



Architectural Guidelines

Submitting an ARC Request

Any **EXTERIOR** modification to your property requires ARC approval.

To submit an ARC request, please follow these steps:

1. Go to the website: engage.goenumerate.com/s/starfarms/
2. Select Star Farms (NOT Explore Group)
3. Login with your username and password
4. Click on the FOR RESIDENTS tab
5. Select ONLINE FORMS > ARC Application



*Architectural Guidelines are posted under the “COMMUNITY PAGES” dropdown menu

**Please note that the declarant may change guidelines at any time without any approval.*

REQUIRED DOCUMENTS FOR SUBMISSION

1. Property Survey clearly visible with dimensions, color coded area of placement, material colors drawn onto Lot survey
2. Vendor Proposal
3. Vendor Insurance with Certificate of Liability
4. Copy of Vendor License
5. Photos in COLOR including a current photo of area prior to project, expected end result design of project and material being used for project.
6. Drawing Plans
7. Pools require additional information*

TURNAROUND TIMELINE: ARC processing can take up to 30 business days for a return decision once the application is completed in its entirety. Not having all the necessary documentation will delay this processing time.



Compliance

Both **daytime and nighttime inspections** are done routinely throughout the community.

Detailed rules and regulations can be found in the Star Farms LWR **Governing Documents / Use Restrictions.**

Most common compliance issues

- Street parking (not allowed anytime)
- Vehicle blocking sidewalk
- Trash cans stored in a visible area
- Unauthorized tenants (specific process and HOA approval required)
- Unauthorized projects to exterior of home without ARC approval

Compliance Process

1. Courtesy Notice
2. First Notice
3. Second Notice
4. Notice of Fining Committee Hearing date/time
5. Once approved, fine will be listed on account ledger



Landscaping and Irrigation

- Sunnygrove is the service provider for all of the landscape conducted in Star Farms, from the common areas to the individual lots.
- Any questions relating to landscaping, irrigation or fertilization lawn care should be directed to Sunnygrove.
- There is an **online portal** for Star Farms residents to create an account to stay apprised of any landscaping updates or mowing scheduling, or to submit a request for service.



Landscape Services Provided by the HOA

- Mowing
- Edging Trimming Weed Removal
- Blowing Landscape Debris
- Ornamental Bed Maintenance
- Herbicide Treatment Fertilization
- Pest control
- Routine Inspections
- Irrigation Repairs

Star Farms Residents' Work Order with Sunnygrove Landscape Team:

<https://sunnygrovemaintenance.com?assoc=7222>

(Please note that if the above link asks you to enter an association code, Star Farms' is 7222.)

Portal registration troubleshoot madmin@sunnygrove.com or 239-722-4111