

# Arlington Drafthouse Private Rental FAQ

Please read through the following FAQ and if you should have any further questions please contact us via email [events@arlingtondrafthouse.com](mailto:events@arlingtondrafthouse.com)

**Can I rent the Drafthouse during the weekend?** Unfortunately we no longer offer weekend rentals due to our regular movie/comedy schedule. Any screening or special event requests should be sent to [events@arlingtondrafthouse.com](mailto:events@arlingtondrafthouse.com)

**What is the Drafthouse Capacity?** 275 people (non-fixed restaurant style seating). Catering options might alter the final capacity of the theater as some of the space will be used as catering set up.

**What days can I rent the theater?** Please see rate sheet below.

**How Long Is The Rental?** All rental fees are for a minimum 3 hour rental period. Additional fees may apply for events longer than 3 hours. Please see rate sheet for rental fees and food/beverage guarantees.

**What Fees are involved in a rental?** All private events will require a rental fee for the use of the venue and a minimum purchase of food and beverage will be required (see rate sheet). This minimum will include all food and beverage purchased during the event. A 6% VA State tax, 4% County tax, 15% service fee and a \$175 cleaning fee will be added to all food/beverage purchases.

**What is Included in the Rental?** The rental fee includes all costs related to the operation of the theater, box office personnel, bartender, access to the HD Digital Projector (Blu-ray or DVD screening) and (1) microphone for basic use.

**Can I have entertainment during the event?** Yes. All entertainment requires a sound tech and/or AV tech. Depending on the scope of the event these extras will be billed hourly @ \$75/hr (3 hour minimum). This includes anything beyond screening a DVD/Blu-ray.

**Can I show a power point/computer presentation?** Yes. We can project your power point/computer presentation on full screen with the digital projector.

**What form of media can you show?** The rental fee includes basic audio visual, but we can play most forms of media (additional fees may apply).

**How does catering work?** Catering options are based on per person costs and are buffet style. The buffet will be offered for the agreed upon time frame and will be refilled as needed (we do not price items on an individual bases). All events will be buffet style as we do not offer a seated food option. We offer a selection of catering options or can create a custom package (please see catering guide). We also offer our regular table side service (minimums apply).

**How does the bar work?** We offer many options with our bar. It ranges from open bar, cash bar, ticket purchase or we can create a custom option for your event (please see catering guide). All guests must be 21 years or older.

**When do I need to book my event?** There is no timeframe for booking an event as long as the date is available. Dates will be confirmed with a contract and rental fee payment. No dates will be "held" without a deposit.

**Can I have outside catering?** Yes. Outside food catering is available for an additional \$150/hr. The minimums do not apply when choosing outside catering. Please note: outside catering must supply all utensils, plates, napkins ect... All beverages must be purchased through the Drafthouse if food catering is selected.

## Rental Rates

*All rentals require a 3 hour minimum.*

### Monday thru Friday Daytime 8am – 6pm

**\$150/hr + \$1000.00 Food/Beverage Minimum**

### Monday, Tuesday, Wednesday Evening 6pm – 1am

**\$200/hr + \$2000.00 Food/Beverage Minimum**

### Thursday Evening 6pm – 1am

**\$250/hr + \$2500.00 Food/Beverage Minimum**

## Catering Suggestions & Pricing

*(Please inquire for custom buffet options)*

### The Cookout \$18/person

Cheeseburger/Hamburger – Fire Braised Chicken Breast – Mac n Cheese – Spring Mix Salad- Kettle Chips  
Fresh Fruit Selection - Chocolate Chip Cookie (Fresh Baked)

### The Lunch Meeting \$15/person

Choice of wraps and croissant sandwiches - Fresh Fruit - Seasonal Salad - Kettle Chips  
Pickle Spears - Chocolate Chip Cookies (fresh baked)

### Pizza Party \$15/person

Variety of flatbread pizzas - Caesar Salad – Italian Pasta Salad - Chocolate chip cookies (fresh baked)

### The Fiesta \$16/person

Quesadillas, Make your tacos, Chips and Salsa & Churros

**Full menu and tableside service also available.  
Custom catering packages can be created upon request.**

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### Bar/beverage Options (Minimum 2 hour required)

*\*Bar 1 & 2 packages include the Non-alcoholic option*

Non-alcoholic - Unlimited Soda, Tea, Lemonade and non-bottled water - \$6/person (3 hours)  
*(add bottled water \$1/person)*

Bar 1\* - Draft Beer and Glass Wine – \$7/person per hour  
*(add bottled beers/ciders for \$2/person per hour)*

Bar 2\* - Draft/Wine/Rail Liquor - \$10/person per hour  
*(add Top Shelf \$3/person per hour)*

Bar 3 - Individual tickets may be purchased (minimums may apply)