1. **Committee’s Official Designation:** The committee shall be known as the United States Military Academy Board of Visitors (USMA BoV).

2. **Authority:** The Secretary of Defense, pursuant to 10 U.S.C. § 7455 and in accordance with the Federal Advisory Committee Act (FACA) (5 U.S.C., Appendix) and 41 C.F.R. § 102-3.50(a), established the USMA BoV as a non-discretionary advisory committee.

3. **Objectives and Scope of Activities:** The USMA BoV provides independent advice and recommendations on matters relating to the United States Military Academy (USMA), as set forth in paragraph four below.

4. **Description of Duties:** The USMA BoV, pursuant to 10 U.S.C. § 7455(e), shall inquire into the morale and discipline, the curriculum, instruction, physical equipment, fiscal affairs, academic methods, and any other matters relating to the USMA that the USMA BoV decides to consider.

   Pursuant to 10 U.S.C. §§ 7455(d) and (f), the USMA BoV shall visit the USMA annually. With the approval of the Secretary of the Army, the USMA BoV or its members may make other visits to the USMA in connection with the duties of the USMA BoV or to consult with the Superintendent of the USMA. Within 60 days after its annual visit, the Board shall submit a written report to the President of its action, and of its views and recommendations pertaining to the Academy. Any report of a visit, other than the annual visit, shall, if approved by a majority of the members of the USMA BoV, be submitted to the President within 60 days after the approval.

5. **Agency or Official to Whom the Committee Reports:** The USMA BoV reports to the President of the United States. The Secretary of the Army, in accordance with Department of Defense (DoD) policy and procedures, may act upon the USMA BoV’s advice and recommendations.

6. **Support:** The DoD, through the Department of the Army and the Superintendent of the USMA, provides the necessary support for the USMA BoV and ensures compliance with the requirements of the FACA, the Government in the Sunshine Act (“the Sunshine Act”) (5 U.S.C. § 552b), governing Federal statutes and regulations, and DoD policy and procedures.

7. **Estimated Annual Operating Costs and Staff Years:** The estimated annual operating cost, to include travel, meetings, federal staff payments, and contract support, is approximately $117,000. The estimated annual personnel cost to the DoD is 0.40 full-time equivalents.

8. **Designated Federal Officer:** The USMA BoV’s Designated Federal Officer (DFO) shall be a full-time or permanent part-time DoD civilian Federal officer or employee, or active duty member of the Armed Forces, designated in accordance with DoD policy and procedures.

   The USMA BoV's DFO is required to attend all USMA BoV meetings for the entire duration of each meeting. However, in the absence of the USMA BoV's DFO, a properly approved Alternate DFO, duly designated to the USMA BoV in accordance with established DoD policy and procedures, must attend the entire duration of all USMA BoV meetings.
The DFO, or the Alternate DFO, approves and calls all USMA BoV meetings; prepares and approves all meeting agendas; and adjourns any meeting when the DFO, or the Alternate DFO, determines adjournment to be in the public interest or required by governing regulations or DoD policy and procedures.

9. Estimated Number and Frequency of Meetings: The USMA BoV shall meet at the call of the USMA BoV’s DFO, in consultation with the USMA BoV’s Chair and the Secretary of the Army. The estimated number of meetings is three per year.

Pursuant to 10 U.S.C. § 7455(i), a majority of the members of the USMA BoV may call an official meeting of the USMA BoV once per year and a member may attend such a meeting in person, at the USMA, or remotely, at the election of such member.

10. Duration: The need for this advisory committee is on a continuing basis; however, this is subject to renewal every two years when the charter is filed again.


12. Membership and Designation: The USMA BoV, pursuant to 10 U.S.C. § 7455(a), shall be constituted annually and composed of the following 15 members:

   a. The Chair of the Committee on Armed Services of the Senate, or designee;
   b. Three other members of the Senate designated by the Vice President or the President pro tempore of the Senate, two of whom are members of the Committee on Appropriations of the Senate;
   c. The Chair of the Committee on Armed Services of the House of Representatives, or designee;
   d. Four other members of the House of Representatives designated by the Speaker of the House of Representatives, two of whom are members of the Committee on Appropriations of the House of Representatives; and
   e. Six persons designated by the President of the United States.

Pursuant to 10 U.S.C. § 7455(b), USMA BoV members designated by the President shall serve for three years each, except that any member whose term of office has expired shall continue to serve until a successor is appointed by the President. The President shall designate two persons each year to succeed the members whose terms expire that year. Pursuant to 10 U.S.C. § 7455(c), if a member dies or resigns, a successor shall be designated for the unexpired portion of the term by the official who designated the member.

USMA BoV members who are not full-time nor permanent part-time Federal civilian officers or employees, or active duty members of the Uniformed Services, shall be appointed as experts or consultants pursuant to 5 U.S.C. § 3109 to serve as special government employee (SGE) members. USMA BoV members who are full-time or permanent part-time Federal civilian officers or employees, or active duty members of the Uniformed Services, shall be designated pursuant to 41 C.F.R. § 102-3.130(a) to serve as regular government employee (RGE)
members. The USMA BoV members shall select the Chair and Vice Chair from the total membership.

Each USMA BoV member is appointed to exercise his or her own best judgment on behalf of the DoD, without representing any particular point of view, and to discuss and deliberate in a manner that is free from conflicts of interest.

Except for reimbursement of official USMA BoV-related travel and per diem, members serve without compensation.

13. Subcommittees: The DoD has determined that subcommittees are not authorized for this advisory committee.

14. Recordkeeping: The records of the USMA BoV will be managed in accordance with General Record Schedule 6.2, Federal Advisory Committee Records, or other approved agency records disposition schedule, as well as the appropriate DoD policy and procedures. These records will be available for public inspection and copying, subject to the Freedom of Information Act (5 U.S.C. § 552).

15. Filing Date: November 10, 2022