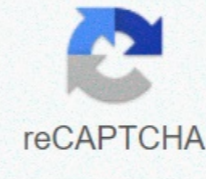




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## Tds justification report utility

TRACES is an online portal for reporting TDS returns, repairing TDS returns, and downloading TDS documents. When the income tax department issues a TDS demand notification to the assessment assessor, it does not mention errors or errors in the TDS return. To view the details of the errors, the evaluator must download a justification report from the TRACES account. The justification report shall contain details of errors in the processing of the TDS return submitted by the datalevont. To download the justification report, the status of the submitted return must be processed as default. After viewing the errors, file repair TDS back to fix the same. File TDS Return File TDS Return 24Q, 26Q, 27Q, 26QB, 26QC [Rated 4.8 stars for clients like you] File TDS Return File TDS Return 24Q, 26Q, 27Q, 26QB, 26QC [Rated 4.8 stars for customers like you] Steps to download justification report TRACES Portal Log on TRACES Log traces log traces - Enter user ID, password, TAN or PAN and captcha Find the request justification report Download default &gt; request justification report Download Select fiscal year , Quarter, and Form Type Select the fiscal year, quarter, and form type for which you want to download the Justification report. Click Go Select among the following for KYC validation: 1. Digital signature support for KYC validation - Select if you want to use KYC validation using DSC2. Standard KYC validation (without digital signature) - Select whether DSC 1. Click Validate DSC Enter the password for dsc, and then click ok. Select the DSC certificate, and then click Sign. Enter the following information: 1. Enter the information referred to in paragraph 5 above. Select the Nil Challan or Book Adjustment3 check boxes. Enter challan information - BSR code, challan serial number, challan amount, date of deposit of tax4. Enter a unique PAN amount combination - Enter the PAN value as specified in the TDS return and the amount deposited5. Click ProceedNote: Enter the details of the latest TDS back or TDS correction back filed success message success page will appear on the screen when the KYC details are validated. Click Request for Justification Report Download 2 option: Standard KYC validation without using DSC Select fiscal year, quarter, and form type kyc validation without using DSC and enter the authentication code when you have completed validation earlier, and the authentication code. Enter the following information:1. Enter the information referred to in paragraph 5 above. Select this check box Nil Challan or Book Adjustment3. Enter challan information - BSR code, challan serial number, challan amount, date of deposit of tax4. Enter a unique PAN amount combination - Enter the PAN value as specified in the TDS return and the amount deposited5. Click Continue Success Message The success page will appear on the screen after kyc details have been validated. Copy the authentication code and paste it into the empty box. Click Request for Justification Report Download to download the file. You can download the file from the Downloads page: Navigate to the requested downloads Enter the request number or request date, or view all of them. Select the line you want. If the status is Available, click the download button Password unpack file Click http download button to download the file. The zip file is downloaded. The password for unzipping the JR\_TAN\_Form Type\_Quarter\_FY, such as JR\_AAAAA1235A\_24Q\_Q3\_2010-11. This saves the justification report as a text file. Find the requested downloads, open the downloads &gt; requested downloads. Click Click here to download traces utility TRACES Justification Report Enter the verification code on the next screen. Click on the TRACES Justification Report Utility to download Expand the zip file to an excel. Follow the steps to convert the justification report text file to excel:1. excel file, and to enable macros, click Enable Content2. Select the Justification Report text file3. Select the folder to save the output excel file4. Click Create Report 5. The text file is converted to an excel table and placed in the selected folder and I received a tds request notification. What do I have to do? The IRS may issue a TDS claim notice of defaults such as short payment, short deduction, interest on late payment, additional late filing fee, etc. The TDS claim notice does not mention the default or error. To view the details of the notification, download a justification report from TRACES. You can then submit a repair return to correct the errors. What are the different Request Status to download the justification report traces? 1. Submitted - Successful submission, application processing2. Available: Justification report available for download3. Disabled: Copy requests for download4. Failed: The user is advised to contact CPC(TDS)5. Not available: The default ♦ Please check the status of the statement under the Statement /Payment tab before you make a request for a justification report. A request to download a justification report can only be submitted if the report status is Default. ♦ financial year, and the quarter for which KYC is required will be automatically filled in on the KYC screen. Enter your normal (original) token number as your token number only according to the fiscal year, quarter, and form type displayed. Enter CIN/ Valid PAN data for the fiscal year, quarter, and form type displayed on the basis of the most recent correction statement (if any) you have submitted. Do not copy the data. ♦ After you enter kyc data, an authentication code is created that applies to the same fiscal year, form type, and quarter for the same calendar day. ♦ the request is successfully taxguru.in a unique request number is created. ♦ justification report will be available for the Requested Download, The summary can search for a justification report as follows: (a) Request No. b) Date c) View all. ♦ Details of the status of the request: (a) Sent: Successful submission, Request processing b) Available: Justification report available for download c) Disabled: Duplicate request to download d) Failed: User advised to contact CPC (TDS) e) Not available: Statement processed without default informational report justification report contains detailed information about default/errors identified by TRACES (CPC TDS), while processing the original/correction taxguru.in statement of deduction filed by that quarter, fiscal year and form type. Helps Indor identify and correct the default value at the statement transaction level. The justification report is available from the 2007-2008 financial year. Downloaded file will be in ZIP format , you need to extract the password. The password for opening the justification report JR\_TAN\_FormType\_Quarter\_FY, i.e. JR\_AAAA11111A\_24Q\_Q3\_2010-11 for the statement processed by TRACES. Indor must download Utility V 2.2 from traces' web site to convert the downloaded justification report to Excel format. The justification report is created and placed in the destination folder selected by Indor. Sign in to the TRACES welcome page Select the justification request: Specify the search criteria for KYC validation supported by digital signature. (Step 1) Support for digital signatures is displayed on the KYC validation screen only if the digital signature is registered. Adatlemény can register/re-register your digital signature in the Profile. Please read - Digital signature certificate registration e-tutorial for more information. Standard KYC validation (without digital signature) – The user can choose to use standard KYC validation for each feature separately without a digital signature. Digital signature supported KYC validation just now (step 2 & 3) Digital signature supported KYC validation eiggés. (Step 4 & 5) Note: Signing data in private and does not appear if the security level was chosen as medium / during DSC browser hard token and gadget window? ( as shown on the next screen, it will appear directly. Digital signature supported KYC validation contd. (Step 6 & 7) Digital signature supported KYC validation (step 8)- KYC for FY + Quarter + Form type selected step 2 will appear authentication code not displayed on screen if DSC supported KYC In a session this manual KYC page (The input selected by the user ) will only be displayed if the Token Number Details (Contd.) Digital Signature Supported KYC Validation - Success Page Normal KYC Validation - Token Number Details Token Details Details Details (Contd.) Notes to validation form: An authentication code is created when you delete validation details that remain valid on the same form type, fiscal year, and quarter on the same calendar day. The token number must be the standard instruction for the FY, Quarter, and Form Type on the screen. CIN data shall be provided in the challan, which is deposited and referred to in the declaration corresponding to the FY, quarter and form type mentioned above. Details of the document to be given to government call-offs. The amount must be expressed to two decimal places (e.g. 1234.56). Up to 3 different valid PONs and corresponding amounts must be entered. If there are more than three such combinations in the challan, the user can enter any three valid PAN's. If there are fewer than three such combinations in the challan, the user must enter all (two or one) valid PAN data. The number of cd-records 1 shall be mandatory for that PAN only if the challan referred to several times in the declaration. Authentication code screen request number screen in order to check the status of the request Click on the requested downloads file will be available for requested downloads Check the status of the submitted application Click on the file to download HTTP Download useful downloadable small files. This directly download file from the user's Download Manager is useful for downloading large files and where internet bandwidth is slow. Step to download justification report Utility procedure to download justification report Utility V 2.2 Download Justification Report utility justification report generation utility (contd.) 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