Thank you for volunteering to support the Red Kettle Campaign!

The money raised during the Red Kettle Campaign supports Salvation Army programs serving your community. All donations stay local to your local Salvation Army office, so you can be sure that donations directly benefit your neighbors in need.



If this is your first time signing up for bell ringing in our new volunteer system, you will need to complete a short registration before signing up for your chosen shift(s). The sign-up process is intuitive and straightforward, but the information on the following pages may be helpful.

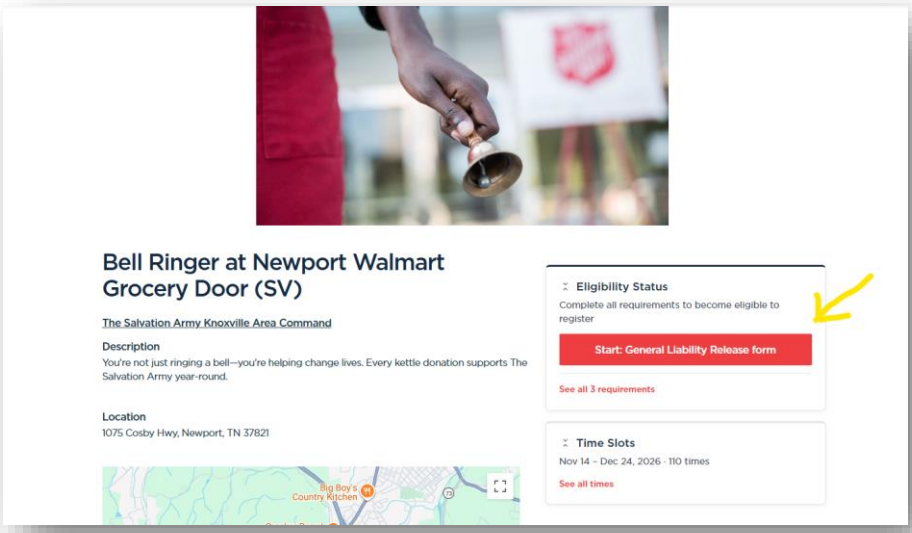
When you come back to sign up for volunteer shifts in the future, you will not have to re-register.

Have questions?
Contact our volunteer coordinator at 865-378-5651.

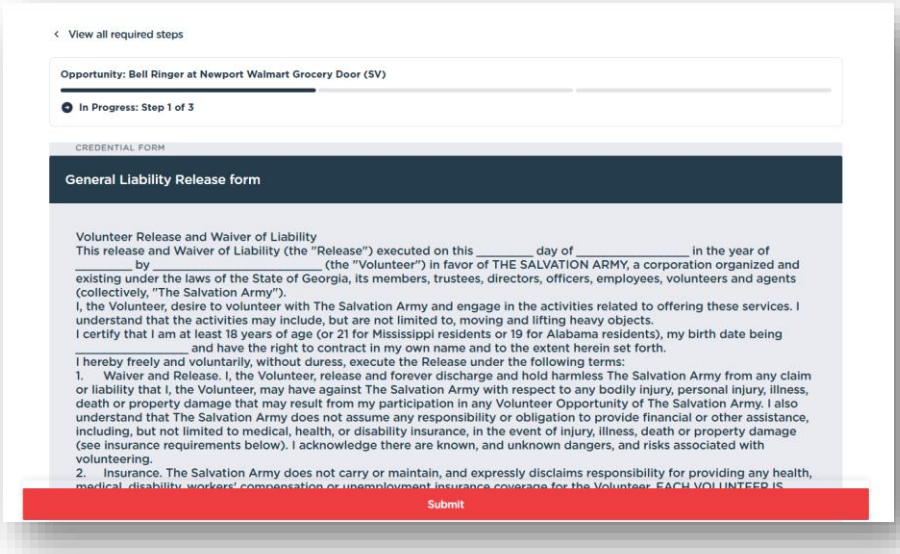
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First Time Registration Process for Bell Ringers

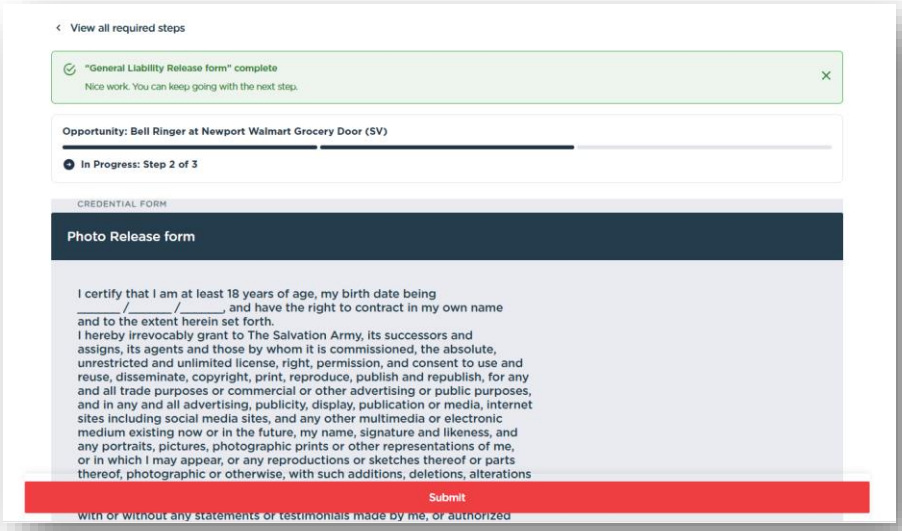
Once you select the location where you'd like to bell ring, start the sign-up process by clicking on the red button under **Eligibility Status**.



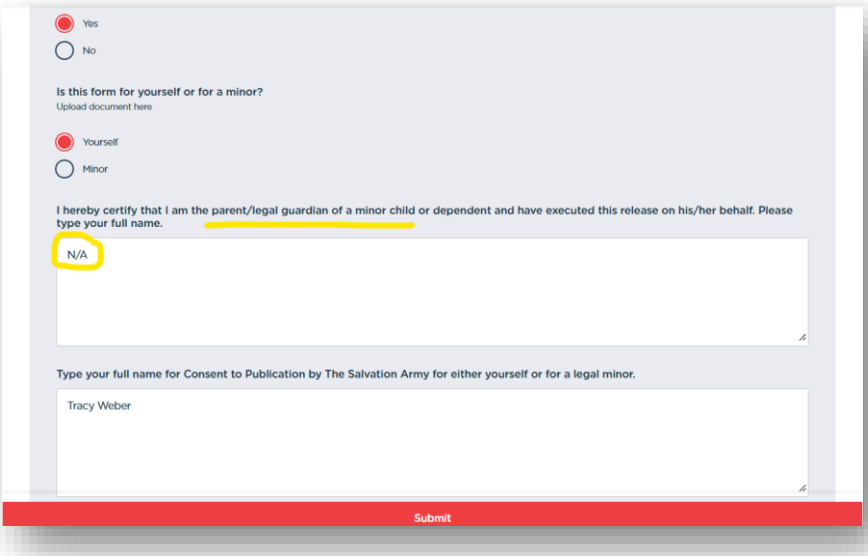
On the next screen you'll fill in the information for the General Liability Form. You can read the PDF version of the form and then scroll down to fill in the blanks. Click "Submit" when you've completed all the blanks.



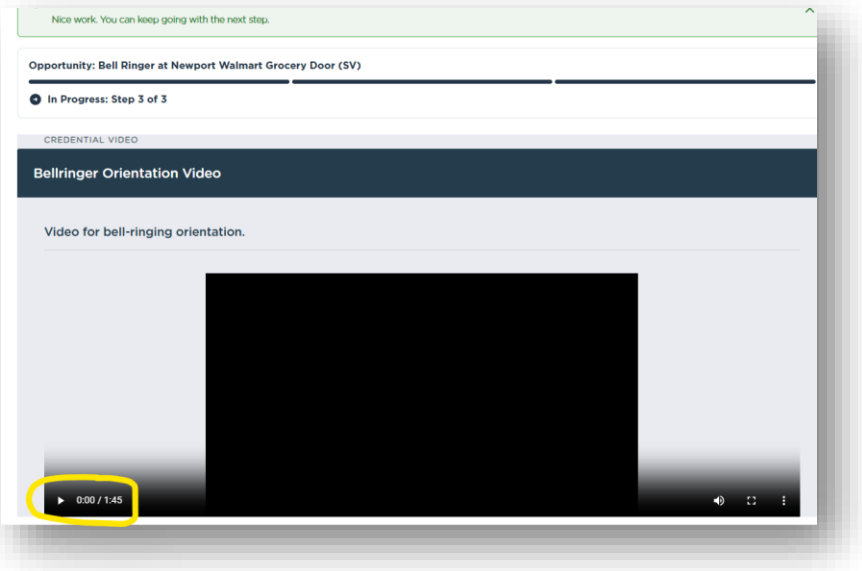
On the next screen you'll fill in the Photo Release form.



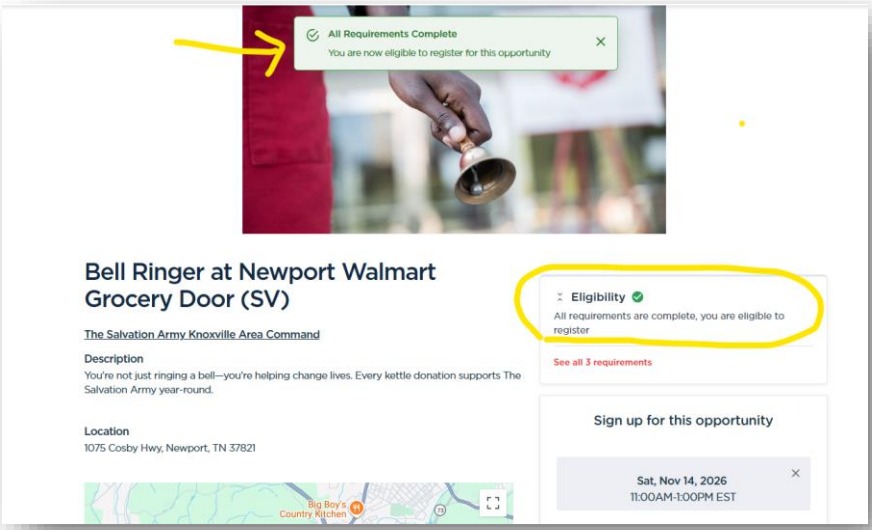
Note that all blanks require a response. If a blank is not applicable, enter N/A in the field. Once you've completed the photo release, click the **Submit** button.



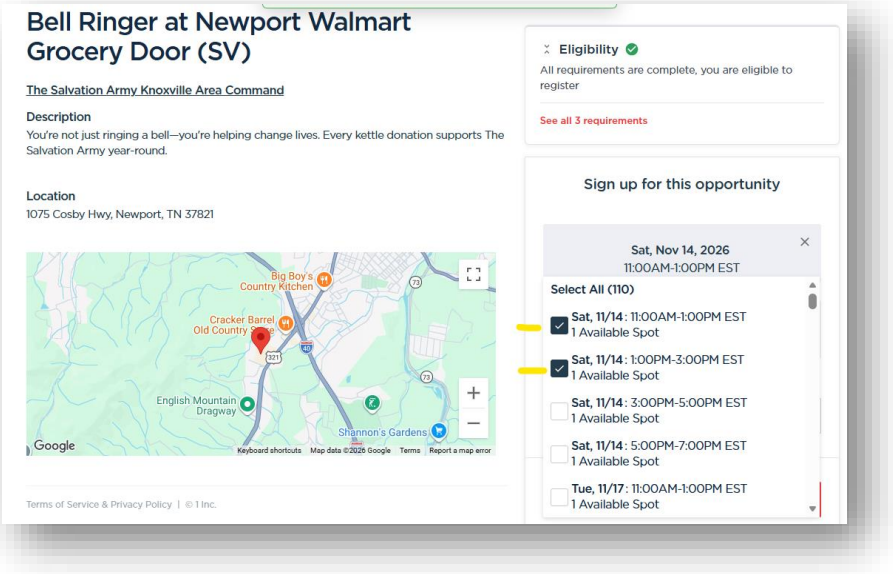
The final step is to watch a short Orientation video. Click the play arrow to begin the video.



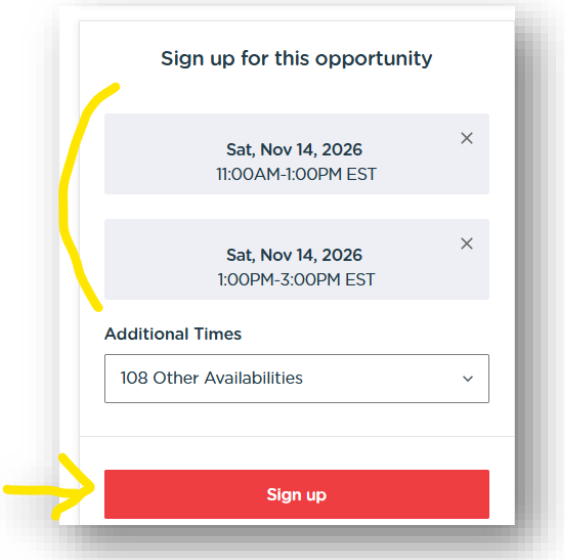
Once you've completed the video, you will automatically return to the screen to sign up for a shift. You'll see an indicator that you have completed all requirements for registration.



Next, you'll choose a date and time for your desired location. Click on the drop-down menu under **Additional Times** and choose all the dates and shifts you are interested in signing up for.

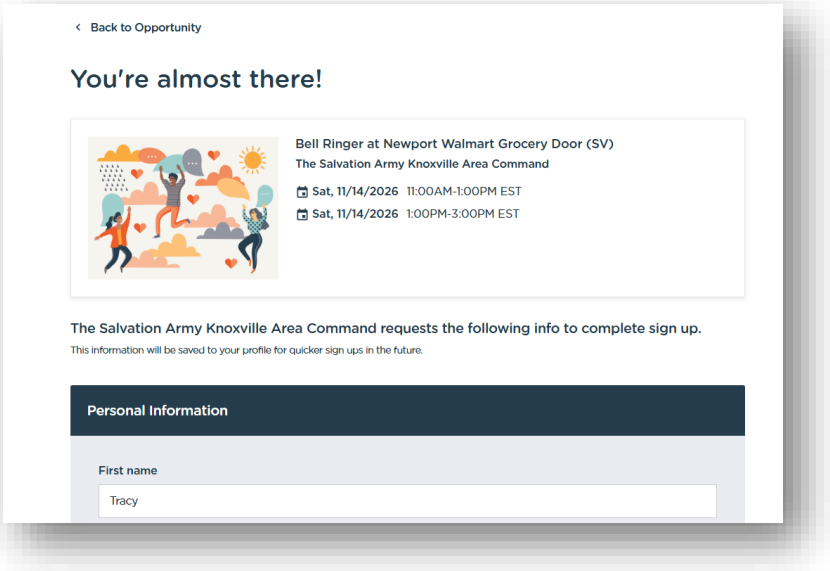


Click somewhere outside of that box and you'll see the shifts you've chosen listed. Click the **Sign up** button and you'll be all set!

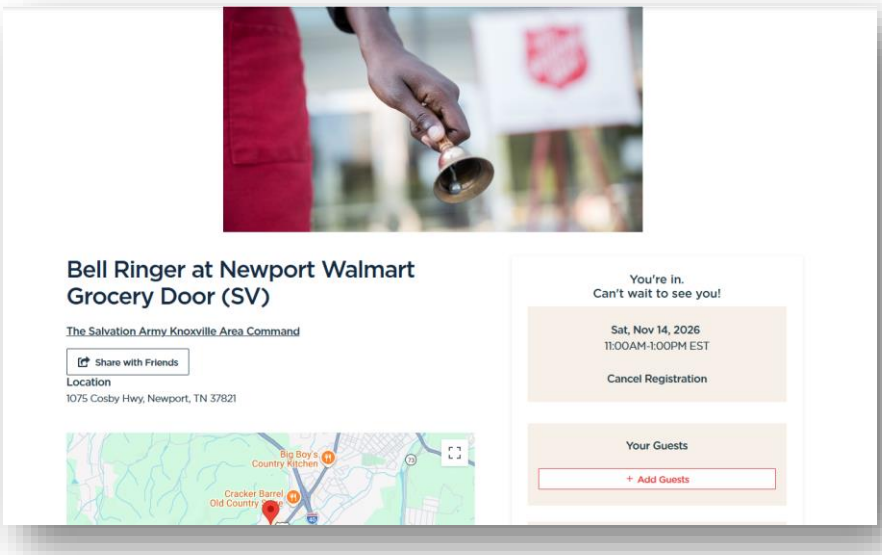


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Next, you'll be asked to complete specific information requested by the Knoxville Area Command and its corps. This includes providing a phone number where reminders of your upcoming bell ringing shifts can be provided, as well as providing an emergency contact.



The final screen will provide confirmation for the shifts you've signed up for. You can *optionally* add guest information if others are joining you at the kettle.



That's it! You're all set to ring the bell! You will receive email confirmation of your registration. If you need to cancel your shift, a link will be provided in that email.

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