

**MINUTES OF
THE PRESBYTERY OF SCIOTO VALLEY
SPECIAL CALLED MEETING**

Held Via Zoom Video Conference
April 19, 2022

“Inspire, Strengthen, And Challenge Congregations for Christ’s Mission”

CALLED MEETING

The Presbytery of Scioto Valley of the Presbyterian Church (U.S.A.) held a special called meeting via Zoom Video Conference, on Tuesday, April 19, 2022.

I. THE PRESBYTERY IS CALLED BY THE HOLY SPIRIT

The meeting was called to order at 4:00 p.m. by moderator Elder Bob Gustafson who opened the meeting with prayer.

A. Adoption of Special Rules for Virtual Meetings

Stated Clerk Rev. Bill Gause moved the adoption of special rules for virtual meetings [[See Attachment #3: Special Rules](#)]. The motion was seconded and adopted by common consent.

B. Declaration of a Quorum and the Formation of the Roll

The stated clerk, Rev. Bill Gause, recognized the presence of a quorum [“A quorum of a meeting of the Presbytery shall be 5% of the teaching elder members serving in ministries validated of the Presbytery as provided in the Manual of Operation and an equal number of ruling elders each representing a different church of the Presbytery.” (Bylaws, Section 9.03)] and stated that the roll will be as established from the Zoom sign-in record.
[[See Attachment #1: The Presbytery Roll](#)]

C. Agenda

Stated Clerk Rev. Bill Gause presented the agenda for the meeting [[See Attachment #2: The Meeting Agenda](#)]. The agenda was approved by consensus as written.

II. Report of the Commission for Congregational Life

A. The Commission for Congregational Life moved that the Presbytery appoint an Administrative Commission as follows:

1. The purpose of the Commission shall be to act on behalf of the Presbytery to coordinate, guide, encourage, support, and resource the work of First Presbyterian Church, Marysville, for the most effective witness to the broader community.
2. The members of the Commission shall be Teaching Elders John Birkner (Jackson, First), Jason Link (Chillicothe, First), and Jane Johnson (Waverly, First) and Ruling Elders Mary French (Reynoldsburg, Unity), Patricia Gardner (Columbus, Glen Echo), and Daniel Foley (Worthington). In the event of a resignation from the Commission prior to the completion of its work, the Moderator may appoint a replacement.
3. The Presbytery by this action shall delegate to the Commission the following powers:

- a. Access to all church records, including but not limited to: membership rolls, minutes of Session and all boards and committees, financial records, membership directories, newsletters, and materials distributed for congregational information.
- b. Authority to interview and communicate with all employees of the congregation, and to request interviews with any member of the congregation.
- c. Authority to conduct a thorough investigation regarding the affairs of the congregation, giving the session and members of the congregation full opportunity to be heard regarding any findings from such investigation.
- d. Authority to counsel with the session concerning reported difficulties within the congregation, including: (1) advising the session as to appropriate actions to be taken to resolve the reported difficulties, (2) offering to help as a mediator, and (3) acting to correct the difficulties if requested to do so by the session or if the session is unable or unwilling to do so, following the procedural safeguards of the Rules of Discipline.

The motion came from a commission, so it needed no seconded.

Rev. Dr. Mark Parsons, Chair of the Commission on Congregational Life, spoke in favor of the motion.

The Presbytery was given ample opportunity to discuss the motion. No one else discussed it.

The motion was adopted by unanimous vote of the presbytery taken via Zoom yes/no vote with some votes being cast via text message to the stated clerk

III. Adjournment

On motion, the meeting was adjourned with prayer.

The Next Called meeting of Scioto Valley Presbytery shall be at 3:30 pm on Sunday, May 15, 2022, via Zoom Video Conference.

Respectfully submitted,

Rev. Bill Gause
Stated Clerk

Roll Special Meeting, April 19, 2022		
Amanda PC	Christina Piper	Commissioned Ruling Elder
Athens, First PC	Robert Martin	Teaching Elder, CCP
Bremen, Bethel PC	Judy Turner	Ruling Elder
Circleville, First PC	Steve Spicer	Ruling Elder
Columbus, Boulevard PC	Charlotte O'Neil	Teaching Elder
Columbus, Broad Street PC	Jim Wilson	Ruling Elder, Coordinating Team Chair
Columbus, Broad Street PC	Arthur Gooray	Ruling Elder
Columbus, Broad Street PC	Ann Palmerton	Teaching Elder, CT
Columbus, Covenant PC	Joel Esala	Teaching Elder
Columbus, Glenn Echo PC	Leland Platt	Teaching Elder
Columbus, Highlands PC	Kathy Isern	Ruling Elder
Columbus, Indianola PC	Ed Kinschner	Ruling Elder
Columbus, Overbrook PC	Bill Gause	Teaching Elder, PSV Stated Clerk
Columbus, Overbrook PC	Jennifer Kiplinger	Ruling Elder
Columbus, Ramseyer PC	Justice A. Ofosuhene	Teaching Elder
Columbus, St. Andrew PC	Mark Stansbery	Ruling Elder
Columbus, Westminster PC	Doug Browne	Teaching Elder, Tech Staff
Columbus, Westminster PC	Lynn Kelly	Ruling Elder
Delaware, First PC	Deb Patterson	Teaching Elder
Delaware, Old Stone PC	Patricia Stout	Teaching Elder, HR, Stated Supply
Delaware, West Berlin PC	Robert Gustafson	Commissioned Ruling Elder, Moderator, CT
Gahanna, Mifflin PC	Kathi Bubb	Certified Christian Educator, PSV CNO Chair
Gahanna, Mifflin PC	David Bubb	Teaching Elder, CCP
Gahanna, Mifflin PC	Marquell Segelken	Ruling Elder, CCP, CCL
Gallipolis, First PC	Mark Parsons	Teaching Elder, CCL chair
Granville, First PC	Karen Chakion	Teaching Elder
Hilliard PC	Katie Kinnison	Teaching Elder
Jackson, First PC	John Birkner	Teaching Elder
London, First PC	Mark Johnston	Commissioned Ruling Elder
London, First PC	Désirée Youngblood	Teaching Elder, Older Adult, Chair
Marion, Lee Street PC	Scott Schnapp	Teaching Elder
Marysville, First PC	Kathi Kinney	Ruling Elder
Marysville, First PC	Mary Ann Edwards	Ruling Elder
Pataskala, Outville PC	Kae Merold	Commissioned Ruling Elder, PSV Moderator
Presbytery of Scioto Valley	Jeannie Harsh	Teaching Elder, Executive Presbyter
Reynoldsburg, Unity PC	Jan Gray	Ruling Elder
Reynoldsburg, Unity PC	Mary French	Ruling Elder
Sunbury, Condit PC	Annie Melick	Teaching Elder, CCP Chair
Synod of the Covenant	Chip Hardwick	Teaching Elder, Synod Executive
Washington CH, First PC	Jill Roberts	Ruling Elder

Westerville, Central College	Bob Patterson	Ruling Elder, PSV Treasurer
Westerville, First PC	John McElhaney	Ruling Elder
Westerville, First PC	Jim Hines	Ruling Elder, PSV CPO Chair
Worthington PC	Tom Rice	Teaching Elder, CCP
Worthington PC	Kathy Mead	Ruling Elder
Retired Pastors, MAL, Ruling Elders		
	Debbie Lewicki	Teaching Elder, HR
	Mary-Gene Boteler	Teaching Elder, HR, CNO
	Jon Carlisle	Teaching Elder, HR
	Robert Coberly	Teaching Elder, HR
	Emily Corzine	Teaching Elder VM, Vice Moderator
	Yvonne Gustafson	Ruling Elder, CCL
	Myong Kim	Member at Large, Coordinating Team
	Rick Nutt	Teaching Elder HR, CNO
	Joyce Smith	Ruling Elder
	Rudolph Smith	Teaching Elder HR
	Marion Stenner	Teaching Elder HR
Excused from the Meeting		
Grove City, First PC	Robert Tolar Jr.	Teaching Elder, CPO
Delaware, Concord PC	Ginny Teitt	Teaching Elder
	Sharon Sauer	Teaching Elder HR
No church identified		
	Gary's Iphone	
	Katie Mullin	

AGENDA
The Presbytery of Scioto Valley, PC(USA)
Special Called Meeting
Tuesday, April 19, 2022, 4:00 p.m.
Via Zoom Video Conference

Moderator: Commissioned Ruling Elder Bob Gustafson

I. The Presbytery Is Called by the Holy Spirit – 4:00 p.m.

Convening the Meeting & Opening Prayer
Adopt Special Rules for Virtual Meetings
Declaration of a Quorum and Formation of the Roll
Adoption of the Meeting Agenda

II. Report of the Commission for Congregational Life

For Action: The Commission for Congregational Life moves that the Presbytery appoint an Administrative Commission as follows:

1. The purpose of the Commission shall be to act on behalf of the Presbytery to coordinate, guide, encourage, support, and resource the work of First Presbyterian Church, Marysville, for the most effective witness to the broader community.
2. The members of the Commission shall be Teaching Elders John Birkner (Jackson, First), Jason Link (Chillicothe, First), and Jane Johnson (Waverly, First) and Ruling Elders Mary French (Reynoldsburg, Unity), Patricia Gardner (Columbus, Glen Echo), and Daniel Foley (Worthington). In the event of a resignation from the Commission prior to the completion of its work, the Moderator may appoint a replacement.
3. The Presbytery by this action shall delegate to the Commission the following powers:
 - a. Access to all church records, including but not limited to: membership rolls, minutes of Session and all boards and committees, financial records, membership directories, newsletters, and materials distributed for congregational information.
 - b. Authority to interview and communicate with all employees of the congregation, and to request interviews with any member of the congregation.
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 - d. Authority to counsel with the session concerning reported difficulties within the congregation, including: (1) advising the session as to appropriate actions to be taken to resolve the reported difficulties, (2) offering to help as a mediator, and (3) acting to correct the difficulties if requested to do so by the session or if the session is unable or unwilling to do so, following the procedural safeguards of the Rules of Discipline.

III. Closing Prayer and Adjournment

Special Standing Rules for a Virtual Presbytery Meeting

The following special standing rules have been developed for virtual meetings of the presbytery and will be presented for use at the April 19, 2022, called meeting of the Presbytery of Scioto Valley, to be conducted virtually at 4:00 pm via Zoom video conference. Please read all these rules beforehand as this virtual meeting will work differently than other Zoom meetings.

Please note that the meeting will open at 3:30 pm to allow commissioners to be checked-in in an orderly fashion. The chat window will be allowed for all participants, both for general conversation and person-to-person communication, until 3:55 pm for the purposes of greeting one another and informal conversation. Once the meeting is called to order, the chat window should be used only for communication with the Moderator and/or Stated Clerk.

As used herein, “Commissioners” means teaching elder members, ruling elder commissioners, and other voting members.

1. Commissioners may participate using any of the following: a computer with internet connection and webcam, a smartphone with internet connection, or a telephone. Commissioners are encouraged to use a computer or smartphone, if at all possible, to facilitate better communication and voting.
2. The Recording Clerk shall serve as Zoom host for this meeting. The Executive Presbyter, Moderator, Registrar, Vice Moderator, and Technical Assistants shall serve as co-hosts.
3. Access will be provided through an email link or by dialing a number. The call to the meeting will be issued electronically through the Presbytery email list.
4. When you enter the meeting, please change your Zoom name to the following format: First Name Last Name, TE or RE or CRE (Teaching Elder, Ruling Elder, Commissioned Ruling Elder), Ministry or Congregation, City. This will make it easier for us to identify you. You can change your name in one of the following ways,
 - a.) Join the meeting via the link emailed to you. Then, once you are in the meeting, right click on your personal video window. From the menu that appears, click on “Rename” and then type your name and identifying information as described above, or
 - b.) Rather than entering the meeting via the emailed link, log into Zoom with the meeting ID and password that was also provided in the emailed meeting invitation; you will then be given the opportunity to change your name before entering the meeting.
4. The meeting shall open thirty minutes prior to the scheduled start time, and commissioners should log in to the meeting as soon as they are able. This will allow the Host and Co-Host to check-in commissioners virtually through the waiting room. The Presbytery reserves the right not to admit attendees who do not identify themselves, or to move them to the waiting room if they do not change their Zoom name within a reasonable grace period or do not identify themselves.
5. Commissioners should mute microphones when not speaking. This will reduce background noise. Laptop and smartphone users may mute and unmute themselves by clicking on the

microphone or telephone icon on your personal video window. Dial-in participants may use *6 to mute and unmute or use the mute button on your telephone.

Participants who do not mute themselves upon request may find themselves muted by the host. In that event, the chat function is the appropriate method to request to be unmuted.

6. To be recognized by the Moderator, Commissioners should click “raise hand.” To find the raise hand icon, click on “Reactions” at the bottom of your Zoom screen. “Raise Hand” is one of the options inside that “Reactions” menu. Once your hand is raised, the moderator will recognize you. Commissioners should only lower their own hands if they no longer wish to speak.

- a. Windows users can also use the Alt+Y keyboard shortcut to raise a hand.
- b. Mac users can also use the Option+Y keyboard shortcut to raise a hand.
- c. Dial-in participants may use *9 to raise a hand.
- d. If none of these options are working, type “raise hand” in the chat function.

The Moderator shall recognize commissioners to the floor based on raised hands. The Vice Moderator and Recording Clerk will assist the Moderator in looking for raised hands.

7. Commissioners shall identify themselves and their church as in any other Presbytery meeting.

8. For the purposes of this meeting, there will be no formal timekeeping; however, the Moderator may ask a commissioner to end her or his comment after giving a thirty-second warning.

9. Commissioners may make a motion orally as during an ordinary meeting, i.e. when recognized by the Moderator. If making a motion or speaking to the motion, commissioners shall unmute their microphone and make sure the video feed is on.

10. A motion may be submitted in writing using the chat function on the right side of the screen. Commissioners may also use the chat function to indicate if they are having technical difficulties or to gain recognition if they are unable to raise a hand. No other use of the chat function shall be permitted.

11. The presence of a quorum will be determined by the number of participants in the meeting as reported by the Registrar and certified by the Stated Clerk.

12. Votes shall be taken and counted in the following manner:

- a.) For matters that would, in an in-person meeting, be decided by a voice vote, a vote will be announced by the Moderator and participants will be able to click “Yes” or “No” on the question at hand. To find the “Yes” and “No” buttons, click on “Reactions” at the bottom of your Zoom screen. “Yes” and “No” are two of the options inside that “Reactions” menu

Participants via phone may:

- (i.) Text the Stated Clerk at 864-986-9382. Be sure to include your name and place of ministry with your vote, or
- (ii.) Use the “raise hand” function (*6) to cast a vote.

The Moderator will ask whether all participants have voted to ensure everyone has had an opportunity to vote. The host and co-hosts shall assist the moderator in determining that all have had an opportunity to vote. As soon as they are available, the Stated Clerk will report the results to the Moderator who will announce them to the body.

b.) Votes may also be taken by general/unanimous consent as per Robert's Rules of Order, at the discretion of the Moderator. The Moderator will ask if there are any objections. If there are none, the Moderator will rule the motion passes by general consent. Commissioners shall state an objection by raising a hand. If there are objections to the motion, the Moderator may call for a vote using the "Yes" and "No" buttons as specified above.

c.) Any commissioner may call for a vote by Zoom poll, which takes the place of a vote by secret ballot for the purpose of a virtual meeting.

d.) For a ballot vote or for elections, the Recording Clerk will post a poll with all available choices. Commissioners will be asked to cast their votes via this poll.

Commissioners dialing in without access to Zoom polling features may cast their votes in the method described above for "Yes/No" votes.

13. The Stated Clerk shall be responsible for minutes being taken, as in an ordinary meeting. The Recording Clerk shall also assist in keeping minutes and records of the proceedings. The video/audio stream and chat record of the meeting will be recorded and saved, if technologically feasible, with the recording made available upon written request to the Stated Clerk.