



Athens, September 22 2014
Total: 8 pages

STRENGTHENED CAPACITY OF NGOS AND AN ENABLING ENVIRONMENT FOR THE SECTOR PROMOTED

CALL FOR PROJECT PROPOSALS

The Bodossaki Foundation, acting as the Fund Operator for the EEA Grants NGO Fund in Greece, announces an open call for NGO project proposals for the outcome “strengthened capacity of NGOs and an enabling environment for the sector promoted”. This is the fourth and final open call for this Programme, with an allocated amount of € 744.140

The NGO Fund Programme “We are all Citizens” (€ 7,34m) is part of the implementation of the EEA Financial Mechanism 2009-2014 in Greece by which the donor states, Iceland, Liechtenstein and Norway, contribute to the elimination of economic and social inequality in the EEA countries.

The overall objective of the Programme is the strengthening of civil society and the enhancement of the NGO contribution to social justice, democracy and sustainable development.

One of the goals of the EEA Financial Mechanism 2009-2014 is the strengthening of relations between NGOs in Greece and entities in the Donor States with a view to promoting project partnerships and joint activities, the exchange of knowledge and best practices.

The NGO Programme puts a special emphasis on and encourages projects that promote horizontal concerns such as: hate speech, extremism and hate crime, racism and xenophobia, homophobia, anti-Semitism, tolerance and multicultural understanding, Roma, sexual harassment, violence against women and trafficking. It is expected that supported projects will actively contribute to the promotion of these horizontal concerns.

The total available funding for this call is € 744.140.



A minimum of 10% of the total grant of this Call will be allocated to children and youth-driven organizations and/or projects targeting children and youth.

1. Objectives

The aim of this call is to strengthen the capacity of NGOs and promote an enabling environment for the sector in Greece. The projects that will be selected will aim to increase the capacity either of the project promoter or of other NGOs and the overall sector, in order to increase their effectiveness and social impact. Specifically, projects should contribute to capacity building, good governance and transparency, and/or networking and coalition building among NGOs.

The available funding will be allocated to projects proposed by NGOs through a transparent selection procedure. See the [Guidelines for Applicants](#) for more information about the selection procedure, including the application evaluation criteria.

2. Eligible Applicants

Eligible applicants are NGOs that are established in Greece and fall within the following definition:

“A non-profit voluntary organisation established as a legal entity, having a non-commercial purpose, independent of local, regional and central government, public entities, political parties and commercial organisations.”

Associations (AK, α. 78-107), civil non-profit companies (AK, α. 741-748) and foundations (AK, α. 108-121) are eligible NGOs as long as they fall under the above definition.

At the deadline for the submission of proposals, eligible NGOs must have completed two (2) years of operation since their legal establishment. If the funding for the proposed project is small (up to 50.000 euros) it is sufficient that they have completed one (1) year of operation since their legal establishment.

NGOs that are participating as project promoters in at least two proposals that have been selected for funding, cannot be funded, either as partners or as project promoters. Entities that are participating as partners in one project that has been selected for funding, do not have the right to be funded as partners.

For more information on the eligibility of potential applicants please consult the [Guidelines for Applicants](#).

3. Areas of support

- Capacity building
- Good governance and transparency
- Networking and coalition building among NGOs

4. Eligible Activities

Under this Call, NGOs will be supported to undertake activities that will increase their own capacity or the capacity of other NGOs, in order to increase their effectiveness and social impact, and achieve their goals and sustainability over time.

Project promoters can choose from among the following eligible activities:

- 1) Capacity building activities and organizational support to NGOs
- 2) Awareness-raising activities
- 3) Mutual learning and dissemination
- 4) Education and training activities
- 5) Network and coalition building

An **indicative** list of more specific eligible activities under this Call is:

- Creation of strategic plans for sustainable organizational development.
- Activities for improving the financial stability and capacity of NGOs, such as development of strategies for financial sustainability, and identification and development of new activities for income generation and/or fundraising.
- Research that will be used for more effective and efficient targeting, planning, and serving the needs of beneficiaries.

- Introduction and application of monitoring and evaluation systems/ methods/ tools.
- Introduction and application of accountability and transparency standards, including financial controls and reporting.
- Creation and adoption of manuals for improved management and operation of the organization (e.g. internal communication, organizational structure, financial procedures, stakeholder involvement).
- Development/ enhancement of capacity building tools that can be broadly used by the wider NGO community (e.g. for fundraising, communication, knowledge management, increasing access to resources, resource sharing).
- Activities aimed to facilitate domestic and international networking, collaborations, and coalition building, including public-private partnerships.
- Development and/or implementation of communication strategies and initiatives with longer term and sustainable outcomes (e.g. creation/ improvement of online presence).
- Awareness raising campaigns aimed to increase civil engagement and/or public support for the work of the NGO sector (e.g. campaigns to promote volunteerism).
- Development and application of methods and processes for personnel and volunteer recruitment, training, assessment and management.
- Participation in education and training activities (including mentoring).
- Organization of education and training activities (including mentoring) aimed at other NGOs.
- Activities that foster mutual learning and exchange of ideas, experience and best practices.
- Activities that will enhance the learning of the organization or the overall NGO sector.
- Activities that will enhance the knowledge management of the organization or the sector (e.g. development of manuals, creation of libraries).
- Development and implementation of innovative pilot programs, with strong monitoring and evaluation components, aimed to disseminate knowledge and learnings broadly.

5. Cross-cutting issues

All projects supported under this Call need to comply with the following principles:

- Good governance

- Social sustainability
- Economic sustainability
- Environmental sustainability
- Gender equality

6. Horizontal Concerns

The NGO Programme puts a special emphasis on and encourages projects that promote horizontal concerns such as: hate speech, extremism and hate crime, racism and xenophobia, homophobia, anti-Semitism, tolerance and multicultural understanding, Roma, sexual harassment, violence against women and trafficking. It is expected that supported projects will actively contribute to the promotion of these horizontal concerns.

7. Size of Grants

The total available funding for this call is € 744.140

The funding will be allocated to two types of grants:

- a) **Small grants:** minimum EUR 10.000; maximum EUR 50.000
- b) **Large grants:** minimum EUR 50.001; maximum EUR 150.000

8. Co-financing

The Programme can provide **up to 90%** of the eligible cost of the NGO project final and full budget. Funded organizations will be required to provide or obtain the remaining 10% of project costs in the form of cash or an in-kind contribution such as voluntary work. The in-kind contribution may constitute up to 50% of the co-financing required by the Programme for the project. (For the calculation of the in-kind contribution, the value for each hour of voluntary work is fixed at EUR 7.67).

9. Duration of Projects and eligible expenses

The projects can begin from the signing of the project contract. The duration of small projects cannot exceed six (6) months and that of large projects twelve (12) months.

All eligible expenses must be completed and submitted before the 30th of April 2016. Eligible project costs must be made no later than 30 April 2016 and be accompanied by supporting documents. Expenditures incurred after 30 April 2016 are not eligible. Eligible costs and payment processes are described in the Guidelines for Applicants.

10. Location of Projects

- 1) The activities of the selected projects can be carried out throughout the Greek territory and projects can be implemented on a local, regional or national level.
- 2) NGOs located in rural and remote areas are highly encouraged to apply.
- 3) NGOs are encouraged to submit proposal regarding projects to be carried out in rural and remote areas.

11. Partnerships

The applicant may submit the proposal individually or together with other project partner organization(s).

A project partner is a public or private entity, commercial or non-commercial, or non-governmental organization, whose primary location is in a Donor State, Beneficiary State, or a country outside the European Economic Area that has a common border with Greece, or any inter-governmental organization, which is actively involved in and effectively contributing to the implementation of a project. Examples of non NGO partners could be think-tanks and academic institutions, statutory bodies and agencies.

The partner needs to share with the project promoter a common economic or social goal which is to be realized through the implementation of the project. The partner's role needs to be justified and clearly defined in the project proposal.

12. Deadline for application submission

The deadline for receipt of Applications is November 24th, 2014 at 18.00.

13. How to apply

Applicants must fill in an application form (in Greek) provided on the [Programme website](#) in accordance with the requirements of the [Guidelines for Applicants](#).

Please refer to the Guidelines for more information and clarifications related to various issues such as eligibility criteria; eligibility of costs; excluded costs; procurement, and selection criteria.

All supporting documents detailed in the Guidelines must be included in the application. In case of a partnership application, a mandatory attachment of the partnership agreement is also required.

Only complete applications will be considered for evaluation and selection purposes. All eligible and complete applications will be evaluated by at least two independent external scorers, following the process and evaluation criteria detailed in the Guidelines for Applicants.

Applicants may choose one of the following two (2) ways to submit their proposal:

- 1) Apply online by completing and uploading electronically the application form available (*hyperlink*) and all required supporting documents in .zip format (maximum 500 MB)
- 2) Apply by post in the following address:
- 3) Hand delivery (09.00 am to 06.00 pm) to the following address:

Bodossaki Foundation
5 Vasileos Georgiou B', 10674, Athens, Greece

Subject: EEA NGO Programme “We are all Citizens”
For the open call “Strengthened capacity of NGOs and an enabling
environment for the sector promoted”

The applicant must submit one original hard copy of the application in Greek, as well as an electronic format (CD). The application form should be in Word format and the budget form should be in Excel format.

14. Contact Information

The team responsible for this Call consists of:

- Dimitra Patrikarakou, Programme Officer
- Vlassis Adraktas, Assistant Programme Officer
- Jennifer Clarke, Programme Coordinator

For any clarifications, or to receive the application form and related materials for this Call by post should you not have access to internet, please contact:

Vlassis Adraktas, Assistant Programme Officer

E-mail: vadraktas@bodossaki.gr

For more information visit our website: <http://www.weareallcitizens.gr/> where you can find all information and documentation relating to this Call, including the Application Form, Guidelines for Applicants, as well as a list of Frequently Asked Questions.