

POLICY

Poverello invests in Personal Protective Equipment (PPE) to help volunteers and employees work safely.

PROCEDURE

Each volunteer or staff person assigned PPE by a supervisor or manager also receives a copy of this policy for signature and training purposes. (See Form PPE Policy)

The PPE user is responsible for following the requirements of the PPE policies. This involves:

1. Properly wearing PPE as required.
2. Attending required training sessions.
3. Properly caring for, cleaning, maintaining, and inspecting PPE as required.
4. Following POVERELLO PPE policies and rules.
5. Informing the supervisor of the need to repair or replace PPE.

Employees who repeatedly disregard and do not follow PPE policies and rules will receive:

- Verbal Warning
- Written Warning
- Consult with the Supervisor in regard to the next step of disciplinary action

Reference:

<https://www.youtube.com/watch?v=q2yAHDkC6Nw>

Approvals:

Signature: _____ Date: _____
Shanel Pamphile, Eat Well Center Manager

Signature: _____ Date: _____
Thomas S. Pietrogallo, CEO

BOD Approved Date: N/A

Date Established: 07.25.18

Date Revised and/or Reviewed: 06.27.19



Personal Protective Equipment Policy

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Employee's Printed Name: _____ Position: _____

Employee's Signature: _____ Date: _____

The signed original copy of this receipt should be given to management. It will be filed in your personnel file.