



CLUB VBS 2013 ADMINISTRATIVE LEADERSHIP

Purpose Statement

The purpose of this one-hour conference is to equip church VBS directors to lead a successful Vacation Bible School. During this session leaders will be introduced to the 2012 LifeWay Club VBS Jungle Jaunt™ theme and its supporting materials, receive hands-on training and discover ways to expand the use of the materials in traditional and non-traditional VBS settings.

Resources to Collect, Prepare and Copy

Resources to Collect

- LifeWay Club VBS Jungle Jaunt™ Administrative Guide, curriculum & materials
- Materials and resources provided by team leader
- Club VBS Jungle Jaunt™ nametags and stickers
- Bible
- Tear sheets
- Pens or pencils
- Markers (variety of colors)
- Easels to display materials
- Jungle theme table covers (solid or print)
- Tape or equivalent for hanging visuals (check venue policy)
- Fishing line for hanging decorations
- Supplies needed for craft activity
- Supplies needed for snack rotation
- Supplies needed for recreation activity
- Theme related door and room decorations
- Jungle theme bag with handle
- Theme related die cut shapes (purchase teacher supply store)
- 5 Balloons, solid or animal print
- Giant Game Floor Mat or likeness
- 8 ½ x 11 cardstock (22 sheets)

Resources to Prepare

- Focal wall display
- Rotation displays
- Set up laptop to show Administrative Guide CD-ROM or prepare 3 ring binder
- Print the following instructions on cardstock , 1 per tear sheet (step 1)
 1. *With budget in mind: Suggest a jungle theme decoration*
 2. *With budget in mind: Suggest jungle theme attire*
 3. *With budget in mind: Suggest jungle theme foods or snack items*
 4. *Suggest jungle theme terminology than can be used in VBS*
- Print individual names of LifeWay Jungle Jaunt materials and resources on separate theme die cut shapes and place in jungle theme bag. Numbering the items will make discussion of item easier during conference. (Step 4)
Refer to the Jungle Jaunt™ catalog for correct item names.
- Write 5 statement strips, roll statements tightly and put into balloons. Do not inflate balloons.
 1. *Publicity & Promotion*
 2. *Recruiting leaders*
 3. *Training leaders*
 4. *Evangelism*
 5. *Follow-up*
- Prepare Item 1, game statements, by placing each statement on 8 ½ x 11 cardstock to place in the Giant Game Floor Mat or place on a grid taped on the floor. (Step 6).

Resources to Copy

- Handout 1 (one for each conferee)
- Copy and place in a 3-ring binder: Administrative Guide CD-ROM (optional if making information on CD-ROM available for conferees to view).

Focal Wall Description

Suggestion: Create a jungle atmosphere with large artificial palm trees; tightly twisted brown craft paper for jungle rope or vine; drape mosquito netting; hang extra-large butterflies from ceiling; use parrots and macaws to add color; hang 6 – 9 ft. lengths of greenery; set colorful bunches of tropical flowers on floor. If room size allows, make a small hut using a roll of corrugated bamboo paper wrapped around an upturned card table and cover an extra-large umbrella with artificial grass for the roof; lay a woven mat for flooring; add tiki torches to each side of hut or place in jungle setting; use wood crates for display of additional materials.

Room Setup Description

- Place chairs in a large semi-circle facing focal wall
- Place pen or pencil in each chair
- Set tables to display materials
- Set up laptop with Administrative Guide CD-ROM (optional)
- Decorate room and doorway
- Place tear sheets and Sharpies in wooden crate

- Place 4 tear sheets on wall with instructions (Step 1)
- Place balloons under chairs (Step 5)

Decoration Suggestions

Decorating ideas can be found in the Administrative Guide and Leader Guides. Additional resources for purchasing theme-related items to enhance the room include party stores and websites, discount stores and teacher supply stores.

Audio Visual Needs

- TV/DVD
- CD Player or iPod
- Laptop (optional)
- Extension Cord

Teaching Steps

Step 1: Arrival (5 minutes)

- Play jungle sounds (track 9, 4th – 6th Leader Pack) as conferees enter room.
- Welcome each conferee at the door and instruct them to move to the table and make a nametag with materials provided.
- Ask conferees to move quickly around the room and respond to the instructions on each of the 4 tear sheets on the wall and then be seated.

Step 2: Welcome (5 minutes)

Say: "River Guides, it is time to begin our expedition of adventure and discovery through the Amazon Rainforest. We will encounter cool caves, ride rough rapids, become entangled in jungle vines, see exotic birds and find rest in jungle villages. But most importantly, the River Runners (children) will discover how much God loves them; how much God cares for them; that God loves them so much that He sent his Son, Jesus; and that God wants them to love others. We have the wonderful privilege of reaching children, their families and our communities with the Gospel of Jesus Christ."

Ask the following questions and allow conferees to respond:

1. In 2011, how many decisions to accept Christ as Savior were reported? (over 79,000)
2. In 2011, how many committed their lives to church related vocations during VBS? (over 2,200)
3. In 2011, how many people were enrolled in Sunday School as a result of VBS? (over 39,000)

Ask: "How will your Jungle Jaunt™ expedition end?"

Optional: Ask conferees if anyone has a brief testimony from 2012 VBS they would like to share, or as a conference leader, you may share a personal testimony about VBS.

Read Psalm 145: 1-2

Pray for the conferees, your time together and the lives they will touch as a result of VBS.

Step 3: Music (5 minutes)

Say “I see we are coming to a village, I hear music – and there seems to be some excitement going on...let’s join in.”

- Have everyone stand.
- Play the instructional portion of the theme song found on the Worship Rally DVD.
- Follow up with conferees participating in the performance portion of the Worship Rally DVD.
- Have fun with the music and encourage the conferees to do the same. Some conferees aren’t as comfortable with leading music as others might be – just make it fun.

Step 4: Exploring the Jungle Jaunt™ Materials and Resources (10 minutes)

Say: “As we continue our adventure through the rainforest, let’s stop and see what we can find in the jungle that would help us on our expedition.”

- Ask conferees to turn to page 5 of the Administrative Guide and read together *Purpose of Club VBS*.
- Have conferees draw a die cut shape from the jungle theme bag, find that item “in the jungle” (material display) and place die cut next to correct item.
- Give explanation of each item and offer opportunity for questions.

Step 5: Planning the Journey (15 minutes)

Say: “We are now more familiar with the ways of the jungle or those resources that we will need for our Jungle Jaunt™...but when does our jaunt begin? “

- Have each conferee to look under their chairs for a balloon.
- Instruct conferees to blow up their balloon and tie a knot.
- Ask conferees to form 5 groups (1 balloon per group).
- Each group will need an Administrative Guide.
- Provide tear sheets and markers for conferees to gather information based on the statement in their balloon.
- Allow 2 minute to present their findings

Say: ‘All of these elements of VBS, that we have just discussed, are crucial to the success of Vacation Bible School . Each statement relates directly to one of the principles of Club VBS found on page 5 of the Administrative Guide.’”

Step 6 Raftin’ In (15 minutes)

Say: “Moving on down the Amazon River, let’s take our rafts in another direction and see what we can discover.”

- Place the Giant Game Floor Mat on the floor with Item 1 cards or place the cards face down on a grid taped on the floor – 4 rows and 5 columns.
- Have conferees form 2 teams
- Select one person as score keeper
- Alternate having each team pick a “square” – the first team to locate the correct answer to the statement or question must shout the Jungle Jaunt™ Motto; give the correct answer with resource and page number. 5 points for correct answer.

Step 7 Expedition Comes to a Close (5 minutes)

Have conferees stand, form a circle, with their feet touching the person to the left and to the right of them (no hand holding).

Say: "As Jungle Jaunt™ training comes to a close at (name of location) I want to thank you for allowing God to use you in VBS to reach children, families and communities with the message of Jesus Christ."

- Close in prayer.
- Play the Jungle Jaunt™ Music CD as the conferees leave.
- Take time to speak with each conferee and encourage them as they leave.

After the Session

- Be available to answer questions.
- Remain in your room for others to stop in and view Jungle Jaunt™ materials.
- Return room to original set up.