

Position Title: RR Facilities Maintenance Technician

Hours/week: 40 (full-time)

Reports To: Director, Facilities and Maintenance and Campus Pastor

Grade: exempt

## PRIMARY RESPONSIBILITIES:

1. Responsible for function and reliability of facilities and equipment

- 2. Assists and monitors performance of vendor maintenance contractors
- 3. Performs Equipment/Facilities Preventive Maintenance schedules
- 4. Responsible for maintenance issues relating to personnel issues of health, welfare, and safety
- 5. Assists with facility set-ups and tear-downs as needed
- 6. Responsible to report and/or correct immediate health and welfare issues that arise
- 7. Handles a variety of repairs and upgrades
  - a. Painting
  - b. Woodworking
  - c. Landscaping
  - d. Light electrical
  - e. Plumbing
  - f. Drywall installation/repair
  - g. Framing
  - h. Tile installation/repair
  - i. Remodeling experience
- 8. Other duties as assigned

## SKILL/ABILITY/KNOWLEDGE REQUIREMENTS

- 1. An ongoing relationship with Jesus Christ demonstrated by regular prayer, Bible study, and worship attendance.
- 2. A member of Woodmen who supports the church vision and values, as well as contributes time and tithes and adheres to Woodmen's Statement of Faith and all policy and belief documents
- 3. Experience in facilities maintenance and procedures
- 4. Proven proficiency working with electrical, mechanical and plumbing devices/systems
- 5. Experience/skill in painting, woodworking, landscaping, drywall installation/repair, framing and tile installation/repair
- 6. Ability to work with a diverse group of professionals in a Christian environment
- 7. Capable of working with minimal supervision by being able to self-motivate and self-assess
- 8. Knowledge of and experience with NIOSH standards and MSDS
- 9. Must be able to lift and carry weight according to NIOSH standards (e.g., equipment, office supplies, yard equipment)
- 10. Must be able to work in and around facilities, storerooms, and maintenance areas in confined spaces and be able to climb heights up to 50 feet
- 11. Able to work weekend and evening hours
- 12. Able to operate commercial powered equipment and vehicles
- 13. Must have a valid Colorado Driver License and reliable transportation