

Dear Registrant:

USA Cycling welcomes you to the background screening with with National Center for Safety Initiatives, through which we will engage in a comprehensive Motor Vehicle Report (MVR) for our registrants.

Simply go to <http://www.ncsisafe.com> and click on "Applicant Submission and Status Check" in the upper right corner and complete three easy steps below:

Step 1: Enter Self Registration Number: **72052261**

Step 2: Enter Your Information as Requested. Including driver's license number and state of issuance.

Step 3: Provide Legal Authorization and Certification

**It is important when entering your name, that you use your full legal name as written on your current ID (state driver's license, passport or state ID with name and DOB).**

Using nicknames may delay or invalidate your Motor Vehicle Report.

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NCSI will contact you directly if there are any questions, problems or issues related to your specific information. **An email address is required** when completing the background check as our contact with you will largely be electronic. Please be sure to add [ncsisafe.com](mailto:ncsisafe.com) to your list of acceptable domains in your email program to receive notifications from us.

If you have any questions or problems submitting your information, please email [clientservices@ncsisafe.com](mailto:clientservices@ncsisafe.com) or [verifications@ncsisafe.com](mailto:verifications@ncsisafe.com)

It is important when entering your name, that you use your **full legal name** as written **on your birth certificate or driver's license**. Using nicknames or may delay or invalidate your MVR.

If you have any questions or problems submitting your information, please call the National Center for Safety Initiatives at (866) 833-7100.

Thank you for your cooperation in this important process.