

**Minutes of the
West Baton Rouge Library Board of Control
Regular Meeting
Tuesday, March 21, 2023, 4:00 – 4:46 PM
830 N. Alexander Ave., Port Allen, LA 70767**

Call to Order, Pledge of Allegiance led by Mr. Henry Henderson

Roll Call by Ms. Martin - Present: Ms. Joanne Bourgeois, President; Ms. Scarlet Callicoatte, Vice President; Ms. Brenda Morgan, Treasurer; Mr. Carey Denstel, Ex Officio; Ms. Kelson Swancy; Mr. Henry Henderson; Ms. Laurie Moreau and Ms. Andrea Kent. **Absent:** none. **Also present** were Tamie Martin, Executive Director; Mr. Luis Interiano, Mr. Brad Guerin, Mr. Matthew Daigrepoint, and many Library staff members. **Ms. Bourgeois declared a quorum present.**

Public Comment

None

Minutes of January 17, 2023, meeting

Ms. Bourgeois asked the Board to review the minutes of the November 15, 2022, meeting in their packets and asked for discussion and public comments. There being none, she asked for a motion on the minutes: **Motion to approve** by Ms. Laurie Moreau, seconded by Mr. Henry Henderson **to accept the minutes of the January 17, 2023, Board Meeting as presented.** Ms. Bourgeois asked for further discussion, and there being none, she moved to a voice vote. **Without opposition, the motion passed.**

Consideration of Audit Questionnaire

Ms. Martin asked the Board to review the Audit Questionnaire. She asked that they double check their contact information and term expirations **Motion to approve the Questionnaire as presented** by Ms. Andrea Kent, seconded by Ms. Kelson Swancy. There being no further discussion, Ms. Bourgeois asked for a voice vote. **The motion passed unanimously.**

Presentation by Fusion Architects

Mr. Brad Guerin and Mr. Matthew Daigrepoint of Fusion Architects presented drawings and computer-generated images that detailed plans for the renovation of 6311 LA-1 for the South Branch of the Library. Mr. Guerin described the drive-thru and the re-use of the existing pharmacy area as the circulation desk. He stated that the existing office would be used for computer servers and electrical access. The computer-generated images showed areas for adults, teens, and children, lounge areas for reading, study tables, and public computers. The drawings and the images also showed a large meeting room with a warming kitchen and storage closet, as well as 3 small rooms for quiet study. Mr. Guerin said that the existing restrooms can be used and just need freshening. Ms. Martin stated that this design was very cost-conscious in re-using as much as possible and only adding the meeting room and study rooms. She stated that the inside and outside would be painted and that carpet would be added. Mr. Guerin also explained that acoustic ceiling clouds would be used strategically to help with noise in the building. Members of the Board expressed appreciation to Fusion Architects for the presentation and for their work. Ms. Bourgeois asked if the ceiling clouds would interfere with the sprinkler system. Mr. Guerin stated that they would work around the sprinkler system. Ms. Kent asked about the use of carpet in the meeting room when food

is served. Ms. Martin said that Fusion had shown her a vinyl product that looks and feels like carpet but does not absorb liquid. She stated that it is price competitive with carpet. Ms. Kent also asked if the storage closets in the building would be sufficient. Ms. Martin stated that staff had already moved everything from storage and put it on shelving units and that there was still room for more.

Reports

Ms. Martin gave financial, statistical and operations reports. She stated that moisture tests were done to prepare for the carpet installation. She also said Jerry has begun installing security cameras, data lines and phone lines at the South Branch.

Conclusion – Next Meeting

The next regularly scheduled Library Board of Control meeting will be **May16, 2023 at 4:00 p.m.** Meeting adjourned at 4:39 PM.

/s/ _____

Ms. Joanne Bourgeois, President, Library Board of Control

/s/ _____

Submitted by Tamie Martin, Director