

School Leadership Team (SLT) Meeting Notes

Date: 04/23/26

SLT Meeting Attendees:

Stamatina Hatzimichalis

Cristina Zencuch

Christina DiBlasi

Corinne Malone

Qi Ping Huang

Lina Mei

Wioletta Bujak

Sharon Roopchand

Rubina Zaman

Agenda Items & Notes:

1. **Allocations for Next Year:** We will discuss this topic at the May meeting.
2. **Guidance on AI Presentation:**
 - The chancellor has shared this presentation with us and we will go through it to understand the city's stance on the use of AI. Our students are encountering AI in school and at home. They need to use it safely, think critically, and make responsible choices when using AI. April-May the city will build capacity and in May-June there will be a playbook published with full guidance so parents understand how AI will be used in schools. We will follow the traffic approach.
 - Red Light (DO NOT proceed: AI will not be used to generate IEPs, determine grades, track student behavior, replace teachers, counselors, or other school staff, or make discipline, eligibility, or graduation decisions.
 - Yellow Light (Proceed with Caution): The following situations can use AI, but with caution: surfacing patterns in student data, generate translations for scaffolds and support in student learning, and research, exploration, and creative projects. These types of outputs must be evaluated by teacher, must be age appropriate, and must support student thinking and not substitute for it.
 - Green Light (Proceed with Confidence): The following is approved by the DOE: brainstorming and planning, synthesizing operational

data, supporting educator's professional development, drafting or refining materials, and translation for non-critical school communications for families.

- No AI tool will be able to be used without ERMA (Enterprise Request Management Application) approval. Student data will never be sold or used to train AI models, and FERPA (Family Educational Rights and Privacy Act) protects your child's data privacy. FERPA and other educational laws apply to the use of AI in and out of school.
- Parents have a right to know what AI tools are used at school as well as asking questions by contacting SLT or emailing studentprivacy@schools.nyc.gov.

3. **SLT Feedback Survey:** All members completed the survey individually.

4. **District 15 Confirmation form for SLT:** SLT Confirmation form was submitted.

Meeting Adjournment

- Our next meeting will take place at 7:30am on 5/21/26

Meetings for the remainder of the 2025-2026 school year:

- 6/11/26