for everyone's safety.

- If an exposed class must miss school for a day, couple of days or extended time, we immediately transition to our Distance Learning Plan for that class during each of those school days. We will be using Microsoft Teams, Seesaw and other grade level appropriate modems with all grade levels (3K -12th grade) to communicate and deliver face-to-face instruction via the internet with our students during the school day. Our goal is to not have an interruption in the learning process.

Much more information to come as we receive the expanded CDC guidance for reopening schools in the next few days. I will continue to forward the new information and share more specific examples of how we will handle cases and situations as we receive and implement the guidance.

Technology Update – Brentwood now has a 1 to 1 Laptop program

As I shared with you at our Annual Parents Meeting in June, one of our goals was to find a way to implement a 1 to 1 device program with all of our students in K-12, and provide technology opportunities for our EPK and PK students as well. I am happy to share with you that we have purchased devices for every student in K-12 and for all their teachers. We are also able to increase our technology opportunities for EPK and PK as appropriate for their learning.

Due to the demand for devices, our ship date on the new laptops is cutting it close to the beginning of pre-planning. We will be undergoing staff training on the new technology during and before our pre-planning time in August. It is exciting to implement a 1 to 1 device program at Brentwood School as an additional mechanism to help our students benefit academically.

The device our students will be using is a HP Stream Pro 11 – 11.6” – Celeron N400. We have purchased the accidental damage protection plan for all the units, and we will have some spare units on hand to use during any repair time. Details about implementation, when and what grade levels initially take devices home and digital citizenship with using devices will be communicated to the students when school begins.

The faculty units are the HP ProBook 450 G7 - 15.6” – Core i5. This unit has a larger screen, more memory and quicker speed. We also have the accident protection plan for the faculty devices.

Our new 75” Classroom G2 Interactive Panels were delayed in shipping, but they are scheduled to arrive and be installed at the end of July. We are really excited about the implementation of this new technology to use with our students this year.

Curriculum Updates

Our faculty and staff are reviewing and preparing their appropriate grade level and subject area curriculum and the expectations of content and material to be covered. We are excited to continue many of the new curriculum enrichments that were added during the 2nd semester last year.

We are partnering again with OFTC and East Georgia College for our dual enrollment options for high school students. We will implement the same modes of student transport between campuses using student cars and our bus. Our students really stepped up to the plate last year and helped to make this program a tremendous success. We are excited to continue these partnership opportunities.

Be on the lookout for frequent updates about the upcoming school year over the next few weeks. We still have our Back to School Blast on the calendar for August 6th, and we will make decisions about how to proceed with that event later next week.

We are still touring, testing and enrolling new students at Brentwood, and we are excited to welcome many new faces this year on campus. IF you know someone interested in being a part of the Brentwood family, please ask them to call the school for more information.

We look forward to seeing all our student on campus for school August 7th!

Enjoy the rest of summer!

Best Regards,
Danny Howell, Head of School