

**Minutes of the
West Baton Rouge Library Board of Control
Regular Meeting
Tuesday, January 17, 2023, 4:00 – 4:39 PM
830 N. Alexander Ave., Port Allen, LA 70767**

Call to Order, Pledge of Allegiance led by Mrs. Brenda Morgan

Roll Call by Ms. Martin - Present: Ms. Joanne Bourgeois, President; Ms. Scarlet Callicoatte, Vice President; Ms. Brenda Morgan, Treasurer; Mr. Carey Denstel, Ex Officio; Ms. Kelson Swancy; Mr. Henry Henderson; and Ms. Andrea Kent. **Absent:** Ms. Laurie Moreau. **Also present** were Tamie Martin, Executive Director; Ms. Lynn Bardell, and Mr. Luis Interiano. **Ms. Bourgeois declared a quorum present.**

Public Comment

None

Minutes of November 15, 2022, meeting

Ms. Bourgeois asked the Board to review the minutes of the November 15, 2022, meeting in their packets and asked for discussion and public comments. There being none, she asked for a motion on the minutes: **Motion to approve** by Ms. Kelson Swancy, seconded by Mr. Henry Henderson **to accept the minutes of the November 15, 2022, Board Meeting as presented.** Ms. Bourgeois asked for further discussion, and there being none, she moved to a voice vote. **Without opposition, the motion passed.**

Consideration of 2023 Holiday Schedule Revision

Ms. Martin asked the Board to consider a revision to the 2023 Holiday Schedule for library employees that was approved at the November 15, 2022, meeting. Ms. Martin stated that she had mistakenly shifted the Christmas holiday to Thursday through Monday instead of Friday through Tuesday. **Motion to approve** by Ms. Kelson Swancy, seconded by Ms. Andrea Kent to approve the revised 2023 Holiday Schedule. Ms. Bourgeois asked for further discussion. **The motion passed unanimously.**

Consideration of Resolution to Accept Act 170 Funds

Ms. Martin read the Resolution aloud. **Motion to approve the Resolution as presented** by Ms. Brenda Morgan, seconded by Mr. Henry Henderson. There being no further discussion, Ms. Bourgeois asked for a voice vote. **The motion passed unanimously.**

Reports

Ms. Martin gave financial, statistical and operations reports. She stated that the new carpet for the Port Allen branch has been delivered and is scheduled to be installed in 2023. She also stated that Fusion Architects is designing plans for the new branch. She said that Jerry Durden estimates that e-rate will cover 80% of the cost of computer hardware needed for the new branch.

Conclusion – Next Meeting

The next regularly scheduled Library Board of Control meeting will be **March 21, at 4:00 p.m.**
Meeting adjourned at 4:39 PM.

/s/ _____

Ms. Joanne Bourgeois, President, Library Board of Control

/s/ _____

Submitted by Tamie Martin, Director