

**Minutes of the
West Baton Rouge Library Board of Control
Regular Meeting
Tuesday, July 18, 2023 4:02 – 4:50 PM
830 N. Alexander Ave., Port Allen, LA 70767**

Call to Order, Pledge of Allegiance led by Mr. Carey Denstel

Roll Call by Ms. Martin - Present: Ms. Joanne Bourgeois, President; Ms. Brenda Morgan, Treasurer; Mr. Carey Denstel, Ex Officio; Ms. Kelson Swancy; Mr. Henry Henderson; and Ms. Laurie Moreau. **Also present** was Tamie Martin, Executive Director. Ms. Andrea Kent arrived at 4:04

Public Comment

None

Annual Audit Baxley and Associates

Ms. Margaret Pritchard presented the 2022 audit results. She began by complimenting Cadie Russo Bourg for her work and her quick responses to requests for information. Ms. Pritchard stated that the Library's assets had increased by 1.1 million dollars in 2022. She explained that while cash on hand had decreased, assets were increased by the purchase of the building at 6311 LA-1. She stated that the net income for the Library was \$729,000.00 in 2022. She detailed changes in revenue and expenses. Ms. Pritchard stated that there were no financial findings. She also stated that there were two exceptions to the Agreed Upon Procedures. She explained that each individual receipt associated with a credit card statement should be initialed and that someone within the agency should be the ethics designee for the agency. Board members and Ms. Martin thanked Ms. Pritchard for her work.

Reports

Ms. Martin gave financial, statistical and operations reports. She gave an update on the bid process for remodeling the building at 6311 LA-1. She also stated that the IT work was already completed in that building. Ms. Martin said that several staff members attended the Louisiana Library Association conference in Baton Rouge. She commended outreach staff for their programs at the Council on Aging. Ms. Martin informed the Board that Representative Edmund Jordan had secured a \$500,000 grant through the legislative appropriations bill for the new library branch.

Conclusion – Next Meeting

The next regularly scheduled Library Board of Control meeting will be **September 19, 2023, at 4:00 p.m.** Meeting adjourned at 4:50 PM.

/s/_____

Ms. Joanne Bourgeois, President, Library Board of Control

/s/ _____

Submitted by Tamie Martin, Director