POVERTY & THE ARTS

INTERNSHIP OPPORTUNITIES

Poverty & the Arts interns gain exposure to the day-to-day operations of a social enterprise non-profit, as well as make connections with a variety of local organizations. As a small and quickly growing nonprofit, interns are in integral part of our team. We have many resume-building opportunities.

Intern benefits:

- Workspace/office. You’ll work from our Wedgewood-Houston studio + gallery space. Located in the up-an-coming arts district, WE-HO, interns are submersed in our creative studio space surrounded by art/office supplies, a refrigerator, microwave, and oven in our kitchen, beautiful artwork by our artists, and other local galleries and creative spaces nearby like Sauvage Galerie and Closet Case Vintage.
- Coffee, obviously. And then we’re usually stocked with hot chocolate, tea, apple cider, leftovers from the most recent party, and more.
- Hands-on experience. You’ll gain a variety of skills related to your industry and make direct relationships and connections with community partners.
- Make an impact. All internship opportunities are designed to provide ways to encourage and build relationships with artists overcoming homelessness in the community.

Internships typically run Spring (Jan-May), Summer (Jun-Aug), and Fall (Sept-Dec). Throughout your internship, you will report to the Executive Director, Nicole Brandt, and assist in numerous functions of the organization. If you are interested in any of the internship opportunities, please submit a resume and cover letter expressing your interest to Nicole at nicole@povertyandthearts.org.

Internship Opportunities

All internship descriptions are included below.

- Arts Program Internship
- Marketing Internship
- Community Engagement Internship

Learn more at PovertyandtheArts.org/internships
POVERTY & THE ARTS
ARTS PROGRAM INTERNSHIP

Brief Description

Poverty & the Arts seeks an Arts Program intern to assist with coordinating workshops for our artists, keeping the studio and gallery organized, and helping us track our artists' progress. This is a unique opportunity to gain experience with an up-and-coming non-profit social enterprise, while helping to meet a critical community need. This intern will report to the Executive Director and Studio + Gallery Manager. Flexible hours will be arranged with the student or individual's schedule with a preferable range of 10-15 hours per week.

Salary/Course Credit

This is an unpaid internship and does not guarantee employment upon completion. We will work with the college or university to meet the requirements of an intern credit if possible. The student is responsible for securing and coordinating all information if college credit is needed.

Job Responsibilities

- 2 days/wk open the studio for an entire shift
- Coordinate artistic and professional workshops for our artists and promote workshops to artists
- Update “Internal Roster” with new artists info and check-in once per month per w/ each artist
- Update website Program Calendar and calendar in studio
- Post at least one (1) Social Media Post each shift
- Help artists hang artwork for each monthly Art Crawl
- Studio Organization & Merchandise Restocking when needed

Qualifications

- Enjoys working with diverse people
- Working towards a degree in Studio Art, Art Education, or Art Therapy preferred, but not required
- Strong verbal and written communication
- Must be able to define and work toward deadlines
- Ability to multitask and work under minimal supervision
- Supports the mission & goals of Poverty & the Arts

About Poverty & the Arts

Poverty & the Arts is a social enterprise 501c3 nonprofit that provides opportunities for artists overcoming homelessness to engage in creative outlets, earn income through selling artwork & merchandise, develop entrepreneurial and professional skills, and build community relationships. All internship positions are unique opportunities to meet, create, and build meaningful relationships with people who are overcoming homelessness.

To apply for the arts program internship for Poverty & the Arts, please submit resume and cover letter to Nicole Brandt at nicole@PovertyandtheArts.org.
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MARKETING INTERNSHIP

Brief Description

Poverty & the Arts seeks a Marketing intern to assist with our online Artist Marketplace website, photography, social media, and developing online content. This is a unique opportunity to gain experience with an up-and-coming non-profit social enterprise, while helping to meet a critical community need. This intern will report to the Executive Director. Flexible hours will be arranged with the student or individual’s schedule with a preferable range of 10-15 hours per week.

Salary/Course Credit

This is an unpaid internship and does not guarantee employment upon completion. We will work with the college or university to meet the requirements of an intern credit if possible. The student is responsible for securing and coordinating all information if college credit is needed.

Job Responsibilities

- 2 days/wk open the studio for an entire shift
- Assist in developing content for weekly newsletter featuring quotes and new artwork + merchandise by artists
- Assist in developing Blog Content and Social Media Posts
- Take headshots and hi-res photos of artwork for merchandise and prints
- Update online Artist Marketplace with new artwork
- Assist in writing incoming artists’ bio using the submitted Artist Profile
- Work with artists to get all needed photos taken by appropriate deadlines

Qualifications

- Must have a hi-res camera and laptop
- Photoshop preferred, but not required
- Strong written communication
- Must be able to define and work toward deadlines
- Ability to multitask and work under minimal supervision
- Supports the mission & goals of Poverty & the Arts

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To apply for the marketing internship for Poverty & the Arts, please submit resume and cover letter to Nicole Brandt at nicole@PovertyandtheArts.org.
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COMMUNITY ENGAGEMENT INTERNSHIP

Brief Description
Poverty & the Arts seeks a Community Engagement intern to assist with researching and communicating with local artists and arts organizations, homeless nonprofits, churches, schools/universities, and other community partners to promote the mission of the organization. This is a unique opportunity to gain experience with an up-and-coming non-profit social enterprise, while helping to meet a critical community need. This intern will report to the Executive Director and Volunteer Engagement Committee Chair. Flexible hours will be arranged with the student or individual’s schedule with a preferable range of 10-15 hours per week.

Salary/Course Credit
This is an unpaid internship and does not guarantee employment upon completion. We will work with the college or university to meet the requirements of course credit if possible. The student is responsible for securing and coordinating all information if course credit is needed.

Job Responsibilities
- 2 days/wk open the studio for an entire shift
- Research, log, and reach out to galleries, local coffee shops, and community organizations to coordinate exhibitions for our artists
- Research and log vendor booth opportunities throughout the semester
- Research, log, and reach out to universities and churches about our mission and volunteer/internship opportunities
- Work with Executive Director and Volunteer Engagement Committee Chair to help lead monthly volunteer orientation for new volunteers

Qualifications
- Strong written and verbal communication required
- Laptop required
- Detail oriented; Must be able to define and work toward deadlines
- Ability to multitask and work under minimal supervision
- Supports the mission & goals of Poverty & the Arts

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To apply for the community engagement internship for Poverty & the Arts, please submit resume and cover letter to Nicole Brandt at nicole@PovertyandtheArts.org.