



**WEST VIRGINIA**

**Infrastructure & Jobs Development Council**

August 1, 2018

**VIA ELECTRONIC MAIL**

Jane Arnett  
Charles Town Utility Board  
832 South George Street  
Charles Town, WV 25414

Re: Charles Town Utility Board  
ROXUL Facility Sewer Extension 2017E-0175  
Approval of Engineering Fee Waiver Request

Ms. Arnett:

At its August 1, 2018 meeting, the West Virginia Infrastructure and Jobs Development Council "Council" approved the engineering fee variance requested by the Charles Town Utility Board "Sponsor". Any increase in engineering fees, above the requested amount of \$1,929,416.39, will require Council approval prior to authorization of additional fees. If the Sponsor has any questions regarding this approval, please contact the undersigned at (304) 414-6501 (X106).

Sincerely,

Wayne Morgan  
Executive Director

cc: Kristen Stolpher, Charles Town Utility Board  
Todd Hooker, West Virginia Development Office  
Samme Gee, Jackson Kelly, PLLC  
Melany Alliston-Brick, Toole Design Group