

Policy IV: Officials Assignment Guidelines

GENERAL INSTRUCTIONS FOR USE

1. Select the appropriate discipline:
 - Road
 - Criteriums
 - Track
 - Cyclo-cross
 - Mountain Bike
2. Select the category of race.
3. Within some race categories, select the estimated number of participants and/or number of races.
4. When category/number of participants/race starts to not all match, use the higher of the options.
5. Column B tells which authority assigns the officials in that row.
6. In some cases, there is a minimum category for the official occupying that position. This category is shown in parentheses.
7. See the notes section at the bottom of each document for explanations of specific nuances.

GENERAL NOTES APPLICABLE TO ALL DISCIPLINES

1. When the LA makes the assignments, the officials should be taken from the LA's pool of officials. In the case where this does not happen, approval of the USA Cycling Regional Coordinator and RTC must be obtained prior to invitation/confirmation of the officials.
2. When the RTC makes the assignments, the officials should be taken from the region's pool of officials. In the case where this does not happen, approval of the USA Cycling Technical Director and NTC must be obtained prior to invitation/confirmation of the officials.
3. The number of officials for a particular event as shown in these tables is a guideline. However, any significant variation from what is published must be approved by the next higher authority in the table. For example, if the table suggests that a given situation requires five officials assigned by the LA, and the LA plans to assign three, then the RTC must approve the variance.

4. In case of dispute or lack of response by any of the listed authorities, the USA Cycling Regional Coordinator or Technical Director will decide.
5. The positions listed as apprentices are to incur no cost to the race director. Such officials may receive compensation as decided by the LA, the RTC, or the NTC, but any such compensation will come from other sources, such as LA grants or TC grants. Any variation in this must be approved by the next higher authority.
6. Assignments will be made according to [current policies on nepotism](#).