# BE PART OF THE EXCITEMENT... AND JOIN OUR VOLUNTEER TEAM!



\*Players subject to change.

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## JOIN OUR VOLUNTEER TEAM!

- Professional women's tennis is coming to Cleveland, OH as the U.S. Fed Cup Team will face Italy in the Fed Cup by BNP Paribas Quarterfinals taking place at the Public Auditorium February 8-9.
- If you are a tennis fan and looking for a unique opportunity to work behind the scenes at this incredible event we may have an opening for you on our Fed Cup Volunteer Team.
- To receive consideration you must be available to work a minimum of four (4) shifts between Monday, February 3 and Monday, February 10. Each shift is approximately 4-6 hours long but varies according to responsibility and/or the duration of matches. Volunteers will have the opportunity to work in a variety of positions within two key areas: Operations and Transportation.
- Volunteers are needed the week of the event as well as during match weekend.
   Preference will be given to those individuals who are available to work the most shifts. All applications will be processed in the order they are received and positions will be filled on a first come, first served basis.
- All volunteers will be required to sign a waiver and submit to a background check as part of the online application process. In addition, all volunteers should plan to attend an orientation meeting on Monday, February 3 from 6:00pm – 7:00pm at the Cleveland Auditorium.
- All volunteers must complete the Fed Cup Volunteer Application online. If you are interested in becoming a volunteer, please visit www.usta.com/fedcup, click on the "register to volunteer" link, and follow the steps to complete the online application. The online application will be posted on <a href="December 6">December 6</a>.
- On the application you will be able to select the volunteer area(s) and shifts you
  wish to work. The Volunteer Coordinator will be responsible for assigning
  individuals to specific positions within the volunteer area(s) they choose. A brief
  description of each volunteer area and the shift dates/times that will be needed
  are indicated on the following page.
- Fed Cup by BNP Paribas will bring tennis fans of all ages from around the world to Cleveland to experience the passion of Fed Cup competition. Don't miss your chance to be part of the excitement!

For additional information on our Fed Cup Volunteer Team please contact Doug Wenger at d987wenger@aol.com or 317.220.7952.

### **VOLUNTEER AREAS & SHIFTS**

#### **OPERATIONS**

This volunteer area requires personable and friendly individuals with strong customer service skills who don't mind general administrative work or light to moderate manual labor and can quickly adapt to various situations and tasks. Volunteers may be selected to work in a number of areas including providing administrative support in the production office or media center; welcoming guests to the USTA hospitality area; working in the credential office or volunteer office; inputting match statistics into a scoring computer; and assisting USTA operations staff with event set-up and strike.

2/3: 9:30a-1:30p	2/5: 9:30a-1:30p	2/7: 9:30a-1:30p	2/9: 9:30a-2:30p
2/3: 1:30p-5:30p	2/5: 1:30p-5:30p	2/7: 1:30p-5:30	2/9: 2:30p-5:30p
2/4: 9:30a-1:30p	2/6: 9:30a-1:30p	2/8: 9:30a-2:30p	2/10: 9:30a-1:30p
2/4: 1:30p-5:30p	2/6: 1:30p-5:30p	2/8: 2:30p-End	2/10: 1:30p-5:30p

<sup>\*</sup> Certain positions on match days will have slight variations in start/end times.

#### **TRANSPORTATION**

This volunteer area requires personable and efficient individuals who enjoy driving and are very familiar with local roads and traffic patterns. Individuals must be 25 years of age or older with a good driving record and valid driver's license. Volunteers may be selected to work in a number of areas including driving select guests to designated locations including airport runs; providing assistance, including the daily scheduling of vehicles/drivers, in the transportation office at the arena and/or at the event hotel; and running general errands as required. All transportation drivers must supply a copy of their driver's license (front & back) and have a valid automobile insurance card (including policy number). Official vehicles will be provided.

2/3: 8:30a-1:30p	2/5: 8:30a-1:30p	2/7: 8:30a-1:30p	2/9: 8:30a-2:30p
2/3: 1:30p-6:30p	2/5: 1:30p-6:30p	2/7: 1:30p-6:30p	2/9: 2:30p-6:30p
2/3: 6:30p-10:30p	2/5: 6:30p-10:30p	2/7: 6:30p-10:30p	2/9: 6:30p-10:30p
2/4: 8:30a-1:30p	2/6: 8:30a-1:30p	2/8: 8:30a-2:30p	2/10: 8:30a-1:30p
2/4: 1:30p-6:30p	2/6: 1:30p-6:30p	2/8: 2:30p-6:30p	2/10: 1:30p-6:30p
2/4: 6:30p-10:30p	2/6: 6:30p-10:30p	2/8: 6:30p-10:30p	2/10: 6:30p-10:30p

<sup>\*</sup> All shifts are subject to change.