



Incoming West Point Cadets and Families:

As Postmaster of the West Point Post Office, it is a pleasure for my staff and I to provide you with outstanding service. We will be the ones handling your mail and packages and getting them to you in the Cadet Station Post Office, located in the lower level of Washington Hall. This letter contains instructions of how to properly address your mail, so that our staff may deliver it to you efficiently and correctly.

All mail or packages shipped or delivered through the United States Postal Service (USPS) should be addressed as follows:

Cadet Name
PO Box ____ (your Box number)
West Point, NY 10997

Packages shipped utilizing other carriers (i.e. FedEx, UPS, Amazon, DHL, etc...) cannot be addressed to Post Office boxes, so have them addressed as follows:

Cadet Name
745 Brewerton Road, Unit # ____ (your box number)
West Point, NY 10996

When addressing such items, DO NOT use the words PO Box, as those companies will not accept them. Note the different zip code to be utilized for these packages.

There is often a 1-day delay between when a package arrives at West Point and when it is available at the Cadet Station Post Office. Packages that fit will be placed in your box. For ones that do not, a yellow card will be placed in your box, which you will then bring to our service window, during business hours, to receive your package. This procedure is for all packages, both through USPS and other carriers.

Your PO Box number will be assigned prior to your arrival at West Point.

Please feel free to contact me at the West Point Post Office for any assistance or questions you may have.

Sincerely,

Fred M. Robinovitz, Postmaster
West Point Post Office
634 Swift Road
West Point, NY 10996
frederick.m.robinovitz@usps.gov