**Distinguished Scholarship Award**

AY 19 Nomination Guidance

**Purpose:**  This award recognizes distinguished contributions to scholarship by any West Point faculty member at the academic rank of Associate Professor or Professor. The finalists and recipients will receive recognition at the May Academic Luncheon and the Fall Academic Convocation.

**Eligibility:** All USMA faculty at the rank of Associate Professor or Professor.

**Selection criteria**: The Selection Committee (composed of Dean’s Faculty Award Committee members) assesses the applicant’s scholarship while at West Point based on the following criteria:

1. The faculty member has made a significant impact on their discipline, the U.S. Army, the Department of Defense or other appropriate stakeholders.
2. The faculty member’s research has had a sustained positive impact on educating and inspiring cadets either directly or indirectly.
3. The faculty member has integrated other faculty members in their scholarship.
4. The faculty member’s research has positively impacted West Point in manner such as research infrastructure, national recognition, academic program improvement, or other lasting impacts.

**Selection Procedure:**

The Dean of the Academic Board selects the Award recipient, based on a nomination from the Awards Committee. The Awards Committee makes recommendations to the Dean based on submissions received by the Committee in accordance with the announced submission criteria.

Submission deadline for this academic year’s award is 22 February 2019. The Dean will announce the award recipient at the annual Academic Luncheon in May, and the award will be conferred at the Fall Academic Convocation.

**Format:**

Please submit nominations electronically to COL Joe Hanus, Scholarship Awards Committee Chair, by ***1600 hrs, Friday, 22 February 2019*** via electronic submission. The nomination consists of:

* **Department Head Nominating Letter**. No more than **three single-spaced pages** (using standard 1” margins and 10 font or larger) discussing the candidate’s scholarship in terms of the selection criteria. It should also include:
	+ Name of nominee
	+ Department
	+ Academic rank
	+ Number of years of faculty experience at the collegiate level (not including TA time)
* **Candidate Research Summary**. No more than **two single-spaced pages** (using standard 1” margins and 10 font or larger) from the candidates that describes their scholarship in terms of the selection criteria.
* **Candidate Curriculum Vitae**. The CVs should include a comprehensive list of the candidate’s scholarly work, publications, and presentations.
* **Candidate Scholarly References**. In order to effectively assess the candidate’s scholarship impact, candidates will provide two references, beyond the Department Head, that the award’s committee will contact in the event that the candidate is a finalist for the award. At least one of the references will be external to West Point.

* **Candidate Scholarly Example**. Candidates will provide an example of their scholarly work for the award’s committee to review to gain an appreciation for the candidate’s area(s) of research and how they communicate their research outside of West Point.