



## **Christian Emphasis Committee Structure – Membership Responsibilities**

*Putting Christian Principles into practice through programs that build spirit, mind and body for all.*

### **Christian Emphasis Committee Leadership**

The role of the Chairman and Staff Representative are critical for the overall success of the Christian Emphasis Committee. In many ways, the two roles resemble the relationship of a “hands-on” CEO and COO working together as servant leaders for their company. They are both servants and champions of the cause.

#### **NOTE:**

- 1) The Chairman and staff representative have similar skills needed for their positions, but their responsibilities require different levels of strength in those skill sets.
- 2) Because the Chairman and Branch Rep should work as a team some of the responsibilities might be able to be shared or shifted to the other person. If this is done, it needs to be clearly understood and communicated who is responsible for what.

### **Chairman – Volunteer – Where The Buck Starts**

**Skills Needed** – (1) Leadership, (2) Exhortation, (3) Administration  
**Responsibilities:**

- Clearly articulate the YMCA Christian Mission
- Lead the CMT to define vision and goals annually
- Exercise wisdom and guidance on timing of goals and implementation
- Advise the YMCA staff representative on how to implement the goals
- Review CMT progress on goals
- Advocate for CMT Initiatives with the YMCA Board (ideally serves on the Board)
- Build relationship with branch leadership
- Recruit other volunteers to serve on the CMT
- Encourage all CMT members to attend Metro-wide CMT initiatives

### **YMCA Staff Representatives – Where The Buck Stops**

**Skills Needed** – (1) Administration, (2) Exhortation, (3) Leadership  
**Responsibilities:** - One staff Leader and one staff administrator

- Record and publish the Annual Goals
- Create a chart of work using the goals and a calendar
- Manage the process of quarterly goal review
- Establish the annual meeting calendar
- Manage the contact information that comes from CMT events
- Oversees the cultivation of those who express interest in serving on the CMT
- Build good relationship with branch staff; particularly branch leadership
- Create Win-Win opportunities with other branch areas
- Advise the CMT where Christian Emphasis might be added to already existing YMCA events.
- Work with the METRO Christian Focus Coordinator on coordination of larger events

### **Chairman – Retired**

- Advise the CMT as required
- Advocate for the CMT with board members

## **CHRISTIAN MISSION TEAM**

### **Prayer**

Skills: heart for prayer, heart for people, administration, sharing the gospel

Responsibilities:

- Coordinate prayer for staff
- Coordinate prayer for member requests
- Host prayer events or seminars
- Administrate prayer network

### **Character Development**

Skills: communication, teaching, creativity

Responsibilities:

- Develop ways to synthesize character development with the Christian Mission
- Work with the Facility Signage person
- Work with other team leaders
- Work with Character Development and Communication coordinator

### **Facility / Signage**

Skills: creativity, people skills, wisdom

Responsibilities:

- Maintain the Christian Mission statement area
- Maintain the Christian Mission Bulletin Board
- Maintain Christian Literature distribution
- Develop and Maintain the chapel and library area.
- Coordinate the scripture bowls
- Coordinate the development and rotation of scripture verse displays
- Work with Character Development and Communication coordinator

### **Communication / Marketing**

Skills: creativity, marketing, people skills, wisdom

Responsibilities:

- Communicate to Y staff and members of CMT events & programs
- Communicate to the community about YMCA events
- Coordinate seasonal displays at Easter, Mothers Day, Fathers Day, Thanksgiving, Christmas.
- Work closely with Facility / Signage coordinator

### **Large Group Events**

Skills: Administration, Leadership, Communication

Responsibilities:

- Coordinate Large Group Events
- Develop a team and responsibility areas to help facilitate the event
- Work closely with the follow-up coordinator to have effective response with those who attend

### **Follow-Up**

Skills: wisdom, knowledge of basic follow-up, heart for people, administration, mercy, exhortation

Responsibilities:

- Coordinate follow-up contact with members who attend events
- Lead small group discussions on basic biblical beliefs
- Meet one on one with people where needed
- Manage the follow-up process

### **Specialty Areas**

Skills: creativity, people skills, wisdom, administration, time management

- *Business Professionals*
- *Men*
- *Women*
- *Singles*
- *Seniors*
- *Teenagers*
- *Children*