Minutes of the
West Baton Rouge Library Board of Control
Special Meeting
Tuesday, September 21, 2021 4:00 – 4:20 PM
830 N. Alexander Ave., Port Allen, LA 70767

Call to Order, Pledge of Allegiance

Roll Call by Ms. Martin - Present: Ms. Scarlet Callicoat, Vice-President; Ms. Brenda Morgan, Treasurer; Ms. Andrea Kent; Ms. Kelson Swancy; Mr. Carey Denstel. Absent: Ms. Joanne Bourgeois, President; Mr. Henry Henderson; Ms. Laurie Moreau; Also present were Tamie Martin, Executive Director; Dannie Garrett, attorney; Luis Interiano, Reference Librarian. Vice-President Callicoate declared a quorum present.

Minutes of the Previous Meeting of July 20, 2021
Ms. Callicoat asked the Board to look over the minutes of the July 20, 2021 meeting in their packets and asked for discussion and public comments. There being none, she asked for a motion on the minutes: Motion to approve by Ms. Andrea Kent, seconded by Ms. Kelson Swancy, to accept the minutes of the July 20, 2021 Board Meeting as presented. Ms. Callicoat asked for further discussion, and there being none, she moved to a voice vote. Without opposition the motion passed.

Minutes of the Special Meeting of August 10, 2021
Ms. Callicoat asked the Board to look over the minutes of the August 10, 2021 meeting in their packets and asked for discussion and public comments. There being none, she asked for a motion on the minutes: Motion to approve by Ms. Kelson Swancy, seconded by Ms. Brenda Morgan, to accept the minutes of the August 10, 2021 Board Meeting as presented. Ms. Callicoate asked for further discussion, and there being none, she moved to a voice vote. Without opposition the motion passed.

Public Comment
Mr. Luis Interiano spoke in appreciation of the new staff insurance coverage approved at the special meeting on August 10, 2021. He specifically mentioned that it had better coverage and more options for staff and dependents.

Consideration of 2022 proposed budget
Ms. Martin reviewed the proposed budget for 2022. Proposed items include significant savings in the area of wages and benefits due to unfilled positions and the reduced cost of medical insurance. The proposal includes money to fund a new library branch on the north side of the parish, as well as maintenance items for the current branch. Proposed maintenance includes painting the interior of the library and refurbishing the public restrooms. Mr. Carey Denstel suggested that Ms. Martin remember to explain that the funding for the new branch is the same funding that was approved in the 2021 budget, but not spent. Motion by Ms. Andrea Kent to approve the proposed budget, seconded by Ms. Brenda Morgan. Ms. Callicoat asked for further discussion. There being none, she moved to a voice vote. The motion passed unanimously.
Reports
Ms. Martin gave financial, statistical and operations reports. She stated that although revenue from interest was significantly lower than predicted, the financial status was still on track to spend less than budgeted because spending for the new branch had not begun. The Library renewed the contract with Polaris to provide ILS services for 5 years. Staff continue to provide services in new ways due to the Pandemic.

Conclusion – Next Meeting
The next regularly scheduled Library Board of Control meeting will be November 16, 2021 at 4:00 p.m. Meeting adjourned at 4:40 PM.

/s/________________________________________________
Ms. Joanne Bourgeois, President, Library Board of Control

/s/________________________________________________
Submitted by Tamie Martin, Director