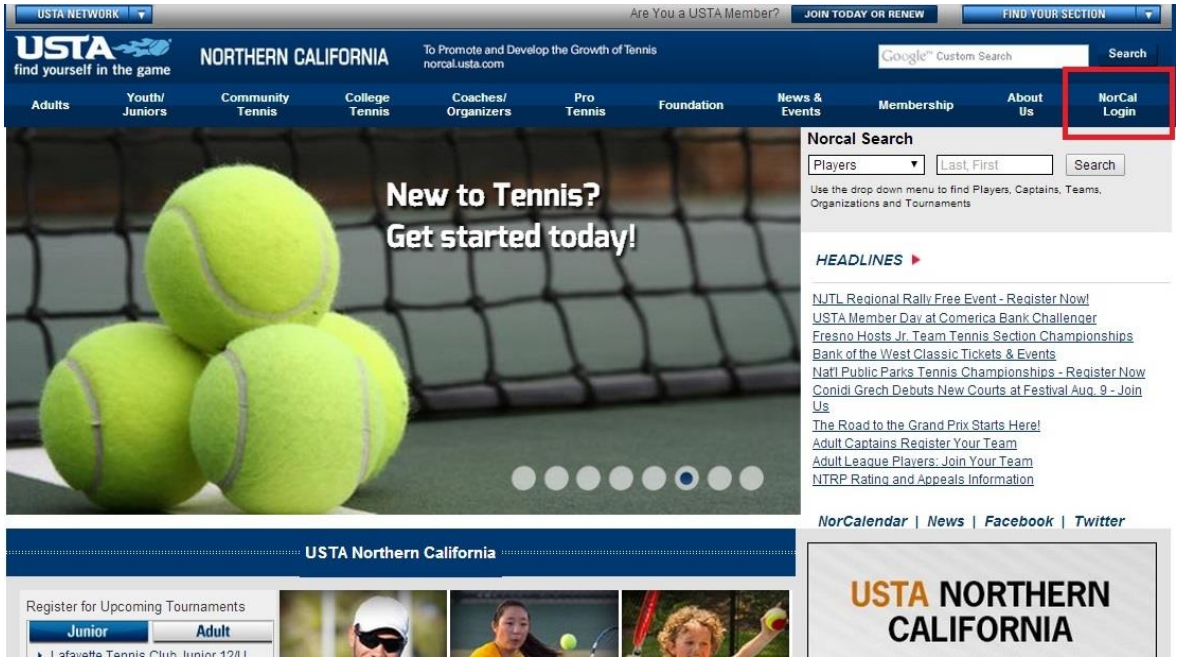
Locate and Complete Online Supplemental Form for USTA NorCal Adult and Junior Tournaments

Complete one Online Supplement Form for each Online Sanction Application submitted. Submission of the Online Supplement Form without submitting an Online Sanction Application constitutes an incomplete bid. Complete Online Sanction Application and Online Supplement Form no later than **Sunday, August 31, 2014**.

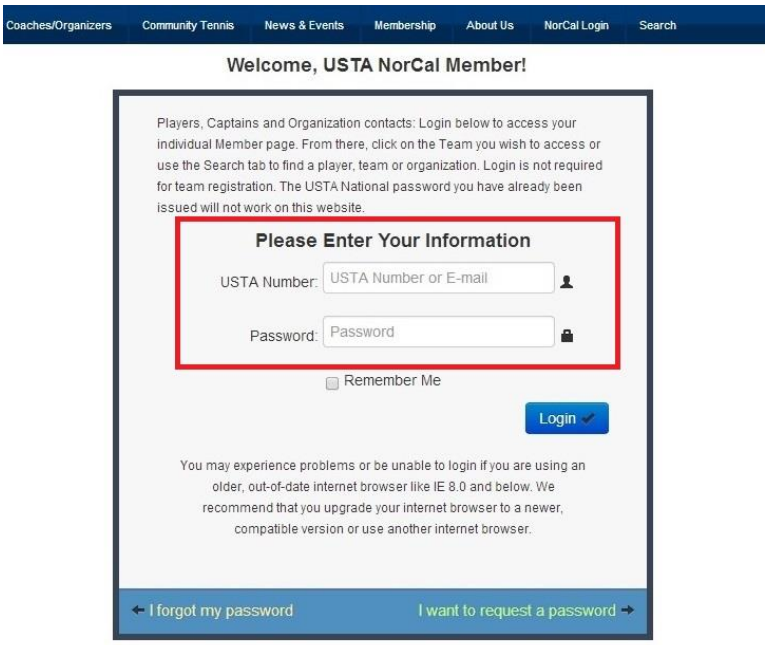
Note: Once you have completed the Online Sanction Application, it will take approximately 24 hours for the Online Supplemental Form to be available on your USTA NorCal Tournament Director's profile.

To locate the Online Supplemental Form:

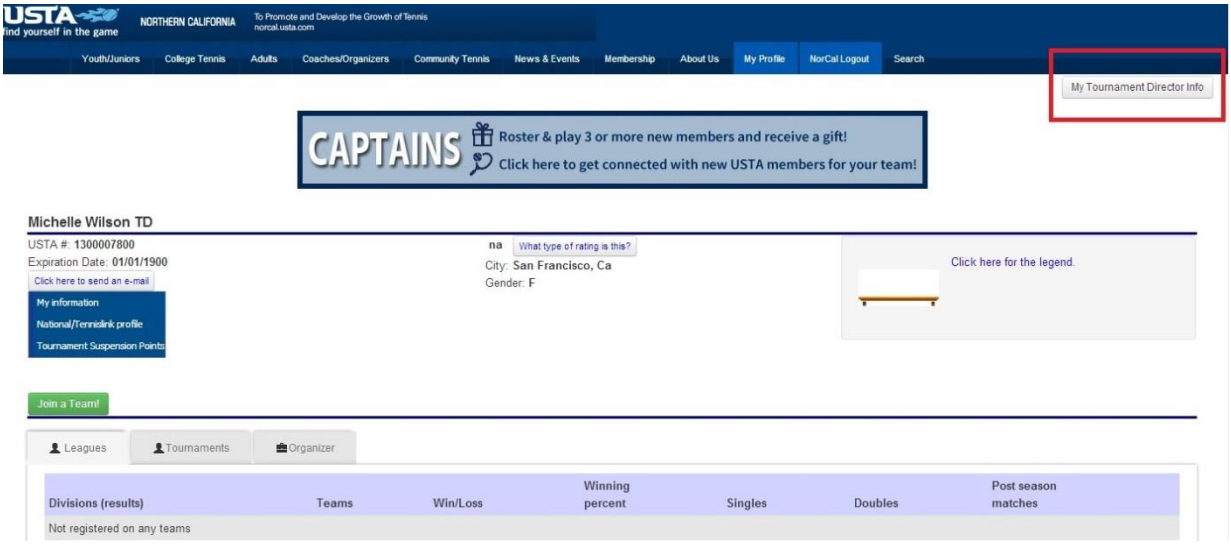
Step 1: The Online Supplemental Form is located at the same place as the Pre-Tournament Checklist and the Post Tournament Evaluation. Go to www.norcal.usta.com, click on NorCal Login on the upper right corner.



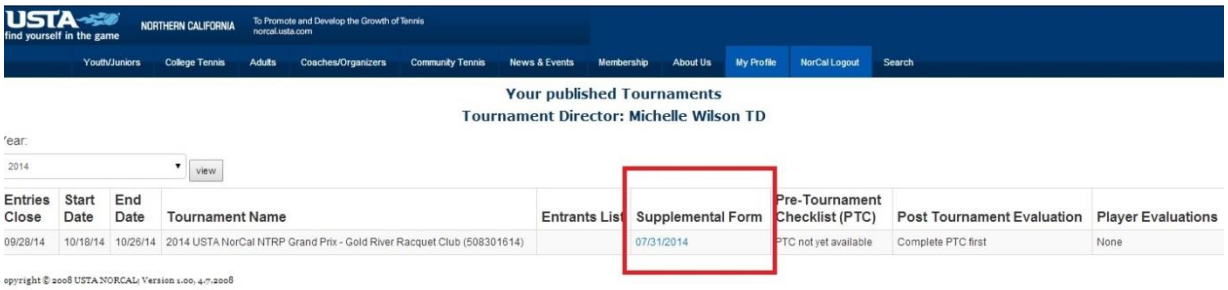
Step 2: Login to the USTA NorCal account with your USTA number and password.



Step 3: After you've logged in, you will see your profile page (like below). Click on My Tournament Director Info on the upper right corner.



Step 4: The Tournament Director Info page will list all tournaments that you have an online sanction application for. After completing an online sanction application, it will take approximately 24 hours for the tournament to appear on this page; you will then have access to complete the Supplemental Form.



The Supplemental Form will look like the photo below. After completing the Supplemental Form and clicking Submit, a date will appear under Supplemental Form (like above). That is the date when you submitted the form.

