The Territorial Commander, Commissioner Kelly Igleheart, authorizes vacation expenses chargeable to appointments as follows:

**REGISTRATION FEES (FROM APPOINTMENT):**
- $50 per each Active Officer
- $25 per each Active Officer’s Child (18 and under)

**ACCOMMODATION COSTS:**
- ACTIVE OFFICERS: $50 per day | $350 for the entire period per officer
- ACTIVE OFFICERS CHILDREN (18 and under): $100 for the entire period per child

**OFFICIAL EXPENSES MAY BE DRAWN FROM THE INDIVIDUAL APPOINTMENT, AND NOT COUNTED AS VACATION, IN THE FOLLOWING CIRCUMSTANCES:**

**EDUCATION CONFERENCE:**
This is permitted for **ACTIVE** officers who, in 2024 have completed 5, 10, 15, 20, 25, 30, 35, 40 or 45 years of **ACTIVE** service. In such an instance, expenses for 2024 may be reimbursed up to **$1,140** for single officers completing a fifth-year anniversary and **$1,550** for a married couple completing fifth year anniversary. In the event where a married officer observes a fifth-year anniversary in a year different from that of the spouse, this grant is available only once per couple in a five-year period. Official funds for this educational grant are drawn from the individual appointment and require the prior approval of the Command Head. In the year the educational grant is drawn, no other grants (children, meals, etc.) are approved to be drawn. Requests must be submitted to DHQ, through TSAMM, for approval.

**PROMOTION OF SOLDIER ATTENDANCE:**
For every four (4) registered soldiers from a corps, **not related to the corps officer**, one officer may attend at official expense. Eight (8) unrelated, registered soldier delegates are required for a married couple to attend at official expense. **Official funds for this are drawn from the individual appointment.**

Officers electing to secure reimbursement of these grants must understand that attendance at **ALL** scheduled sessions of the Adult Conference is expected.