

USTA South Carolina Grant Guidelines

Grants awarded by or through USTA SC are administered fairly and in a manner that promises the most effective use of available funds. These guidelines describe procedures for soliciting and reviewing grant applications and for making and announcing awards. They also specify the support and assistance applicants may receive from staff.

Requests for Applications

Available grants are posted on the USTA SC website under Community Tennis. USTA SC will prepare and disseminate requests for grant applications and communicate through multiple channels to ensure equal access to opportunity.

Each grant will contain eligibility requirements, administrative instructions for applying, any necessary forms, a complete list of items to be submitted, application deadlines, an outline of any follow-up or reporting requirements, and a point of contact for additional information. To ensure the grant is considered, every requirement must be met.

Prior to Grant Deadline

Applicants can request assistance from USTA SC staff regarding guidance, format, and content. This support is intended to ensure that inexperienced grant writers develop sound proposals and submit strong applications. The applicant is responsible for the submission of the completed grant application. No additional assistance will be provided after the deadline has passed.

Evaluation of Applications

Incomplete applications will not be accepted, nor will extraneous materials that are not requested in the grant guidelines. Any application that does not contain all the required components is considered incomplete and will not be considered for funding.

For example, if a grant requires a program summary, a budget, and a marketing plan, but the submitted grant application has no budget, the application will be considered incomplete.

Grant Review Process

The USTA SC grants review committee will evaluate the grant applications for all required components. The review committee may approach the applicant for additional information or documentation. The review committee may also involve others in the review process. Any member of the committee with a conflict of interest will not be involved in the decision.

Applications will be evaluated uniformly, and all required criteria will be considered. Recommendations for funding will be based on the merit of an application and its comparative ranking to other applicants. All funding decisions are based on available funds. All applicants will be notified whether funding will be forthcoming.

Additional Requirements

An accountability report will be required of each grant recipient within 30 days of the end of the program or by December 1 of the calendar year. This report will outline how the money was spent to promote and grow tennis.

Each applicant (individual or organization) must be a USTA member in good standing.

Each applicant or organization that works with children must be registered with Net Generation and must be a USTA Safe Play approved provider.