



THE SALVATION ARMY
HARRISBURG CAPITAL CITY REGION
506 S. 29th STREET
HARRISBURG, PA 17104

EMPLOYMENT POSITION AVAILABLE

Position: Facilities Custodian

Department: Harrisburg – Operations & Facilities Services

Availability of Position: ASAP

Schedule: 25 hours/week / Non-Exempt

Reporting Relationship: Operations Manager

Salary and Grade: \$18.00 per hour / 73

The Salvation Army is hiring and offers truly excellent benefit package to eligible employees including:

- Generous paid time off every year that includes: holidays, vacation time and sick time.
- Employer funded Pension Plan (company contributions begin after 1 year of employment)
- Most importantly – a job with a good purpose!

Position Overview:

The custodian is responsible for maintaining a clean, safe, and orderly facility by performing routine cleaning, sanitation, and basic maintenance tasks throughout the building and surrounding areas. Duties include cleaning and disinfecting restrooms and common areas, sweeping, mopping, vacuuming floors, removing trash and recycling, and replenishing supplies. The custodian may assist with room setup and breakdown for meetings or events, monitor building conditions, report maintenance or safety concerns, and support minor facility upkeep. This role helps ensure that all spaces are properly maintained, safe, and welcoming for staff, visitors, and program participants while following established health, safety, and organizational procedures.

Description of Position:

The Custodian is responsible for maintaining a clean, safe, and welcoming environment throughout The Salvation Army Harrisburg Capital City Region Corps. This position performs daily custodial services, floor care, room setup for programs and events, exterior grounds maintenance, and basic facility support to ensure the building is prepared for ministry, community programs, and worship services. The Custodian also assists with inventory management, vehicle support, minor maintenance projects, and seasonal responsibilities, including the annual Christmas campaign.

Working as part of the Operations team, the Custodian takes pride in creating an environment that reflects excellence, hospitality, and care for all who enter the facility while supporting the overall mission and daily operations of The Salvation Army.

As a representative of The Salvation Army, the successful candidate is expected to support and uphold the mission and values of the organization, demonstrating professionalism, integrity, respect, and a servant's heart in all interactions. This position contributes to The Salvation Army's mission of meeting human needs in the name of Jesus Christ without discrimination.

The above list of job duties is not exclusive or exhaustive and the candidate will be required to undertake such tasks as may reasonably be expected within the scope of the post.

Requirements:

- Able to work with hand tools and small power tools as needed.
- Able to handle various types of equipment- buffing machine, vacuum, leaf blower, lawn mower, etc.
- Must treat all people with compassion and respect.
- Must be able to work independently.
- Strong interpersonal communication skills and appropriate intervention skills within The Salvation Army required
- Must have a valid Driver's License and be able to drive for The Salvation Army
- Must be passionate about the Mission of The Salvation Army and the Vision of the Chambersburg Corps.
- As a Mandated Reporter, must provide proof of having completed training on recognizing and reporting child abuse meeting the training standards of PA Act 153 of 2014 within 30 days of employment with recurrent training required every five years thereafter.
- Meets the Child Protection Clearances required by PA Act 153 to include PA Child Abuse History Clearance, PA State Police Criminal Record Check and FBI Criminal Record Check.
- Must possess an understanding of and support the mission of The Salvation Army.

Contact: Please submit your resume and cover letter as instructed below.

External candidates interested in this position please apply online at <http://careers.salvationarmy.org>.

Internal candidates interested in applying for this position please apply at <http://internal-usesalvationarmy.icims.com>.

No Phone Calls Please.

Released by the Divisional Human Resources Department

All qualified applicants will receive consideration for employment without regard to race, color, sex, national origin, disability or protected veteran status.

The Salvation Army's Mission Statement

The Salvation Army, an international movement, is an evangelical part of the universal Christian church.

Its message is based on the Bible. Its ministry is motivated by the love of God.

*Its mission is to preach the gospel of Jesus Christ
and to meet human needs in His name without discrimination.*

Requisition No.