The Salvation Army Kroc Center Homeschool Handbook

2024-2025

The Salvation Army Kroc Community Center
575 Division Street
Biloxi, MS 39530
(228) 207-1218
**Mission**

The Salvation Army, an international movement, is an evangelical part of the universal Christian Church. Its message is based on the Bible. Its ministry is motivated by the love of God. Its mission is to preach the gospel of Jesus Christ and meet human need in His name without discrimination.

**Philosophy**

Our philosophy is rooted in the belief that through engaging in enriching extracurricular activities, students can not only express themselves but also discover and develop their individual talents and passions. We are committed to providing a range of classes and programs that cater to the varied interests and aspirations of our students. We strive to create a welcoming community where students feel valued, supported, and encouraged to pursue their dreams. We aim to nurture well-rounded individuals who are equipped with the skills, confidence, and resilience to thrive in all aspects of life.
**Registration, Tuition and Fees**

There is a registration fee of $30 per child. This fee is non-refundable unless the class is cancelled due to low enrollment. Registration and tuition fees are due as follows:

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<th>Fall Semester:</th>
<th>Spring Semester</th>
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<td>August 9, 2024</td>
<td>January 10, 2025</td>
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Registration forms can be found online and can be submitted through our online form.

**Classes with fewer than 5 students registered will not be offered on the final schedule.**

**Tuition**

Tuition is paid per semester (15 weeks). Tuition per class is as follows: one-hour classes are $90.00* and 30-minute classes are $45.00.

*A late fee of $15.00 will be charged to payments made after the registration date.*

*Due to the rising cost of supplies, Clay Creations will be priced at $100 for the semester.*

Students may be asked to purchase a book or other supplies for class. Students are responsible for bringing their materials to class.

**Departure and Late fees**

Students must be dropped off by a parent/guardian in the building, no out-front drop-offs or pickups are permissible. Parents/Guardians must sign out with the Music and Creative Arts Coordinator and have completed the Parent Release Form if leaving the building while their student is in the program. Students may not be in the building outside of class hours unattended. Students 5 years and younger must always have a parent/guardian in the building. Parents must be present to pick up their students by the end of their last class time. Late pickups will be charged $10 for every ten minutes of tardiness.

On the registration form, please list all parties who are allowed to pick your student up from class. Those not listed on the form will not be allowed to pick your student up for safety reasons.

**Cancellations/Refunds**

Monetary refunds will not be given unless a Homeschool Class is cancelled by Kroc Center Staff. If the class does not make 5 students by the registration deadline the class will be
cancelled and those who registered may receive a refund or have their tuition transferred to another class.

**Disciplinary Policy**

All homeschool students are expected to be:

- Punctual
- Well-behaved
- Positive
- Honest
- Responsible
- Committed
- Prepared

The following is a list of disciplinary procedures for homeschool students. They are modified and handled on a case-by-case basis. The purpose of each action is to bring about a change of behavior and is not simply punitive in nature. These actions are devised and applied to discourage continuation of unacceptable conduct.

1. **Warning**- Student is issued a verbal warning, parents and/or guardians may be contacted as well.
2. **Written warning**- Student receives a written letter citing the incident details and action to follow, and a letter is kept on file. Parents are contacted regarding the incident.
3. **Parent teacher conference**- Student and parents will meet with the effected party and the Music and Creative Arts Coordinator.
4. **Disciplinary hearing**- A meeting will be held between the Director, Coordinator, the student, and their family to decide the next appropriate step.

Disciplinary action depends on the teacher or offended parties reporting of an incident worthy of discipline. *No teacher or parent of another student is permitted to discipline any child, all incidents must be reported to the Music and Creative Arts Coordinator immediately.*

**Photography**

To promote The Salvation Army Kroc Center and its programs, photograph or video footage may be taken from occasionally in accordance with the Photo Release Waiver signed by the
parent or guardian.

**Attire**

Students should wear loose-fitting clothing to allow them to play and move comfortable. Tennis shoes must be worn in sports related programming such as P.E., gardening, science lab, home economics, etc. Flipflops, sandals, or exposed feet will not be accepted.

*If your child has a class they need to change for, please be here to help them. Please note that staff will NOT be able to help students change for any reason.*

**Weather Emergencies**

During severe weather conditions, parents are asked to tune into our website (www.krocmscoast.org), or our Facebook page (@kroccentermscoast) for information on program closings. The safety of our staff, students, and parents are our top priority. A text will be sent out via our messaging program to alert of closure or delays.

**Medication**

We do not dispense medication to Homeschool Program participants. If your child requires medication during the hours of the homeschool program, we ask that you please be available to administer it to them.

**Home School Procedures:**

1. Parents leaving the premises must fill out the Parent Release Form with two active phone numbers and sign out with the Music and Creative Arts Coordinator. Children must be picked up on time, from their classes, or a $10 fee will be charged for every 10 minutes the child remains on the premises.

2. Parents must come inside the Kroc Center to sign their children into and out of the program. **No outside dropoffs or pickups are allowed.**

3. Classes will end five minutes early so children can travel to their next class.

4. Parents are encouraged to walk their children from their classes if they are in the building. Unless your child is 13 years or older, your child should not be unaccompanied in the building at any time.

**Questions or concerns? Contact the Kroc Center at (228) 207-1218**
Contact Information

Guest Services Desk
(228) 207-1218

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