ARC Application Quick Reference Guide

The Star Farms at Lakewood Ranch design inspiration comes from our natural Florida Environment of the Modern Ranch and Gulf Beaches which are renowned for its quiet, rustic charm with casual elegance and a touch of contemporary style. To ensure that our Resort Ranch Hometown is consistent for each Neighborhood within Star Farms design, uniformity is significant to maintaining home values for all. According to the Governing Recorded Declaration Section 19.9

<u>Alterations.</u> **Any and all alterations, deletions, additions and changes of any type or nature whatsoever to then existing improvements or the plans or specifications previously approved by the ACC shall be subject to the approval of the ACC in the same manner as required for approval of original plans and specifications.**

What Documents are Required to Submit?

1. Copy of Property Survey- provided upon closing for your home
    a. Clearly note the location with color
    b. Cleary mark the dimensions of the project in the area it will be placed
    c. Write down the material type and color
2. Drawings- this will come from the vendor or yourself of the dimensions of the project zoomed
3. Color photos
    a. Color samples of materials
    b. Current photo of where the project will be placed
4. Vendor information
    a. Contractors License
    b. Certificate of Liability Insurance in the name of the Association:
        Star Farms at Lakewood Ranch
        Access Management
        2970 University Pkwy Suite 101
        Sarasota, FL 34243

*If your application is for a Pool/Spa, concrete work, screened lanai (not under a roof), then a refundable Damage Deposit is **REQUIRED of $2,000.** All roadway or landscape will need to be restored to the original state. A neighbor access form (one for each neighbor) is required if a deposit must be made.

How to Apply?

1. Go to your online community portal engage.goenumerate.com/s/starfarms/
2. Select the tab labeled "Community Pages"
3. On the drop down menu select "Star Farms of Lakewood Ranch ARC Info and Application"
4. Read the information
5. At the bottom of the page select "Click here to begin application process"
6. Upload all of your documents/photos/information for the ARC Application

What are the Stages of the Architectural Process?

SUBMITTED- The application is submitted
PROCESSING- The ARC department reviews and verifies all documents
UNDER REVIEW- The Board of Directors will be making a decision within 30 days
    APPROVED- Board of directors has approved the request
    CONDITIONALLY APPROVED- Approval with stipulations
    DENIED- Project is not allowed to be completed