



THE SALVATION ARMY RAY & JOAN KROC CORPS COMMUNITY CENTER IS A GATHERING PLACE PROVIDING OPPORTUNITIES TO BUILD CHARACTER, CONFIDENCE, CAPACITY, AND HOPE IN A SAFE CHRISTIAN CARING ENVIRONMENT.

FACILITY RENTAL APPLICATION

Today's Date _____

Use this form to submit requests to rent space at The Salvation Army Ray & Joan Kroc Center.

Contact Information

Name of Group/Organization _____

Contact Name _____ Title _____

Organization Address _____

Street _____ City _____ State _____ Zip Code _____

Main Phone: _____ Alternate Phone: _____

Email: _____

Event Information

Day(s)/ Date(s) Requested _____

Type of Event _____ Estimated Attendance _____

Purpose and Description of Event: _____

Rental Start Time* _____ Rental End Time* _____

**Rental times include setup, tear down, and clean up.*

Will your group/ organization be serving food and/or beverages at your event? Yes No

If serving food and/or beverages, what kind? _____

AV Flat Fee for Chapel: \$125.00 Yes No AV Flat Fee, Other Rooms: \$50.00 Yes No

Note that all rentals require a refundable security deposit of \$50.00 to reserve space.

Liability Insurance

Facility users must either provide liability insurance of at least \$1,000,000 naming The Salvation Army as additional insured no later than 10 days prior to the scheduled start time of make other arrangements with The Salvation Army Kroc Center regarding liability coverage. Additional information about insurance options and requirements are available upon request.

Access Policy

The Salvation Army Kroc Center is owned and operated by The Salvation Army. The Salvation Army reserves the right to grant access to its facilities to those groups and/or individuals whose activities are in harmony with the mission of The Salvation Army (see below) and appropriate for family participation.

Signature Date

Mission Statement

The Salvation Army, an international movement, is an evangelical part of the universal Christian Church. Its message is based on the Bible. Its ministry is motivated by the love of God. Its mission is to preach the gospel of Jesus Christ and to meet human needs in His name without discrimination.

The Salvation Army Ray & Joan Kroc Corps Community Center is a gathering place providing opportunities to build character, confidence, capacity and hope in a safe Christian caring environment.

OFFICE USE ONLY

Confirmed Event Date: _____

Confirmed Event Time: _____

Confirmed Event Room(s): _____

Total Rental Fee: _____

Payment Received: _____

Type of Payment: _____

Date of Initial Payment: _____

Received By: _____

