Connecting the World of Liver Transplantation
<table>
<thead>
<tr>
<th>Event</th>
<th>Date</th>
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<tbody>
<tr>
<td>Exhibition and Sponsorship Ordering System (ESOS®) online</td>
<td>November 4, 2019</td>
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<tr>
<td><a href="www.kitsecure.org/ilts2020">www.kitsecure.org/ilts2020</a></td>
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<tr>
<td>Diamond &amp; Platinum Sponsorship Deadline</td>
<td>December 13, 2019</td>
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<tr>
<td>Gold &amp; Silver Sponsorship Deadline</td>
<td>January 17, 2020</td>
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<tr>
<td>Exhibition/ Technical Manual Circulation</td>
<td>January 27, 2020</td>
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<td>Early Bird Exhibition Rate Deadline</td>
<td>January 31, 2020</td>
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<tr>
<td>Deadline for Providing Satellite Symposium Program</td>
<td>March 27, 2020</td>
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<td>Congress Dates</td>
<td>May 6-9, 2020</td>
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ILTS 26th Annual International Congress
May 6 - 9, 2020 in Istanbul, Turkey

ILTS 2020 Key Facts & Contacts

Key Facts

Dates
May 6-9, 2020
Istanbul, Turkey

Venue Address
Istanbul Lutfi Kirdar International Convention and Exhibition Center – ICEC
Gümüş Cad. No: 4
34367 Harbiye
Istanbul
Turkey

Istanbul Lütfi Kirdar International Convention and Exhibition Center - ICEC is in the heart of the Congress Valley and is easy to reach by car and with public transport.

The ILTS congress takes place in the Rümelı Halls.

Contacts

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Mirta Knezevic
Email: ilts200science@kit-group.org

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Sumiko Tanaka
Phone: +49 30 24 603 – 349
Email: ilts@ilts.org

Congress Organizer
International Liver Transplantation Society (ILTS)
ILTS Headquarters
c/o K.I.T. Group GmbH
Association & Conference Management
Kurfürstendamm 71
10709 Berlin
Germany

Key Figures ILTS 2020 Congress

4 days of scientific exchanges
60 scientific sessions
1,200 delegates
1,000 abstracts
200 oral presentations
700 Posters and ePosters
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Dear Industry Colleagues

It is our pleasure to invite you to join us at the Joint International Congress of the International Liver Transplantation Society (ILTS), the European Liver and Intestine Transplant Association (ELITA) and the Liver Intensive Care Group of Europe (LICAGE) in Istanbul, Turkey, May 6-9, 2020. The Congress connects the world of liver transplantation and we are proud of its reputation for the quality of science and its strong multi-disciplinary approach.

Why Istanbul? Istanbul is changing – it is dynamic; it is curious, it is diverse – which are many of the characteristics of the ILTS Congress. Turkey is one of the world leaders in living liver donor transplantation, and there is much to learn. East really does meet west in Istanbul. With the completion of the new Istanbul airport – one of the largest and most modern in the world - Istanbul is a major hub providing easy access from around the world, perfect for an international Congress.

The continual development of the Congress is an ILTS priority. In 2020, we will be maximizing interactivity and engagement for our industry partners. The Exhibition Floor will be located just after the Registration Area: attendees will cross the Exhibition Floor to reach meeting rooms; we will be building special areas into the Exhibition Floor to drive traffic throughout the day. We are committed to delivering a strong return on investment for your generous support.

The Congress is well-known for its spirit of community. We are determined to provide industry with the opportunity to have meaningful conversations with attendees. You will have many opportunities to find quality time to engage with our attendees. Interactive workshops, which can be sponsored by Industry, will take place pre-Congress. On the Exhibition Floor, our Campfire sessions and our Liver Lounge, which will host our popular surgical video sessions, will be a welcome addition. Our Biopharmaceutical and Technological Innovations Showcase, which received very positive feedback from Industry, is scheduled to return. As always, on Friday, the legendary ILTS networking closing event will return.

At ILTS, we see Industry as partners whose products help our patients stay alive and keep healthy. We value this spirit of co-operation. If you have supported an ILTS Congress before, we look forward to welcoming you back. If you have not supported the ILTS Congress, we look forward to introducing you to the ILTS Congress experience.
ILTS Council and Congress Program Committee

ILTS Council (2019-2020)

President
Claus Niemann, MD
University of California San Francisco
San Francisco, CA, USA

President-Elect
Marina Berenguer, MD
Hospital University La Fe
Valencia, Spain

Past-President
Nancy Kwan Man, MBBS, PhD
University of Hong Kong
Hong Kong, China

Treasurer
Mark Ghobrial, MD, PhD
Methodist Hospital
Houston, TX, USA

Secretary
John Roberts, MD, PhD
University of California San Francisco
San Francisco, CA, USA

Executive Director
Dermot Ryan
K.I.T. Group GmbH
Berlin, Germany

Councilors
Yaman Tokat, MD
Florence Nightingale Hospital
Istanbul, Turkey

Francois Durand, MD
Hospital Beaujon
Clichy, France

Bijan Eghtesad, MD
Cleveland Clinic
Cleveland, OH, USA

Hiroto Egawa MD, PhD
Tokyo Women’s Medical University
Tokyo, Japan

Valeria Mas, M.S., PhD, FAST
Methodist University Transplant Institute, University of Tennessee
Health Science Center, TN, USA

Gabriela Berlakovich, MD
Medical University of Vienna
Vienna, Austria

Paolo Muiesan, MD
The Queen Elizabeth Hospital
Birmingham, UK

Mohamed Rela, MS, FRCS, DSc
Dr. Rela Institute and Medical Center
Chennai, India

ILTS Congress Program Committee (2020)

Program Chair
Marina Berenguer, MD
Hospital University La Fe
Valencia, Spain

Local Chair
Yaman Tokat, MD
Florence Nightingale Hospital
Istanbul, Turkey

Joint Congress Chair ELITA
Christophe Duvoux, MD, PhD
University Hospital Henri Mondor
Paris, France

Joint Congress Chair LICAGE
Fuat Saner, MD, PhD
University Hospital Essen
Essen, Germany

Committee Chairs

Anesthesia / Critical Care
Ling Te Terry Pan, MBBS, FANZCA
FAMS, MHPE
National University Health System
Singapore, Singapore

Pediatric
Mureo Kasahara, MD
National Center for Child Health and Development
Tokyo, Japan

Basic Science
Burcin Ekser, MD, PhD
Indiana University School of Medicine, Transplant Surgery
Indianapolis, USA

Radiology
Yu-Fan Cheng, MD
Kaohsiung Chang Gung Memorial Hospital. Taiwan

Education
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University of Rochester Medical Center
Rochester, NY, USA

Scholarship
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Erasmus MC-University Medical Center Rotterdam, Rotterdam, The Netherlands

Pathology
Mina Komuta, MD, PhD
Cliniques universitaires Saint-Luc, Université catholique de Louvain
Brussels, Belgium

Vanguard
Albert Chan, MBBS, FRCS, FCSHK, FHKAM
The University of Hong Kong
Hong Kong
ILTS 2019 Congress Statistics

ILTS 2019, Main Figures

<table>
<thead>
<tr>
<th>Category</th>
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<tr>
<td>Participants</td>
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<td>Sessions</td>
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<tr>
<td>Abstracts Submitted</td>
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<td>Oral Presentations</td>
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<td>Posters</td>
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<td>ePosters</td>
<td>372</td>
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<tr>
<td>Surgical Videos</td>
<td>23</td>
</tr>
</tbody>
</table>

Distribution of Delegates over Continents

- **North America**: 23%
- **Europe**: 28%
- **Asia Pacific**: 36%
- **Africa**: 1%
- **Central & South America**: 3%

Delegate Home Countries – Top 10

<table>
<thead>
<tr>
<th>Country</th>
<th>Registration</th>
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<tbody>
<tr>
<td>United States</td>
<td>273</td>
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<tr>
<td>China</td>
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<td>Korea</td>
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<td>Canada</td>
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<td>India</td>
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<td>United Kingdom</td>
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<tr>
<td>France</td>
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<tr>
<td>Turkey</td>
<td>37</td>
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<tr>
<td>Germany</td>
<td>37</td>
</tr>
<tr>
<td>Japan</td>
<td>33</td>
</tr>
</tbody>
</table>

Registrations per Specialty

- **Anesthesiology**: 17%
- **Hepatology**: 15%
- **Gastroenterology**: 15%
- **Internal Medicine**: 4%
- **Critical Care Medicine**: 2%
- **Transplant Coordinator**: 4%
- **Surgery**: 55%
- **Basic Science Research**: 3%
Supporters and Exhibitors from previous ILTS Congresses and conferences include:

- Astellas Pharma
- Baskent University
- Belmont Medical Technology
- Biom’up
- Biotest AG
- Bridge to Life Ltd.
- CardioMed
- CSL Behring
- CytoSorbents GmbH
- Erbe Elektromedizin GmbH
- ESOT Foundation
- Essential Pharmaceuticals
- European Association for the Study of the Liver (EASL)
- GC Pharma (Green Cross Corporation)
- Gilead Sciences
- Haemonetics
- Institut Georges Lopez
- Instrumentation Laboratory
- Integra LifeSciences
- International Transplant Network
- Lupin Pharmaceutical
- Medistim
- MeVis Medical Solutions AG
- Neovii Pharmaceuticals AG
- Novartis
- One Lambda
- Organ Assist Products B.V
- Organ Recovery Systems
- OrganOx
- Smices Surgical
- Smisson Cartledge Biomedical
- Surgi-One Medical Technologies
- The Transplantation Society
- Thompson Surgical
- TransMedics, Inc.
- Transplantation Journal
- Turkish Transplantation Foundation
- UPMC
Partner with ILTS: Content and Community

Meet our Attendees.
We connect the world of liver transplantation. We expect to welcome 1,200 international attendees to Istanbul in May 2020. You will meet senior-level healthcare professionals from a range of specialties including surgery, hepatology, anesthesia and critical care. The Exhibition Floor is just after the Registration Area; attendees will cross the Exhibition Floor to reach all meeting rooms. Special areas on the exhibition floor – including the Liver Lounge, Campfire Session Zone, eLearning, posters and food and beverage offerings will drive traffic throughout the day. We are committed to delivering a strong return on investment.

Engage with Science
The Congress will feature 60 sessions, 800 abstracts, 200 oral abstract presentations, 900 posters and ePosters. Content will be delivered in a variety of formats including symposia, workshops, case presentations, debate sessions and surgical video sessions.

Take Five!
Don’t take it just from us. These were some of the top reasons our 2019 attendees listed as what they appreciated most about the Congress*

1. Shows innovations and advances in liver transplantation from around the world
2. High level of scientific discussion.
3. Networking
4. Exposure to recent advances in Liver Transplantation
5. The international nature of the Congress

*ILTS 2019 Post-Congress Survey

ILTS 2020 Congress Core Topics

<table>
<thead>
<tr>
<th>Liver Transplant Oncology</th>
<th>Anesthesia/Critical Care – post-op</th>
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</thead>
<tbody>
<tr>
<td>DCD, Preservation and Machine Perfusion</td>
<td>Transplant Oncology</td>
</tr>
<tr>
<td>Infectious Diseases and Liver Transplantation</td>
<td>Acute Chronic Liver Failure</td>
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<tr>
<td>Cardiovascular Topics in Liver Transplantation</td>
<td>The Digital Liver Transplant Patient</td>
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<tr>
<td>Liver Transplant Immunology</td>
<td>Maintaining Excellence</td>
</tr>
<tr>
<td>Precision Medicine and Biomarkers in Liver Transplantation</td>
<td>Liver Transplantation in 2020</td>
</tr>
<tr>
<td>Living Donor Transplantation. Beyond Surgery</td>
<td>Diagnostics and Therapeutic Interventions</td>
</tr>
<tr>
<td>HBV and Liver Transplantation</td>
<td>Liver Transplantation for Pediatric Metabolic Liver Diseases</td>
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<tr>
<td>Anesthesia/Critical Care – pre-op</td>
<td>Pathology</td>
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<td>Anesthesia/Critical Care – intra-op</td>
<td>Microsurgical</td>
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# ILTS 2020 Program Structure (Preliminary)

## Wednesday, May 6

<table>
<thead>
<tr>
<th>Time</th>
<th>Video-assisted Microsurgical Workshop</th>
<th>Pathology Workshop</th>
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<tbody>
<tr>
<td>10:30-12:00</td>
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<tr>
<td>12:30-14:00</td>
<td>Special Interest Groups Meeting</td>
<td>Special Interest Groups Meeting</td>
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<tr>
<td>14:15-17:30</td>
<td>Pre-Meeting on Living Donor Donation</td>
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<tr>
<td>18:00-19:45</td>
<td>Opening Session</td>
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<tr>
<td>19:45-21:00</td>
<td>Exhibition and Poster opening</td>
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<tr>
<td>20:00-21:00</td>
<td>Vanguard Moderated Poster Session</td>
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## Thursday, May 7

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<tr>
<th>Time</th>
<th>Vanguard Exhibition &amp; Poster Area</th>
<th>Rising Star Plenary Session</th>
<th>State of the Art Poster Sessions</th>
<th>Coffee Break in Exhibition Hall</th>
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<tbody>
<tr>
<td>07:00-08:00</td>
<td>Exhibition &amp; Poster Area</td>
<td>State of the Art Poster Sessions</td>
<td>Coffee Break in Exhibition Hall</td>
<td>Exhibition &amp; Poster Area 08:00-18:45</td>
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<tr>
<td>08:15-09:45</td>
<td>Rising Star Plenary Session</td>
<td>State of the Art Poster Sessions</td>
<td>Coffee Break in Exhibition Hall</td>
<td>Exhibition &amp; Poster Area 08:00-18:45</td>
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<td>09:45-10:15</td>
<td>State of the Art Poster Sessions</td>
<td>Coffee Break in Exhibition Hall</td>
<td>Exhibition &amp; Poster Area 08:00-18:45</td>
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<td>10:15-10:45</td>
<td>State of the Art Poster Sessions</td>
<td>Coffee Break in Exhibition Hall</td>
<td>Exhibition &amp; Poster Area 08:00-18:45</td>
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<tr>
<td>11:00-12:30</td>
<td>Vanguard Symposium</td>
<td>Coffee Break in Exhibition Hall</td>
<td>Exhibition &amp; Poster Area 08:00-18:45</td>
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<td>12:30-13:15</td>
<td>Lunch Break in Exhibition Hall</td>
<td>Coffee Break in Exhibition Hall</td>
<td>Exhibition &amp; Poster Area 08:00-18:45</td>
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<tr>
<td>13:15-14:15</td>
<td>Vanguard Exhibition &amp; Poster Area</td>
<td>Exhibition &amp; Poster Area 08:00-18:45</td>
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<td>15:00-16:30</td>
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<td>16:30-17:15</td>
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<td>17:15-18:45</td>
<td>Vanguard Exhibition &amp; Poster Area</td>
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ILTS 2020 Program Structure (Preliminary)

Friday, May 8

07:00-08:00 Vanguard
08:15-09:45 Rising Star Plenary Session
09:45-10:15 State of the Art
10:15-10:45 Poster Sessions
10:45-11:30 Coffee Break in Exhibition Hall
11:00-12:30 Elita Symposium
12:30-13:15 Lunch Break in Exhibition Hall
13:15-14:45 EDI Session
15:00-16:30 Licage Parallel Symposium
16:30-17:15 Poster Sessions
17:15-18:45 Licage Parallel Session

Saturday, May 9

07:00-08:00 Vanguard
08:45-10:45 Plenary
10:15-11:00 Poster Sessions
11:00-11:30 Coffee Break in Poster Area
11:00-11:30 State of the Art
11:45-12:30 Best of ILTS
## Sponsorship Categories

You will qualify for a sponsorship category status dependent upon the total amount of your sponsorship investment. The total investment may consist of exhibition space, advertisements, satellite symposia, and sponsorship items.

You will benefit from promotional advantages linked to your sponsorship category.

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<thead>
<tr>
<th>Sponsorship Category</th>
<th>Diamond Sponsor USD 150,000+</th>
<th>Platinum Sponsor USD 100,000+</th>
<th>Gold Sponsor USD 50,000+</th>
<th>Silver Sponsor USD 15,000+</th>
<th>Supporter No minimum</th>
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<tr>
<td>Priority choice: date &amp; slot for satellite symposium</td>
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<td>Priority choice: exhibition booth allocation</td>
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<td>Priority choice: Workshop and SIGs meetings sponsored</td>
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<td>Acknowledgment logo projection during plenary sessions</td>
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<td>Logo projection in session rooms during breaks</td>
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<tr>
<td>Sponsor’s logo in the Pocket Program</td>
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<td>Sponsor’s logo on ILTS 2020 Congress website</td>
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<td>Additional complimentary Exhibitor badges</td>
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<td>Complimentary delegate registrations</td>
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Exclusive! Diamond, Platinum, Gold and Silver sponsor will be invited to present during the session “Technological Innovations Showcase”. During this exclusive session, Diamond, Platinum, Gold and Silver partners will have an opportunity to directly present their latest innovative development or products to a panel of ILTS Faculty and all congress delegates.
Pre-Congress Activities

Wednesday May the 6th, a range of specialized meetings and working groups take place onsite. These events aim to cover specific scientific topics and bring together a highly specialized audience. These activities are excellent opportunities for the industry to approach, engage and connect with Liver Transplant subspecialties, and open a dialogue on very specific topics:

- Pre-Congress Special Interest Group (SIGs) Meetings
- Pre-Congress Workshops
- Pre-Congress Symposium

Pre-Congress Special Interest Group (SIGs) Meetings

ILTS Special Interest Groups (SIGs) were introduced in February 2019 to bring together clinicians, scientists and allied health professionals who share a common interest in specific aspects of liver transplantation, promoting education and research in a wide range of topics.

SIG meetings will take place on Wednesday, May 6, pre-Congress at the Congress Center and last for 90 minutes. It is an opportunity for SIG members to meet face-to-face and share knowledge and experiences.

Supporting a SIG meeting is an excellent targeted opportunity to raise your profile in a specialty. Meetings are expected to vary in size from 25-100 participants.

<table>
<thead>
<tr>
<th>Support One SIG Meeting</th>
<th>USD 5,000</th>
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<tbody>
<tr>
<td>Support Two SIG Meetings</td>
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<tr>
<td>Support Three SIG Meetings</td>
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<td>Support Four SIG Meetings</td>
<td>USD 17,000</td>
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<td>Support Five SIG Meetings</td>
<td>USD 20,000</td>
</tr>
<tr>
<td>Exclusive Partner for All 6 SIG Meetings</td>
<td>USD 25,000</td>
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Benefits:

- Acknowledgment on Congress Website
- Acknowledgment in Congress Mobile App
- Oral acknowledgment at start and finish of meeting
- Email sent to all SIG members before the opening of the Congress
- Opportunity to place a roll-up in front of the room
- Opportunity to distribute company/product information to attendees.
Engage with the SIGs Meetings participants
All the participants will receive an email where your support will be acknowledged. Additionally, you have the opportunity to distribute onsite your company/product information to SIGs meeting attendees, with an invitation to visit your booth for a face-to-face meeting. This might constitute an excellent opportunity to extend the dialogue beyond the meeting.

The following SIGs will meet in Istanbul:

**Liver Transplant Oncology:** Topics for discussion include active prospective studies in transplant oncology around the world and collaborative studies in transplant oncology through ILTS.

**DCD, Preservation & Machine Perfusion:** Topics for discussion include donor and recipient selection in DCD, regulations and procurement surgery in DCD, overview of machine liver perfusion technology and which grafts require machine perfusion, special considerations and pitfalls in clinical trials using machine perfusion, The Balance of risk: how to match donor and recipients in DCD liver transplantation, Regulations and procurement surgery in DCD, an overview of available machine liver perfusion technologies and Comparing techniques and outcomes: how to design a clinical trial in machine perfusion.

**Infectious Diseases and Liver Transplantation:** Topics for discussion include transplantation of virally infected (HCV, HBV, HIV) candidates and organs.

**Cardiovascular Topics in Liver Transplantation:** Topics for discussion include the current era of coronary artery evaluation in liver transplant candidates, intraoperative CV collapse - avoiding the near-death experience, post-transplant heart failure (prediction and prevention), better assessment tools of Fontan associated liver disease (utility of MELD-XI, elastography, and liver biopsy).

**Liver Transplant Immunology:** Topics for discussion include a clinical overview of cancer immunotherapy, lessons from cancer immune control, the risk of rejection after the transplant and debate around immune checkpoint inhibitors after liver transplantation for de novo tumor.

**Precision Medicine and Biomarkers in Liver Transplantation** – program under development
Pre-Congress Workshops
ILTS workshops on specific topics are very popular, allowing delegates to engage and discuss.

Pre-Congress Workshops will take place on Wednesday, May 6th.

**Price:** USD 60,000 for Exclusive Sponsorship
**Price:** USD 20,000 per Workshop

**Benefits:**
- Acknowledgment on Congress Website
- Acknowledgment in Congress Mobile App
- Oral acknowledgment at start and finish of meeting
- Opportunity to place a roll-up in front of the room

**Engage with the Pre-Congress Workshops participants**
All the participants will receive an email where your support will be acknowledged. Additionally, you have the opportunity to distribute onsite your company/product information to the Workshop attendees, with an invitation to visit your booth for a face-to-face meeting. This might constitute an excellent opportunity to extend the dialogue beyond the Workshop.

**Pathology Workshop (2 hours)**
- Transplant oncology: general concept, current status, and future perspectives from the clinical point of view
- Tumor pathology of HCC, combined HCC-CCA, iCCA and metastatic tumor: tumor diagnosis including diagnostic pitfalls, macro/micro classification and inter/intra-tumoral heterogeneity
- Chronic liver diseases (viral hepatitis, cholestatic liver disorder particularly PSC) in patients with pre- and post-transplant
- Fatty liver diseases including (non) alcoholic-steatohepatitis: definition and pathological features in patients with pre- and post-liver transplant
- Chemotherapy-induced liver injury (steatohepatitis, NRH, SOS): pathological features and clinical impact

**Basic Science Workshop: From Clinical Liver Transplantation to Personalized Patient Care: Omics, Artificial Intelligence and Experimental Models (3 hours)**
- The A_B_C of Liver Transplant Research: Starting a lab for liver transplantation research, from basic science to precision medicine
- The multi-omics era: Identifying Strategies that will benefit specific research questions in Liver Transplantation
- What experimental models can I set up for personalized medicine?
- New advances in Liver Transplantation Science
- How do I publish basic science papers in Transplantation?

**Microsurgical Workshop (3 hours)**
- Arterial Revascularization and Management in Liver Transplantation
- Arterial Revascularization in Living Donor Liver Transplantation
- Diagnosis and Management of Complications with Follow-up
Radioembolization Workshop (6.5 hours - offsite)
- Management of HCC & ICC; Medical Oncologist view: What is new in Systemic Treatment?
- Basic Principles and General Angiographic and Technical Considerations
- Nuclear Medicine Considerations & Dosimetry
- Post-Radioembolization and Clinical Outcome
- Case Based Discussion & Video Presentation
- Live Case

Symposia

Pre-Congress Symposium
The Pre-Congress Symposia will take place on Wednesday, May 6th. It will be unopposed in the scientific program.

Price: USD 30,000

Benefits:
- Acknowledgment on Congress Website
- Acknowledgment in Congress Mobile App
- Oral acknowledgment at start and finish of meeting
- Opportunity to place a roll-up in front of the room
- Opportunity to suggest a speaker

Engage with the Pre-Congress symposium participants
All the participants will receive an email where your support will be acknowledged. Additionally, you have the opportunity to distribute onsite your company/product information to the Pre-congress symposium attendees, with an invitation to visit your booth for a face-to-face meeting. This might constitute an excellent opportunity to extend the dialogue.

Living Donor Transplantation: Beyond Surgery (3.5 hours)
The LDLT Donor - Accepting a steatotic right lobe living donor- limits, preparation, and role of defatting cocktails; safe use of low GRWR grafts; debates in LDLT: minimally invasive donor hepatectomy: laparoscopic vs. robotic; complex biliary anatomy: short- and long-term risks for the donor; long term psychosocial follow-up of donors post donor hepatectomy.
The LDLT Recipient - How and when to intervene in biliary leaks and strictures post LDLT; evaluation and selection of patients with tumours beyond conventional criteria (UCSF); arterial reconstruction: microscope vs. loupes; what matters in small for size syndrome in LDLT; surgical innovations in LDLT; intraoperative management of PVT; bench reconstruction of complex venous outflow; multiple bile ducts.

Satellite Symposia
Organizing a Satellite Symposium is a great opportunity to highlight your science at the ILTS 2020 Congress. Choose from a 60-minute or 90-minute slot at different price points. All the sponsored sessions are organized by the sponsor.
**Benefits and engagement**

Satellite Symposium are organized during the ILTS Congress, and with no other scientific session in parallel enabling your company to engage with the whole Congress audience. ILTS will support you and promote your Satellite Symposium through all the Congress promotion tools. The Satellite Symposium is a unique opportunity for your company to convey your message to ILTS delegates, open the dialogue and engage with the community.

The program of the Satellite Symposium is the sole responsibility of the sponsor. The program, including title, topics and lectures, must be submitted to the Congress Secretariat for approval by ILTS. Once the program of a symposium is approved, it cannot be modified (except with approval from ILTS). The organizers reserve the right to change the date and time of the symposia. The sponsor is responsible for the invitation, registration and travel arrangements of its invited speakers as well as ensuring their activities are compliant according to the host country’s rules and regulations.

**Lunch Sponsored Session**
Thursday, May 7 - 12:30 PM to 2:00 PM
Friday, May 8 - 12:30 PM to 2:00 PM

**Exclusive sessions with no other session in parallel**

| Price for 60 minutes: USD 50,000 |
| Price for 90 minutes: USD 70,000 |

The prices for satellite symposia include:

**Session Room**
- Various capacities available – we will provide a room that reflects the sponsors’ requirements
- Theater set-up
- Lectern with microphone and presentation laptop
- Chairperson’s desk with two fixed microphones
- Two fixed microphones for audience
- Sound system, screen, projector
- Laser pointer and timer

**Promotion of your sponsored session**
- Integration in overall Congress marketing activities
- Publication of company profile and symposium agenda on Congress Website
- Digital advertisement of symposium in a designated area onsite
- 2 symposium roll-ups onsite
- Emailing sent to pre-registered delegates one week before the opening of the Congress
- A push sent to app users one day before your session

Symposium roll-up onsite. Sponsored sessions organizers have the possibility to display 2 roll-ups onsite to promote their session. It is the responsibility of the sponsor to produce the roll-ups. Layout and placement must be agreed upon by the Congress Secretariat (see Terms & Conditions for details). The size of a roll-up banner should be 1mx2m.
Sponsorship Opportunities: Special Events & Formats

Special Events & Formats
How to empower your presence at the ILTS Congress, make your stand and your brand more visible?

ILTS Onsite Resource Center
The Onsite Resource Center is located in the Poster and Exhibition area. In the ILTS Onsite Resource Center, delegates can access high-quality scientific content online, such as ePosters, webcasts and abstracts. Delegates can also print individual abstracts, have access to the internet for their private use, and print their program from the Online Program Planner.

The Onsite Resource Center is not only a useful educational service space but also a networking area and meeting point for delegates with comfortable seating spaces and charging spots for mobile devices. The area will be branded with the sponsor’s logo, in agreement with the organizers.

**Exclusive Sponsorship: USD 50,000**

**Benefits**
- Sponsor logo branding on the space and furniture
- Acknowledgment in the Pocket Program
- Sponsor’s logo on the computer screens

**New: The Liver Lounge**
The Liver Lounge is a new feature at the ILTS Congress and will be built as an open space located on the Exhibition Floor. The Liver Lounge has a Parallel Programme including debates, videos and open sessions. All Conference services will be set up by the organizer.

**Exclusive Sponsorship: USD 25,000**

**Non-exclusive sponsorship: USD 12,000 per sponsor (maximum 3 sponsors)**

**Benefits**
- Your logo on the Liver Lounge structure
- Your logo on all promotional materials related to the lounge, e.g. seating.
- Acknowledgment on the ILTS 2020 Congress Website

**New: Campfire Session Space**
The Campfire Session Space is an informal discussion and networking space located on the Exhibition Floor.

**Exclusive Sponsorship: USD 15,000**

**Non-exclusive sponsorship: USD 10,000 per sponsor (maximum 3 sponsors)**

**Benefits**
- Your logo on the structure
- Your logo on all promotional materials related to the lounge, e.g. seating.
- Acknowledgment on the ILTS 2020 Congress Website
ePoster Digital Station

Each day the poster sessions provide networking and learning experiences to all the Congress attendees. These sessions are one of the highlights of the ILTS Congress and attract a large crowd in the poster area. Poster authors also have the chance to engage with the attendees and present their work. Poster authors also have the possibility to previously download a digital version of their poster and showcase it on the ePoster Digital Station. The ePoster Digital station will give the chance to ePoster presenters to engage more dynamically with the audience.

Sponsorship of one terminal: USD 8,000

Benefits
- A sign acknowledging the sponsor at the entrance of the poster hall
- The sponsor logo on the ePoster Digital Station
- The sponsor logo on the screen between sessions
- Acknowledgment on the ILTS 2020 Congress website

Vanguard Awards

The Vanguard Awards were initiated to annually recognize two outstanding ILTS members who are age 42 years or younger.

Recent Past Recipients:
2019: David Nasralla, BMBCh, MA(Oxon), MRCS; Yoshihiro Ono, MD, PhD
2018: Karim Halazun, MD; Kazunari Sasaki, MD; Nicolas Goldaracena, MD
2017: Gonzalo Sapisochin, MD; Guangxiang Gu, MD
2016: Prashant Bhangui, MBBS, MS; Cheng-Maw Ho, MD, PhD; Shinichiro Yokota, MD, PhD

Two awards are presented during the Congress to younger members who have submitted the best paper published in basic science and clinical research. The sponsor will have the opportunity to present these awards at the Vanguard Reception personally.

Sponsorship: USD 5,000 per sponsor (maximum 2 sponsors)

Benefits
- Be part of the future, interact with young, up-and-coming investigators, and the ILTS Vanguard group
- Be identified as a young scientific generation supporter and engage with the audience during the Vanguard Reception
- Acknowledgment in the ILTS Newsletter following the ILTS Congress
- Acknowledgment on the dedicated webpage on the ILTS Website
- Acknowledgment on the ILTS 2020 Congress Website
Attendees' Tools

How to directly support the attendees?

Congress App

Supporting the ILTS 2020 Mobile App offers an impactful presence and strong brand recognition. The ILTS App has become the main communication tool used by attendees to organize and personalize their attendance.

ILTS APP 2019 Statistics

Downloads: .........................................775 (69% of all attendees)
Visits: ................................................... 8,548
Push Recipients: .................................... 841

The ILTS 2020 Mobile App is complimentary. It provides iPhone and Android Smartphone and tablet users with on-the-go access to the ILTS 2020's most useful information as well as interactive features, such as program overviews, speaker information, general meeting and exhibitor information, venue maps and city information.

NEW! The ILTS 2020 App offers interactive services to delegates, such as a voting system and program view. The app is synchronized with an online planner, allowing attendees to personalize their meeting onsite experience. The app will be downloadable two weeks prior to the meeting and will be widely promoted both pre-Congress and onsite.

Exclusive Sponsorship: USD 50,000
Non-exclusive Sponsorship: USD 30,000 per sponsor (maximum 3 sponsors)

Benefits

- Company logo recognition on the app’s second splash screen (the first splash screen will show the Congress logo and information) with up to five (5) seconds undisturbed exposure - this allows you to promote your exhibition booth and/or symposium!
- Company logo banner on all non-scientific content related app pages
- Acknowledgment of your support any time the app is promoted onsite
- Exclusive logo on the exhibitor list and header at top of the exhibitor list
- 1 x push notification to all app users
- Email to all pre-registered delegates when the app is online with the sponsor’s logo
- Acknowledgement on the ILTS 2020 Congress Website

NEW! Additional benefits for an exclusive App sponsor

Add your personalized button and subpages to promote your onsite activities during the congress and drive the delegates to your session, and/or to your booth.
Abstracts on USB Stick
The device will include all accepted abstracts at ILTS 2020 Congress and will be used as a long-term reference. A voucher with your company name will be provided to all registered participants inviting them to collect the USB stick directly at your booth, providing you with additional interaction with participants.

Sponsorship: USD 20,000

Benefits
- USB stick branded with your logo
- All the delegates will be invited to collect the USB stick at your booth
- Acknowledgment on the ILTS 2020 Congress Website

Badge Lanyards
Lanyards together with the name badge will be assigned to every delegate at their arrival on site and they must present it to access the various areas of the Congress. Your company logo on the lanyards empowers your brand visibility onsite. Material must be provided and delivered directly by the sponsor. Pieces: 1,500

Sponsorship: USD 7,500 (excluding production and delivery costs)

Benefits
- Strong visibility of your company name and logo onsite
- Acknowledgment on the ILTS 2020 Congress Website

Congress Wi-Fi
Reliable Wi-Fi access is a critical must-have productivity tool. Wi-Fi access is essential for Congress attendees to stay connected and save on costly roaming charges. Supporting the ILTS 2020 Congress Wi-Fi offers excellent visibility: Wi-Fi internet access will be available throughout the venue – on the Exhibition Floor and in meeting rooms.

Sponsorship: USD 8,000

Benefits
- Branded login page to be defined and designed by the sponsor (to be approved by the secretariat). Use this to promote your exhibition booth and/or symposium!
- Possibility to have a specific password as designated by the sponsor (with approval by the ILTS 2020 Organizers)
- Acknowledgment on the ILTS 2020 Congress Website
Communication Tools

**Congress App Pushes**
Push notifications sent through the ILTS 2020 App enable your company to engage with attendees, deliver key messages, and ensure they integrate your presence in their personal schedule. The notification can be used to announce your Company Symposium, draw attention to your activities, promote a link to your website, or attract attendees to your booth.

**One Push: USD 3,000**
**Two Pushes: USD 5,000**

**Benefits**
- 1 push notification to Congress attendees to promote your company presence, Symposium and draw attention to your activities, or attract attendees to your booth
- Acknowledgment on the ILTS 2020 Congress Website

**Pre-Congress Email Blasts**
Send emails to promote your session, exhibition booth or other information to all the registered delegates. Email Blasts will be sent out by the Congress secretariat. The sponsor must provide email design, texts, images, etc., in HTML format with links to all graphics, two weeks before the date the Email Blast is due to be sent.

**One Email Blast: USD 3,000**

**Benefits**
- Communicate directly to the pre-registered delegates a few days of few weeks before the Congress
- Promote your presence and activities and engage with the delegates before the opening
- Acknowledgment on the ILTS 2020 Congress Website

**Congress Website**
The Congress Website is the main promotion tool of ILTS Congress. Two times a month, the ILTS community receives the ILTS Newsletter and from there is re-directed to ILTS Website. The delegates refer to the website not only to schedule their participation but also to stay informed thanks to the e-planner that gives the most updated information about the Congress.

**Sponsorship: USD 3,000 (maximum 5 sponsors in total)**

**Benefits**
- Online visibility months before the Congress opening
- Your company banner on the ILTS 2020 Congress Website
Onsite Visibility Items
Raise your visibility onsite at the Congress venue with signage and banners. A range of custom-tailored opportunities is available upon request. The venue offers various options for onsite visibility. They are all located within the Congress common areas (Welcome, Registration, Exhibition, and traffic areas)

Sponsorship depends upon size and visibility.

Advert in Pocket Program
The Pocket Program will be the most essential publication for all attendees, guiding them through the Congress. It includes information on presentations, sessions, exhibitions and other activities. The Pocket Program will be inserted in all delegates’ Congress Bags. Deadline for advert submission is the 10th of March, 2020.

| Outside back cover: USD 5,500 |
| Inside front cover: USD 5,000 |
| Inside back cover: USD 5,000 |

Benefits
- Highlight your presence on the main Congress document given onsite to all the attendees
- Acknowledgment on the ILTS 2020 Congress website

Meeting Rooms
Meeting rooms in the Congress Centre may be booked as private rooms for potential clients or business and scientific clients to socialize, view sample products, etc. Meeting room rental starting from USD 5,000.
Exhibition Opportunities

In 2020, the exhibition space will be ideally located in the core of ILTS Congress, and a single hall will host the exhibitors, posters and coffee & lunch breaks. The exhibition and poster hall will be the main meeting point for delegates to network between sessions and connect with the companies present.

Cost per square meter RAW space

**Early bird: USD 450 - Until January 31, 2020**

**Standard rate: USD 500 – From February 1, 2020**

Space rental fee includes:
- Net exhibition area (floor space only)
- Company name in final publications
- Two free exhibitor registrations per full 9 sqm exhibition space
- General Security
- Overall delegate marketing of the ILTS 2020 Congress

Important Notes regarding the Exhibition Space

- Minimum space: 9 sqm
- Shell schemes or furniture are NOT included in the exhibition space and need to be ordered separately
- Shell scheme packages will be available through our Exhibition & Sponsorship Ordering Platform System

Exhibitor Badges

- Two free exhibitor registrations per full 9 sqm exhibition space are included.
- Additional exhibitor badges can be purchased for USD 90 each.
- The exhibitor name badge entitles full access to the Exhibition, poster and catering hall.
- Exhibitor badges do NOT allow access to the Scientific Program.

Booth Assignment

Exhibition space will be assigned on a “first-come, first-served” basis within the respective sponsorship levels, according to the date of the exhibition space booking.
ILTS Executive Director
Dermot Ryan
Phone: +49 30 24603 370
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Exhibition & Sponsorship
Lydie Buleon
Phone: +49 30 246 03 243
Mobile: +49 172 279 1521
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Exhibition Management
Alla Bokun
Phone: +49 30 24603 308
abokun@kit-group.org
Application to Exhibit or Sponsor
The receipt by the Organizers of a signed Application and Contract Form for Exhibition Space, Sponsored Symposia, and/or Sponsorship Opportunities shall constitute a binding contract (the “Contract”) upon issuance of an invoice to Contractor for initial charges, and delivery of that invoice to Contractor at the address in the Contract. No signature of ILTS shall be required.

The Organizers reserve the right to reject any application for space or sponsorship for any reason.

Contract
The Contractor signing this Contract agrees to comply with the Terms and Conditions outlined by the Organizers and any additional or modified Terms and Conditions, rules, regulations, and information as may be adopted by the Organizers. If any Contractor changes management or is purchased by another company/organization, this Contract shall become binding on such company/organization.

Definitions
The term “Contractor” shall mean any company, partnership, firm, organization or individual to whom sponsorship options in relation to the Congress have been allocated for the purpose of any of the following: exhibiting, advertising, sponsorship, or organizing symposia, and shall include their employees, suppliers and agents.

An “Exhibitor” is a contractor that opts for the purchase of exhibition floor space only or offered exhibition packages. A “Sponsor” is considered a contractor that opts for at least one (1) sponsorship option besides the purchase of exhibition space, although the purchase of exhibition space is not a condition to become a sponsor.

The term “Organizers” shall mean the International Liver Transplantation Society, hereafter referred to as ILTS, its officers, directors, employees, agents, affiliates, and subsidiaries contracted to provide services for the Congress.

The term “Congress” shall mean the ILTS 26th Annual Congress as noted on the front page of the Sponsorship Prospectus.

The term “Congress Venue” shall refer to any exhibition hall, congress facility, hotel or other such building or structure, and anywhere within the precincts of such location under the control of the Organizers for the purposes and duration of the Congress.

The term “Exhibition and Sponsorship Technical Manual” or “Sponsorship Manual” or “Sponsorship Prospectus” shall mean the document(s) announcing all exhibition and sponsorship opportunities offered by the Organizers and associated with the Congress. The terms of all such documents are incorporated into this Contract.

The term “Technical Manual” shall mean the document which shall include all detailed information and details pertaining to the preparation and participation of the Contractors in the Congress.

In case of a conflict between any Manual and these Terms and Conditions, these Terms and Conditions shall prevail.

Payment Terms
All payments must be made in US Dollars ($). Amounts listed in this Contract are exclusive of federal or local taxes that may apply, as required by law.

On-Time Payment
Contractors must make required payments for exhibition space and sponsorship items as outlined in the Terms and Conditions. Contractors are further responsible for ensuring that there are no outstanding amounts owed by them to the Organizers.

If all payments and outstanding amounts are not paid in full by the first day of the Congress, the Organizers reserve the right to cancel the Contractor’s exhibition space or sponsorship item without further notice and without obligation to refund previously paid amounts. Any re-sale of exhibit space or sponsorship items shall not result in a refund to the Contractor. Contractors may not move-in to their exhibit space or have the right to the benefits associated with their sponsorship items until payment in full is received.

Payment Methods
The following methods of payment are accepted:

By Bank Transfer
The entire invoiced exhibition or sponsorship amount must be received at the designated Congress bank ac-
count. Please make clear reference to ILTS 2020 as the Congress. The Contractor shall be responsible for all fees from the originating bank and any intermediate banks applied to the wire transfer before it arrives at our bank.

**By Credit Card**
The Organizers accept Visa, MasterCard and American Express. A credit card charge of 4% is applied to all credit card payments and is not reflected on the invoice. Please request an authorization form if you wish to pay via credit card. Detailed information about methods of payment will also be provided on issued invoices.

**General Principles**
The Organizers may from time to time add to or vary the Terms and Conditions included in this document and do anything at their sole discretion they deem necessary for the proper conduct of the Congress, provided that such amendments or additions do not diminish the rights reserved to the Contractor under his/her booking.

In the event of disagreement regarding behavior, construction, procedures, contents etc. the Organizers shall have the sole right to decide how matters shall be handled. The Organizers retain the right to change the Congress Venue without prior notification including if they deem it to be it necessary and in the interest of the successful execution of the Congress, or for reasons beyond their control.

The Contractor understands and acknowledges that any expenses incurred by the Contractor in connection with the Congress are the sole responsibility of the Contractor, even in the event of cancellation by either party. The Organizers reserve the sole right to decide who will be admitted to the Congress, to which areas and at what times. The Organizers have the full authority to deny admission to or expel any person from the Congress Venue. Persons expelled shall not be entitled to a refund of amounts paid to attend or participate in the Congress, as a Contractor or otherwise.

Unless noted in this Contract, Contractor’s participation in the Congress is not dependent on any aspect of the Congress program. Contractors shall have no influence on the official Congress sessions content and speakers of the session or the presentation determined by the Organizers. The Organizers reserve the right to alter or change the format of the Congress, speakers, sessions, assigned room(s), spaces, and time slots.

The use of the Organizers’ name (in full or as abbreviation) as well as its logos is strictly forbidden in publicity, advertising, signs, products, printed matter, film, video, other media, websites, signage, etc. without the advance written permission of the Organizers. The Contractor may use a text internet link to the Congress website from their own company website. Any use of the Organizers’ name or the Congress’ name may not imply endorsement. The Contractor undertakes not to disclose to any third party, other than to its professional advisers or as required by law or as agreed by the Organizers, any confidential or proprietary information relating to the business or affairs of the Organizers. This prohibition includes, but is not limited to, the terms of this Contract, and the pricing of exhibiting and sponsorships.

Both the Contractor and the Organizers shall ensure the general protection of personal data, which is defined by the data protection rules and regulations of the country in which the Congress Venue is located or other applicable jurisdictions. In particular, the Contractor undertakes that any data provided by the Organizers or generated in connection with the Congress, including but not limited to names, addresses, email addresses, and other personal information of Congress attendees, will only be used for the specific purposes outlined and for no other purposes, and that it will ensure the same protection with regard to any such data passed to sub-contractors.

**Hospitality Events**
Contractors organizing an event for 25 or more participants within 3 days before, during, or within 3 days after the Congress, must first seek approval from the Organizers. The event must not occur concurrently to the official Congress program as determined by the Organizers.

**Contractors holding events without approval by the Organizers may face penalties and possible exclusion from participation in future ILTS congresses.**
Terms & Conditions

Assignment of Exhibition Space or Sponsorship Items
The Organizers shall endeavor to assign the exhibit space considering the location(s) or the sponsorship items as requested by the Contractor. Assignments will be made using the Organizers ranking policy based on the level of overall sponsor involvement and point system.

Contractors wishing to avoid assignment of space adjacent to that of a particular competitor should indicate so on their application. Sponsors of corporate sessions wishing to avoid a time conflict with another company should also indicate this on their applications. Careful consideration will be given to all requests.

However, the Organizers cannot guarantee acceptance of these requests. The Organizers reserve the right to relocate or reassign booths at any time as they may, in their sole discretion, deem necessary for the overall benefit of the Congress. If a preferred space or time slot is not available, the Organizers will contact the applicant to discuss alternative space or timeslot options.

Contractors shall not sublet or permit the use by any other exhibitor or sponsor of all or any part of the booth or any equipment provided by the Organizers, nor shall Contractors assign this Contract in whole or in part, without written notice to and approval from the Organizers.

Contractor / Product Profile
By exhibiting at or sponsoring, Contractor grants the Organizers a fully paid, perpetual, non-exclusive license to use, display, and reproduce the name of the Contractor in any directory or listing of the Congress exhibitors and sponsors and to use such names in promotional materials unless specifically prohibited by the Contractor. The Organizers shall not be liable for any errors in any listing or for omitting any Contractor from any directory or listing pertaining to the Congress.

A complete listing of all Contractors of at least the Bronze Sponsorship level, including a product description and Contractor’s logo will be included in the any hardcopy or electronic publications distributed to all attendees as determined by the Organizers and allowed by applicable laws, rules and regulations as long as the information is received in time for publishing (dates will be provided in the Technical Manual). The Organizers may modify any description as they deem appropriate.

Give-Aways and Distribution of Materials
Contractors are advised to follow and observe applicable laws, rules and regulations (legal, trade bodies or internal company compliance) as regards to giveaways and distribution of materials. From the perspective of the Organizers, give-aways and (printed) materials may be distributed only in the space rented by a Contractor in the designated exhibition area, at Contractor sponsored symposia unless otherwise specified in the Technical Manual. No such materials may be distributed in any hotel or venue used by the Congress.

Contests, lotteries and raffles are subject to approval by the Organizers. For further details, please refer to the Technical Manual.

Exhibit Layout and Approval
Contractors purchasing space-only exhibit stands are required to submit a detailed plan of their stand for the Organizers’ approval by the date to be confirmed in the Technical Manual.

Please note that no multi-level structures are allowed to be built on the purchased exhibition space.

Manning of Exhibits
Contractors will be required to ensure that their exhibits are manned during the official opening hours of the exhibition and must not dismantle their exhibits before the published closing time.

Noise
Contractors may not use audible electronic, mechanical apparatus, or open audio systems which may be heard outside the exhibitor’s or sponsor’s assigned space. The Organizers reserve the right to require any Contractor to discontinue any activity that may cause annoyance or interference with others.

No Smoking
Smoking is not permitted in the Congress Venue or any
other area under control of the Organizers for the purpose of the Congress.

Photography and Video
The Contractor acknowledges that the Organizers have the irrevocable right to use recordings or photography of any kind which have been produced within the framework of the Congress, for their own purposes. By participating in the Congress, Contractor grants the Organizers a royalty-free license to take photographs, video, and other images of Contractor’s exhibits, booth, or other means of participation in the Congress, and to use such photographs and images for any reason whatsoever without compensation to the Contractor.

The taking of pictures, other than by the official Organizers’ photographer, is expressly prohibited during construction, dismantling, and non-exhibition hours; cameras will not be allowed on the exhibition floor during these times. Only the Contractor may grant permission to have their stand photographed or an audio presentation taped during exhibition hours (subject to Organizers’ rights as stated in this Contract). Each Contractor may prevent those considered as competitors from gaining access to or photographing their exhibits. No Contractor shall deny any reasonable request for permission to photograph their booth from outside the boundaries of the booth.

Product Disclaimer
The acceptance of a product or service for exhibition does not in any manner constitute an endorsement by the Organizers.

Protection of Congress Venue
Contractors are expressly bound, at their expense, to promptly pay for or repair any and all damage to the Congress Venue, booth equipment, or the property of others caused by the exhibitor or sponsor or any of its employees, agents, contractors, or representatives.

Registration
All Contractors, including their employees, suppliers and agents, are required to be registered and will receive a badge displaying the Contractor’s name. Contractors who require additional badges beyond the number of badges provided as part of the exhibition fee or attained sponsorship level and as outlined in the Exhibition and Sponsorship Sales Manual will be charged a registration fee. Registration information will be included in the Technical Manual sent to all Contractors in late 2016.

If needed, build up and break-down passes will be available for personnel who setup and dismantle booth or handle realization of sponsorship items on site. Construction passes are free of charge, unlimited and only valid for and during the construction and dismantling of the exhibition. Contractors can arrange for these passes in advance or onsite at the registration desks.

Failure to Occupy Space
Contractors not occupying their confirmed booth space by the date and time directed by the Organizers will forfeit their exhibit booth space without refund. The space may be resold or used by the Organizers at their own discretion.

Cancellation Policy
Any withdrawal from the Congress or early termination of this Contract by a Contractor after the Organizers have officially assigned an exhibition space and/or sponsorship constitutes a liability by the Contractor to pay the associated fees. If monies have already been paid by the Contractor any withdrawal by the Contractor will result in forfeiture of all monies paid.

Cancellation or Downsizing of Booth Space and/or Cancellation of Sponsorship Items
All booking cancellations must be sent in writing to the organizers. Any notice of termination of the booking shall be deemed to have been properly given when delivered by registered mail. Should the contractor cancel for reasons other than that of failure, neglect or contravention, the contractor shall assume responsibility for all costs payable for all items that are part of the booking. The organizers shall be reimbursed for all expenses in connection with the planning of the conference incurred up to the date of termination and any foreseeable unavoidable costs that might result from the contractor’s cancellation or from the contractor’s sponsorship commitment.
The following cancellation charges apply:

- 20% of the total amount will not be refunded to the contractor for cancellations received earlier than nine (9) months prior to the conference.
- 60% of the total amount must be paid by the contractor for cancellations received between nine (9) and six (6) months prior to the conference.
- 100% of the total amount must be paid by the contractor for cancellations received six (6) months prior to the conference.

Cancellation of the Congress or Exhibition

The Organizers are entitled to cancel the Congress due to reasons beyond their control that prevent or substantially hinder the planned holding of the Congress.

It is mutually agreed that in the event of total cancellation of the Congress due to fire, strike, natural disaster (either threatened or actual), government regulations or causes which would prevent its scheduled opening and/or continuance that are outside of the Organizers’ control, this Contract will become null and void. In such case, the Organizers shall determine an equitable basis for a refund of a portion of fees after due consideration of expenditures and commitments already made. Under no circumstances is the Organizers responsible for any Contractor’s or other person or company’s expenses (such as travel, lodging, or exhibit shipping), or any other incidental or consequential damages.

Liability and Insurance

This Contract shall not constitute or be considered a partnership, employer-employee relationship, joint venture or agency between the Organizers and any Contractors. Contractors agree to and shall indemnify, hold harmless, and defend the Organizers, its officers, directors, employees, agents, affiliates, and subsidiaries (collectively, “Indemnified Party”), from and against any and all liability, responsibility, loss, damage, cost, or expense of any kind whatsoever (including but not limited to court costs and attorney’s fees) which any Indemnified Party may incur, suffer, be put to, pay, or be required to pay, incident to or arising directly or indirectly from any act or omission by Contractor or any of its employees, servants, subcontractors, or agents arising in any way from the Congress or Contractor’s participation therein. Contractor further agrees that the Indemnified Party shall not be responsible in any way for damage, loss, or destruction of any property of a Contractor or injury to a Contractor or its representatives, agents, subcontractors, employees, licensees, or invitees.

The Organizers will not be held responsible for any theft of, loss or damage to exhibitor’s goods or property. Contractors are reminded that they are required to take out their own insurance to cover such events as well as cancellation and public liability. Under no circumstances will the Organizers be held responsible for any loss or inconvenience suffered by individual Contractors. A certificate of insurance will be requested from each exhibitor/sponsor who must demonstrate adequate Public Liability coverage.

Contractors must obtain insurance policies covering the transportation of materials to the Congress, during the Congress, and return. Contractors must also have public liability, bodily injury, and property damage insurance, as well as employer’s liability and workers compensation coverage (as applicable in the Congress location). Such insurance shall name the Organizers and the Congress Venue as additional insureds. Within 30 days of request, Contractors shall provide a certificate of insurance to the Organizers.

Neither the Organizers nor the Convention Venue hall be required to maintain insurance covering Contractors’ property and personnel and it is the sole responsibility of Contractors to obtain sufficient insurance coverage.

Limitation of Damages

In no event will an Indemnified Party be liable to a Contractor, whether in contract or tort, or any other theory of legal liability, for any amount in excess of the fees and amounts actually paid by Contractor to Organizers. Further, Organizers shall not be responsible for consequential or indirect damages, including but not limited to lost profits, arising out of or relating to the Congress, any breach of this Contract, or any other act, omission, or occurrence.

Handling and Storage

Neither the Organizers nor the owners or managers of the Congress Venue will accept or store display materi-
als or empty crates. Arrangements may be made through the Official freight forwarder, and Contractors shall in any event provide the Official freight forwarder with copies of all bills of lading. All shipments and deliveries to the Congress shall be prepaid. Contractors shall not incur any obligation to the Official freight forwarder merely by reason of providing copies of any bills of lading hereunder.

**Children and Animals**

Children and animals are not permitted at the Congress without specific acceptance by the Organizers in writing.

**Codes and Agreements**

Contractor hereby agrees to be bound by all Terms and Conditions as well as Rules and Regulations outlined in this Contract, and any additional rules, regulations, and information as may be adopted by the Organizers or the Congress Venue. Contractor further agrees to adhere to and be bound by (i) all applicable fire, utility, and building codes and regulations of the Congress Venue where the Congress is held; (ii) any rules or regulations of said facility; (iii) the terms of all agreements between the Organizers and the managers or owners of said facility; and (iv) all Federal, State, and local laws, codes, ordinances and rules. Without limiting the foregoing, Contractors shall construct their displays and ensure that their sponsorship items comply with all applicable laws, codes and regulations. Contractor shall not, nor shall Contractor permit others to, do anything to its exhibit space or sponsorship items or do anything in the Congress Venue which would cause a difference in conditions from those previously approved by the Organizers.

**Industry Guidelines and Pharmaceutical Regulations**

Contractors and their agents or designees are solely responsible for complying with all laws, statutes, regulations, guidelines and codes (collectively, “Laws”) regarding the relationship between the pharmaceutical and medical device/equipment industry and healthcare professionals, as such apply to each Contractor’s company/organization.

Contractors showcasing or providing education about pharmaceutical, pharma-dependent, medical device or other relevant products or services must also comply with all applicable Laws pertaining to their activities.

The Organizers specifically recommend that each Contractor review the following list of codes and regulations:

**Germany**

Freiwillige Selbstkontrolle für die Arzneimittelindustrie e.V. (FSA)

**Europe**

European Federation of Pharmaceutical Industries and Associations (EFPIA)

**EucoMed/MedTech Europe**

**International Federation of Pharmaceutical Manufacturers and Associations (IFPMA)**

This foregoing list is provided as an example of applicable codes and regulations only, and is not intended to be a complete list, or a representation that any or all of the citations listed apply to each Contractor. Further, the Organizers shall have no obligation to inform Contractor if any of the codes and or regulations listed above is amended, superseded, or modified in any way, or if any other Laws are enacted.

Contractor shall be solely responsible for identifying the Laws applicable to its activities and operations and ensuring its full compliance with them as necessary or appropriate for the Congress.

**Technical Manual**

A Technical Manual shall be provided to all Contractors at a minimum 120 days prior to the Congress. The manual shall contain details including but not limited to all logistical and technical aspects to the successful preparation and participation of the Contractors in the Congress.

**Abstract Embargo Policy**

Accepted abstracts are published on the Congress website in a searchable format at the latest two weeks prior to the meeting and will also be made available in other electronic ways. Academic institutions, private organizations and companies with products whose value may be influenced by information contained in an abstract, may issue a news
release to coincide with the availability of an abstract. However, the Organizers strictly requires that information going beyond what contained in the abstract, such as discussion of the abstract, presentation of data or other details that will be presented at the Congress, is under embargo as outlined above.

**Violation of the embargo may result in the abstract being withdrawn from the Congress and/or other measures deemed appropriate.**

It is not considered a violation of this policy if the information contained in the abstract is presented or has been accepted for presentation at another meeting (as noted during abstract submission), or if the abstract is published in a peer-reviewed journal after the abstract submission deadline.

It is the responsibility of the submitting author to inform concerned parties (such as agencies) about this policy. If there is a breach of the embargo at any time by a media organization, we ask that the company or organization contact the Organizers communications department immediately.

**Media Policy**

Media credentials are reserved exclusively for working members of the editorial media, including print, broadcast, radio or online. In order to maintain an environment conducive for quality professional interactions, media credentials are only available to media that are related to the industry, or those that cover another relevant topic. Public relations, advertising, publishers and marketing personnel representing manufacturers do not qualify for media credentials. Video production companies that are representing Contractors or those that are charging companies to be covered do not qualify for media credentials. All media are required to follow the media policy in its entirety. Approved individuals who abuse their media privileges or who misrepresent themselves in obtaining their media passes may risk having their credentials revoked, and their names banned from attending ILTS congresses in future years.

**Third Party Companies**

The Organizers will communicate exclusively with clearly identified third party companies officially designated in writing by a Contractor as its representative. In such event, the Organizers will have no duty to communicate separately with such Contractor. Queries received from third party companies (i.e. communication and press agencies) which do not clearly indicate which Contractor they are representing, and that have not been properly designated as the representative of that Contractor, will not be answered.

**Interpretation and Enforcement**

The Organizers shall have full power to interpret and enforce all regulations for the Congress and the power to make amendments and/or further regulations that are considered necessary for the proper conduct of the Congress. Such decisions shall be binding on all Contractors. Failure to comply with any Terms and Conditions may be sufficient cause for the Organizers to require the immediate removal of the offending exhibitor or sponsor and may result in forfeiture of all further rights to exhibit at future congresses of the Organizers, together with all fees paid.

In addition to and without limiting the foregoing, the Contractor fails to comply in any substantial respect with these Terms and Conditions, the Organizers shall have the right to exclude the Contractor, its employees, suppliers and agents, and to sell its exhibition space and/or sponsorship options. The Contractor however will be liable for any loss suffered by the Organizers thereby, and all monies paid by the Contractor shall be absolutely forfeited to the Organizers.

**Severability Clause**

No amendments, changes, modifications or alterations of this Contract shall be binding upon either party hereto unless in writing and signed by both parties. If any of the provisions of these Terms and Conditions are held to be void or unenforceable, then such void or unenforceable provisions shall be replaced by valid and enforceable provisions which will achieve as far as possible the economic business intentions of the parties. All other provisions of the Terms and conditions that are not being affected remain valid.
Let’s meet in Istanbul!