



TRI Clear Lake Triathlon
June 8-9, 2018
Vendor Expo Registration



Vendor Info

Business Name: _____

Contact Person: _____

Address (Street, City, St., Zip): _____

Phone: _____ Fax: _____

Cell Phone of event weekend on-site rep: _____

Email: _____

Web Site: _____

Deadline: Your expo registration form will be processed on a first received basis. Vendor space is limited. All forms and payments must be received by our office prior to confirmation of your expo booth.

- | | Cost |
|--|-------------|
| <input type="radio"/> We want an expo booth.
Please plan on being present both days of event. Includes 10 x 10 reserved booth space. | \$50.00 |
| <input type="radio"/> We would like to include a promotional piece in the TRI Clear Lake swag bags. | \$25.00 |
| <input type="radio"/> Please add us to your website expo page. Email a 25 word description of your business and updated company logo in .jpg or .gif format. | \$10.00 |
| <input type="radio"/> Please announce our business at the expo.
Email (2) two or (3) three sentence PR plugs about your business and expo booth that the event Emcee can use for announcements throughout the event weekend. | FREE |
| <input type="radio"/> Please add to Vendor page in Athlete Guide (Email logo to trish@clearlakeiowa.com). | FREE |
| Check for Expo Booth made payable to Clear Lake Area Chamber of Commerce | \$ _____ |

Payment Info:

Check: Clear Lake Area Chamber of Commerce
 % TRI Clear Lake
 P.O. Box 188, Clear Lake, IA 50428

Invoice Me: Billing Address if different than listed above: _____

Credit Card:
 Card #: _____ - _____ - _____
 Exp. Date: _____ CVC Code: _____
 Signature: _____



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Dates/Times:

Friday, June 8 - Early packets picked up - Clear Lake State Park Beach
Set up: You can arrive as early as 1:00PM. Please allow enough time to have your booth set up by 4:00PM.
Expo hours: 4:00-8:00PM

Saturday, June 9 - Race Day - Clear Lake State Park Beach
Bike Tech Vendors Only. All Other Vendors Will be at Finish Line Party - City Park.

Transition Opens: 6:00AM
Packet Pickup and Timing Chip Pickup: 6:00-7:45AM
Race Begins: 8:00AM
Finish Line Party: After race until 1:00PM - Clear Lake City Park ***Must be set-up by 9:00AM.***
Awards and Music at the Bandshell

Set Up:

TRI Clear Lake provides a 10x10 reserved space (you will provide tent, table & chairs
If you have/need any special requirements (i.e. electricity), please contact to discuss.

Clean Up:

Please clean up and properly dispose of all trash generated by your booth including food samples, zip ties used for your tent, etc. Do a final sweep of you area before leaving.

TERMS & CONDITIONS:

The first complete and paid applications received will receive priority booth placement.

NO PARKING on grass areas.
Please make the necessary arrangements to get your inventory to your expo space.
All tents will be in a grassy area. Prepare to bring stakes in case of windy weather.
All products and promotional material must be within your designated 10x10 space.

You are responsible for your product and property at all times during the event. If you leave any of your product or property on site unattended, please understand that the Clear Lake Area Chamber and TRI Clear Lake Committee cannot be held responsible for or be liable for any personal injury, damaged product or property due to improper set up.

Complete, sign and return both pages of this form and the Vendor Registration Form with all required payments.

I have read the Terms & Conditions, _____ (initial here.) Print Name: _____

Signature

Date

Internal Use Only:

Date Received: _____ Check #: _____

Notes: