

Conference Room Credit Service Package Addendum

What you get – the Conference Room Credit Service Package

- Each month, you will be entitled to redeem Credits from your Conference Room Credit Allowance to reserve conference rooms at any WeWork location.
- Conference rooms must be reserved using our conference room reservation system in advance.
- Use of any conference rooms or workspaces is subject to availability.
- Conference room can only be reserved during the applicable Premises' Regular Business Hours on Regular Business Days.
- Your Conference Room Credit Allowance will be reset each month. Credits do not roll over from month to month.
- Use of conference rooms and workspaces in excess of your Conference Room Credit Allowance will be subject to Overage Fees as specified below.
- The current schedule of Credit usage and Overage Fees is located at wework.com/faq.

Payment Terms

- **Overage Fees.** Use of conference rooms in excess of your Conference Room Credit Allowance is subject to Overage Fees. You can review the current schedule outlining Credit usage and Overage Fees at wework.com/faq. This schedule is subject to change from time to time.
- **Fees and Payment Terms.** In consideration of the Conference Room Credit Service Package, you will pay us the Conference Room Credit Service Package Fee listed above. During the term of this Conference Room Credit Service Package Addendum, we will automatically process payment for the Conference Room Credit Service Package Fee monthly in advance for the upcoming month, and any applicable Overage Fee monthly in arrears, on the same schedule and to the same form of payment indicated on your Membership Agreement. You acknowledge and agree that such form of payment will be automatically charged, on a recurring basis, for the Conference Room Credit Service Package Fee and any applicable Overage Fees, and you accept responsibility for all recurring charges prior to cancellation. Your non-termination or continued use of the Conference Room Credit Service Package reaffirms that we are authorized to charge your form of payment for the Conference Room Credit Service Package (including any Overage Fees). You will be charged for the Conference Room Credit Service Package and any Overage Fees in the same currency that applies to your WeWork Membership fee. Past due amounts shall bear a late payment charge, until paid, at the rate set forth at wework.com/faq or the maximum amount permitted by law, whichever is less. Your use of the Conference Room Credit Service Package may be immediately suspended or terminated if we are unable to charge such payment method for any reason. All fees are non-refundable.
- **Changes in Fees.** The Conference Room Credit Service Package Fee may be subject to modification from time to time pursuant to notice provided by us at least thirty (30) days in advance of the payment date for which the modification would be effective. Your continued use of the Conference Room Credit Service Package after the effective date of the fee modification constitutes your agreement to such modified fees. You may at any time cancel the Conference Room Credit Service Package as set forth below if you do not agree to any modified fees.

Miscellaneous Terms

- **Term and Termination.** This Conference Room Credit Service Package Addendum will commence as of the Conference Room Credit Service Package Effective Date specified above and shall continue until terminated in accordance with this section. The Primary Member can cancel the Conference Room Credit Service Package at any time prior to the end of the then-current calendar month, through the Account Manager page on your WeWork member network account. If you cancel the Conference Room Credit Service Package, you may continue to redeem your Credits until the end of the then-current calendar month, but the Conference Room Credit Service Package will not be renewed for the next calendar month. We do not provide refunds upon your termination or cancellation of the Conference Room Credit Service Package with respect to amounts already paid. WeWork may terminate this Conference Room Credit Service Package Addendum at any time upon notice to you. This Conference Room Credit Service Package Addendum shall automatically terminate upon the termination of the Membership Agreement (as defined below).
- **Limitation of Liability.** To the extent permitted by law, (a) the aggregate monetary liability of WeWork and our affiliates, parents, and successors and each of our and their employees, assignees, officers, agents and directors (collectively, the "WeWork Parties") for any reason and for all causes of action, whether in contract, tort, breach of statutory duty, or other legal or equitable theory, will not exceed the total Conference Room Credit Service Package Fees paid by you to WeWork in the twelve (12) months prior to the claim arising and (b) none of the WeWork Parties will be liable under any cause of action, for any indirect, special, incidental, consequential, reliance or punitive damages, including loss of profits or business interruption. You acknowledge and agree that you may not commence any action or proceeding against any of the WeWork Parties, whether in contract, tort, or otherwise, unless the action, suit, or proceeding is commenced within one (1) year of the cause of action's accrual.
- **Scope.** This Conference Room Credit Service Package Addendum augments and is hereby incorporated into the WeWork Membership Agreement ("Membership Agreement") entered into by and between the WeWork entity set forth on your Membership Details Form ("WeWork") and the Member Company or Member set forth on your Membership Details Form (or if applicable, accepting this Conference Room Credit Service Package Addendum). During the term of this Conference Room Credit Service Package Addendum, and except with regard to the Term and Termination provisions set forth above, the term "Services" as set forth in the Membership Agreement shall be deemed to include the Conference Room Credit Service Package services. In the event of any conflict between the terms of this Conference Room Credit Service Package Addendum and the Membership Agreement, the terms of this Conference Room Credit Service Package Addendum shall control with respect to the Conference Room Credit Service Package services. Except as amended herein and above, all other terms and conditions of the Membership Agreement shall remain in full force and effect.

By signing this Conference Room Credit Service Package Addendum you represent to us that you have the proper authority to execute this Conference Room Credit Service Package Addendum on behalf of the company listed below and incur the obligations described in this Conference Room Credit Service Package Addendum on behalf of such company.