Abstract submission guidelines
Neurotherapeutics Symposium 2022: Integrating Equity within Translational Research
Virtual Meeting, January 28-29, 2022

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Abstract submission dates

- Abstract submission and conference registration opens: **August 9th 2021**
- Abstract submission deadline: **November 30th 2021** (or when the maximum of 150 abstracts has been received)
- Notification: acceptance emails will be sent by: **December 15th 2021**
- E-poster submission deadline: **January 19th 2022**

Abstract content/structure

- Character limit: 3000 characters (including title and spaces within main text, not including author(s) and affiliations)
- Abstracts can be on any topic and any type of studies within the translational research cycle, including animal experiments, pre-clinical and clinical studies ranging from case reports to comparative effectiveness trials.
- Submitted abstracts are required to have a section entitled "**equity focus**" to include any intervention specifically designed to promote equity within the study presented in the abstract. This section could include objectives, strategies or interventions to investigate, understand, address, prevent inequities or promote equity during the translational cycle of the study presented in the abstract, from development to implementation and dissemination.
- Structure:
  - Author(s)
  - Affiliation(s)
  - Title: Objective:
  - Background:
  - Methods (or Case Report when applicable):
  - Results (or Discussion for Case Reports):
  - Equity Focus:
  - Conclusion(s):

Submission guidelines

1. Submit abstracts as a one-page MS Word document following the instructions on the conference registration website.
2. A confirmatory email will be sent after the abstract is successfully submitted.
3. Accepted abstracts will require an e-poster to be submitted as a PowerPoint or PDF document by **January 19th 2022.**
4. The presenting author is required to register for the symposium and attend the poster session on **January 29th at 3.15-4.15pm EST.**
5. All other authors are encouraged to register and attend the event.

6. On abstract submission, the following information from all authors will be required:
   o Full name:
   o Title:
   o Affiliation: department, institution / hospital, city, state, Country
   o Career or training level (type of student, resident, fellow, assistant, associate or full professor)
   o Area(s) of expertise and/or interest:
   o Willingness to participate in mentoring groups during the conference:
   o Email address:
   o The presenting author should provide a contact phone number for communication purposes