Facilities

The National Pan-Hellenic Council, Inc. (NPHC) sororities will occupy the facility located at 200 25th Avenue South during the 2017-2018 academic year, provided that the NPHC sorority women agree to a set of terms that is to be discussed with the NPHC and each sorority’s chapter advisers. This agreement may be extended on an annual basis up to the 2021-2022 academic year at which point the facility is scheduled to be returned to its previous occupants. While the women will be the residents, the common areas of the facility at 200 25th Avenue South will be multi-purpose spaces for use by the entire NPHC community in accordance with the policies and procedures outlined below and in other relevant documents. As such, the facility will be known as the NPHC Community House.

The NPHC fraternities will continue occupying the Delphi House located at 308 West Side Row.

Except when otherwise noted, all policies and procedures below apply to both the NPHC Community House and the Delphi House.

Greek Facility Management Program

There are 6 single rooms in the NPHC Community House and 4 single rooms in the Delphi House.

The NPHC sororities will be required to have 6 residents in the NPHC Community House and the NPHC fraternities will be required to have 4 residents in the Delphi House, all of whom will pay the same rental rate as other residents within the Greek Facility Management Program.

Residents will move in beginning Fall 2017.

All non-resident NPHC members will pay a Greek Facility Management Fee of $150/semester.

Parking

Parking will be available to the residents of the NPHC Community House. Permits are available through VUPS Parking Services along with a standard University permit.

An adviser hang tag will be made available to the chapters represented in the NPHC Community House for use on an as-needed basis.

Alcohol & Drugs

The following regulations apply to the possession and/or use of alcoholic beverages or controlled substances by residents, chapters, their members, and their invited guests at all times:

- Possessing and consuming alcohol in the state of Tennessee while under the legal drinking age of 21 is prohibited.
Subject to statutory exceptions available under Tennessee law, serving (serving, distributing, furnishing) alcohol to any persons under the legal drinking age (21 years old) in the state of Tennessee is prohibited.

Using chapter or council funds to purchase alcohol is prohibited.

Liquor and wine may not be present within the facilities (except for personal consumption by facility residents who are over 21 years of age).

The use of common containers of alcoholic beverages, such as kegs, pony kegs, or punch bowls, is prohibited.

The use of pure grain alcohol is prohibited.

The use of devices, such as funnels, vaporizers, and beer bongs, designed for the rapid consumption of alcohol is prohibited.

Drinking games are prohibited.

Effecting excessive and/or harmful consumption of alcohol through games, peer pressure, subterfuge, or other activities is prohibited.

Possession, use, distribution, or facilitation of distribution of controlled substances, including unauthorized use of prescription drugs or drug paraphernalia, is prohibited. The term distribution includes “sharing” of any drug and does not require the exchange of money.

Residents who are over 21 years of age are permitted to have alcohol (i.e., beer, wine, and liquor) in their resident rooms for their personal consumption.

Residents who are over 21 years of age are permitted to consume beer in the common areas inside and outside of the facilities, except when events are being held at the Community House, in which case the “social event with alcohol” guidelines below applies to all alcohol in the common areas. A beer is defined as a twelve (12) oz. can (no glass) of alcoholic beverages (beer, ale, malt beverage) that can be purchased in a grocery/convenience store in the state of Tennessee (i.e., any beverage that contains 5% or less alcohol by weight regardless of the fruit or grain used to make it, with the exception of grapes). Wine and liquor (e.g., vodka, whiskey, tequila, gin, etc.) are not permitted in the common areas.

All other relevant University policies in the Student Handbook, available at www.vanderbilt.edu/student_handbook, must be followed by chapters, members, residents, and guests at all times.

**Events**

An “event” shall be defined as (i) any activity that is planned, (co)sponsored, hosted, promoted or funded by a chapter, group, or organization or (ii) any activity where the number of people in attendance from any given chapter would lead a reasonable person to believe it was a function of that chapter (i.e., parties, talent shows, tailgates, pageant, etc.).

- Promotion includes, but is not limited to, utilizing any form of social media, print materials, or deliberate campaigning to advertise or market an event or to invite or otherwise encourage members and guests to attend an event.
- Funding includes, but is not limited to, payments made from chapter dues, the chapter bank account, a collection of funds from chapter members, or an individual member.
- This definition excludes chapter meetings, Executive Board or officer meetings, meetings with chapter adviser(s), and other small meetings of members for conducting the business and operations of the chapter.

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No events of any kind will be held at the Delphi House. A gathering at the Delphi House will be considered a violation of this policy if it involves more than 10 people plus the residents of the house. All residents of the house and/or the chapter hosting a gathering in violation of this policy may be subject to corrective action.

Events may be hosted or co-hosted (with a Vanderbilt registered student organization) at the NPHC Community House by a recognized Vanderbilt NPHC fraternity or sorority. Reservations for use of the facility must be made through the Office of Greek Life and must follow the guidelines outlined below:

- Host organizations must meet with the NPHC adviser at least two weeks prior to an event to discuss the size and scope of the event and, as needed, to create an event plan. Chapters are required to comply with all stipulations outlined by the NPHC/IGC adviser in the event planning meeting, including but not limited to the number of party patrol monitors required, the presence of third-party security, and other event management protocols.
- Host organizations are responsible for event preparation and clean-up.
- Advertising for events held at the facility is limited to Vanderbilt on-campus media and bulletin boards. No off-campus fliers, radio announcements, etc. are permitted.
- Host organizations that require Special Event Insurance must register their event at least 1 month in advance, and obtain appropriate forms and authorization from their International Headquarters.
- Charging for any event in the facility is prohibited.
- If security is needed for the event, the host organization is responsible for coordination of officers with the Office of Greek Life and the associated cost.
- Host organizations must register their events on Anchor Link at least 2 weeks prior to the event.
- Host organizations are responsible for any damages that occur during the event.
- Host organizations are responsible for keeping guests from the residential area within the facility during the event.
- The presence of alcohol at philanthropic events, recruitment or intake events, or any new member activity or ritual is prohibited.
- Pre-football game tailgates may only occur from 4.5 hours prior to and must end 30 minutes before kickoff.
- Any social event that is hosted at the NPHC Community House must also follow the guidelines listed below. A gathering may be deemed a social event by the NPHC adviser during the event planning meeting. The NPHC adviser will consider a number of factors in determining whether an event is considered a social event including the nature of the event, the anticipated number of guests, the day of the week on which the event is taking place, and the event time.

**Social Events Without Alcohol**

- The presence of alcohol, whether provided by the residents, chapter(s)/organization(s) hosting the social event, the members of participating chapters, or guests is prohibited.
- A guest list for the event, including the designated party patrol members, must be provided with the Anchor Link registration.
- In order to be admitted to a social event, attendees must present their Vanderbilt ID for verification and swipe their own cards with the Anchor Link scanners in order to enter the event. Party patrol members should verify that attendees are on the guest list and record the times of guest’s arrival in 15 minute increments. Any guests that are not
Vanderbilt students will show their state issued ID to the party patrol and their name will be recorded alongside the Vanderbilt student that has brought them to the party.

- A third-party security staff member will be present at the door to assist with guest check-in and crowd control.
- There can be only one entrance to the event. All members and guests must go through the designated entrance to be signed in to the party.
- Music must be shut down by midnight on Sunday through Thursday and by 2 a.m. on Friday and Saturday.

**Party Patrol Monitors**

- At least (4) sober monitors must be available to serve on Party Patrol at the event. Among this group, two (2) monitors must be stationed at the door and two (2) monitors must roam the event and monitor the common areas, including the hallway leading to resident rooms for a minimum total of four (4) people per event unless directed otherwise by the Office of Greek Life.
- For Friday and Saturday night events, Party Patrol must attend the VPD/security meeting 30 minutes prior to the start of the event and remain on duty until the event has come to its conclusion and trash outside has been picked up.
- Party patrol monitors may include active chapter members, chapter alumni members, members from other NPHC or Greek organizations, and/or other Vanderbilt students. Party patrol monitors are required to become familiar with Vanderbilt University policy, including the guidelines outlined in this policy related to social events.

**Social Events With Alcohol**

**Alcohol Beverage Management**

- The possession, use, and/or consumption of alcohol at an event shall be in full compliance with any and all applicable laws and regulations of the federal, state, and county government, the city of Nashville, and Vanderbilt University.
- A guest list for the event, including the designated party patrol members, must be provided with the Anchor Link registration.
- In order to be admitted to a social event with alcohol, attendees must present their Vanderbilt ID for verification and swipe their own cards with the Anchor Link scanners in order to enter the event. Party patrol members should verify that attendees are on the guest list and record the times of guest’s arrival in 15 minute increments. Any guests that are not Vanderbilt students will show their state issued ID to the party patrol and their name will be recorded alongside the Vanderbilt student that has brought them to the party.
- A third party security staff member will check state-issued IDs and distribute wristbands to those that are of legal drinking age.
- There can be only one entrance to the event. All members and guests must go through the designated entrance to be signed in to the party.
- Food and non-alcoholic drinks must be made readily available at all times. Bottled water must be visible and readily available.
- Alcohol distribution/consumption must cease and music must be shut down by midnight on Sunday through Thursday and 2 a.m. on Friday and Saturday.
- All alcohol is to be distributed from one location.
- All Events are to be “Bring Your Own” (BYO)
  - No individual may bring in more than six (6) twelve (12) oz. cans (no glass) of alcoholic beverages (beer, ale, malt beverage) that can be purchased in a grocery/convenience store in the state of Tennessee (i.e., any beverage that

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contains 5% or less alcohol by weight regardless of the fruit or grain used to make it, with the exception of grapes). No liquor or wine shall be permitted.

- The sale of alcoholic beverages or any other drug by a member fraternity or sorority or individual fraternity or sorority member is strictly forbidden.

- The bar wristband system must be used for all BYO Events.
  - Upon arrival at the event, all alcohol must be checked at the bar, with a third-party bartender, in exchange for a bar wristband which the third-party bartender will provide.
  - Party Patrol and third-party bartenders will maintain a numbered (in accordance with wristband) list of all members and guests who have checked in alcohol to the party.
  - In order to obtain alcohol, all members and guests checking out alcohol must have the beer wristband, in addition to the 21+ wristbands distributed at the door by the third-party security officer.
  - The beer wristband and list will be marked for every beer received.
  - The third-party bartenders will operate at all times in accordance with their contractual obligations, company policies, and applicable laws and regulations, which includes declining to serve those who are already intoxicated.
  - If an individual has checked in alcohol at the bar with a third-party bartender, it can only be checked back out prior to a 1:30 a.m. deadline.

- Beverages may not be consumed out of glass containers.

- Open containers of alcoholic beverages shall, in no case, be permitted to the leave the event; they must be discarded in a trashcan before leaving the event.

- For pre-football game tailgates where alcohol is present, a centralized beer check, third-party bartenders, and wristband system are not required, but sober monitors must be in place to ensure that all applicable alcohol policies are being followed by members and guests.

**Party Patrol Monitors**

- At least (6) sober monitors must be available to serve on Party Patrol at the event. Among this group, two (2) non-drinking monitors must be stationed at the door; two (2) non-drinking monitors must roam the event and monitor the common areas, including the hallway leading to resident rooms; and two (2) non-drinking monitors must assist the third-party bartenders in managing the bar area for a minimum total of six (6) people per event unless directed otherwise by the Office of Greek Life.

- For Friday and Saturday night events, Party Patrol must attend the VPD/security meeting 30 minutes prior to the start of the event and remain on duty until the event has come to its conclusion and trash outside has been picked up.

- Party patrol monitors may include active chapter members, chapter alumni members, members from other NPHC or Greek organizations, and/or other Vanderbilt students. Party patrol monitors are required to become familiar with Vanderbilt University policy, including the guidelines outlined in this policy related to social events with alcohol.

**Other**

- No first-year students are permitted to attend chapter or Greek Events where alcohol is present until five (5) weeks after the beginning of the fall semester, which will be deemed to begin on the official move-in day for first-year students.