For Students who CANNOT download LYFT.

Lyft rides valid from July 9-August 31, 2018

If you do not have a smartphone or an active US Phone number and a Credit or Debit Card (can be any major banking company) then read this guide.

*You can activate and use the SIM card that was sent out to you with your I-20/DS-2019 to create a temporary working U.S. phone number for this purpose.

**STEP 1:** Complete the **Pre-Arrival Form on your ISSS student profile** to notify us of your arrival plans.

**Step 2:** Arrive at BNA Nashville Airport and Collect all of your checked luggage.

**STEP 2:** Locate the information booth

1. Find the information booth located in the center of baggage claim.
2. Ask the representative there for their phone service to make a local call.

**STEP 3:** Calling Information

1. Call on one of the following numbers. Make sure you know the address of your destination:

   **GRACE CHEE**  
   Primary number: (615)-875-8870  
   Secondary number: (864)-979-6561

   **ISSS OFFICE**  
   Primary number: (615) 322-22753

**STEP 4:** Follow these instructions

1. Grace or ISSS will call a Lyft for you.
Because you have no phone to track the driver, you are responsible for identifying the driver upon arrival. *Make sure that you have the following information from ISSS Staff:*

- Car Color
- Car Model
- Driver’s name
- Expected time of pickup

2. Go to level one of the Airport by using the escalator or elevator.
3. Follow the signs guiding you to the Ground Transportation Level (Level 1)

4. Look for the Ridesharing signs (That’s where the driver will arrive).

5. Once you’ve arrived the area wait for your driver to come.

6. Look out for the number and car model, before you sit in the car please make sure to confirm the name with the driver.

**STEP 5: During the Lyft Ride**
1. The Driver will take you to your destination.

2. ISSS Staff will know your drop-off location.

3. Rides are valid only once and only from the Nashville Airport to your off-campus or on-campus residence.