

The VH1 Save The Music Foundation is a 501c3 non-profit organization whose mission is to help kids, schools and communities realize their full potential through the power of making music. For the past 21 years, VH1 Save The Music has restored music education in over 2,000 schools, in 41 states and territories, including Puerto Rico and Washington, DC – granting over \$50 million and impacting millions of students.

VH1 Save The Music Foundation is seeking creative undergraduate or graduate interns with strong organizational, communication and research skills to assist with all aspects of the organization's development and program strategies. This educational opportunity is a paid internship in our New York City office. Primary responsibilities will include:

- Research potential donors
- Assist with database management
- Assist with social media outreach
- Assist with event planning, as needed
- Support other development (fundraising) and communications efforts

Qualifications: The successful candidate will be detail-oriented, eager to learn, and able to manage tasks independently. Excellent written and oral communication skills are required. Photoshop and database experience a plus.

#### BENEFITS

The internship is paid.

#### HOW TO APPLY

If you are interested in applying for an internship opportunity (Spring, Summer or Fall), please email your resume and cover letter to [vh1stmf@gmail.com](mailto:vh1stmf@gmail.com). Please write in the subject line: VH1 Save the Music Foundation Intern and specify the semester for which you are applying.