Charter
United States Military Academy Board of Visitors

1. Advisory Committee's Official Designation: The committee shall be known as the United States Military Academy Board of Visitors (USMA BoV).

2. Authority: The Secretary of War, pursuant to 10 U.S.C. § 7455 and in accordance with 5 U.S.C. ch.10 (commonly known as "the Federal Advisory Committee Act" or "FACA") and 41 C.F.R. § 102-3.50(a), renews the charter for the USBA BOV, which established this a non-discretionary advisory committee.

3. Objectives and Scope of Activities: The USMA BoV provides independent advice and recommendations on matters relating to the United States Military Academy (USMA), as set forth in paragraph four below.

4. Description of Duties: The USMA BoV, pursuant to 10 U.S.C. § 7455(e), shall inquire into the morale and discipline, the curriculum, instruction, physical equipment, fiscal affairs, academic methods, and any other matters relating to the USMA that the USMA BoV decides to consider.

   Pursuant to 10 U.S.C. §§ 7455(d) and (f), the USMA BoV shall visit the USMA annually. With the approval of the Secretary of the Army, the USMA BoV or its members may make other visits to the USMA in connection with the duties of the USMA BoV or to consult with the Superintendent of the USMA. Within 60 days after its annual visit, the USMA BoV shall submit a written report to the President and to the Committees on Armed Services of the Senate and House of Representatives of its action, and of its views and recommendations pertaining to the Academy. Any report of a visit, other than the annual visit, shall, if approved by a majority of the members of the USMA BoV, be submitted to the President and the Committees on Armed Services of the Senate and House of Representatives within 60 days after the approval.

5. Agency or Federal Officer Receiving the Advisory Committee's Advice/Recommendations: The USMA BoV reports to the President of the United States. The Secretary of the Army, in accordance with Department of War (DoW) policy and procedures, may act upon the USMA BoV's advice and recommendations.

6. Support: The DoW, through the Department of the Army and the Superintendent of the USMA, provides the necessary support for the USMA BoV.

7. Estimated Annual Operating Costs and Staff Years: The estimated annual operating cost, to include travel, meetings, federal staff payments, and contract support, is approximately $121,000.

   i. The estimated annual fully burdened personnel cost to the DoW is 0.50 full-time equivalents at $72,000, which includes basic pay with cost-of-living allowance. Other Federal costs for the USMA BoV are $19,000.
   ii. The USMA BoV will be comprised of 18 members and estimated government compensation associated with RGE members' official time dedicated to committee activities is $12,000.
   iii. The estimated reimbursement costs for the USMA BoV staff and members are $18,000.

8. Designated Federal Officer: The USMA BoV's Designated Federal Officer (DFO) shall be a

full-time or permanent part-time DoW civilian Federal officer or employee, or active-duty member of the Armed Forces, designated in accordance with 41 C.F.R. § 102-3.120 and DoW policy and procedures.

The USMA BoV's DFO, or in the absence of the USMA BoV's DFO, a properly approved Alternate DFO, duly designated to the USMA BoV in accordance with established DoW policy and procedures, will:

a. Ensure that the USMA BoV and its staff operate in accordance with the FACA, 41 C.F.R. part 102-3 ("the Final Rule"), and fully complies with all applicable statutes, regulations, and DoW policies and procedures pertaining to the management of DoW Federal advisory committees.
b. Attend all USMA BoV meetings for the entirety of each meeting.
c. Approve or call all meetings of the USMA BoV.
d. Prepare and approve all meeting agendas.
e. Adjourn any meeting when the DFO, or the Alternate DFO, determines adjournment to be in the public interest or required by governing regulations or DoW policy and procedures.
f. Fulfill the requirements under section 1009(b) of the FACA and maintain information on the activities of the USMA BoV and provide such information to the public, as applicable.
g. Ensure advisory committee members receive the appropriate training (e.g., FACA overview, ethics training) for efficient operation and compliance with the FACA and Final Rule.

9. Estimated Number and Frequency of Meetings: The estimated number of meetings is three per year.

   Pursuant to 10 U.S.C. § 7455(i)(1) and (2), a majority of the members of the USMA BoV may call an official meeting of the USMA BoV once per year and a member may attend such a meeting in person, at the USMA, or remotely, at the election of such member.

10. Duration: The need for this advisory committee is on a continuing basis; however, the duration of the USMA BoV is subject to the Termination Section below.

11. Termination: The USMA BoV will terminate upon rescission of 10 U.S.C. § 7455.

12. Membership and Designation: The USMA BoV, pursuant to 10 U.S.C. § 7455(a), shall be constituted annually and composed of the following 18 members:

    a. The Chair of the Committee on Armed Services of the Senate or designee;
    b. The Ranking Member of the Committee on Armed Services of the Senate or designee;
    c. Two other members of the Senate designated by Majority Leader of the Senate, one of whom is a member of the Committee on Appropriations of the Senate;
    d. Two other members of the Senate designated by the Minority Leader of the Senate, one of whom is a member of the Committee on Appropriations of the Senate;
    e. The Chair of the Committee on Armed Services of the House of Representatives, or designee;
    f. The Ranking Member of the Committee on Armed Services of the House of

Representatives, or designee;

g. Two other members of the House of Representatives designated by the Speaker of the House of Representatives, one of whom is a member of the Committee on Appropriations of the House of Representatives;
h. Two other members of the House of Representatives designated by the Minority Leader of the House of Representatives; and
i. Six members designated by the President.

Pursuant to 10 U.S.C. § 7455(b), USMA BoV members designated by the President shall serve for three years each, except that any member whose term of office has expired shall continue to serve until a successor is appointed by the President. The President shall designate two persons each year to succeed the members whose terms expire that year. Pursuant to 10 U.S.C. § 7455(c), if a member dies or resigns, a successor shall be designated for the unexpired portion of the term by the official who designated the member.

USMA BoV members who are not full-time nor permanent part-time Federal civilian officers or employees, or active-duty members of the Uniformed Services, shall be appointed as experts or consultants pursuant to 5 U.S.C. § 3109 to serve as special government employee members. USMA BoV members who are full-time or permanent part-time Federal civilian officers or employees, or active-duty members of the Uniformed Services, shall be designated pursuant to 41 C.F.R. § 102-3.130(a) to serve as regular government employee members. The USMA BoV members shall select the Chair and Vice Chair from the total membership.

Each USMA BoV member is appointed to exercise their best judgment, without representing any particular point of view, and to discuss, deliberate, and act in a manner that is free from conflicts of interest and consistent with Federal ethics laws and regulations. Except for reimbursement of official USMA BoV-related travel and per diem, members serve without compensation.

13. Subcommittees: The DoW has determined that subcommittees are not authorized for this advisory committee. If later, the Secretary of the Army proposes establishment of subcommittees for the USMA BoV, then the Department of the Army and the DoW will comply with 41 C.F.R. §§ 102-3.35 and 102-3.80.

14. Recordkeeping: The records of the USMA BoV are subject to the Federal Records Act and will be managed in accordance with General Record Schedule 6.2, Federal Advisory Committee Records, other approved agency records disposition schedule, as well as the appropriate DoW policy and procedures. These records will be available for public inspection and copying, subject to 5 U.S.C. § 552.

15. Filing Date: November 6, 2026