DISCIPLINE

OF

THE WESLEYAN CHURCH

OF THE

PHILIPPINES
GENERAL OUTLINE OF THE DISCIPLINE OF THE
WESLEYAN CHURCH OF THE PHILIPPINES

Part I, HISTORY AND INFORMATION

Chapter I, History
Chapter II, Classification of Church Law
Chapter III, Mission of The Wesleyan Church

Part II, BASIC PRINCIPLES

Chapter I, Essentials and Constitution
(Constitution, Sec. 43-77)

Part III, LOCAL CHURCH GOVERNMENT

Chapter I, Local Church Organization
Chapter II, Local Church Membership
Chapter III, Local Church Conference
Chapter IV, Local Church Board
Chapter V, Pastors

Part IV, DISTRICT CHURCH GOVERNMENT

Chapter I, District Organization
Chapter II, District Conference
Chapter III, District Board of Administration

Part V, GENERAL CHURCH GOVERNMENT

Chapter I, General Conference
Chapter II, General Board of Administration
Chapter III, Executive Council
Chapter IV, General Church Corporation
Chapter V, Departmental Commissions
Chapter VI, General Officials of the Church
Chapter VII, General Administration
Chapter VIII, General Department of Literature
Chapter IX, General Dept. of Church Growth/ Evangelism
Chapter X, General Dept. of World Missions
Chapter XI, General Dept. of Wesleyan Youth
Chapter XII, General Dept. of Sunday Schools
Chapter XIII, General Dept. of Educational Institutions
Chapter XIV, General Church Financial Plan

Part VI, THE MINISTRY

Chapter I, The Call to Preach
Chapter II, Ministerial Order
Chapter III, Christian Lay Workers
Chapter IV, Evangelists
Chapter V, Ministerial Regulations

Part VII, MISSIONARIES

Part VIII, CONSTITUTION OF SOCIETIES

Chapter I, Council of Societies
GENERAL OUTLINE OF THE DISCIPLINE OF THE
WESLEYAN CHURCH OF THE PHILIPPINES

Chapter II, Wesleyan Men
Chapter III, Wesleyan Women's Missionary Society
Chapter IV, Wesleyan Youth

Part IX, THE JUDICIARY

Chapter I, General Principles
Chapter II, Offenses
Chapter III, Jurisdiction
Chapter IV, Evidences
Chapter V, Procedural Requirements
Chapter VI, Penalties

Part X, RITUALS AND FORMS

Chapter I, Marriage
Chapter II, Baptism
Chapter III, The Lord's Supper
Chapter IV, Dedication of Children
Chapter V, Burial of the Dead
Chapter VI, The Burial of a Child
Chapter VII, Ordination of a Minister
Chapter VIII, Ordination of a Deacon or Deaconess
Chapter IX, Reception of Members
Chapter X, Organization of a Church
Chapter XI, Installation of Local Officers
Chapter XII, Dedication of a Church
Chapter XIII, Dedication of a Parsonage
Chapter XIV, Forms
The Wesleyan Church of the Philippines is the result of a merger between The Wesleyan (Pilgrim Holiness) Church and The Wesleyan Methodist Church in the Philippines. On June 26, 1968, The Pilgrim Holiness Church in America merged with The Wesleyan Methodist Church, resulting in the formation of a new church known as The Wesleyan Church. On April 26, 1972, The Wesleyan Methodist Church in the Philippines officially merged with the new Church giving The Wesleyan Church of the Philippines four districts and a total membership of 3,000. A fourth Bible School was established in Ilagan, Isabela in June 1973.

The beginning of the Pilgrim Holiness Church in the Philippines was a direct result of soul-winning activity in California by the Pilgrim Holiness Church. Filipino brethren who were converted in California and burdened for the salvation of their own people were led of the Lord to return to their homeland and begin evangelistic work.

The first volunteer to return to the Philippines began preaching in his home barrio upon arrival there in 1932. As a result of stirring revival services, the first Pilgrim Holiness congregation in the Philippines was established that same year in San Francisco, Sudipen, La Union.

Rev. and Mrs. R. K. Storey, together with their family, arrived in Manila during May of 1937 as the first board-appointed missionaries. They started a Bible School in Cabanatuan, Nueva Ecija, in 1940 and labored there until the Japanese invasion in December, 1941. The R. K. Storey family were interned with other Americans at the infamous prison camp at the University of Santo Tomas in Manila until their dramatic liberation in February, 1945. The Bible School was closed for the duration of the war and the students were scattered. The Bible School was reopened in 1948 and then transferred along with the District Headquarters for the Luzon District to Rosales, Pangasinan in 1961.

Many people migrated to Mindanao after the war. The first Pilgrim Holiness Church in Mindanao was established at Kiamba, South Cotabato in 1947 as a result of an evangelistic campaign. The district of Mindanao was organized in March, 1950 at Lupon, Davao, by Rev. Paul W. Thomas. In 1952 missionaries took permanent residence in Mindanao and a Bible school was started in Davao City. After considerable growth in the work, the Bible School and District Headquarters were transferred to Kabacan, Cotabato in 1959. The work continued to grow and soon the district was divided into two in 1967 with the Southern District Headquarters being established in General Santos City.

Work among the unreached sections of the Igorot people in the Benguet area of Mountain Province was begun in 1952 at Bakun. From there it branched out to other points in that region. In 1958 another penetration into an unevangelized area reached the Kalinga people of Nansibakan, Tabuk, Kalinga Apayao. A Bible School was started in Sinipsip, Buguias,
Benguet in 1967 to train workers for the Mountain regions.

The Wesleyan Methodist Church in the Philippines started as a missionary outreach of the then Dakota Conference of The Wesleyan Methodist Church in the United States of America under the conference presidency of Rev. John F. Simpson. In 1947, the Rev. Romeo Baronia, a Filipino missionary-minister was sent by the Dakota District to serve in the Philippines. He began preaching in Urdaneta, Pangasinan in 1948, and a congregation of about seventy people became the first group of Wesleyan Methodists. Then, in 1949, he met and joined forces with Pastor Leon Ordonez, who also had a congregation of about fifty people in Villasis, to launch out The Wesleyan Methodist Church in the Philippines. During the Annual Conference in March of 1956, the Rev. John F. Simpson was elected as president of the work who served in that capacity up to the time of the merger in 1972.

In 1956, a temporary Bible School was started in the Villasis Wesleyan Methodist Church. In 1957, lots were purchased and the first three buildings of the Wesleyan Methodist Bible School were constructed, and opened its portals in July, 1958, with 18 students. In January, 1958, a layman started the plan of opening the work in the Isabela area. From then on several churches were built as a result of an extensive evangelistic and revival campaigns. Rev. L. D. Harris, a missionary carpenter, came in 1968 to help build the school and churches as well and gave much time in preaching at evangelistic and revival services.

In both of the former groups many missionaries have come and greatly helped build the work and train young people for Christian service. God has the record and will reward them for their invaluable services.

Note: Chapter II, Classification of Church Law, Chapter III, Mission of The Wesleyan Church, and The Essentials of The Wesleyan Church are omitted here but they will appear in their original forms in the final copy of the Discipline.

CONSTITUTION
(Sections 43-77)

Article VII, Membership

43. The privileges and conditions of full membership in the Church are constitutional, and changes therein may be made only by constitutional enactment. The General Conference may at its own discretion establish categories of membership other than full membership.

44. The conditions of full membership are:

(1) Confession of a personal experience in regeneration, and a pledge to seek diligently until satisfied wholly if that grace has not been obtained.

(2) Christian baptism.

(4) A covenant to support the Church, to live in fellowship with the members thereof, and to seek God's glory in all things.

(5) The approving vote of a majority of the members of the receiving church who are present and voting, unless the church by vote shall delegate this right to the church board, provided that when objections are urged against the reception of a member, it shall require a vote of three-fourths of those present and voting to receive.

45. The rights of full membership are:

(1) The fellowship of the saints and the encouragement, admonition, and spiritual guidance of the ministry.

(2) The right to vote and the eligibility to hold any office for which a person in full membership is eligible, if not under discipline.

(3) The access to the sacraments and ordinance of the Church.

(4) The right to trial and appeal if charged with failure to maintain the conditions of membership, with the specific provision that joining another religious body shall of itself sever membership in the Church.

(5) A member in good standing in any Wesleyan Church is entitled to membership privileges in any Wesleyan Church to which he may wish to transfer his membership.

46. Church membership may be terminated only by one or more of the following:

(1) Voluntary withdrawal.

(2) Joining another religious body or a secret order.

(3) Expulsion after proper trial and conviction.

(4) Persistent neglect of church relationship as defined by the Discipline.

Article VIII, The Ministry

47. The General Conference shall from time to time enact provisions for the training, qualification, and ordination of the ministry. Every Wesleyan minister must be a member of some Wesleyan Church and each elder must be a member of a district. An elder is a minister of the gospel fully invested with all the functions of the Christian ministry.

48. The constitutional rights of ministers in The Wesleyan Church if not under discipline shall include the following:

(1) To preach the gospel and in the case of ordained elders to administer baptism and the Lord's Supper, to perform all parts of divine worship, and to solemnize the rite of matrimony.

(2) To be eligible, in the case of ordained elders, for election to any office in the Church for which elders are eligible.
(3) To enjoy the use for religious meetings of the church building or buildings of the pastoral charge to which he has been appointed by the district conference.

(4) To serve his assigned pastoral charge without interference by unauthorized activities of another minister of The Wesleyan Church.

(5) To transfer in the manner prescribed by the Discipline from one district to another, subject to the concurrence of the district superintendent of the area in whose bounds the district to which he seeks to transfer is located and the General Superintendent.

(6) To have recourse, even if under discipline, to a proper court of jurisdiction in any matters involving complaint against his character or ministerial conduct and to appeal the decision of such court.

Article IX, Organization and Government

A. Local

49. Pastoral Charges. The members of the denomination shall be grouped into local churches, one or more of which shall constitute a pastoral charge. The following are the constitutional rights of each pastoral charge:

(1) To receive and expel or discontinue members subject to the provisions of the Discipline. This right vests severally in each local church.

(2) To recommend local preachers and special workers to the annual conference.

(3) To elect its own officers and to remove the same for cause. No pastor or other official has any right to appoint an officer or declare an office vacant. This right belongs to the church alone, and vests severally in each local church.

(4) To be represented in the voting membership of its district conference, if not under discipline.

(5) To have recourse to a proper court of jurisdiction in any matters of controversy between itself and other local, or district, or general units or agencies of the denomination. This right vests severally in each local church.

B. District

50. The General Conference shall organize the work at large into districts, which shall operate under its jurisdiction and promote the interests of the denomination, whose voting membership shall include the following: All elders in the stationed, reserve, and superannuated lists; all licensed ministers elected to elders' orders; all licensed ministers serving as pastors of organized Wesleyan churches; lay members of the district board of administration; and lay delegates elected by organized Wesleyan churches as provided in the Discipline. In addition the district conference shall include such non-voting members as the Discipline shall provide. The principle of equal representation of the ministry and the laity in the district conference shall be maintained.

51. In transacting the business of the district conference the ministers and lay members shall deliberate as one body; but on the final vote
on any question, at the call of one-fourth of the members, the house shall
divide, and the ministers and lay members shall vote separately; and it
shall require a majority vote of each branch to pass any question upon
which the division has been called.

52. The constitutional rights of each district shall include the fol-
lowing:

(1) The right to take charge of all the ministers and churches within
its bounds, except such of the general officers of the Church as the Gen-
eral Conference shall define who shall be amenable to the General Board
of Administration for their official conduct and to their districts for
their moral character, and except the district superintendent who shall
be amenable both to the district and to the General Board of Administration.

(2) To alter the agreement entered into by any pastor and charge, or
veto the action of the church and appoint another pastor on said charge
when it deems this to be for the best interest of the charge or pastor in-
volved or when the general interest of the work of the district would be
better served by such change; and the said church or charge shall receive
the pastor appointed by the district conference, provided that any such
alteration of a previous arrangement between a pastor and church shall be
separately reported and passed by vote of the district conference to be
effective.

(3) To elect and ordain elders, and to receive elders from other deno-
minations subject to the restrictions of the Discipline.

(4) To receive or decline local preachers and special workers recom-
mended to it by the pastoral charges within its bounds.

(5) To organize and receive local churches within the boundaries of
the territory assigned to it by the General Conference, and to fix the
boundaries of its circuits and stations.

(6) To take such actions and adopt such rules as it shall judge neces-
sary to promote the interests and prosperity of the Church and to amend
or rescind the same, provided it shall not add to or take from any provi-
sion of the Constitution or of the Discipline, and provided further that
if three members of a district shall take exception to its action on the
ground that it violates this restriction, they may make an appeal there-
from through the channels prescribed by the Discipline.

(7) To elect its own officers as outline in the Discipline and to dis-
miss them for cause.

(8) To receive, hold, encumber, and dispose of all district property
within the bounds of the district, including local property held by the
district, through the Board of Trustees of the Church Corporation accord-
ing to the provisions of this Discipline and the laws of the Philippines.
All properties held by the district shall be held in trust for the use
and benefit of the ministry and members of The Wesleyan Church and sub-
ject to its regulations and appointments as from time to time legislated
and declared.

(9) To be represented in the lay and ministerial voting membership of
the General Conference, if not under discipline.

(10) To have recourse to a proper court of jurisdiction in any matters
of controversy between itself and other district, local, or general units
or agencies of the denomination.

C. General

53. General Conference Membership. The General Conference shall be composed of an equal number of elders and laymen elected by the several districts, and each district superintendent and a lay delegate elected on his behalf; of such General Conference officials as the General Conference may establish by legislation, provided that it shall at the same time enact provisions to secure such further representation as shall be necessary to continue the principle of equal lay and ministerial membership; and of voting and/or non-voting delegaees from units under the General Department of World Missions and from provisional general conferences according to a plan approved by the General Board of Administration.

54. General Conference Delegates. (1) Each district, if not under discipline, shall be entitled to send one elder and one layman as delegates to the General Conference and additional ministerial and lay delegates according to membership on a basis of representation to be fixed by the General Conference.

(2) The delegates shall be elected by ballot. The ministerial delegates must be elders, and at the time of their election, as also at the time of the General Conference, must be members of the district which elected them.

(3) The lay delegates shall be chosen from the members of the Church in full relation within the bounds of the district they represent, and at the time of the General Conference they must be members of a church within the bounds of the district which elected them.

55. General Conference Sessions. (1) Regular Session. The General Conference shall meet quadrennially on a date and at such place as shall be determined by the General Board of Administration at its first session within the quadrenium (Section 221).

(2) Special Session. Whenever there is a need for a special session of the General Conference, the General Board of Administration shall, by a two-thirds vote of its entire membership, authorize the holding of such a special session (Section 222).

56. General Conference Presidency. The various sittings of the General Conference shall be presided over by the General Superintendent; but in case the General Superintendent is not present, the Assistant-General Superintendent shall preside (Sec. 223). If, for any reason, the Assistant General Superintendent could not assume the responsibility, the General Conference shall elect by ballot an elder as president pro tem.

57. Other Officers. The General Conference shall elect by ballot a secretary and such other officers as it shall decide upon.

58. General Conference Quorum. At all times when the General Conference is in session, it shall require a majority of all the delegates elected by the district to form a quorum to do business, but a smaller number may adjourn from time to time until a quorum is obtained.

59. General Conference Voting. The ministers and lay members shall deliberate in the sessions of the General Conference as one body, but upon the final vote on any question except proposed amendments to the constitution, on a call of one-fourth of the members, the house shall divide and ministers and lay members shall vote separately, and it shall
require a majority vote of each branch to pass any question upon which the division has been called.

60. General Board of Administration. (1) There shall be a General Board of Administration to carry out the will of the General Conference during the quadrennium. Such Board shall be composed of the General Superintendent and such other general officers as shall be elected by the General Conference together with such representative members as shall be determined by the action of the General Conference (Sec. 236).

(2) The General Board of Administration is the chief governing body of the Church in the interim of the General Conference, and as such is empowered to perfect all plans necessary to the performance of its duties. The General Board of Administration shall have jurisdiction over work under the Department of World Missions and, in providing for the polity governing the individual units of the same, shall have power to adapt the provisions of the Discipline, including both constitutional and statutory law provided that it does not contravene the Essentials of The Wesleyan Church.

61. The General Superintendency. The General Conference shall elect by ballot from among the elders a General Superintendent who shall be considered as the general spiritual and administrative leader of the Church.

(2) He shall be elected for a four-year term of office to begin on the date determined by the General Conference.

(3) The General Superintendent shall preside over the sittings of the General Conference and over the district conferences. In the district conference, the district superintendent shall serve by being seated at the presiding officer's table to advise and assist in the chairmanship. In the event the General Superintendent is unable to be present at a district conference to serve as chairman, it is the duty of the district conference to serve as chairman, and it is the duty of the district superintendent to preside or to take the responsibility for the same unless the district conference invites the general representative to perform these duties.

(4) Further duties of the General Superintendent shall be defined by the General Conference.

Article X, Powers and Restrictions of the General Conference

62. The General Conference shall have full power:

(1) To designate a criterion for parliamentary procedure for itself and for the other bodies of The Wesleyan Church.

(2) To elect its officers and the general officials of the Church and to define their duties and responsibilities, and these general officers so designated together with the district superintendent shall be amenable to the General Board of Administration for their official duties.

(3) To make and administer rules and regulations for The Wesleyan Church subject to the Constitution and the following restrictions:

a. It shall not have power to revoke, alter, or change our Articles of Religion, Elementary Principles, or any General Rule or the conditions of membership, or to establish any standards of doctrine contrary to our pre-
sent existing and established standards of doctrine.

b. It shall not change or alter any part or rule of our government, so as to destroy the principle of equal representation of ministers and laymen in the representative bodies of the Church, or to do away with the right of each General Conference to elect its own officers, or the maintenance of an itinerant ministry.

c. It shall make no rule that shall deny any church the right to receive, discontinue, or expel its own members subject to their right of appeal; or to elect and remove its own officers; or that shall deny to the district conference the final disposition of all pastoral arrangements, except those districts in which the General Conference or the General Board of Administration has transferred the supervision to a related executive secretary or to the General Superintendent, or that shall deny to preachers and churches initial negotiations concerning the same.

d. It shall make no rule that will discriminate against any member or minister on account of ancestry or color.

e. It shall make no rule that will interfere with the supervision of established districts (in distinction from mission districts) over the ministers and churches within their bounds, unless said district(s) is under discipline.

f. It shall not have the power to deprive any member or minister of the right of trial by an impartial committee, or of the right of appeal.

Article XI, The Supreme Judiciary

63. There shall be a judicial council to be known as the Board of Review whose number of members, qualifications, term of office, and method of election shall be determined by the General Conference.

64. The Board of Review shall have authority:

(1) To determine the constitutionality of any act of the General Conference upon appeal of the General Superintendent, or one-fifth of the members of the General Conference.

(2) To hear and determine any appeal from the decisions of the General Superintendent as to the constitutionality of an action by a district or upon a point of Church law.

(3) To hear and determine the legality of any action by any general church board upon appeal of one-third of the members thereof, or by request of the General Superintendent.

(4) To settle questions in dispute between districts upon appeal by a two-thirds vote of a district that claims it has a grievance against another district.

(5) To determine the validity of any complains against books used in the course of study or in our schools.

(6) To settle and determine the legality of issues arising between a district and the General Conference.
65. A decision of the Board of Review shall be final unless the General Conference votes to overrule the same by a two-thirds vote of those present and voting.

Article XII, Amendments to the Constitution

66. Upon the recommendation of a two-thirds vote of all members of the several district conferences who are present and vote on a proposed change of any matter involving the Constitution, the next ensuing General conference may by a two-thirds vote ratify the same and it shall become constitutional law. Also, when the General Conference shall originate and recommend by a two-thirds vote any such change, as soon as all members of the several district conferences present and voting shall have concurred by a two-thirds aggregate vote, the same shall be declared constitutional law.

Chapter II
SPECIAL DIRECTIONS

67. The special directions contained herein are not tests of membership, nor considered as constitutional law. Rather they are expressions by which The Wesleyan Church seeks to witness to contemporary society of the Christian life and character required by its Articles of Religion and General Rules. The members, ministers, and officials of The Wesleyan Church may also be guided by these statements in bearing public testimony on these issues.

A. Christian Social Concern

68. The Wesleyan Church seeks recognition by the society which surrounds it of the authority of Almighty God, and the authority of the Lord Jesus Christ in civil, political, and temporal as well as spiritual matters, and the transformation of that society into the image of Christ insofar as is possible in this present age. It believes that such a transformation of society shall primarily be accomplished by the divine transformation through faith in Christ of the individuals who compose society, but that Christian ought also to manifest social concern in every manner that is in keeping with their Christian testimony.

(1) Equal Rights. The Wesleyan Church upholds the right of all individuals to equal opportunity politically, economically, and religiously, and pledges itself to an active effort to bring about the possession of dignity and happiness by all men everywhere.

(2) Peace. The Wesleyan Church, knowing that war results in great suffering for the bodies, minds, and souls of men, staggering economic loss with its legacy of debt for future generations, and the unleashing of the baser passions of life, urges that men and nations seek by every legitimate means to avoid armed conflict among the peoples and nations of the world. The Wesleyan Church also urges that holy men everywhere pray earnestly for those in authority, so that peace may prevail (I Tim. 2:2), and for the quick return of the Prince of Peace.

(3) Military Service. The Wesleyan Church teaches respect for properly constituted civil authority and the proper loyalty to one's country. It recognizes the responsibility of the individual to answer the call of his government and to enter into military service. However, there are those within the fellowship of The Wesleyan Church who believe that military service is contrary to the teaching of the New Testament and that their consciences are violated by being compelled to take part in such. The Wesleyan Church will therefore lend moral support to any member who
asks and claims exemption by legal processes from military service as a sincere conscientious objector and who asks to serve his country as a non-combatant.

(4) Prohibition. The Wesleyan Church seeks the prohibition by law of the manufacture, sale, purchase, and use of alcoholic beverages, narcotics, and other harmful drugs, unless for mechanical, chemical, or medicinal purposes.

(5) Moral Purity. The Wesleyan Church abhors the trend to ignore God's laws of chastity and purity, and vigorously opposes public acceptance of sexual promiscuity and all factors and practices which promote it.

(6) Merchandising on the Lord's Day. The Wesleyan Church opposes the legalization of merchandising on the Lord's Day.

(7) Public School Activities. The Wesleyan Church protest the inclusion of such questionable items as social dancing in the public school curriculum and maintains the right of its members to seek exemption from participation by their children in all matters that are contrary to Scriptural doctrines, and principles as expressed in the Articles of Religion, General Rules, or Elementary Principles of The Wesleyan Church without prejudice to academic standing.

(8) Judicial Oaths. The Wesleyan Church reserves for its members the right to affirm the truth in testimony before the civil and criminal courts rather than to engage in a judicial oath.

B. Christian Worship and Fellowship

69. Rites and Ceremonies of Churches. True, religion does not consist in any ritual observances such as forms or ceremonies, even of the most excellent kind, be they ever so decent and significant, ever so expressive of inward things. The religion of Christ rises infinitely higher and lies infinitely deeper than all these. Let no man conceive that rites and ceremonies have any intrinsic worth or that true worship cannot subsist without them. Therefore, it is not necessary that rites and ceremonies should in all places be the same or exactly alike, for they have always been different and may be changed according to the diversities of countries, times, and customs, provided that nothing be ordained against God's Word.

Acts 15:10, 28-29; Romans 14:2-6, 15, 17, 21; I Cor. 1:10; 12:25; 14:26; II Cor. 13:11; Gal. 5:1, 13; Col. 2:16-17; II Thes. 3:6, 14; I Tim. 1:4,6; I Pet. 2:16.

72. Christian Liberty. Christ, through His death on the cross, has freed His followers from sin and from bondage to the law. The Christian is "called unto liberty" (Gal. 5:13), and is not under the law as a means of salvation. He is rather exhorted, "Stand fast therefore in the liberty wherewith Christ hath made us free, and be not entangled again with the yoke of bondage" (Gal. 5:1).

This liberty, however, is not to be construed as license (Gal. 5:13). Rather, love for Christ constrains the Christian to live righteously and holily as God demands. By the Spirit of God, His laws are written on the heart (Heb. 8:10). So the Christian resists evil and cleaves to the good, not in order to be saved, but because he has been saved.

Within the bounds of Christian liberty, there will be differences of opinion. In such cases, the believer seeks to avoid offending his brother.
The stronger brother is mindful of the opinions of the one with a weaker conscience (I Cor. 8 and 10), and is careful not to put a stumbling block in his brother's way (I Cor. 10:24; Gal. 5:13). On the other hand, the weak does not criticize the strong (I Cor. 10:29-30), for the conscience of the weak may need instruction.

The recognition and exercise of that liberty which Christ affords will glorify God and promote the unity of the Church.

73. Christian Unity. The Wesleyan Church, having originated through merger between those of like precious faith, is fully committed to that true Christian unity which is based on Scriptural truth and the fellowship of the Spirit, and deplors the separation or division of Christian brethren over peripheral and nonessential matters. While The Wesleyan Church opposes the building of one all-inclusive ecclesiastical organization which regards either Scriptural doctrine nor practice, it welcomes fellowship with those who are committed to the same doctrines and standards of holy living, and cooperation across denominational lines with those who hold the cardinal doctrines of the Christian religion revealed in the Bible.

C. Christian Stewardship

74. Meaning of Stewardship. The Scriptures teach that God is the owner of all persons and all things, that men are His stewards of both life and possessions, that God's ownership and man's stewardship ought to be acknowledged, and that men shall be held personally accountable to God for the exercise of their stewardship. God, as a God of system and order in all of His ways, has established a system of giving which acknowledges His ownership and man's stewardship. To this end all His children should faithfully tithe and present offerings for the support of the gospel.

75. Storehouse Tithing. Storehouse tithing is a Scriptural and practical performance of faithfully and regularly placing the tithes into that church to which the member belongs. Therefore, the financing of the church shall be based on the plan of storehouse tithing, and The Wesleyan Church shall be regarded by all of its people as the storehouse. All who are a part of The Wesleyan Church are urged to contribute faithfully one-tenth of all their increase as a minimum financial obligation to the Lord and free will offerings in addition as God has prospered them.

Gen. 14:20; 28:22; Lev. 27:30-32; Deut. 14:22; Prov. 3:9-10; 11:24-25; Mal. 3:1-11; Mat 23:23; Acts 4:34-35; 6:1-3; I Cor. 16:2; II Cor. 8:13-14; Heb. 7:1-2, 6, 9.

76. Methods of Fund Raising. In the light of the Scriptural teaching concerning the giving of tithes and offerings for the support of the gospel, and for the erection of church buildings, no Wesleyan Church should engage in any method of fund raising which would detract these principles, hinder the gospel message, sully the name of the Church, discriminate against the poor, nor misdirect the people's energies from promoting the gospel.

77. Wills, Requests, and Annuities. It is essential in the exercise of Christian stewardship that careful thought be given as to what shall be done with one's estate after death. Civil laws often do not provide for the distribution of an estate in such a way as to glorify God. Each Christian should give careful attention to the preparation of his last will and testament in a careful and legal manner, and The Wesleyan Church and its various ministries through the local church, the district, world
missions, evangelism and church growth, education, and benevolences is recommended for consideration. The general direction of stewardship is prepared to assist in these matters.

Part III
LOCAL CHURCH GOVERNMENT

Chapter I
LOCAL CHURCH ORGANIZATION

A. Function of Local Churches

78. A local Wesleyan Church is a body of Christian believers who hold the faith set forth in the Articles of Religion of The Wesleyan Church of the Philippines, who have been duly received as members of The Wesleyan Church and formally organized according to its Discipline, who acknowledge the ecclesiastical authority of The Wesleyan Church, who support its worldwide missions, and who meet together regularly for the purposes of worship, edification, instruction, and evangelism.

B. Types of Organization

1. Preaching Point

79. Any place where regular preaching services are conducted under the supervision of a local church, Bible school, or district superintendent from which a local church may be developed shall be called a preaching point. Such places which cannot be developed into a church shall not be considered as a preaching point, but as an extension Sunday school.

2. Provisional Church

80. A preaching point becomes a provisional church by recommendation of the district superintendent to the DBA for approval upon meeting the following requirements:

(1) A total of ten or more full members and a minimum of three distinct families.

(2) Regular weekly Sunday school classes, preaching services, and prayer meeting held under a pastor or supply pastor.

(3) A designated place for worship.

(4) Cooperating with district plans and the Discipline of The Wesleyan Church.

81. After approval by the district board of administration, the district superintendent, or his representative, shall conduct the special service for recognition of the new provisional church. Those ready to be received as members should be received then, and the names of those accepted as members should also be announced. The district superintendent shall instruct the new provisional church regarding district plans and the significance of the Discipline.

82. Candidates for membership in a provisional church shall be examined by the assigned worker and the district superintendent. The district.
superintendent shall also receive them into membership, or may authorize a representative or the assigned worker. All candidates for membership shall be prepared according to the regular way for membership.

83. Local church officers may be appointed by the district superintendent through the recommendation of the assigned workers as they are needed and if worthy persons are available. They may constitute into a provisional church board if deemed advisable by the district superintendent. All appointments shall terminate when the provisional church becomes an organized church.

84. All investments in land, buildings, and equipment, and other major decisions must be authorized by the district board of administration. All actions of the local provisional church board shall be subject to the review and approval of the district board of administration. The local church board shall assist the district superintendent in qualifying the church as quickly as possible for organization as an organized church.

85. A provisional church shall have no lay representation to the district annual conference.

3. Organized Church

86. A provisional church shall be organized upon the recommendation of the district superintendent to the district board of administration for approval. In order to be considered for recommendation as an organized church, a provisional church must meet the following requirements:

(1) Fifteen or more full members or candidates for membership already approved and ready to be received at the time of the church organization.

(2) A reasonable degree of financial stability, supporting their pastor with tithes and their free will offerings.

(3) Cooperating with all the district and general plans.

(4) Having a designated place as chapel for worship.

(5) Functioning according to the Discipline of The Wesleyan Church.

87. Procedure of Organization. The organization of the local church shall be conducted by the district superintendent or his representative. It shall consist of two parts: a devotional service and a business meeting. The devotional part, to be led by the chairman after the usual elements of worship, shall include the following:

(1) Reading of the Articles of Religion, General Rules, and Elementary Principles by the presiding officer.

(2) Reception of new members by the chairman. First, the preparatory members approved for reception as full members shall be called forward for the reading of the questions in the ritual for receiving full members. Then, those that are already full members will come forward to join the newly received members to hear the Covenant of Church membership that shall be read.

(3) A charge to the members concerning their responsibility and opportunities by the presiding officer as follows:

"On the basis of these mutual pledges in the presence of God, I
proceed to give you each the right hand of fellowship, and declare by this act that you are a Christian church organized on the basis of the Discipline of The Wesleyan Church and are vested with all the rights, powers, and duties assigned to an organized church by The Discipline."

The Chairman shall then conduct the first business meeting of the local church for the election of local church officers, and the installation of the newly elected officers by the presiding man over the organizational service.

After the organization of a local church, the district superintendent shall report to the next regular session of the district board of administration and to the next regular session of the district conference.

Chapter II
LOCAL CHURCH MEMBERSHIP

A. Categories of Membership

1. Full Membership

88. Those persons shall be admitted to full membership in The Wesleyan Church who meet the conditions set forth in the Constitution of the Church and under the following provisions:

(1) Candidates for membership shall be examined by the local church board to determine whether they meet the requirements of the constitution concerning their experience of the new birth, Christian baptism, their acceptance of the Articles of Religion, General Rules, Elementary Principles, and the authority of the Discipline in matters of church government, and their willingness to enter covenant with the Church.

(2) Candidates for full membership who have satisfactorily passed the local church board's examination shall be voted upon by a majority vote of the local church board.

(3) Persons who have been duly accepted for full membership should be normally received into full membership in a public service, where they shall make their confession and vows public and be given the right hand of fellowship by the pastor or his representative.

(4) No full member shall be transferred to any other category of membership except at the specific written request for, or written agreement to such relationship by the person involved. Any full member charged with failure to uphold the Articles of Religion, observe the General Rules must be dealt with according to established judiciary processes.

2. Preparatory Membership

89. Any person, fourteen years of age or older, who had been born again and desires to become a member of The Wesleyan Church may become a member. The local church board shall examine their Christian experience and determine their willingness to study diligently the doctrines and standards of the Church so as to prepare for full membership. If the local church board is satisfied with them, then it can receive them by majority vote.

90. The preparation for membership shall be for a period of not less
than three months and not more than one year, during which time the preparatory members shall receive special instruction from the Word of God and encouragement in every possible way under the personal care and supervision of the pastor. During this period the preparatory member must complete the convert's training course, the purpose of which is to help the new convert to be established in Christian experience and godly living, to understand the main doctrines and practices of The Wesleyan Church and to appreciate the significance of church membership. The following procedure shall be followed by accepting new converts as preparatory members:

(1) The names of the candidates shall be presented by the pastor to the local church board for consideration and approval. The names of candidates in provisional churches shall be approved by the district superintendent. The candidates do not appear personally before the local church board.

(2) If the candidates are approved as preparatory members, the pastor shall personally approach the new candidates and verify their desire to begin the preparation for membership and enter the convert's training class.

(3) At an appropriate time, the pastor shall announce to the church that one or some have been received as preparatory members and urged all to remember them in prayer.

91. Preparatory members do not have the right to vote or hold any elected office in the Church. All persons uniting with The Wesleyan Church for the first time shall receive this preparation for membership instructions.

92. A preparatory member shall be considered to have satisfactory completed the preparation for membership by meeting the following requirements:

(1) Has completed the convert's training course of at least ten sessions.

(2) Able to answer affirmatively the questions to be asked upon those who are to be received as full members.

(3) Ready to accept the vows of the Church Covenant.

(4) Continue to manifest the evidence of a born-again life.

3. Junior Church Membership

93. Any local church may receive children, from ages nine to fourteen, who have been born again as junior church members. The following questions shall be answered affirmatively by those who are to be received:

(1) Have you received the Lord Jesus Christ as your Saviour?

(2) Are you willing to obey the teachings of the Bible?

(3) Will you attend the Sunday school and church services regularly?

(4) Are you willing to pay your tithes and give offerings for the support of the Lord's work?

94. When such children have been accepted by the local church board as junior members and desire to unite with the church, they may be received in the presence of the congregation at an appropriate time. They do not
receive the Church Covenant and do not appear before the local church board for an examination. It shall be the duty of the pastor to counsel with them personally and help them to understand the significance of junior church membership.

95. Junior church members shall have all the rights and privileges of membership except to vote and hold an elective office in the church. Junior members cease at age fourteen, and may then be received into the regular membership of the local church or be enrolled in the convert's class, depending upon the decision of the local church board. They will receive the Church Covenant at that time of their reception into full membership.

4. Associate Membership

96. The category of associate membership shall be maintained by The Wesleyan Church to provide for those who have been born again, but who do not choose to be full members. The local church board, having provided for the examination of such candidates concerning their Christian experience, their acceptance of the cardinal doctrines of the Church as stated in the Articles of Religion, and their intention to live so as to edify the Church may, if satisfied, receive them by majority vote. Associate members shall be received according to the manner given in the ritual for the reception of associate members. Transferring a preparatory member of junior member to the associate category shall require only the vote of the local church board without any additional public acceptance.

97. An associate member shall have all the rights of a full member except to vote and to hold office. An associate member may become full member at any time he is qualified and received.

B. Reception of Membership

98. Members may be received in any category of membership by confession of faith, or by letter as herewith provided for:

(1) Those who are received as full members after having passed the preparatory period, or having been junior or associate members, shall be considered as having joined on confession of faith.

(2) Those who present letters of recommendation from other denominations shall be examined by the pastor and the local church board. If they are found to have indeed been previously converted and are fully committed to the doctrines and standards of The Wesleyan Church, they may be received as by letter. But if it is only now that they have given their hearts to Christ and are seeking after a full knowledge of the truth, they shall be encouraged to become preparatory members by confession of faith, and then prepare them for full membership.

(3) Members that are to be received in any category shall be formally received according to the manner given or as provided for in the ritual of The Wesleyan Church.

C. Transfer of Membership

99. (1) When members in good standing desire to be transferred to another Wesleyan Church, the local church board shall authorize a letter of transfer to be written, signed by the pastor and the secretary of the church issuing the letter. Such letter of transfer shall be presented to the church where the member is to be received. After sixty days from the
date of issue, the letter shall become null and void.

(2) The person transferring shall be received directly into the Church upon reaffirmation of faith, whereupon the Church receiving such a member shall notify the Church which issued the letter of transfer.

(3) When a preparatory member transfers to another Wesleyan Church, he shall be given a letter of transfer describing his status at the time of transfer. His preparation for membership and convert’s training classes shall then be continued in the church which he has transferred.

(4) Members transferring to another place where there is a Wesleyan Church to find employment or enroll in school other than a Wesleyan Bible School or college shall transfer their membership to the new place promptly within a period of six months unless they are planning to return to their former residence within the year.

100. When members in good standing desire to unite with another evangelical church, the local church board shall authorize a letter of recommendation, signed by the pastor and secretary of the church. When a letter of recommendation is issued, the membership of that person ceases on the date of the letter is issued.

101. Persons coming from other denominations shall not be received as members unless fully recommended. They shall receive the same preparation for membership and be passed upon in the same manner as new candidates for membership are received.

D. Withdrawal, Dismissal, and Discipline of Members

102. (1) Whenever a member shall request a letter of withdrawal, the local church board shall authorize the secretary to issue such a letter. Such a person's membership in the local church ceases on the date the letter of withdrawal is issued.

(2) When members move away and for one year do not report or send financial support to the church of which they are members, the local church board shall consider their situation and decide whether to continue their membership. They may be dropped from the membership at that time if it is deemed advisable.

(3) When a member returns to sin or fails to live according to the Church standards and doctrines, he shall be dealt with faithfully and with every possible attempt made for his restoration. If discipline is required, he shall be dealt with faithfully and with every possible attempt made for his restoration. If discipline is required, he shall be dealt with according to the Judiciary processes of the Discipline.

(4) Whenever a member unites with another denomination, his membership in The Wesleyan Church is discontinued automatically.

D. Convert’s Training Classes

103. (1) In order to meet the requirements for the care and instruction of new converts, the pastor shall conduct as often as necessary a series of convert’s training classes. There should be at least ten sessions in each series of lessons, given as either personal or class instructions according to the need.
(2) The purpose of this special convert's training classes is to prepare converts for full membership by establishing them in Christian experience and godly living, to provide an understanding of the main doctrines and practices of The Wesleyan Church, and to help them understand the significance of church membership.

(3) Instruction materials to guide pastors in conducting the convert's training classes shall be made available by the General Department of Literature under the supervision of the General Board of Administration.

E. Church Covenant Meetings

104. A special covenant meeting should be conducted quarterly in the local church by the pastor. The Church Covenant is to be read at such meeting. A roll call of the members will be taken, and each member shall respond when his name is called by giving his testimony as to his present spiritual standing. If a member cannot attend, he may send his testimony in writing. The pastor shall announce the meeting sufficiently ahead of time so that every member shall be informed and could adequately prepare.

F. Record of Membership

105. Each local church shall have a book of records maintained by the local church secretary in which shall be recorded all names of the members, the time they were received, the basis of their reception whether by profession of faith or by letter or by conversion, the manner and time of membership termination whether by withdrawal or by expulsion or by removal for neglect of duty or by death; and all baptism, marriages, pastoral terms, and other information essential to a permanent record of the life and ministry of the local church. It is recommended that two records of membership be maintained: one in a permanent book with the members listed in chronological order as they have joined, and the other being a card file record listing the members in alphabetical order.

Chapter III
LOCAL CHURCH CONFERENCE

A. Composition and Function

106. The full members of a local church, duly called and assembled together to do business, constitute the local church conference. It is the highest governing body of the local Wesleyan Church, and exercise those powers granted to the local church conference by the General Conference as set forth in the Discipline.

B. Sessions

107. (1) Annual Regular Sessions. The local church conference shall meet annually, near the close of the fiscal years established by the district conference, at least thirty (30) days prior to the annual session of the district conference at a time arranged by the district superintendent. This meeting or conference, after having been definitely scheduled, should be announced by the pastor from the pulpit and in the weekly church bulletin at least two weeks in advance. Reports shall be made by all the officers and department heads; the local church officers, including the local church board, and the delegates to the district conference shall be elected; and such other business shall be transacted as are necessary for the proper functioning of the entire local church.

-18-
(2) Quarterly Sessions. The local church conference may choose to meet quarterly at such times as the district superintendent and pastor shall arrange, unless the district superintendent shall delegate full authority for setting such dates by the pastor. Such quarterly meetings shall be announced at least two weeks in advance. One of the quarterly sessions shall coincide with the annual session described above, at which time the elections shall be held.

(3) Special Sessions. The local church conference maybe called into special session by the pastor, or in times of emergency by the district superintendent, for the transaction of any business with announcement from the pulpit in two regular services before the appointed time of meeting.

C. Organization and Procedure

108. Chairman. The district superintendent or his representative shall preside over the local church conference whenever present. In his absence, the pastor shall preside. In emergencies, when the pastor is absent or incapacitated, the vice chairman may preside over other sessions with the written permission of the district superintendent.

109. Secretary. The local church secretary, elected by the local church conference, shall serve as the secretary of the local church conference.

110. Quorum. Those full members which assemble for a meeting of the local church conference shall constitute a quorum.

111. Voting. A majority vote of those present and voting in the local church conference shall be sufficient in all items of business unless otherwise required by the Discipline.

112. Rules of Order. The business of the local church conference shall be conducted according to common parliamentary procedures, except when formally suspended by the Discipline.

D. Duties and Powers

113. The duties and powers of the local church conference are as follows:

(1) Reports. To hear the annual reports of the pastor, the assistant pastor, if any, any other assigned workers, the Sunday school superintendent, the church treasurer, the church secretary on membership, local deacons and local deaconesses, the leaders of the local societies and the other organization; including the Christian Youth Crusaders, Wesleyan Youth, Women's Missionary Society, and Wesleyan Men.

(2) Review. To give special attention to the spiritual, numerical, and financial progress of the church; the accomplishments in evangelism; and the support given to the district, the missionary work, and the Bible school.

(3) Proposed Legislation. To approve any proposed legislation to be presented to the district annual conference concerning the revision or amendment of any district or general regulations; to approve any proposed revisions or amendments to the Discipline.

(4) Election of Officers. To elect the local church officers including the Sunday school superintendent, the church secretary, the church treasurer, and not less than two or more than five board members based
upon the size of the congregation. The following rules will govern the election: two or more nominations will be presented by a nominating committee appointed by the local church board; election shall be by secret ballot; and elected officers shall assume their duties on the first day of the conference year and shall continue until their successors are elected and qualified or removed as provided for in the Discipline.

(5) Election of Delegates. To elect lay delegates for the annual district conference at a ratio of one delegate for every fifteen full members or major fraction thereof. Nominations for delegates shall also be presented by the nominating committee and election held at the election of local church officers. The nominee receiving the second highest number of votes shall be the alternate delegate to the district annual conference.

Chapter IV
LOCAL CHURCH BOARD

A. Function

114. The local church board carries out the will of the local church conference, serving as the chief governing and coordinating body of the local church in the interim of local church conference sessions.

B. Membership

115. The local church board shall consist of the pastor as chairman, the assistant pastor, if any, the church secretary, the church treasurer, the Sunday school superintendent, and the elected lay members with a minimum of two and a maximum of five. It is recommended that no two persons of the same household shall be elected to serve on the same local church board.

C. Sessions

116. (1) Regular Sessions. The local church board shall meet monthly at such time and place as it shall choose.

(2) Special Session. The local church board may have a special session as it deems necessary, or it may be called by the pastor or in times of emergency by the district superintendent. It may be held without previous announcement if all members of the local church board are present. Otherwise, each shall have been notified either personally or at least sometime before the convening of the session.

D. Organization and Procedure

117. Chairman. The pastor shall be the chairman of the local church board sessions, except in time of emergency or when he is absent or incapacitated.

118. Vice Chairman. The local church board shall elect one of its members as vice chairman. He presides over session of the local church board when the pastor is absent or incapacitated, with the written permission of the district superintendent. The district superintendent may also preside over all session in times of emergency.

119. Secretary. The local church secretary shall be the secretary of the local church board. If he is absent, the local church board may elect a secretary pro tem.
120. Quorum. A majority of the members of the local church board shall constitute a quorum.

121. Voting. A majority vote of those present and voting shall be sufficient in all items of business.

E. Duties and Powers

122. The duties of the local church board are as follows:

(1) To work under the direction of the pastor in supervising all aspects of the work of the local church; to guard the spiritual life of the church; to adopt plans for the increased effectiveness of the church in revivals and evangelistic efforts; to encourage and help the various organizations and societies of the church; taking care that everything shall be done in harmony with the Discipline of The Wesleyan Church of the Philippines.

(2) To cooperate with the district board of administration and district officials so that the local church shall take its proper place in the district organization, and to cooperate with the general plans and organizations.

(3) To provide and maintain a chapel and parsonage.

(4) To guard against worldliness in the church by refusing to permit dramas or any other church activities that would lead to worldliness.

(5) To recommend candidates for licensing and for renewal of licenses as local deacons or deaconesses to the district superintendent for approval; to recommend to the district conference those local deacons and deaconesses who are candidates for a district license.

(6) To fill all vacancies occurring in the local church board during the year at any of its regular meeting under the direction of the district superintendent.

(7) To appoint officers for the various church organizations when vacancies occur during the year, unless otherwise provided for by the Discipline.

(8) To approve new converts as preparatory members; to examine candidates for membership and pass on them; however, no local church board shall receive as member any minister from another denomination without first having received the written consent of the district board of administration.

(9) To do such other duties as may be given it by the local church conference and higher church authoritative bodies.

123. The local church board, if it feels the need for advice or guidance at any time on any matter, it may request the help of the district superintendent.

F. Local Church Officer and Committees

124. Requirements. Persons to be elected for position of service within the local church shall be governed by the following requirements:

(1) They shall be full members of the local Wesleyan Church electing them.
(2) They shall be elected annually by the local church conference or board or as otherwise provided for.

(3) They shall carry out their duties as given in the Discipline and as further defined by the local church conference and local church board.

(4) They shall be under the supervision of the pastor; shall be amenable to the local church board; and may be removed for cause or when the best interest of the church so require by a majority vote of the local church board.

(5) Vacancies may occur by death, by cessation of membership in The Wesleyan Church, by resignation from office, or by removal, in which case the unexpired term shall be filled by the local church board.

1. Sunday School Superintendent

125. The Sunday school superintendent must be a person of blameless character, with a capacity for leadership and ability to speak in public. His duties shall include the following:

(1) The supervision of the Sunday school department under the supervision of the pastor and local church board.

(2) The formulation of plans for the advancement of the Sunday school work to be presented to the local church board for approval.

(3) To see to it that proper and permanent records of the Sunday school work are made and preserved properly by the responsible persons.

(4) To give a monthly report of the Sunday school department to the local church board, annually to the annual local church conference, and at other times as required.

(5) To serve as an ex officio member of the local church board.

The Church Secretary

126. The Secretary must a person noted for Christian character and who has ability to write and keep the records of the local church. His duties are:

(1) To attend all local church board meetings and keep an accurate and complete account of the proceedings in minutes; to keep minutes also of all church business meetings, including those of the local church annual conference.

(2) To keep the record of membership of the church under the supervision of the pastor.

(3) To receive and issue letters of transfer, recommendations, and withdrawal of members, preparatory members, and junior members.

(4) To work with one other person in counting all the tithes and offerings received in the church and turn them over to the treasurer.

3. The Church Treasurer

127. The treasurer must be a person of high moral integrity, and who have the ability to handle funds and keep financial records as a faithful steward of the Lord's money. His duties are as follows:
(1) To receive all the tithes and offerings received in the church and to issue receipts for the same to the church secretary and to the person designated to assist in the counting and turning over of such moneys, and to keep an accurate record of all church income and expenses through the use of receipts and vouchers.

(2) To keep a careful and accurate bookkeeping record of all church finance according to the bookkeeping plan of the district.

(3) To give a report of all income and expenses at the regular monthly meetings of the local church board.

(4) To forward promptly all district and general funds to the proper district officers.

(5) To disburse church funds as authorized by the local church board in accordance with district regulations.

(6) To make an annual report of the finances of the church at the annual local church conference.

(7) To prepare and present his bookkeeping records for audit as directed by the district regulations.

(8) To personally be responsible for the safe keeping of all funds entrusted to his care.

4. Church Board Members

128. There shall be not less than two but not more than five men or women who shall serve as advisory members in the local church board. They should attend all meetings of the local church board and assist the pastor and officers in every possible way and perform such duties as may be required and/or assigned to them.

5. Additional Positions and Committees

129. Additional offices, positions and committees in the local church may be added by the local church conference and the local church board as needed and as qualified personnel are available. The powers and duties of such officers and committees which may be added shall be defined by the local church conference or the local church board electing them. Some of the officers and committees that may be added are:

(1) Auxiliary officers and committees of Wesleyan Men, Wesleyan Youth, Wesleyan Woman's Missionary Society, CYC director, literature secretary, etc.

(2) Finance and stewardship committee, Christian education board or director.

(3) Missions and evangelism committee, judicial committee, and others.

6. The Sunday School

130. Each local church shall have a Sunday school for the basic study and teaching of the Word of God, and for the primary purpose of leading individuals to the saving knowledge of Jesus Christ. Every pastor should
constantly and earnestly promote the work of the Sunday school to prove under God as the greatest agency of the church outside the regular preaching services.

(1) The officers of the Sunday school shall be the Sunday school superintendent, the assistant superintendent, and the Sunday school secretary. The church treasurer may serve as the treasurer of the Sunday school. The superintendent shall be elected by the annual local church conference, while the assistant superintendent and the secretary shall be appointed by the local church board at the first meeting following the local church annual conference.

(2) The Sunday school teachers shall be appointed by the local church board at its first meeting following the local church annual conference. Vacancies and changes made in the Sunday school department during the year shall be under the responsibility of the local church board.

(3) Sunday school teachers should be stable Christians, believing and teaching the doctrines of the church. They should be full members and making efforts to avail themselves of every opportunity to improve their teaching techniques.

(4) All Wesleyan Sunday school should use lesson materials as provided by the Central Literature Department and the district office.

(5) The Sunday school shall cooperate with the district Sunday school promotional committee in all plans made for the promotion and improvement of the Sunday school.

7. Installation Service

131. Those elected to church offices and to other positions of service within the local church should be installed in office at an annual installation service following the ritual on installation of officers.

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Chapter V
P A S T O R S

A. Function

132. The pastor is an ordained or licensed minister who is called of God and appointed by the Church to serve as the spiritual shepherd of God's flock and administrative overseer of the local church, preaching the Word, directing the worship, administering the sacraments and ordinances of the Church, taking the comforts of the gospel to the sin-burdened, to the sick, and to the distressed, and serving as the chief executive officer in the government of the local church.

B. Qualification

133. The ministers serving as pastors in The Wesleyan Church of the Philippines should have the following qualifications:

(1) Inner conviction of a definite call from God to preach.

(2) Assurance of being saved and sanctified and living a life that is blameless before God.

(3) Authorization to serve as pastor by the district board of adminis-
ration, properly licensed and in good standing.

(4) Ministerial training from a Bible school or college of The Wesleyan Church or any other approved training program of the Church.

(5) Proven desire to cooperate with all district and general church plans and/or programs.

134. Supply Pastor. Christian lay workers may be appointed to serve as pastors when needed and shall be known as supply pastors. They shall be licensed as deacons or deaconesses. As shepherds of the flock they should also have the assurance of being saved and sanctified; living a blameless life before God; a sincere student of the Word of God; and cooperating wholeheartedly with all the district and general church plans and/or programs.

C. Stationing and Dismissal of Pastors

135. (1) The pastor shall be stationed by the district board of administration usually at the time of the district annual conference.

(2) The pastor’s term in a local church shall be for one year, or until the next district annual conference. He may be reassigned to the same church.

(3) The district superintendent shall have authority to make a temporary appointment of a pastor whenever circumstances make it necessary, such as in the organization of new churches or emergency situations, subject to the official approval of the district board of administration at its next session.

(4) The district board of administration may also change the assignment of pastors whenever unexpected circumstances arise to make such change necessary for the best interest or welfare of the work.

(5) The district board of administration shall have authority to remove any pastor that proves unfaithful and causing problems to arise in the Church that may destroy the Lord’s work. Such cases shall be handled in accordance with the Judiciary.

D. Duties and Powers of the Pastor

136. The duties of the pastor are as follows:

(1) To preach faithfully the gospel as contained in the Word of God and as interpreted by The Wesleyan Church.

(2) To carefully fulfill all his responsibilities as set forth in the Discipline regarding his relationship to the local church, to the district, and to the general Church organization.

(3) To cooperate with all district and general church plans and/or programs.

(4) To administer the sacraments of communion and baptism, if he is an ordained minister, or properly vested with a special authorization by the district board of administration to do so if he is a licensed minister.

(5) To exercise due care over his congregation and other needy souls by visiting, counselling, dealing, and praying with them.
To have supervision of the services of the church.

To preside over the local church board meetings.

To preside at all business meetings of the local church, except as otherwise provided for in this Discipline.

To assist the elected church officers in seeing that the church records are properly made and preserved.

To see to it that all property papers are properly preserved and delivered to the district office.

To see to it that all reports as required by the district and higher church bodies are promptly prepared and forwarded.

To guard the use of the church as the place of worship by refusing to let it be used by those claiming to be religious workers, or by anyone raising money for any purpose unless such persons have been approved by the district superintendent or district board of administration.

E. Assistant Pastor and Deaconess

137. (1) Where there is a need for an assistant pastor, one shall be appointed by the district superintendent, subject to the approval of the district board of administration.

(2) A deaconess may be appointed to assist in the work of the church whenever it is advisable to do so.

Chapter VI
LOCAL CHURCH FINANCIAL PLAN

138. (1) Local churches shall set up a financial system for the operational expense of the local church to be known as the Local Church Fund. There shall also be a Building Fund for the financing of any building project of the local church, such as building a new chapel, a parsonage, and for the repair of the buildings when such repairs are necessary.

(2) The local church shall provide for the additional support of its pastor or workers in the form of love offerings in cash or in kinds which shall be taken weekly.

(3) There shall be offerings to be taken for the expense in holding revivals and evangelistic services in the local church to be known as Evangelistic Fund.

(4) Local churches may take such other kinds of offerings as are necessary in meeting all the financial needs of the church and in carrying on the work of the Lord in the local parish. Such offerings may include God's Faithful Hand, Lord's Acre or Hectare, Sunday Night and Midweek Prayer Offering, Local Societies' Offerings, Pledges, and others.
Part IV
DISTRICT CHURCH GOVERNMENT

Chapter I
DISTRICT ORGANIZATION

A. Definition

139. A district is a specified geographical area in the Philippines created by authority of the General Conference, within which the churches, ministers, and members of The Wesleyan Church of the Philippines are organized according to the Discipline and are under its governing authority.

B. Classification

1. Pioneer Area

140. Status. New work or other work which does not meet the requirements for a provisional district shall be given a status by establishing it as a pioneer area.

141. Authorization. The General Conference, upon the recommendation of the General Board of Administration, shall authorize the establishment of a pioneer area. The authorizing act shall define the boundaries and assign an official name to the pioneer area.

142. Jurisdiction. A pioneer area shall be under the jurisdiction of the General Board of Administration, and shall be organized and administered by the General Superintendent, or the General Secretary of Church Growth and Evangelism in accordance with the Discipline and the policy of the General Board of Administration or its Executive Council. The officer appointed to exercise supervision shall be responsible for developing the area into the status of a provisional district.

143. Organization. Any officer needed or assigned workers in a pioneer shall be appointed by the General Board of Administration or its Executive Council with recommendations submitted by the General Superintendent.

144. General Conference Representation. The pioneer area shall be represented in the General Conference by the duly appointed area leader or the general officer who has direct supervision over the area and shall not otherwise be entitled to any delegate.

2. Provisional District

145. Authorization. A provisional district is created by the General Conference upon recommendation of the General Board of Administration, or in the interim of the General Conference by the General Board of Administration, subject to the approval of the next General Conference session. The authorizing act shall set the boundaries and assign its official name as a provisional district.

146. Requirements. The minimum requirements for a provisional district are as follows:

(1) A minimum of five organized churches and two hundred (200) full members.
(2) A sufficient number of ordained and licensed ministers for a district board of administration.

(3) All properties duly or legally deeded and/or held in trust in the name of The Wesleyan Church of the Philippines.

(4) Fully cooperating with all the general church plans and programs.

(5) A recommendation of the General Superintendent to the General Board of Administration for recognition as a provisional district.

147. Jurisdiction. A provisional district shall be under the jurisdiction of the General Board of Administration and shall be supervised by the General Superintendent in accord with the Discipline and the policy of the GBA or its Executive Council. The General Superintendent shall be responsible for the developing of the provisional district to meet the requirement for an organized district as soon as possible.

148. Organization. A provisional district shall be organized in the same manner as that of an organized district as set forth in the Discipline with the following conditions:

(1) The General Board of Administration shall appoint for one year and thereafter the term of two years the district superintendent. The appointed district superintendent shall confer with the General Superintendent concerning important plans of the district, including the location of properties, the erection of buildings, and financial matters.

(2) A provisional district shall first be concerned with the election of district officials and district board of administration. Other district boards or committees and officers shall be elected as qualified personnel are available.

(3) The minutes of a provisional district conference and its district board of administration shall be reviewed by the General Superintendent, and its official action shall be subject to the approval of the General Board of Administration or its Executive Council.

149. General Conference Representation. Representation to the General Conference shall be in line with the provisions set forth in the requirements for membership of the General Conference.

150. Reclassification. When a provisional district falls below the minimum requirements, it may be reclassified as a pioneer area by the General Conference or the General Board of Administration.

3. Organized District

151. Authorization. An organized district is created by the General Conference upon the recommendation of the General Board of Administration, or in the interim of General Conference sessions by the General Board of Administration subject to the approval of the General Conference at its next session. The authorizing act shall define the boundaries and assign the official name of the district.

152. Requirements. The minimum requirements of an organized district are as follows:

(1) Ten organized churches.
(2) Five (500) full members.
(3) Properties legally deeded and or held in trust in the name of Wesleyan Church of the Philippines.

(4) Full cooperation with all general church plans.

(5) Fully self-supporting.

(6) Recommendation by the General Superintendent in concurrence with the Executive Council to the General Board of Administration.

153. Organizing Conference. When a district is authorized to be organized the organizing session of the district conference shall be convened by the General Superintendent. He shall declare it to be an organized district of the Wesleyan Church of the Philippines, vested with all the authority and power as property belonging to it in accord with the Discipline. After it has been so declared as an organized district, the district conference shall proceed to do business and elect its officials.

154. Reclassification. If a district no longer meets the requirements for an organized district, it may be reclassified as a provisional district by the General Conference or the General Board of Administration.

155. Amenability. An organized district is amenable to the General Conference and to the General Board of Administration. It may be placed under discipline for cause as set forth in the Judiciary.

Chapter II

DISTRICT CONFERENCE

A. Function

158. A district conference is the chief governing body of a district, exercising such powers as are delegated to it in the Constitution and by the General Conference as set forth in the Discipline of The Wesleyan Church.

B. Membership

159. The district conference, as required by the Constitution, shall be composed of an equal number of ministers and laymen as voting members, and other non-voting members as listed herewith:
1. Ministerial Voting Members

(1) Members of the district board of administration who are ministers.
(2) All licensed and ordained ministers who are members of the district and stationed fulltime workers, or pastors, or literature workers, or Bible college teachers, etc.
(3) All licensed and ordained deaconesses who are graduates of Bible colleges and stationed as full time pastors or Bible college teachers, literature workers, etc.
(4) All missionaries who are members of the district.
(5) Retired or superannuated ordained ministers.

2. Lay Delegates

160. (1) Lay members of the district board of administration shall be considered as lay delegates by virtue of their office.
(2) Additional lay Delegates. At least one lay delegate shall be elected from each fully organized church at a ratio determined by the DBA in order to assure equal ministerial and lay representation at the annual district conference.

3. Non-voting Members

161. The members of the district conference with voice but without vote are:

(1) The president or head of each district society or organization.
(2) Licensed and ordained ministers, licensed and ordained deaconesses, who are Bible college graduates and are not stationed by the district board of administration as pastors or Bible college teachers.

(3) Supply workers

4. Forfeiture of Representation

162. A local church which is under discipline as provided for in the Judiciary shall forfeit all rights to representation by a lay delegate in the district conference.

5. Alternate Lay Delegates

163. A sufficient number of alternate lay delegates having the same qualifications as the official delegates shall be elected in the same manner and at the same session in which the delegates are elected, and shall fill any vacancies in the order of their election. Whenever an alternate delegate is required to serve, the local church secretary shall also certify his appointment to the district secretary.

6. Attendance to District Conference

164. All ministers and lay delegates shall promise their local
churches that they shall attend each sitting until the close of the district annual conference unless called home by sickness or death.

C. Sessions

165. Annual Sessions. The district conference shall meet annually at a place and time arranged for by the district board of administration in cooperation with the plans of the General Board of Administration or its Executive Council.

166. Reconvened Session. The district conference may be reconvened by a two-thirds majority vote of the district board of administration and the approval of the Executive Council or when requested to do so by the General Board of Administration. The district board of administration shall designate the place, and in cooperation with the General Superintendent fix the date. The district secretary shall notify in writing all ministerial and lay voting members, pastoral charges, and non-voting members of the time and place and purpose of the session.

D. Organization and Procedures

167. The Chairman. The General Superintendent or his representative shall preside, and in the event that the General Superintendent or his representative cannot attend, the district superintendent shall serve as chairman. When the General Superintendent of the North American General Conference or his duly appointed representative is present, he shall preside as the conference chairman, which shall be the case until such time that The Wesleyan Church of the Philippines becomes a fully organized General Conference.

168. Secretary. The district secretary shall also be the secretary of the district conference. He shall accurately record the proceedings and preserve them in permanent forms as prescribed by The Discipline.

169. Quorum. A majority of all the voting members, ministerial and lay, of the district conference shall constitute a quorum for the transaction of business.

170. Procedure. All meetings of the district conference shall be conducted according to the common parliamentary rules and procedures, except as otherwise provided for in the Discipline.

E. Duties and Powers

171. The duties and powers of the district conference shall be as follows:

(1) To hear reports from the district superintendent, district missionaries, assistant district superintendent, district treasurer, Bible school president, district Sunday school promotional secretary, and the presidents of all district organizations such as Wesleyan Youth, Women’s Missionary Society, Men for Missions, and the Christian Youth Crusaders.

(2) To hear reports from each minister if the chairman so desires.

(3) To receive and act upon resolutions properly submitted by local churches, the district board of administration, from the district organizations and the Bible school board of directors.
(4) To harmonize district plans with legislations received from higher church bodies.

(5) To adopt plans for the advancement of the district work.

(6) To authorize changes in the district regulations provided they are in harmony with the Discipline.

(7) To adopt resolutions to be presented to the General Conference concerning any phase of the district or general work, including recommendations for desired changes or additions to the Discipline.

(8) To receive complete statistical and financial reports concerning every phase of the district work, including the personal activities of all ordained and licensed workers; the spiritual, numerical, and financial status of each local church and Sunday school; the annual report of each district organization including the evangelistic outreach of the Bible school.

(9) To authorize the granting of license to licensed ministers, licensed deacons or deaconesses.

(10) To authorize the ordination of ministers and the commissioning of deacons and deaconesses.

(11) To elect, by ballot and by majority vote, an ordained minister to the office of district superintendent for a term of one year. Whenever a district superintendent is reelected, it shall be for a term of two years. If circumstances warrant, nominees for district superintendent may be presented to the annual district conference from the General Board of Administration through the General Superintendent. In such case the nominating committee shall present nominations for the office of district superintendent.

(12) To elect the district officials from the nominees presented by the district nominating committee, by a majority vote for a term of one year, including the following:

(a) Assistant district superintendent
(b) District secretary
(c) District Treasurer
(d) Not more than three advisory members of the district board of administration, two of which shall be laymen.

(13) To elect delegates to the General Conference in accordance with the regulations governing ministerial and lay representation to the general conference (Sec. 211:1-11).

(14) To elect a total of two members from the district to the Bible school board of directors, one of whom must be a layman. They shall serve for a term of two years, but their terms shall be arranged so that only one will be elected each year.

(15) To authorize the publication of the conference minutes including the statistical and financial reports.

F. District Officers

172. Identification. The district officers include the district superintendent, the assistant superintendent, the district secretary, and the district treasurer. They are elected by the district conference
by ballot and by majority vote, and are ex-officio members of the
district board of administration.

173. Qualification. A district official shall be, at the time of
election and throughout his term of service, a full member of a lo­
cal Wesleyan Church within the district, and if a minister, a minis­

terial member of the district he serves and in active service for The
Wesleyan Church.

174. Amenability. A district official shall administer his office
according to the Discipline, and as directed by the General Conference,
the General Board of Administration, the district conference, and the
district board of administration. He may be removed for cause, when
the best interest of The Wesleyan Church and the district so require,
upon a two-thirds majority vote of all members of the district board
of administration.

175. Reports. A district official shall report to each session of the
district conference concerning his official duties, and to the district
board of administration as may be required.

176. Vacancy. The vacated office of a district officials shall be
filled by a two-thirds majority vote of all the members of the district
board of administration if vacated in the interim of district conference
sessions, except in the case of the district superintendent who shall
be succeeded by the duly elected assistant district superintendent,
unless other action is deemed necessary by the General Board of Admin­

1. The District Superintendent

177. The district superintendent shall be elected by the annual
district conference from nominees presented by the nominating com­
mitee. The General Board of Administration may also present nomina­
tions if it deems that circumstances warrant. He shall be elected
by a majority vote and shall serve for one year for his first term,
and the succeeding terms shall be for two years if reelected.

178. Amenability. The district superintendent shall be res­
ponsible to the district board of administration and district
conference. He shall also be directly amenable to the General
Superintendent and the General Board of Administration.

179. When the office of district superintendent is vacated for
any reason, the assistant district superintendent shall assume the
office unless circumstances warrant the intervention of the General
Board of Administration. In the event that the assistant district
superintendent in unable to assume the office, the Executive Council
shall appoint a district superintendent to fill the unexpired term.

180. Duties. The district superintendent shall admininister his
office in accord with the Discipline and any other official direc­
tives from the General Conference, the General Board of Administration,
the district conference, and the district board of administration.
His duties are:

(1) To have general oversight of all the work throughout the
district.

(2) To serve as chairman of the district board of administra­
tion and to work carefully with them.
(3) To give careful attention to all the administrative work of the district and together with the district board of administration shall implement the plans for the annual district conference.

(4) To promote all general church interests with emphasis on the Bible school, the missionary and literature work; to seek methods to acquaint and inspire the people of the district with these general interests and the work of the Church as a whole throughout the Philippines and the world.

(5) To cooperate with the General Superintendent and the General Board of Administration in the implementation of general Church plans.

(6) To serve as an ex officio member of the Bible school board of directors of the school serving the district.

(7) To have authority to appoint or remove pastors for new churches and in emergency situations when circumstances require, subject to the ratification of the district board of administration at the earliest possible meeting.

(8) To have oversight, in consultation and cooperation with the district board of administration, of all district funds and the right to audit any district funds or local church funds at any time.

(9) To preside over the annual business meetings and elections of officers for all district organizations, or to appoint someone to represent him if and when necessary.

(10) To appoint the nominating committee of the district organizations subject to the approval of the district board of administration over which he or his representative shall preside as chairman.

(11) To see to it that each church in the district is visited at least twice a year by himself, or his assistant. At such visit he shall counsel with the pastors faithfully, do all he can to strengthen the church, promote the district and general interests, and offer them all assistance within his power. A report of these visits shall be made and filed in the district office.

(12) To issue licenses to those who are qualified as student ministers, local deacons, or deaconesses.

(13) To sign, together with the district secretary, the credentials of all ministers, deacons, and deaconesses in the district.

(14) To personally examine all property papers with the advise of legal authority; to see to it that all church properties are properly registered; and to see to it that these records are forwarded for permanent filing in the General Headquarters.

(15) To submit monthly reports to the General Superintendent, General Board of Administration, and to higher authoritative bodies as required.

(16) To preside over the annual local church meetings or to see to it that his assistant does.

(17) To direct the activities of the zone leaders in accordance with the plans of the district board of administration.

(18) To receive members in preaching points and provisional churches, or authorize a representative to do so.
(19) To perform any other duties as are properly required of him by the district board of administration, the General Board of Administration, and other authoritative bodies.

2. The Assistant District Superintendent

181. (1) The assistant district superintendent shall be elected from nominees presented by the annual district conference nominating committee. He shall hold office for one year or until his successor is elected. He may be reelected.

(2) The assistant district superintendent may represent the superintendent or perform any of his duties when appointed to do so by the district superintendent.

(3) The assistant district superintendent shall be an ex-officio member of the district board of administration, and shall perform any special duties assigned to him by the district board of administration, or the district conference.

3. The District Secretary

182. The district secretary shall be elected from nominees presented by the district conference nominating committee by majority vote. He shall serve for one year, or until his successor is elected; he may be reelected.

183. Duties. The duties of the district secretary shall be:

(1) To keep a complete record of the proceedings of the annual district conference; to edit and publish the annual conference minutes together with the approval of the district superintendent as directed by the conference; to send a copy of the annual conference minutes to the General Superintendent, the General Secretary, the district superintendent, Bible college president which serves the district, and any others as directed.

(2) To keep a complete record of the proceedings of each district board of administration meeting which shall be signed by both the secretary and the chairmain; and to distribute a copy to each board member, the General Superintendent, and others as maybe directed by the district superintendent.

(3) To send official notices to the General Secretary of the elected delegates to the General Conference and copies of all resolutions to the General Conference.

(4) To notify the secretary of the Bible school board of directors of the elected representative to or member of that board.

(5) To sign together with the district superintendent all credentials; to issue all license as directed by the district superintendent.

(6) To notify individuals and churches of those decisions of the district board of administration concerning them unless specifically directed not to.

(7) To perform other such duties as are naturally connected to the secretarial office.
4. The District Treasurer

184. The district treasurer shall be elected by the district conference from nominees presented by the district conference nominating committee by a majority vote. He shall serve for one year or until his successor is elected. He may be reelected. His duties are:

1. To receive money for district funds and disburse them as directed by the annual district conference and the district board of administration.

2. To keep proper books of account according to established bookkeeping procedures, including receipts and vouchers for all transactions.

3. To make a quarterly report to the district board of administration, an annual report to the district conference, and other such reports as may be required.

4. To assist the local church treasurers in establishing a uniform bookkeeping plan for the entire district.

5. To submit his records and funds for auditing annually by the conference auditing committee or as often as may be required by the conference or district board of administration.

G. Annual District Conference Committee

185. The following committees shall be appointed by the district board of administration for the handling of the conference business; resolutions committee, finance committee, examining committee, auditing committee, statistical committee, and the nominating committee. The stationing committee shall be the district board of administration. The district conference may also create other necessary committees and define their duties as needed.

1. Nominating Committee

186. The nominating committee shall be appointed by the chairman of the district conference who shall also serve as chairman of the committee. It shall consist of three members from the district board of administration including the district superintendent; three to five licensed or ordained ministers who are not members of the district board, and three to five laymen, for a total of not less than nine or not more than thirteen members, excluding the chairman.

187. The nominating committee shall present two or more nominees for each district officer, including the following: district superintendent, assistant district superintendent, secretary, treasurer and not more than three advisory members of the district board of administration. They shall also present two or more nominees for members of Bible college board of directors and other higher church bodies needing representations. In case nominees for district superintendent are submitted by the General Board of Administration none shall be presented by the nominating committee.

2. District Auditing Committee
The district conference shall provide for the auditing of all financial records and funds under the district board of administration or a committee appointed for such purpose. The duties of the district auditing committee are:

1. To audit all bookkeeping records of the district officers and district organizations including the records of the district treasurer, workers' support fund, district bookstore, Wesleyan Men, Women's Missionary Society, Wesleyan Youth, Christian Youth Crusaders, as well as any other funds.

2. To check both the records and the amount of cash on hand and to record the date and findings of their audit in an appropriate place on the records.

3. To make a written report of their findings stating whether or not the records were found to be satisfactory, and if all cash has been accounted for. Such written reports shall be submitted during the district conference.

3. District Statistical Committee

The district conference shall provide or elect a statistical committee of the desired number, or may delegate this work to the district board of administration. It may be divided into two sub-committees such as the church statistical committee and the financial statistical committee. They may serve for the year in order to have an accurate and complete file and report of statistics. The duties of the committee are:

1. To receive complete annual statistical and financial reports from such persons, units, and agencies as the district board of administration and the General Board of Administration shall designate on forms approved by the General Board of Administration; and to compile and submit to the district conference a comprehensive statistical and financial report for the district as a whole.

2. To report to the district board of administration the name of each person who fails to submit his report in the proper manner and at the appointed time.

3. To present or submit, after the committee has finished its work, all reports and records to the district conference and the district secretary for filing.

4. Resolutions Committee

The district conference may elect a resolutions committee to take care of all resolutions submitted to the district conference by a local church conference, district board of administration, the annual district conventions of the various societies, and other committees or boards. The procedure of the processing of resolutions are:

1. Verify that the resolutions have been properly passed upon by the local church business meeting, the district board of administration, the district society organizations, or the other committees or boards of origin.

2. See that the resolution is properly worded and the meaning is clear, taking care to check with the originating party or delegate of such resolution.
(3) Check the constitutionality of each resolution.

(4) Vote as to whether or not the resolution be recommended for adoption to the district annual conference. A properly submitted resolution cannot be withheld or rejected by the committee unless withdrawn by its authors or originators. The committee chairman shall report any resolution in question to the chairman of the district conference for ruling before presenting them on the conference floor.

5. Examining Committee

191. The examining committee or ministerial standing committee shall personally interview each candidate for licensed minister, ordained minister, licensed and commissioned deacon and/or deaconness. They may be guided by the questionnaire provided by the General Board of Administration. The committee shall focus its concern on the spiritual experience, the call to the ministry, the performance over the past year, the spiritual development, and the educational qualification of each minister.

192. It shall be the duty of the examining committee to carefully compile the results of their work so that the chairman of the committee may give an accurate and complete listing of recommendations of candidates for license, ordination, or commissioning to the district conference.

193. After the ordination or commissioning of ministers, deacons, and deaconesses, regular yearly appearance before the examining committee is no longer required; they may be called for examination for special reasons and/or purposes.

6. Pastoral Appointments or Stationing Committee

194. The stationing committee shall be the district board of administration whose decisions shall be final.

H. Additional District Officers and Committee or Boards

195. The district conference may elect other necessary district officers, committees, or boards for a better administration and supervision of the district. Their duties and powers shall be defined by the district conference at the time of their election. The district conference, if it deems necessary, may form and appoint the boards, committees, and officers: Christian Education Board with a director, Board of Missions and Evangelism and its secretary, Board of Review, Campmeeting Board, Conference Journal Editing Committee, Sunday School Promotional Committee and its chairman, Christian Youth Crusader's director, etc.

Chapter III
DISTRICT BOARD OF ADMINISTRATION

A. Function

196. The district board of administration carries out the will of the district conference, promotes the interest of The Wesleyan Church within the district, and serves as the chief governing body of the district in the interim of district conference sessions.

B. Membership
197. The district board of administration shall be constituted as follows:

(1) The district superintendent, the assistant district superintendent, the district secretary, and the district treasurer.

(2) Board members consisting of not less than two and more than five, majority of whom shall be laymen and elected by the annual district conference.

(3) The Bible school president of the school serving the district.

(4) The designated district missionary.

C. Meetings

198. Organizing session. The district board of administration shall meet immediately after the close of the district conference for an organizing session to attend to the following:

(1) To care for any business delegated to it by the district conference which requires immediate attention.

(2) To elect those officers or boards or committees that need to be elected and/or appointed for the proper administration of the district.

(3) To determine the boundaries of the zones as stated in their duties.

(4) To make plans for the year and to care for any other business as deemed necessary.

199. Regular Sessions. The district board of administration shall meet at such time and place as it shall determine provided that it shall meet at least once each quarter.

200. Special Sessions. The district board may call for special session as it deems necessary, or at the call of the district superintendent, or the assistant district superintendent if the district superintendent cannot act and in the event of an emergency. A special session shall also be called when requested by the General Board of Administration or its Executive Council. All members shall be notified well in advance of any call for special session.

D. Procedure of Business

201. Chairman. The district superintendent shall preside as chairman over the district board of administration, except when the General Superintendent is present. The assistant district superintendent shall preside in the absence of the district superintendent, or when requested by him. If both are absent, the secretary shall take over as chairman pro tem.

202. Secretary. The district secretary shall also be the secretary of the district board of administration.

203. Voting. A majority vote of those present and voting shall be sufficient for business transactions, except for those matters for which other procedures are prescribed by the Discipline.

F. Duties and Powers

204. The duties and powers of the district board of administration are:
(1) To have the general oversight of all work within the district, including the workers, the churches, district organizations and district gatherings.

(2) To emphasize and promote the general work of the church, especially in regard to the Bible school, missions program, and literature work; and to harmonize all its promotional effort with the Discipline and the policies of the General Conference.

(3) To assist the district superintendent in planning the work of the district and the implementation of annual conference plans.

(4) To present resolutions to the annual district conference for the advancement of the district work, including proposed changes in existing district conference regulations and standing resolutions.

(5) To serve as the stationing committee for the annual district conference, and assist in the supervision of district workers as follows:

   a. To set the allowances for district workers and supervise the workers' support fund.

   b. To authorize any necessary changes in the stationing of pastors when circumstances are serious enough to warrant such changes during the year.

   c. To deal with unfaithful ministers or leaders of district organizations in accordance with the Judiciary of this Discipline.

   d. To approve the granting of licenses by the district superintendent to student ministers and local deacons or deaconesses.

   e. To interview and make recommendations together with the district superintendent to the district conference of candidates for ordination as ministers or deacons and to act upon the conference recommendations for the ordination of the candidates.

   f. To encourage the licensing of Spirit-filled candidates to the ministry.

   g. To recommend to the General Superintendent the granting of new authorization by the National Library to solemnize marriage. Only license and ordained ministers in good standing and duly authorized by the National Library shall solemnize marriage.

(6) To have the general oversight of district organizations as follows:

   a. To appoint the district director and assistant director of the Christian Youth Crusaders.

   b. To coordinate the scheduled meetings and activities of the district organizations.

   c. To receive a quarterly report from each of the district organization leaders.

   d. To approve the nominating committees of the various district organizations as appointed by the district superintendent to serve during their annual business meetings, and to approve the nominees submitted by these committees before they are presented for voting.
(e) To approve and/or recommend to these organizations their district projects.

(7) To help supervise and assist the churches throughout the district in the following manner:

a. To approve the beginning of work in new places.
b. To authorize the recognition of provisional churches.
c. To approve the organization of provisional churches into organized churches.
d. To approve the building plans for new church buildings and parsonages, as well as major repairs on existing buildings.
e. To offer assistance and advice to local churches when special problems arise.
f. To assist in planning revivals, institutes, and other special meetings for the spiritual welfare of the district.
g. To acquaint the churches with the total program of the church throughout the Philippines and the world, with special emphasis on the Bible school, literature work, and missionary programs.
h. To recommend to the Board of Trustees, through the GBA, the purchase of new property and the sale of any property within the bounds of the district.
i. To reconsider the status of any church that falls below the standard of any organized church, if deemed necessary; to reduce a provisional church back to a preaching point after three years if advisable.

(8) To present names to fill the vacated seats in the GBA and in the Bible school board of directors allocated to the district until the next regular session of the annual district conference.

(9) To recommend the division of the district into zones, or changes in the zoning to the district conference.

(10) To unite local churches into circuits whenever it is advisable.

(11) To approve assignments of Bible school students for temporary vacation stationing or special ministries such as vacation Bible school.

(12) To assist in supervising the district bookstore; to receive the report of the district promotional literature secretary, and promote the literature work.

(13) To set the time and place for the annual district conference, taking care to harmonize the schedule with general plans as outlined by the General Board of Administration.

(14) To remove by a two-thirds vote any offending members of the district board of administration if their teaching or conduct is such as to require it, whereupon his place shall be vacant.

(15) To fill any vacancies that occur in the district board of administration by a majority vote.
(16) To make request for the transfer of ministers or other special workers from another district, subject to the approval of the General Superintendent, and in accordance with the regulations adopted by the General Conference and/or the GBA.

(17) To oversee all the funds within the district, arrange for their auditing, and take necessary actions regarding the auditing committee's report.

(18) To make recommendations to the Board of Trustees for any bank accounts in the name of The Wesleyan Church of the Philippines.

F. The District Missionary

205. There may be one or more district missionaries assigned to each district by the General Board of Administration subject to the approval of the Philippine Missionary Council and the General Secretary of World Missions of America.

206. The duties and works of the district missionary are as follows:

(1) To work closely with the district superintendent, taking care however not to infringe upon the district superintendent's responsibility as the executive of the district.

(2) To provide spiritual leadership and counsel for the district and to carry on a preaching ministry under the direction of the district Board of administration.

(3) To take assignment from the district board of administration for specialized ministries such as Sunday school promotions, laymen's institutes, literature work, and so forth, as directed by the district board of administration.

(4) To provide advice and help in building projects.

(5) To make recommendations for the improvement on any area of the work to the district board of administration.

(6) To help in any other way which may be opened to him through the suggestion and guidance of the district board of administration.

(7) To serve as faculty member in the Bible school serving the district, if requested by the Bible school board of directors or the GBA, and approved by the Philippine Missionary Council.

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Chapter IV
DISTRICT FINANCIAL PLAN

A. District Workers' Support Fund

207. Each district, organized and provisional and each pioneer area, shall set up a financial system for the support and allowances of district workers to be known as the District Workers' Support Fund, which shall consist of the tithes of all members from the local churches within the district unless otherwise provided for.

B. District Administrative Fund
Each district shall have and maintain a District Administrative Fund for the running expense of the district administration and supervision. Such funds shall provide for the traveling and superintendency expense of the district superintendent, the district board of administration, and other district officials that shall carry a supervisory work over the district. This fund shall also take care of the needs in the district headquarter's office supplies and equipments, maintenance of the district center, special meetings within the district, and for revival and evangelistic service that will be held in the district.

C. District Project Fund

The district shall raise funds for projects of the district as approved by the district board of administration with the concurrence of the General Board of Administration, which shall be known as the District Projects Fund.

D. Bible School Assistance Fund

The district shall raise financial assistance for the Bible school that is serving the district. This fund shall be known as the Bible School Assistance Fund.
Part V
GENERAL CHURCH GOVERNMENT

Chapter I
GENERAL CONFERENCE

210. The General Conference is the highest governing body of The Wesleyan Church of the Philippines.

A. Membership

1. Plan of Representation

211. The General Conference shall be composed of an equal number of ministers and lay members of The Wesleyan Church in the following manner:

(1) The district superintendent of each organized and provisional district and a lay delegate elected on his behalf at the same time and in the same manner as the other delegates.

(2) The lay representative of each organized district on the General Board of Administration, and his/her ministerial counterpart elected from the same district at the same time and in the manner as the other delegates.

(3) One ministerial and one lay delegate for every 200 full members and major fraction thereof in each organized district. The delegates mentioned in Sub-Pars. 1 and 2 shall be included in this plan of representation.

(4) The elected general officers such as the General Superintendent, the Assistant General Superintendent, the General Secretary, the General Treasurer, and the General Secretaries for the Departments of Literature, World Missions, Church Growth/Evangelism, Youth, Sunday Schools, and Educational Institutions and their corresponding delegate-at-large.

(5) The Mission Coordinator, the president of each Bible school and college, and each district missionary with their corresponding delegate-at-large.

(6) The officers and their corresponding delegate-at-large mentioned in Pars. 4 and 5 shall not be included in the total number of delegates based on every 200 full members, and the election of the delegates-at-large is provided for in the following section.

(7) Whenever a person holds two or more offices, all of which would make him a member of the General Conference, the same shall be entitled only for one seat and one delegate-at-large or counterpart.

2. Election of Delegates

212. Delegate-at-large. The General Board of Administration shall, at its own discretion, arrange for the election of a dele-
gate-at-large for each official designated in Pars. 4 and 5 immediately following the General Conference, assigning such privilege of election only to the organized districts.

213. Delegates. The delegates to the General Conference shall be elected by the annual district conference, by ballot and by majority vote, at its last session preceding the General Conference. When the last annual district conference is within sixty days of the opening date of the General Conference, the annual session may elect its delegates at the previous annual district conference. The statistical report for the annual session of the district conference at which the delegates are elected shall be used for determining the number of full members and, consequently, the number of General Conference delegates. A list of the delegates and alternate delegates shall be sent to the General Secretary immediately following their election.

214. Attendance. A person accepting election as a delegate obligates himself to attend faithfully the entire General Conference session unless hindered by unforeseen and justifiable circumstances.

215. Alternate delegates. At the same district conference, when the delegates are elected, alternate delegates, both lay and ministerial, shall be elected in sufficient number to equal at least one-half of the delegates.

3. Qualification of Delegates

216. Ministerial Delegate. A ministerial delegate should be an ordained minister with membership within the district; however, if there are not enough ordained ministers within the district, he may be a licensed minister. The delegate must be in good standing both at the time of election and at the time of the General Conference.

217. Lay Delegate. A lay delegate must be a full member in good standing of a local church within the district both at the time of the election and at the time of the General Conference.

4. Financing of Delegates' Expense

218. The General Board of Administration shall make provision for the financing of all delegates' expenses on equalization basis in the following manner:

(1) The expenses for all the general officers such as the General Superintendent, the Assistant General Superintendent, the General Secretary, and the General Treasurer and their corresponding delegates-at-large shall be paid from the General Administrative Fund.

(2) The expenses for the General Editor and the corresponding delegate-at-large shall be paid from the funds of the General Department of Literature.

(3) The expense for all missionary personnel including the Mission Coordinator and district missionaries shall be the responsibility of the Philippine Missionary Council. The delegates-at-large elected in behalf of the Mission Coordinator and other missionary personnel shall be the responsibility of the PMC.
(4) The expenses for all the other delegates, delegates-at-large, and alternate delegates, both ministerial and lay, not otherwise provided for shall be the responsibility of their respective districts.

5. Forfeiture of Representation

219. Any district or provisional district that is not able to pay the full amount for its delegates shall be entitled to only the number for which it pays. These must be seated in the conference in equal lay and ministerial representations according to the turn in which they were elected, with preference given to ex-officio delegates and delegates-at-large.

220. An organized district or a provisional district which has been placed under discipline shall forfeit all rights to any representation in the General Conference. The delegates, including the district superintendent and any delegate-at-large from that district, shall not be recognized or seated until the district or provisional district they represent is officially reinstated.

B. Sessions

221. Regular Session. The regular session of the General Conference shall be held quadrennially. The place and date shall be set by the General Board of Administration at least one year in advance. Official notice about the place and the date of the meeting shall be given as soon as possible after the decision has been made by the General Board of Administration.

222. Special Session. A special session of the General Conference may be called by a two-thirds vote of the General Board of Administration.

C. Organization and Procedure

1. Officers

223. Chairman. The General Superintendent, or his Assistant, or a duly appointed representative shall be the chairman of the General Conference. (Until that time when the Philippine Wesleyan Church shall have become a fully organized General Conference, the Area General Superintendent or his duly designated representative, when present, shall be the chairman of the Conference session).

224. Secretary. The General Secretary shall be the secretary of the General Conference, who shall keep accurate records of the proceedings, preserve them in permanent form, and perform any other such duties as shall be required of him by the General Conference.

2. Procedure

225. Once a delegate has been seated at the General Conference, an alternate delegate cannot be seated in his place unless for emergency reasons requiring permanent vacancy of his seat for the remaining sessions in which case the alternate delegate must be one duly elected by the annual conference. This change of delegates during the conference must be authorized by the General Superintendent. In such cases, the district involved will pay the required equalization charge for one delegate and the expenses will be reimbursed equal to the
amount for only one delegate. The extra expense for the alternate delegate will be the responsibility of the district board involved.

226. A majority of all the delegates elected by the districts shall constitute a quorum for the transaction of business. A smaller number shall have the authority to adjourned from time to time until a quorum is obtained.

227. The General Conference business shall be conducted according to Robert's Rules of Order, unless formally suspended by the General Conference or when other proceedings are required by the Discipline.

3. Resolution

228. Resolutions to the General Conference may be submitted by a district conference, the General Board of Administration, departmental commission, and the Philippine Missionary Council. Any other agency or organization within the Church wishing to submit a resolution may do so through a district conference, or the General Board of Administration who may recommend such resolution if they so desire. It shall be the duty of the secretaries of the aforementioned church bodies to forward the resolution in a properly written form as adopted by the group to the General Superintendent. Such resolution must be received at the office of the General Superintendent within a minimum period of 15 days before the opening date of the General Conference.

4. Committees

229. The General Conference may appoint such committees as it deems necessary. The committees shall be appointed by the General Board of Administration unless provided for otherwise in the Discipline, or by the General Conference.

230. Committee on Resolutions. The General Board of Administration shall serve as the Committee on Resolutions. It shall be the duty of this committee to receive all resolutions for the General Conference, classify them, vote on each of them, and submit them to the General Conference together with the committee's recommendation in such order as the committee shall decide. Resolutions reaching the office of the General Superintendent after the 15-day time limit shall be presented to the General Conference only at the discretion of the General Board of Administration.

231. General Conference Planning Committee. The Executive Council of the General Board of Administration shall serve as the Planning Committee who shall make all the necessary arrangements for the General Conference including the personal convenience of delegates, agenda for the session, devotional and other special programs, exhibits and whatever else may be necessary for the proper and efficient functioning of the General Conference.

232. Nominating Committee. The nominating committee for the General Conference shall consist of the General Superintendent, one district superintendent, one Bible school president, the Mission Coordinator and their corresponding delegates plus two ministerial and two lay delegates appointed by the General Board of Administration at the beginning of the General Conference. It shall be the duty of this committee to present
two or more nominations to the General Conference for each officer
to be elected, except for the offices of the General Superintendent
and the Assistant General Superintendent who shall be elected by
open election.

D. Duties and Powers

233. The duties, powers, and restrictions of the General Conference
are set forth in the Constitution and as hereinafter provided:

1. Related to the Constitution

(1) To propose to the General Board of Administration of the North
American General Conference (in due time to the Wesleyan World Fellow-
ship Council) amendments to the Constitution by a two-thirds majority
vote of its present and voting members. When the proposed amendment
has been approved by the authoritative body concerned, it becomes ef-
fective as a constitutional law.

(2) To request, by a vote of one-fifth of its members present and
voting, a judgment from the Board of Review as to the constitutionality
of an action of the General Conference, and to overrule such a judg-
ment by a two-thirds majority vote of those present and voting.

2. Related to General Legislations

(3) To adopt a recommendation by majority vote to the General Board
of Administration of the North American General Conference or its re-
presentative body (for the time being) for any amendment to the Dis-
cipline of The Wesleyan Church of the Philippines. Resolution propos-
ing such amendment may be received from the General Board of Adminis-
tration, Commissions of the various departments, annual district con-
ference, and other church bodies that are qualified to originate re-
solutions. When the proposed amendment is approved by the church body
concerned it becomes effective as provided for.

(4) To authorize a corporation to be formed and maintained for The
Wesleyan Church in the Philippines to facilitate the management of its
legal and corporate affairs, and to approve its articles of incorpora-
tion and by-laws and any or all amendments thereto by a two-thirds vote.

(5) To receive reports of the spiritual, numerical, financial, and
physical condition of the work of The Wesleyan Church in the Philippines
and in other lands from the officers concerned including the General
Superintendent, the Assistant General Superintendent, the General Sec-
retary, the General Treasurer, the General Secretaries of the various
departments, and other reports as may be desired by the General Con-
ference.

(6) To adopt plans for the advancement of the Church in all phases
of the ministry, including the financial plans for the general Church.

(7) To define in a general way the duties of the general officials,
subject to the additional definition of their duties by the General
Board of Administration in the interim of the General Conference sessions.

(8) To ratify the beginning of a work in new areas in or outside the
Philippines and the establishing of a provisional district or a provi-
sional general conference in such areas, and to provide the needed
leadership for the same.

(9) To establish district boundaries and provisional district boundaries and to authorize changes on such boundaries in accordance with the following procedure:

a. To receive a petition from any district desiring change in the boundary.

b. To fully inform the district in whose area the change is to be affected.

c. To make final decision after working carefully with all districts involved.

(10) To authorize the establishment, merger, or dissolution of any educational or benevolent institution for the general Church for which a recommendation shall be received from the General Board of Administration.

(11) To establish regulations for the exchange of workers between districts.

3. Related to Elections

(12) To elect by ballot and by majority vote, from among the ordained ministers of The Wesleyan Church, a General Superintendent and an Assistant General Superintendent.

(13) To elect the following general officials by ballot and by majority vote, from two or more nominees for each office presented by the nominating committee, and to elect them in the order as listed: the General Secretary, the General Treasurer, the General Editor, the General Secretary of Church Growth/Evangelism, the General Secretary of World Missions, the General Secretary of Youth, the General Secretary of Sunday Schools, and the General Secretary of Educational Institutions.

(14) To elect by ballot and by majority vote one Bible school president and two district missionaries, one from Luzon and one from Mindanao, to the General Board of Administration from nominees submitted by the nominating committee.

(15) To elect by ballot and by majority vote one lay member to the General Board of Administration from each organized district, who shall be nominated by a district caucus. District caucuses shall be held simultaneously at a time decided upon by the General Conference, the chairman for each of which shall be appointed by the presiding officer. In a district caucus, the delegates of each district shall nominate two or more laymen of that district, and elect one by ballot and by majority vote as their district representative on the General Board of Administration.

(16) To elect by ballot and by majority vote two lay members to the Board of Trustees from nominees chosen from among the lay members of the General Board of Administration by the nominating committee.
(17) To elect by ballot and by majority vote from nominees submitted by the nominating committee, three ordained ministers and two laymen as members of the Board of Review, and two ordained ministers and one layman as alternate members.

4. Related to Judiciary

(18) To place an established district under discipline for cause as set forth in the Judiciary, and to authorize the General Board of Administration to appoint a general official to take charge of the district as provided for in the Constitution.

(19) To hear and determine appeals from decisions of the Board of Review, and to overrule such decision by a two-thirds majority vote.

(20) To receive a report from the Executive Council of the General Board of Administration on their rulings on points of church law, interpretations of the Discipline, and rulings on the legality of district actions; to sustain, modify, or annul such rulings in whole or in part.

(21) To exercise authority in matters of judicial discipline as set forth in the Judiciary.

E. Ammenability

234. The General Conference shall be amenable to the General Board of Administration of the North American General Conference of The Wesleyan Church until such a time that The Wesleyan Church of the Philippines is fully established and recognized as a General Conference.

Chapter II

GENERAL BOARD OF ADMINISTRATION

235. The General Board of Administration shall be the executive of the General Conference of The Wesleyan Church of the Philippines which shall function as the ad-interim body between the meetings of the General Conference.

A. Membership

236. The General Board of Administration shall consist of the following members:

(1) The General Superintendent
(2) The Assistant General Superintendent
(3) The General Secretary
(4) The General Treasurer
(5) The General Secretaries of the various departments
(6) The Mission Coordinator
(7) District superintendents of organized districts
(8) One elected Bible School President
(9) One elected layman from each organized district.
(10) Two elected district missionaries, one from Luzon and one from Mindanao.

237. The elected members of the General Board of Administration shall be elected in the following manner:

(1) The Bible college president and the two district missionaries shall be elected by the General Conference.

(2) The lay district delegates shall be elected by the delegates of their respective districts at the General Conference. These delegates shall be elected to serve until the next General Conference or until their successors shall have been duly elected and qualified. They may be reelected.

238. Whenever one person holds two offices within The Wesleyan Church, both of which would make him a member of the General Board of Administration, the vacant seat shall not be filled by another person.

239. The membership of an ex-officio member of the General Board of Administration shall be terminated at the expiration of his term of office. His place shall be filled by his successor.

240. Vacancies due to physical disabilities, death, removal from office, or other reasons shall be filled in the following manner:

(1) Ex-officio members shall be replaced by their duly elected or appointed successors.

(2) In the case of the elected Bible school or college president and the two district missionaries, the vacancies shall be filled by the General Board of Administration at its next annual meeting.

(3) In the case of the lay district representatives, the vacancies shall be filled by the General Board of Administration.

B. Officers

241. The officer of the General Board of Administration shall be the Chairman, the Vice Chairman, the Secretary, and the Treasurer, who shall be the same as those elected General Superintendent, Assistant General Superintendent, General Secretary, and General Treasurer by the General Conference. These officers shall continue to serve in their respective capacities until the next General Conference, or until their successors shall have been duly elected and qualified.

C. Meetings

242. Regular meeting. The General Board of Administration shall hold regular annual meetings either at the General Headquarters, or at any other suitable location as determined by the General Board of Administration. Notice about the time and place of the meeting shall be sent to each member at least one month in advance of the meeting.
243. Special meeting. A special or emergency meeting may be called by the Chairman when authorized to do so by a two-thirds vote of the Executive Council. In the absence of such a call, the General Board of Administration may assemble itself by the decision of a majority of the members. When a special meeting is called, notices of such meetings shall be sent in advance to the Area General Superintendent until the Philippine Wesleyan work fully becomes a General Conference.

D. Meeting Expense

244. The General Board of Administration shall make adequate financial plan for the funding of all its meetings, with the exception of the expenses of the missionary representatives which shall be the responsibility of the Philippine Missionary Council.

E. Duties and Powers

245. The duties and powers of the General Board of Administration shall be as follows:

1. To take a careful survey of all phases of The Wesleyan Church in the Philippines; to guide the Church in accordance with the Discipline; and to keep unified the policies and procedures of the various departments, districts, and Bible schools as far as is feasible.

2. To receive reports of the general officers including the General Superintendent, the Assistant General Superintendent, the General Secretary, the General Treasurer, the General Secretaries of the various departments, and any other elected or appointed officer as desired at its regular annual meeting.

3. To set the salaries and allowances of all full-time general officials and other workers being supported from the funds under the jurisdiction of the General Board of Administration.

4. To pass upon proposed changes on the duties and responsibilities of general officers.

5. To receive written reports from the district superintendents as to the spiritual, financial, numerical, and physical condition of their districts, and to make recommendations concerning the same to the district boards of administration.

6. When circumstances warrant, to submit to a district conference two or more nominations for the office of the district superintendent.

7. To keep the financial policies and workers' support policies of the districts in harmony with each other, and to make recommendations to the district boards of administration regarding the salaries of district superintendents.

8. To issue approved policies for the various phases of The Wesleyan Church of the Philippines for the supervision and guidance of all concerned, including the works of the various departments and any other as may be needed.

9. To supervise all disbursement of funds that are under the jurisdiction of the General Board of Administration.
(10) To have general oversight and supervision of all Bible schools and colleges in the following manner:

a. To receive a written report from the president of each school as to the spiritual, financial, numerical, and physical conditions of the school, and to make recommendations to the president and Bible school board of directors concerning the same.

b. To issue a policy for all Bible schools and colleges that will standardize as much as possible such matters as entrance requirements, courses of study, curriculum, graduation requirements, and other important phases of Bible school work.

c. To appoint a president for each Bible school or college who shall serve for a term of two years, or until his successor is duly appointed by the General Board of Administration. In the case of a president who is unable to serve until the expiration of his term, the General Board of Administration or its Executive Council shall appoint one to serve for the unexpired portion of the term.

(11) To exercise supervision of the various general departments of the Church in the following manner:

a. To approve the policy, plan, and program of each department.

b. To approve the annual budget for each department.

c. To review and approve the plans and actions of each departmental commission.

d. To approve and give guidance, if necessary, in the launching of major departmental project.

e. To receive a written report from the General Secretary of each department regarding the various aspects of his work, and to make recommendations concerning the same to the General Secretary and/or commission concerned.

(12) To authorize and supervise the work of The Wesleyan Church in new areas, including other countries. Works in such areas may be organized into provisional districts, over which the General Board of Administration shall appoint a district superintendent and, if deemed necessary, an advisory council.

(13) To authorize and supervise the acquisition and disposition of all properties belonging to The Wesleyan Church of the Philippines; to issue instructions regarding the same to the Board of Trustees, who shall carry out the instruction and implement the plan.

(14) To appoint an auditing committee to audit the financial records of the General Treasurer, and all other financial records that are under the jurisdiction of the General Board of Administration.

(15) To fill any vacated office or seat in the General Board of Administration, with the exception of those whose appointments are definitely provided for in this Discipline and in other standing rules of The Wesleyan Church.
(16) To provide uniform report blanks for the districts to use in reporting to the General Board of Administration; to provide the necessary forms needed in all districts such as the pocket credentials, ministerial licenses, certificates for baptism and dedication of infants, and any other such forms; to provide uniform bookkeeping aids such as receipt books, vouchers, etc., for use in the districts, Bible schools, and local churches.

(17) To perform any and all other duties and functions that may be assigned to it by the General Conference and other higher church authoritative bodies.

F. Amenability

246. The General Board of Administration shall be amenable to the General Conference, and its work shall be subject to the direction and approval of the same.

Chapter III
EXECUTIVE COUNCIL

247. There shall be an Executive Council which shall carry out the will of the General Board of Administration, serving as the chief governing body of the church in the interim of the General Board of Administration sessions.

A. Membership

248. The Executive Council shall be composed of the General Superintendent, the Assistant General Superintendent, the General Secretary, the General Treasurer, the General Secretaries of the various departments, and the Mission Coordinator.

B. Term of Office

249. All the church officials named above are ex-officio members, and they shall serve in the Executive Council for the entire term of their office. Vacancies occurring in the interim due to physical disability, death, removal from office, or other reasons shall be filled by their duly appointed or elected successor.

C. Duties and Power

250. The duties and powers of the Executive Council are as follows:

(1) The Executive Council shall have charge of all general church matters in the interim of the General Board of Administration meetings.

(2) The Executive Council shall meet upon the call of the Chairman and, in the absence of such a call, in time of emergency may assemble itself by the call of the Secretary with two other council members. A majority of the total membership shall constitute a quorum.

(3) The Executive Council shall have the power to call a special meeting of the General Board of Administration by a majority vote of its members present and voting, which call shall be issued by the chairman.
(4) The Executive Council shall perform any other duties as are properly assigned to it by the General Board of Administration and/or the General Conference.

D. Amenability

251. All actions of the Executive Council are subject to review and approval by the General Board of Administration unless specifically provided for otherwise. Copies of the Minutes of all its meetings shall be given to all members of the General Board of Administration.

Chapter IV
GENERAL CHURCH CORPORATION

A. Incorporation

252. The Wesleyan Church of the Philippines shall be incorporated or shall cause a non-profit, religious corporation to be formed and maintained in keeping with the provisions of this Discipline and of the laws of the Republic of the Philippines to facilitate the managements of its legal and corporate affairs.

B. Board of Trustees

252. A board of trustees, which shall consist of the first four (4) general church officials and the two (2) members from the General Board of Administration elected by the General Conference at its regular quadrennial session and the incumbent Mission Coordinator, shall be the legal arm of the Church, amenable to the General Conference and the General Board of Administration or its Executive Council, and shall hold office as trustees until their successors are elected and qualified. The board of trustees shall hold all church properties, real, personal, or mixed, in trust for The Wesleyan Church; shall attend to all legal matters pertaining to properties and other business as directed; and shall carry out such transactions for the purchase, acquisition, sale, encumbrance, transfer, or other disposal of church properties as ordered by the General Conference and/or General Board of Administration or its Executive Council. Whenever a trustee shall refuse to carry out the directions of the General Conference and/or the General Board of Administration or its Executive Council, he may be removed from office by a two-thirds vote of all the members of the General Board of Administration, who shall also make provision for the filling of the vacancy of the unexpired term.

C. Officers

253. The board of trustees shall, during its regular annual meeting, elect by acclamation the General Superintendent, the Assistant General Superintendent, the General Secretary, and the General Treasurer as its Chairman, Vice Chairman, Secretary, and Treasurer, respectively. These term of office in the General Board of Administration, or until their successors shall have been duly elected and qualified.

D. Rights to Property

254. A district, or any department or agency of the Church, that has been placed under discipline in accord with the procedures set forth in the Judiciary shall be denied authorization to acquire, pur-
chase, sell, mortgage, transfer, or otherwise dispose of any real, personal, or mixed property until such discipline shall have been lifted and/or settled satisfactorily.

Chapter V

DEPARTMENTAL COMMISSIONS

A. Identification

255. The General Board of Administration shall organize itself into Commissions on Literature, Evangelism and Church Growth, World Missions, Youth, Sunday Schools, Educational Institutions, and such other as the General Board of Administration deems necessary and, in so far as is not provided for in the Discipline, shall assign each of its members a place on one of the commissions and each general department, office board, institution, or other agency of the general church, or an area of the church to the proper commission.

B. Function

256. Each commission shall serve as an advisory body to the General Board of Administration in the interim of its sessions and to the Executive Council for the work assigned to it. Each commission shall consider all recommendations of the general officials and officers assigned to it, formulate such recommendations as it approves, including all matters relating to policies and budgets for presentation to the General Board of Administration or its Executive Council, advise to various general officials and officers, and coordinate all programs carried on within its sphere. A commission may request a ruling from the General Board of Administration. The special duties of each commission shall be as outlined in the Discipline, and as further defined by the General Board of Administration.

C. Membership

257. Each commission shall be composed of the General Superintendent, each general official whose work is part of the commission's assignment, and such area representatives of the General Board of Administration as the same Board shall assign. Each commission may also have such honorary members as the Discipline or the General Board of Administration may assign, such as departmental executives below the rank of general officials, and qualified advisers from the Church at large.

D. Sessions

258. The commissions shall meet as many days prior to the convening of the General Board of Administration as may be deemed necessary to transact their business. Each commission may hold special sessions when called by its chairman or by any two general officials who are members of the commission.

E. Organization and Procedure

259. The organization and operation of each commission shall be guided by the following procedure:

(1) Each commission shall be chaired by the General Superintendent, and shall elect a vice chairman and a secretary.
(2) Each commission shall name an executive committee, including all general officials who are members of the commission, to carry out its duties between sessions of the entire commission.

(3) Each commission may appoint (duty or) functional committees, either standing or special, composed of commission members and/or other qualified persons, subject to the approval of the General Board of Administration.

(4) Each general official and other executive officers shall be responsible for presenting his recommendations to the commission, for presenting those approved by the commission to the General Board of Administration unless the commission orders otherwise, and for carrying out the decisions of the General Board of Administration and the commission.

F. Amenability

260. Each commission shall report all business transacted to the General Board of Administration, filing complete minutes of each meeting with the General Secretary, and the work of each commission shall be subject to the direction and approval of the General Board of Administration.

Chapter VI
GENERAL OFFICIALS OF THE CHURCH

A. Identification

261. The general officials of the Church are those officers elected by the General Conference whom it designates as ex-officio members of the General Conference, the General Board of Administration, and the Executive Council. They are the General Superintendent, the Assistant General Superintendent, the General Secretary, the General Treasurer, the General Editor, the General Secretary of Church Growth and Evangelism, the General Secretary of World Missions, the General Secretary of Youth, the General Secretary of Sunday Schools, and the General Secretary of Educational Institutions.

B. Qualifications

262. A general official must be a member of The Wesleyan Church at the time of his election, and if at any time he ceases to be a member, his office shall be declared vacant as provided for in Par. 240:1-3 of this Discipline.

C. Term of Office

263. The general officials shall be elected by the General Conference for a term of four years, and shall serve from the close of that session until the close of the next regular session of the General Conference, and until their successors are elected and qualified. They may be re-elected. A special session of the General Conference may, if necessary, declare that the term is ended and order a new election. The salary of a retiring general official shall continue one month beyond the date of his termination of service.

D. Reports

264. The general officials shall report to each session of the co
General Conference concerning their official duties, annually to the General Board of Administration concerning their official duties and personal ministry, and at other times as required by the General Conference, the General Board of Administration, or the Executive Council.

E. Church and District Membership

265. An elder who serves as a general official may keep his ministerial membership in any district he may choose, and his church membership in any local church of that district. His responsibilities to the general church shall take precedence over his responsibilities to his district and local church.

F. Vacancies

266. The office of a general official may become vacant by death, by cessation of membership in The Wesleyan Church, by resignation from office, or by removal. In all cases, the vacancy shall be filled by a two-thirds majority vote of all members of the General Board of Administration.

G. Amenability

267. The general officials are amenable to the General Board of Administration for their official conduct, and to their district for their moral character. They are subject to direction from the General Conference, the General Board of Administration, and the Executive Council. They may be removed from office for cause or when the best interests of the Church so require by a two-thirds vote of all the members of the General Board of Administration.

Chapter VII

GENERAL ADMINISTRATION

A. General Superintendent

1. Function

268. The General Superintendent is to be considered as the general spiritual and administrative leader of the Church.

2. General Regulations

269. The General Superintendent is elected, from among the ordained ministers of The Wesleyan Church in the Philippines, by the General Conference as a general official of the Church, and is an ex-officio member of the General Conference, the General Board of Administration, and the Executive Council. The General Superintendent shall serve the entire Church in the Philippines.

3. Duties of the General Superintendent

270. The General Superintendent shall devote his full time to supervising, coordinating, and promoting the various branches of The Wesleyan Church. His duties are:
The Leadership of the Church

(1) To provide spiritual and administrative leadership for The Wesleyan Church.

(2) To encourage soul-winning and evangelism in all of its phases.

(3) To carry on a spiritual and inspirational ministry, both verbal and written, teaching the doctrines and furthering the spiritual purposes of the Church as the need demands and the opportunity affords.

The Administration of the General Church

(4) To exercise general administrative supervision over the Wesleyan Church in harmony with the Discipline, and to see that the plans and policies of the Church are carried out.

(5) To preside over the General Conference.

(6) To issue the call for a special session of the General Conference, a special session of the General Board of Administration, or a special meeting of the Executive Council.

(7) To make recommendations to the General Board of Administration and to the Executive Council concerning any part of the Church in order to provide for a more efficient administration, a proper correlation, or for the advancement of the work.

(8) To arrange, in cooperation with the General Secretary of World Mission, for his visit to each field or area under the General Department of World Missions during the quadrennium, and for additional visits as authorized by the General Board of Administration or the Executive Council; and during such visits to inspect the work, preside over the various councils and conferences, and carry out such duties as are defined in the Policy of the General Board of Administration for World Missions.

(9) To report to each session of the General Conference concerning his official duties; to report annually to the General Board of Administration concerning his official duties and personal ministry; and to make such other reports as may be required.

(10) To prepare an annual budget of expense for submission to the General Board of Administration for coordination with the other administration offices.

(11) To appoint fraternal delegates and representatives for The Wesleyan Church to other denominations or religious organizations unless otherwise provided for by the General Conference or the General Board of Administration.

(12) To carry out such special assignments as the General Conference, the General Board of Administration, and the Executive Council may assign from time to time.

Duties in Relation to Supervision

271. In the area of supervision, the following are the additional
duties of the General Superintendent.

General Supervision

(1) To preside over the General Board of Administration and the Executive Council.

(2) To perform such duties as may be properly assigned to him by the General Board of Administration or its Executive Council.

Area Supervision

(3) To travel throughout the Church, giving such spiritual leadership and inspirational ministry as the need demands and the opportunity affords.

(4) To counsel with the general officials and the executive officers under his supervision, in harmony with the plan for commissions, and to see that such executives administer their work in harmony with the discipline, the respective policy of the General Board of Administration, and any other directives from the General Conference, the General Board of Administration, or its Executive Council.

(5) To visit annually and conduct an administrative survey of each educational institution, or any other agency or organization of The Wesleyan Church.

(6) To meet with any governing board, district board of administration, committee, or other official body at his discretion and make such recommendations as he deems necessary to uphold the Discipline and carry out the directives of the General Conference, the General Board of Administration, or its Executive Council.

(7) To fulfill such special official duties in other administrative areas as may be assigned to him by the General Board of Administration and the Executive Council.

District Supervision

(8) To exercise general supervision over each district, mission district, and pioneer area and the work of its superintendent, and to counsel with the General Secretary of Church Growth and Evangelism whenever a mission district or pioneer area is concerned.

(9) To rule on questions of order which arise during the proceedings of a district conference.

(10) To present, for their consideration, one or more nominations for district superintendent to a district conference, when requested to do so by the district conference; to have charge of the service of installation of a district superintendent.

(11) To work closely with the district officials in promoting evangelism and formulating plans for pioneer work.

(12) To encourage and promote special efforts in each district to raise the district obligation for the general financial plan, and the district budget in full, and to encourage the support of World Missions.
(13) To cooperate with each district board of administration in planning and conducting conventions, institutes, or seminars for pastors and other workers in the district for the purpose of spiritual refreshment, greater administrative efficiency, and a more united effort within the district and the general church.

(14) To preside, in cooperation with the district superintendent, over the ordination of elders and the commissioning of deaconesses, special workers, or lay missionaries when present, and to deliver the ordination address if so requested; to sign all credentials, certificates, and other forms incidental to his office.

(15) To approve the transfer of any elder or licensed minister between districts in concurrence with the district superintendent of each district.

(16) To consult with a district board of administration concerning the purchase, location, encumbrance, sale, transfer, or other disposition of real property used for district purposes such as a district parsonage, headquarters, or campground.

Board of Trustees

(17) To serve as the chairman of the Board of Trustees of the Philippine Wesleyan Church corporation.

Judicial Supervision

(18) To carry out judicial responsibilities as set forth in the Discipline.

4. General Superintendent Emeritus

272. The General Superintendent, upon recommendation of the General Board of Administration, may confer the title of General Superintendent Emeritus upon a former General Superintendent, including any who have served in a comparable office in one of the precedent bodies. A General Superintendent Emeritus is a voting member of the General Conference.

B. Assistant General Superintendent

273. The Assistant General Superintendent is elected from among the ordained ministers of The Wesleyan Church of the Philippines by the General Conference as a general official of the Church, and is an ex-officio member of the General Conference, the General Board of Administration, and the Executive Council. His qualifications, term of office, amenability, and other regulations are the same as those for a general official as set forth in this Discipline. The duties of the Assistant General Superintendent are as follows:

(1) To serve as a member and vice chairman of the General Conference, the General Board of Administration, and the Executive Council whenever the General Superintendent is not present or appoints him to serve in such capacity.

(2) To assist the General Superintendent and to serve as his representative to local churches, district conferences and board meetings, Bible school board and commission meetings, etc., as the Ge
general Superintendent may request.

(3) To serve as a member and/or chairman of at least one or two departmental commissions as assigned by the General Board of Administration.

(4) To report quadrennially to the General Conference and annually to the General Board of Administration concerning his official duties.

(5) To perform such other duties as may be required of him by the General Conference and the General Board of Administration or its Executive Council.

(6) To assume the office and duties of the General Superintendent in the event of a vacancy in that office, until the vacancy is filled according to the provisions of this Discipline.

B. The General Secretary

1. Function

274. The General Secretary has custody of the official records and is responsible for legal work, statistics, directory and public relations for the general church.

2. Office

275. The General Secretary is elected by the General Conference as a general church official, and is an ex officio member of the General Conference, the General Board of Administration, and the Executive Council. The term of service, amenability, and other regulations for this office are provided for in the section on General Officials of the Church.

3. Duties

276. The General Secretary shall administer his office as set forth in this Discipline, the Policy of the General Board of Administration, and other instructions as may be given by the General Conference, the General Board of Administration, or its Executive Council. His duties are:

(1) To serve as secretary of the General Conference, the General Board of Administration, the Executive Council, and the Board of Trustees of The Wesleyan Church Corporation and its precedent corporations; to record accurately and completely the proceedings of each session and to preserve them in permanent form; and to issue the official notices and communications on behalf of these governing bodies unless otherwise directed.

(2) To notify all members of each regular and special session of the General Board of Administration and of the Executive Council, and to issue the call for a special session of the General Conference.

(3) To be the custodian of official records and documents related to The Wesleyan Church.

(4) To receive and to be the custodian of records as follows:
a. The minutes of each general church board, commission, committees, and auxiliary organization, including the boards of educational institutions.

b. The minutes and other records for general church judicial bodies, including the Board of Review and a General Conference judicial committees; and the credentials of a minister when such have been surrendered or removed by judicial process.

c. All legal documents and property records for The Wesleyan Church and The Wesleyan Church Corporation and its precedent corporations.

d. A certified and true copy of the articles of incorporation and by-laws, and any amendments thereto, for each subsidiary corporation related to The Wesleyan Church.

e. All legal documents and property records of the Church corporation unless otherwise provided for by the by-laws of the corporation or other directives from the General Board of Administration.

f. The minutes of each district conference.

(5) To serve as legal officer for The Wesleyan Church Corporation and its precedent corporation; to prepare and to process legal documents; to sign legal papers as authorized by the governing bodies to which he is amenable; and to be responsible for liaison with legal counsel for offices, departments, and auxiliaries of the general church.

(6) To issue each official policy adopted by the General Board of Administration.

(7) To maintain the official directory of district and general officials, ministers, churches, parsonages, and institutions, and to publish a general church directory.

(8) To prepare all general church report blanks and forms not otherwise provided for in the Discipline, and upon the approval of the General Board of Administration to have charge of their publication.

(9) To report quadrennially to the General Conference concerning his official duties, annually to the General Board of Administration concerning his official duties and personal ministry, and at other times as required.

D. The General Treasurer

1. Function

277. The General Treasurer has custody of the general church funds and accounting records and is responsible for assigned fiscal management.

2. Office

278. The General Treasurer is elected by the General Conference as a general official.
a general official, and is an ex officio member of the General Conference, the General Board of Administration, and the Executive Council. The term of service, amenability, and other regulations for this office are provided for in the section on General Official of the Church.

3. Duties

279. The General Treasurer shall administer his office as set forth in the Discipline, the Policy of the General Board for the General Treasurer, and other directives as may be given by the General Board of Administration. His duties are:

(1) To serve as treasurer of The Wesleyan Church, and to have the custody of such other funds as may be assigned to him by the General Conference or the General Board of Administration.

(2) To maintain a central treasury, consisting of all funds which belong to The Wesleyan Church Corporation and its several offices, departments, and auxiliaries; to receive, to hold, to disburse, and to manage such funds; and to provide a centralized accounting service for the same.

(3) To issue regular reports to the executives for the funds related to their particular responsibility, and to provide them with other special reports and financial information which will be helpful for more efficient administration or as may be requested.

(4) To serve as financial consultant for each of the commission, general departments, and auxiliaries, and to coordinate the keeping of financial records.

(5) To submit a complete financial report to the General Board of Administration annually and to each session of the General Conference quadrennially.

(6) To submit all records and funds in his custody for an annual audit to be directed by the General Board of Administration and at any other time when requested to do so.

(7) To provide standardized forms and procedures for the proposed budgets of the general offices, departments, and auxiliaries; to receive and to compile the budgets for the budget committee.

(8) To provide standardized forms and procedures for remittances by district treasurers.

(9) To report annually to the General Board of Administration concerning his official duties and personal ministry, to each session of the General Conference, and at other times as required.

Chapter VIII

GENERAL DEPARTMENT OF LITERATURE

A. Purpose

380. The General Department of Literature shall serve as the agency of The Wesleyan Church to facilitate the spread and advancement of
Scriptural holiness by providing doctrinally sound and spiritually effective periodicals, Sunday School materials, books, tracts and other materials for church use and for general distribution. All publications of the Church shall be in harmony with its Articles of Religion, General Rules, and Elementary Principles. The official names of the Department of Literature for publication and sales purposes shall be WORD OF LIFE PUBLISHERS.

B. General Editorial Office

1. Function

281. The General Editorial Office is responsible for the literary content, form, and publication of The Voice of Holiness (Timkei Kinasanto), Sunday school literatures, and any other general church publications assigned to it by the General Conference and/or General Board of Administration or its Executive Council. It is under the jurisdiction of the General Board of Administration or its Executive Council and supervision of the General Superintendent, and shall be administered by the General Editor.

2. General Editor

282. The General Editor is elected by the General Conference as a general official of the Church and is an ex officio member of the General Conference, the General Board of Administration, the Executive Council, and the Commission on Literature. The office of the General Editor shall include both the editorial and publishing aspects of the Department of Literature.

3. Duties of the General Editor

283. The General Editor shall administer the Department of Literature in accordance with the Discipline, the Policy of the General Board of Administration for the department, the Executive Council, and the Commission on Literature. His responsibilities are:

(1) To serve as editor-in-chief of The Voice of Holiness (Timkei Kinasanto), Sunday school literatures, and any other publication assigned to him by the General Conference or the General Board of Administration.

(2) To serve as editorial consultant for all general departments and officers of the Church.

(3) To serve as the publishing agent of the Church.

(4) To supervise all book centers authorized by the General Board of Administration or its Executive Council.

(5) To prepare an annual budget for submission to the Commission on Literature.

(6) To employ such personnels as are necessary for the carrying out of his duties, subject to the limitations of the annual budget and policies of the General Board of Administration.
(7) To present all recommendations from the Department of Literature for the General Board of Administration or its Executive Council to the Commission on Literature.

(8) To employ the most effective and economical means for the production and marketing of official church publications.

(9) To cooperate with the various general officials and other church officers in the marketing and distribution of literature materials.

(10) To report to each session of the General Conference concerning his official duties, annually to the General Board of Administration concerning his official duties and personal ministry, and at other times as required.

4. Commission on Literature

284. The Commission on Literature shall consist of the General Superintendent as chairman, the General Editor, at least one district superintendent and such area representative from the General Board of Administration as the Board shall assign. It may have some as non-voting members any qualified persons from outside the General Board of Administration as the Board may appoint. The Commission on Literature shall serve as an advisory body for the General Department of Literature (255-260), and to any other body or officer as assigned by the General Board of Administration. Its special duties shall be:

(1) To recommend to the General Board of Administration a complete and coordinated literature program for The Wesleyan Church in keeping with the Discipline and the approved Policy of the General Board of Administration for the Department of Literature.

(2) To recommend to the General Board of Administration the launching of any major church periodical or publishing venture.

(3) To adopt plans and goals for subscription campaigns to be recommended to the General Board of Administration or its Executive Council.

Chapter IX
GENERAL DEPARTMENT OF EVANGELISM AND CHURCH GROWTH

A. Function

285. The General Department of Evangelism and Church Growth is responsible for carrying out the evangelism objectives of The Wesleyan Church of the Philippines within the borders of the Republic of the Philippines as approved by the General Conference or the General Board of Administration. It is under the jurisdiction of the General Board of Administration, the supervision of the General Superintendent, and shall be administered by the General Secretary of Evangelism and Church Growth.

B. Division

286. The General Department of Evangelism and Church Growth shall endeavor to keep its policy of operation, plans, and programs in keeping with the following functional divisions:
(1) The division of general evangelism involving the promotion of soul-winning concerns and evangelism in all of its forms and phases including radio evangelism.

(2) The division of church growth involving the development, promotion, and supervision of an aggressive program of church growth through evangelistic and missionary work, both in cooperation with the established districts and in new or undeveloped areas as provided for in the plan for pioneer areas and mission districts.

C. Commission on Evangelism and Church Growth

287. The Commission on Evangelism and Church Growth shall be composed of the General Superintendent (or the Assistant General Superintendent) as chairman, the General Secretary of Evangelism and Church Growth, and such area representatives of the General Board of Administration as the Board shall assign. It may also have as honorary members such other qualified advisors as the General Board of Administration shall designate, who shall have voice but without vote.

D. Duties of the Commission

288. The duties of the Commission on Evangelism and Church Growth shall include the following:

(1) To review the total program of evangelism and church growth on the general, district, and local levels and to make recommendations to the General Board of Administration ways and means for increasing the evangelistic outreach of The Wesleyan Church.

(2) To approve nominees for an Assistant to the General Secretary of Evangelism and Church Growth to be submitted by the General Secretary of the same to the General Board of Administration, when such an office has been authorized by the Board.

(3) To approve candidates to be presented by the General Secretary of Evangelism and Church Growth to the General Board of Administration or its Executive Council for appointment as workers in pioneer areas, mission district, on special ministries unless otherwise provided for in the Discipline, and to interview such candidates if so desired.

(4) To exercise general supervision over the radio ministries of the Church and to approve the opening of new ones.

(5) To recommend to the General Board of Administration the annual budget for the Department as submitted by the General Secretary of Evangelism and Church Growth.

(6) To review the minutes of the district conference and the district board of administration of each mission district, and to make any recommendation for the proper direction of the work, if deemed necessary, to the General Secretary of Evangelism and Church Growth, or the General Board of Administration or its Executive Council.

(7) To approve the location, building plans, and financial arrangements for churches, parsonages, and any other projects under the General Department of Evangelism and Church Growth, seeing to it that such
moves are in harmony with the policy and program of the General Board of Administration and are within the limits of the approved budget for the Department and other available funds.

(8) To review applications for aid from the Wesleyan Bayanihan Fund, and to formulate and/or approve plans for the issuance of calls for the said Fund to the General Board of Administration or its Executive Council.

E. The General Secretary

1. Function

289. The General Secretary of Evangelism and Church Growth is elected by the General Conference as a general official, and is an ex-officio member of the General Conference, the General Board of Administration, the Executive Council, and the Commission of Evangelism and Church Growth.

2. Duties

290. The General Secretary of Evangelism and Church Growth shall administer the Department in accordance with the Discipline, the Policy of the General Board of Administration for the said Department, and other directives of the General Conference, the General Board of Administration, the Executive Council, or the Commission on Evangelism and Church Growth. His duties shall include the following:

(1) To present all recommendations concerning the work under his care to the General Board of Administration or its Executive Council and to the Commission on Evangelism and Church Growth.

(2) To promote a concern for soul-winning, evangelistic outreach, and church growth throughout the Philippines; to provide promotional materials to other departments and for publications; and to visit local churches and districts in order to represent the work of his department.

(3) To raise the necessary finances for his department and to manage the financial affairs of the same in keeping with the financial plans of the Church, the approved budget for the department, and other instructions from the General Board of Administration or its Executive Council.

(4) To recommend to the General Board of Administration the authorization of a pioneer area, a mission district, or a special ministry's project; and to recommend, in concurrence with the General Superintendent, the establishment of a district.

(5) To visit and direct the work of the various pioneer areas, mission districts, and special ministries' projects, seeking to develop the work as rapidly as possible toward the status of established districts.

(6) To make emergency actions, if called for, concerning the officers and workers in the pioneer areas and special ministries' projects in the interim of General Board of Administration or Executive Council sessions with the approval of the General Superintendent.

(7) To advise the established districts in developing aggressive
programs for church growth; to carry on cooperative programs or projects with established districts as approved by the General Board of Administration, seeking full cooperation in each case with the General Superintendent and the district board of administration of the districts involved.

(8) To promote spiritual and financial supports for pioneer churches among established local churches.

(9) To make promotional materials available which will aid pioneer pastors and other workers in introducing The Wesleyan Church in their given areas.

(10) To make available to local churches and districts building plans and general data on construction that will facilitate the erection of suitable church buildings, educational units, and parsonages in the most efficient and economical manner.

(11) To promote the witness and outreach of The Wesleyan Church through the various media of mass communication, special evangelistic campaigns, urban and/or rural evangelisation, and other evangelistic efforts authorized by the General Board of Administration.

(12) To supervise the production of all radio programs and broadcasts, and to make the necessary arrangements with the approved stations in regard to the airing of the same.

(13) To arrange for the release of the programs on the stations duly approved by the General Board of Administration or its Executive Council.

(14) To prepare a proposed annual budget for the General Department of Evangelism and Church Growth and submit the same to the Commission on Evangelism and Church Growth and, finally, to the General Board of Administration.

(15) To receive from the pastors the names and addresses of those members moving away from their churches and to notify the nearest Wesleyan pastor or district officials accordingly.

(16) To submit nominees for his Assistant to the General Board of Administration, when such an office has been authorized by the Board.

(17) To report to each session of the General Conference concerning his official duties, annually to the General Board of Administration concerning his official duties and personal ministry, and at other times as required.

F. Wesleyan Evangelistic Bayanihan Fund

291. The Wesleyan Evangelistic Bayanihan Fund shall make adequate financial provisions for the opening of new areas and the establishment of new churches by enlisting interested participants who will pledge to answer calls with their financial contributions. The General Secretary of Evangelism and Church Growth shall, in cooperation with the Department's Commission and in consultation with the General Board of Administration or its Executive Council, be responsible to formulate the policy for operation and the plans for
the raising of funds.

Chapter X

GENERAL DEPARTMENT OF WORLD MISSIONS

A. Function

292. The General Department of World Missions is responsible for carrying out the evangelistic objectives of The Wesleyan Church of the Philippines in those fields and areas beyond the borders of the Republic of the Philippines as approved by the General Conference or the General Board of Administration. It is under the jurisdiction of the General Board of Administration, the supervision of the General Superintendent, and shall be administered by the General Secretary of World Missions.

B. Composition of the Commission

293. The Commission on World Missions shall be composed of the General Superintendent as chairman, the General Secretary of World Missions, and such area representatives of the General Board of Administration as the General Board shall assign. It shall also have as honorary members, with voice but without vote, such assistants to the General Secretary of World Missions and other qualified advisors as the General Board of Administration shall designate.

C. Duties of the Commission

294. The duties and responsibilities of the Commission on World Missions include the following:

(1) To interview all missionary candidates and recommend them to the General Board of Administration for appointment.

(2) To interview, if it so desires, all furloughing missionaries and to recommend them to the General Board of Administration for reappointment or termination of service.

(3) To give final approval on the location, building plan, and financial plans for building projects in authorized fields, the funds for which are provided by foreign sources.

(4) To review and approve the minutes of the various fields and missionary councils, boards, and/or conferences that are under the jurisdiction of the Philippine Wesleyan Church.

(5) To approve the plan and make provisions for the transfer of missionaries within a given field or area.

(6) To formulate and approve the furlough plans for missionaries who are sent out and are under the jurisdiction of the Philippine Wesleyan Church.

(7) To make plans for the raising of the necessary finances and to recommend to the General Board of Administration an annual budget for the Department of World Missions.
To recommend to the General Board of Administration any changes in missionary support and allowances.

To present nominees for an assistant to the General Secretary of the department to the General Board of Administration, when such an office has been authorized by the General Board.

D. The General Secretary

1. His Function

295. The General Secretary of World Missions is elected by the General Conference as a general official, and is an ex officio member of the General Conference, the General Board of Administration, the Executive Council, and the Commission on World Missions. He shall administer the Department in accordance with the Discipline, the Policy of the General Board of Administration for the Department of World Missions, and with other directives of the General Conference, the General Board of Administration, the Executive Council, or the Commission on World Missions.

2. His Duties

296. The duties and responsibilities of the General Secretary of World Missions include the following:

(1) To serve as chairman of the Commission on World Missions in the absence of the General Superintendent.

(2) To present all recommendations of the Commission on World Missions to the General Board of Administration or its Executive Council.

(3) To promote worldwide missionary interest, understanding, and zeal throughout The Wesleyan Church of the Philippines and on its other fields.

(4) To administer the financial affairs and/or programs of the Commission on World Missions as authorized by the General Board of Administration.

(5) To recruit missionary candidates for presentation to the Commission on World Missions.

(6) To supervise the work on the various fields to keep them in harmony with the missionary objectives of the Church and to make an administrative visit to each field at least once in each quadrennium.

(7) To take emergency action, if circumstances do warrant, concerning the missionaries on the fields with the approval of the General Superintendent.

(8) To prepare an annual budget for presentation to the Commission on World Missions and, finally, to the General Board of Administration.

(9) To report to each session of the General Conference concerning his official duties, annually to the General Board of Administration concerning his official duties and personal ministry, and at other
times as may be required.

E. The Assistant Secretary

297. The Assistant Secretary of World Missions shall be elected by the General Board of Administration from nominees presented by the Commission on World Missions. He shall have authority to act as an administrative officer in the Department, if and when duly assigned to do so by the General Board of Administration. He shall be kept fully informed of the Policy for the Department, and shall carry out any instructions contained therein with the knowledge of the General Secretary of World Missions. His duties include the following:

(1) To work closely with the General Secretary of World Missions, advising and giving information that will lead to a better understanding of every major problem.

(2) To serve as the deputy of the Department's General Secretary in the administration of the entire missionary operations in the absence of the General Secretary of World Missions.

(3) To assume any duties and responsibilities as may be assigned to him by the General Secretary of World Missions, the Commission on World Missions, or the General Board of Administration.

F. Missionaries

298. A missionary or other worker duly appointed to serve under the General Department of World Missions may retain his membership in his local church and district as of the time of his appointment. He shall also relate himself to the national church where he is assigned, and shall hold membership as set forth in this Discipline, or in other regulations adopted for the particular field or area in which he is stationed and in accordance with the Policy of the General Board of Administration for World Missions. He shall be amenable for his conduct to the proper authorities on the field where he is assigned, the General Secretary of World Missions, the General Board of Administration as set forth in the Judiciary, and the Policy of the General Board of Administration for World Missions.

G. Formation of Mission Units

299. Mission units under the General Department of World Missions shall be organized on four levels, namely:

(1) A pioneer district shall be a unit which does not meet the requirements for a provisional district.

(2) A provisional district shall be a unit with a minimum of five Churches, two hundred full members, and a sufficient number of elders for a district board of administration.

(3) An established district shall be a unit with a minimum of twenty churches and five hundred full members.

(4) A national or regional conference shall be a unit with two or more provisional or established districts.
Chapter XI

GENERAL DEPARTMENT OF YOUTH

A. Function

300. The General Department of Youth is responsible for carrying out The Wesleyan Church’s objectives for Christian education as they relate to the youth ministries of the Church, to represent the interest of the youths to the Church, and to serve as the Church’s resource agency for youth-related concerns. The department is under the jurisdiction of the General Board of Administration, under the supervision of the General Superintendent, and shall be administered by the General Secretary of Youth.

B. Division

301. The ministries of the General Department of Youth are divided into three categories, namely:

(1) The division of youth work, known organizationally as the Wesleyan Youth, has four levels of organization, namely: general level, district level, and local level. A more detailed description of the operation of the Wesleyan Youth are given in Sections ______ of this Discipline.

(2) The division of Christian Youth Crusaders (CYC), concerned mainly for boys and girls from ages 7-13, is basically a program of training activity, and fellowship for children.

(3) The division of Campus Ministries is designed to help the Church maintain contact with its youth on college campuses, to win and hold them to Christ and for The Wesleyan Church, and to train them for effective Christian witnessing on and off the campuses.

C. The Commission on Youth

1. Composition

302. The Commission on Wesleyan Youth shall be composed of the General Superintendent, the General Secretary of Wesleyan Youth, and such area representatives of the General Board of Administration as the Board shall assign. It may have as non-voting members any competent persons whom the General Board of Administration may appoint.

2. Duties

303. The Commission on Wesleyan Youth shall serve as an advisory body for the General Department of Wesleyan Youth (255-260), and to any body or officer as assigned by the General Board of Administration.

Its special duties shall be:

(1) To recommend to the General Board of Administration a complete and coordinated youth program for The Wesleyan Church in keeping with the Discipline and the approved policy of the General Board of Administration.
for the Department of Youth.

(2) To recommend to the General Board of Administration an annual budget for the Department of Youth.

(3) To advise the General Secretary of Youth in all phases of his work, especially in the practical implementation of the policy and programs adopted by the General Board of Administration.

D. The General Secretary

1. Function

304. The General Secretary of Youth is elected by the General Conference as a general official and is an ex officio member of the General Conference, the General Board of Administration, the Executive Council, and the Commission on Youth.

2. Duties

305. The duties of the General Secretary of the General Department of Youth shall include the following:

(1) To present all recommendations for the General Board of Administration or its Executive Council to the Commission on Youth.

(2) To initiate the development of the youth work's philosophy, organization, administration, leadership training, and programming; and to carry out and promote the plan of youth work through conventions, seminars, and other means as approved by the General Board of Administration.

(3) To serve as the contact person for those youths in the constituency of The Wesleyan Church who are studying in various institutions of higher learning.

(4) To represent the General Department of Youth to other denominational or interdenominational youth organizations, subject to the approval of the General Board of Administration.

(5) To preside over district Wesleyan Youth conventions and annual district business meetings when present or to designate his representative when absent.

(6) To direct and promote the work of the Christian Youth Crusaders.

(7) To cooperate and/or coordinate with the General Secretary of Sunday Schools in all matters of overlapping concern especially in the area of Christian education.

(8) To prepare an annual budget for submission to the Commission on Youth.

(9) To employ such personnel as are necessary for the carrying out of his official duties, subject to the limitations of the annual budget approved and policies on personnel adopted by the General Board of Administration.
To report to each session of the General Conference, concerning his official duties, annually to the General Board of Administration concerning his official duties and personal ministry, and at other times when required to do so.

Chapter XII

GENERAL DEPARTMENT OF SUNDAY SCHOOLS

A. Function

306. The General Department of Sunday Schools is responsible, on the general level, to carry out the objectives of The Wesleyan Church for Christian education in such phases as Sunday schools, vacation Bible schools, leadership training, junior church, weekday church schools, and released time classes. The department is under the jurisdiction of the General Board of Administration and supervision of the General Superintendent, and shall be administered by the General Secretary of Sunday Schools.

B. Commission

1. Composition

307. The Commission on Sunday Schools shall consist of the General Superintendent as chairman, the General Secretary of Sunday Schools, at least one district superintendent appointed by the General Board of Administration, and such other members from the General Board of Administration as the Board shall designate. It may have as non-voting members any competent persons whom the General Board shall appoint.

2. Duties

308. The Commission shall serve as an advisory body for the General Department of Sunday Schools (255-260), and to any other body or officer as assigned by the General Board of Administration. Its special duties shall include the following:

(1) To recommend to the General Board of Administration a complete and coordinated Christian education program for The Wesleyan Church in keeping with the Discipline and the policy of the General Board of Administration for the Department.

(2) To recommend to the General Board of Administration an annual budget for the Department of Sunday Schools.

(3) To advise the General Secretary of Sunday Schools in all phases of his work, especially in the practical implementation of the policy and program for the department as approved by the General Board of Administration.

C. The General Secretary

1. Function

309. The General Secretary of Sunday Schools is elected by the General Conference as a general official and is an ex officio member of the General Conference, the General Board of Administration, the Executive
2. Duties

310. The General Secretary of Sunday Schools shall administer the General Department of Sunday Schools in Accordance with the Discipline, the policy of the General Board of Administration for the Department, and any other directives from the General Board of Administration, the Executive Council, and the Commission on Sunday Schools. His duties and responsibilities are:

(1) To present all recommendations for the General Board of Administration or its Executive Council to the Commission on Sunday Schools.

(2) To initiate the development of Sunday school philosophy, organization, administration, and teachers' training and programming, and to carry out and promote the objectives and plans for the Sunday school work as approved by the General Board of Administration through conventions, seminars, and by other approved means.

(3) To initiate a complete program for vacation Bible schools, and to promote the program as approved by the General Board of Administration.

(4) To direct and promote all other phases of Christian education being implemented in the districts and local churches which are not specifically assigned to any other department by the Discipline, or the General Conference, or the General Board of Administration or its Executive Council.

(5) To serve as educational consultant for all the general departments, societies, and agencies of the Church carrying on educational activities through the districts and local churches.

(6) To prepare an annual budget for submission to the Commission on Sunday Schools.

(7) To employ such personnel as are necessary for the carrying out of his official duties, subject to the limitations of the annual budget and personnel policies adopted by the General Board of Administration.

(8) To report to each session of the General Conference concerning his official duties and personal ministry, and at other times as may be required.

Chapter XIII

GENERAL DEPARTMENT OF EDUCATIONAL INSTITUTIONS

A. Function

311. The General Department of Educational Institutions is responsible for coordinating the implementation of the objectives of The Wesleyan Church for Christian education as they relate to the training of Christian ministers, missionaries, and educators on the Bible school and college levels. The department is under the jurisdiction of the General Board of Administration and supervision of the General Super-
intent, and shall be administered by the General Secretary of Educational Institutions.

B. Commission

1. Composition

312. The Commission on Educational Institutions shall consist of the General Superintendent as chairman, the General Secretary of Educational Institution, one college president, and such area representatives on the General Board of Administration as the General Board shall assign. It may also have as honorary members such competent persons to serve as advisors whom the General Board of Administration shall designate, who will have voice but without vote.

2. Duties

313. The duties and responsibilities of the Commission on Educational institutions shall include the following:

(1) To recommend to the General Board of Administration the coordination of the institutional purposes and curricula of the several educational institutions so as to provide a complete and adequate program of institutional education.

(2) To recommend to the General Board of Administration the coordination of the various types and levels of ministerial training so as to provide a complete and adequate program of ministerial training.

(3) To recommend programs for general financial supports for the Church's educational institutions.

(4) To receive annual reports from each educational institution, to review its work in the light of the basic principles for the educational institutions, and to make such recommendations to the General Board of Administration and to the administrators of the different schools as will maintain the proper relationship of the schools to the Church and assist in fulfilling the purpose of the schools.

(5) To recommend to the General Board of Administration any changes in the policy for educations/institutions.

(6) To supervise the administration of the General Faculty Scholarship Fund.

C. The General Secretary

1. Function

314. The General Secretary of Educational Institutions is elected by the General Conference as a general official, and is an ex officio member of the General Conference, the General Board of Administration, the Executive Council, and the Commission on Educational Institutions.

2. Duties

315. The General Secretary of Educational Institutions shall administer the General Department of Educational Institutions in accordance with the Discipline, the policy of the General Board of the department,
and other directives of the General Conference, the General Board of Administration, the Executive Council, or the Commission on Educational Institutions. His duties are:

(1) To present all recommendations concerning the work under his care for the General Board of Administration or its Executive Council to the Commission on Educational Institutions.

(2) To serve as coordinator between the educational institutions of The Wesleyan Church and the General Board of Administration informing the administrators of the schools concerning educational standards, policies, and programs adopted by the General Board; interpreting to the administrators of the schools the place and functions of the schools in the life of the Church, and promoting the best of spiritual interest and the highest degree of loyalty and service to the Church on the campuses of the institutions.

(3) To initiate the development of educational philosophy, organization, administration, leadership training and programming; to carry out and to promote the plans for the work of the department as approved by the General Board of Administration through conventions, seminars, exhibits and other approved means.

(4) To prepare an annual budget for submission to the Commission on Educational Institutions.

(5) To employ such personnel as are necessary for the carrying out of his duties and responsibilities, subject to the limitations of the annual budget and personnel policies adopted by the General Board of Administration.

(6) To report to each session of the General Conference concerning his official duties, annually to the General Board of Administration concerning his official duties and personal ministry, and at other times as may be required.

(7) To serve as consultant to the various institutional administrators, visiting the various schools as needs require and time permits, holding workshops and seminars on individual campuses or national seminars, providing for the sharing of educational resources and planning.

(8) To maintain denominational relationships with appropriate educational agencies outside the Church as approved by the General Board of Administration.

D. Lines of Authority

316. Ultimate authority over the educational institutions of The Wesleyan Church resides in the General Conference. This authority shall in general be delegated to the General Board of Administration and shall consist of the following:

(1) The Board of trustees of The Wesleyan Church of the Philippines shall also serve as the board of trustees for each educational institution who shall have full legal powers to govern, manage and control all the properties, real, personal, or mixed, of each institution in accordance with the provisions of this Discipline, the Policy of the General Board of Administration for the Department of Educational Institutions, and the Articles of Incorporation and By-Laws of the Church Corporation.
(2) Each educational institution shall be further governed by a Board of Directors as provided for in the Policy of the General Board of Administration for Educational Institutions.

Chapter XIV

GENERAL CHURCH FINANCIAL PLAN

317. The financial plan for the General Church shall consist of the General Administrative Fund, General Workers' Support Fund, General Missionary Fund, General Project Fund, International Conference Fund and other funds that may be created by the General Conference. These funds shall be under the jurisdiction of the General Board of Administration but shall be the responsibility of the General Treasurer who shall keep and disburse them in accordance with the plans and procedures established by the supervising body.

A. General Administrative Fund

318. The General Administrative Fund shall be for the operating expenses of the general office and for any other expenses naturally falling into the category of administrative functions. The sources of income for this fund shall be: (a) the duly designated percentage of all local church incomes, with the exception of building funds, society project funds, and love offerings to pastors, (b) tithes of general workers and employees at the General office who are ministers, and (c) gifts and donations.

B. General Workers' Support Fund

319. The General Workers' Support Fund shall be for the support of full time general officers and other employees at the general Headquarters Office. Incomes for this fund shall come from the following: (a) personal tithes of all full time Wesleyan workers of all other incomes aside from their regular supports and (b) gifts and donations.

C. General Missionary Fund

320. The General Missionary Fund shall be for the support of the missionary outreach of the Church in new areas in and outside of the Philippines, the Literature work, Radio Evangelism ministry and other national evangelistic crusades or endeavors. Its sources of income shall be the following: (a) missionary pledges of the people in the local churches, and (b) gifts and donations.

D. General Project Fund

321. The General Project Fund shall be for the financing of duly approved national projects. Its income shall come from: (a) the pledges of the people in the local churches, (b) offerings and contributions directed to this fund from any source, (c) special offerings from the local churches.

E. International Conference Fund

322. The International Conference Fund shall be for the purpose of financing the travel and other expenses of delegates attending conference abroad that are approved by the General Board of Administration. Its sources of income shall be: (a) the duly designated
percentage of the General Administrative Fund, (b) special offerings that may be taken from the districts or the local churches at the direction of the General Board of Administration, (c) gifts and donations.

Part VI, THE MINISTRY

Chapter I

THE CALL TO PREACH

323. The Bible teaches that God calls certain persons to devote their time and talents entirely to the preaching of His Word and the work of the ministry. Therefore, those who enter the ministry should know that God has called them to preach. Licensing or ordination by the church is simply a recognition of the divine call to preach that has already been conferred by God upon that individual. (Mark 3:14; Acts 6:4; Acts 13:1-4; I Cor. 3:6-8; Eph. 4:11; 2 Tim. 2:9.)

324. The church's duty is to recognize those whom God has called to preach, set them apart for the ministry, and assist them in preparing for effective service.

325. The Bible also teaches that the ministerial office must be carefully guarded from unworthy or mistaken individuals. Those who will be set apart as ministers must be carefully tested and proven. High standards of personal character, blameless conduct, knowledge of the Scriptures and fitness for the Christian ministry must be upheld. Church leaders are exhorted, therefore, to give their most careful attention to the Scripture qualifications and the provisions of the Discipline with regard to the recognition of ministers.

326. The following questions for the examination of candidates for the ministry were written by John Wesley in 1746. They are still useful today to those who desire to know if they are called to preach.

(1) Do they know God as a pardoning God? Have they the love of God abiding in them? Do they desire nothing but God? Are they holy in all manner of conversation?

(2) Have they gifts, as well as grace, for the work? Have they a clear, sound understanding; a right judgment in the things of God; a just conception of salvation by faith? Do they speak readily, clearly?

(3) Have they fruit? Have they been truly convinced of sin and converted to God, and are believers edified by their preaching?

As long as these marks concur in anyone, we believe that he is called of God to preach. These we receive as sufficient proof that he is moved by the Holy Spirit -- John Wesley.

327. Whenever anyone manifests a desire to preach or shows promise of being called into the ministry, the pastor shall counsel with them regarding the calling of a minister. It shall be the duty of every pastor or church leader to assist such possible candidates for the ministry in every possible way to prepare for such a calling if they believe that is God's plan.
Chapter II
THE MINISTERIAL ORDER

328. Any member of The Wesleyan Church who is called of God to preach may become a candidate for the ministry in accordance with the provisions of this Discipline. Women are included in all provisions of this Manual referring to the ministry. Only those called into a full-time preaching ministry are referred to in this Manual as ministers.

A. Student Ministers

329. The district superintendent may grant a license as student Minister to those who meet the following requirements:

(1) Enrolled as a student in the ministerial course of The Wesleyan Bible College.

(2) Possessing the inward conviction of a divine call to preach.

(3) Manifesting some evidence of such a call.

(4) Recommended by the school faculty as being established in Christian experience, blameless in conduct, and showing promise of usefulness in the ministry.

(5) Approved by the district board of administration.

330. The license may be issued at any time and shall be valid until the next annual district conference. It may be renewed annually on the condition that the recommendation is also renewed. Student ministers do not appear before the Examining Committee until they are candidates for the credentials of a licensed minister.

331. A student minister shall have authority to preach, teach, conduct services, and perform the duties of a pastor in the place where he is assigned. He may be stationed as a pastor or placed under the supervision of a licensed or ordained minister or other special assignments. He may also dedicate children on his assigned station.

332. A Student Minister is not a member of the annual district conference unless entitled to such membership on some other basis.

333. Bible School students shall not be eligible for any other ministerial license except that of a Student Minister until after graduation from the ministerial course.

B. Licensed Minister

334. A licensed minister is set apart by the election of the annual district conference. A candidate for licensed minister must meet the following requirements:

(1) Graduation from the ministerial course of a Wesleyan Bible College.

(2) Separation to the full-time ministry.

(3) Conviction of a definite call to preach and manifesting clear evidence of such a call.
(4) Recommended by the Examining Committee as to personal Christian experience, blameless conduct, doctrinal soundness, and fitness for a minister of the Wesleyan Church.

335. Those candidates appearing before the Examining Committee for the first time after graduation must present a recommendation from the school faculty to the Examining Committee.

336. The requirement for graduation from the ministerial course may be waived at the discretion of the district conference upon recommendation of the district council.

337. The license shall be valid for one year or until the next annual district conference. It may be renewed on the condition that the recommendation is also renewed.

338. The Licensed Minister shall have authority to preach the gospel, conduct services, dedicate children, perform the duties of a pastor, and carry on the work of the ministry. He is a member of the annual district conference.

339. A licensed minister may administer the sacraments if authorized to do so by the annual district conference upon the recommendation of the district council (Sec. 214, P 2). Only those approved by the district council and properly licensed by the Bureau of Libraries may perform marriage.

C. Ordained Ministers

340. An ordained minister is set apart by the election of the annual district conference and the laying on of hands together with prayer by the Council of Ordination. The ordination of a minister is the highest honour that the Church can bestow and must be so regarded by all.

341. A licensed minister may become a candidate for ordination by meeting the following requirements:

(1) Five years of faithful service as a licensed minister.

(2) Recommended by the Examining Committee as to his Christian experience, personal character, doctrinal soundness, record of service and qualifications for an ordained minister.

(3) A definite conviction of a call to preach and clear evidence of such a call.

(4) Recommended by the district superintendent in conjunction with the district board of administration as worthy of ordination.

342. In considering the case of a candidate for ordination, the district conference shall hear:

(1) The report of the Examining Committee;

(2) The recommendation of the district superintendent and district board of administration.

(3) The candidate's personal testimony. The conference body shall then earnestly seek divine guidance by waiting upon God in prayer. A majority vote shall be required to authorize ordination.

343. If authorized to do so by the district conference, the dis-
District council shall appoint a Council of Ordination, consisting of at least five ordained ministers and arrange for a special ordination service. The Council of Ordination shall be the laying on of hands together with prayer set the candidate apart as an ordained minister.

344. A certificate of ordination shall be issued for each candidate and shall bear the signature of the ministers serving on the Council of Ordination. The ordained minister shall not appear any more before the Examining Committee but shall receive a pocket credential which is renewable annually.

345. The ordained minister shall have full authority to preach the Word of God, to conduct worship services, to perform all the work of the ministry, to administer the sacraments of Baptism and the Lord's Supper, and to solemnize marriage if properly licensed to do so by the Bureau of Libraries. He shall be responsible above all others to uphold the teachings and standards of the Wesleyan Church both by his personal example and ministry.

Chapter III
CHRISTIAN LAY WORKERS

346. Christian lay workers are those lay members of The Wesleyan Church who have a special place of service in the church but who are not called into the full-time preaching ministry. Such laymen may become candidates for the orders of deacon or deaconesses according to the provisions of this Discipline.

347. Examples of lay leaders who may be recognized as deacons or deaconesses should include the following: those formerly known as "local preachers"; those assisting a minister in conducting services and preaching; those taking responsibilities for preaching points, Sunday Schools, or assigned as Supply Pastor; those especially called of the Lord to carry on a ministry of visitation and charitable acts in the name of the Church; those serving as staff or faculty members in a Bible School but are not called to preach; or those who take up other phases of church or missionary work.

348. Bible School students enrolled in the Christian Service Course shall also be eligible for license as deacon or deaconess, and they may also be appointed as pastors when they are needed, in which case they shall be known as Supply Pastors.

A. Local Deacon or Deaconess

349. The District Superintendent may grant a license as local deacon or local deaconess to those members of the Wesleyan Church who meet the following requirements:

(1) Established in Christian experience.

(2) Actively helping in local gospel work (346-347).

(3) Completed the course of study for local deacon or local deaconess or its equivalent.

(4) Recommended by the local church board or in the case of Bible school students, by the Bible School faculty.
350. The license may be issued at any time and shall be valid until the next annual district conference. It may be renewed annually on receiving a renewal of the recommendation.

351. Local deacons or deaconesses shall work under the supervision of the pastor in the church where they are members. They shall make a monthly report to the pastor and to the local church council which should be submitted at the time of the regular monthly business meeting of the local church Board.

B. Licensed Deacon or Deaconess

352. The annual district conference may grant recognition as Licensed Deacon or Licensed Deaconess to those candidates who meet the following requirement:

(1) Three years of faithful service as a local deacon or deaconess.

(2) Completion of the course of study for a licensed deacon or deaconess or its equivalent.

(3) Recommendation by the Examining Committee of the district Conference.

353. Candidates shall present the recommendation of their local church council or Bible School Faculty to the Examining Committee, who in turn shall be responsible to recommend candidates to the annual district conference.

354. The license shall be valid for one year until the next annual district conference. It may be renewed on the condition that the recommendations are renewed.

355. Licensed Deacons or Deaconesses are not members of the annual district conference unless elected as a delegate or holding some office which entitles them to such membership.

C. Ordained Deacon or Deaconess

356. An ordained deacon or ordained deaconesses is set apart by the election of the annual district conference and the laying on of hands by a Council of Ordination.

357. Licensed deacons or licensed deaconesses may become candidates for ordination when they meet the following requirements:

(1) Five years of faithful service as a licensed deacon or licensed deaconess.

(2) Stedfast in Christian Experience, characterized by a godly life and spiritual maturity.

(3) Having a special place of service or responsibility.

(4) Recommended by the Examining Committee of the Annual district conference as to their Christian experience, doctrinal soundness, personal character, and service for the church.
(5) Recommended by the district board of administration.

358. In considering the case of a candidate for ordination as deacon or deaconess, the annual district conference shall hear the report of the Examining Committee, the recommendation of the district council, and the personal testimony of the candidate. The conference shall then wait on the Lord in praying for guidance, after which they shall vote.

359. If authorized to do so by the annual district conference, the district board of administration shall appoint a Council of Ordination and arrange a special ordination service. Ordained deacons or deaconesses may also be appointed to serve on the Council of Ordination but the majority shall be ordained ministers. The Council of Ordination shall confer ordination upon the candidate by the laying on of hands together with prayer.

360. A certification of ordination shall be issued bearing the signatures of those who served as a Council of Ordination. Ordained deacons or deaconesses must not appear before the Examining Committee after ordination but shall receive a pocket credential which is renewable annually.

361. Ordained deacons and deaconesses are not members of the annual district conference unless entitled to such membership on some other basis.

Chapter IV

THE EVANGELIST

363. An evangelist is an elder or licensed minister who devotes his time to traveling and preaching the gospel without any specific pastoral assignment, and who is authorized by the Church to promote revivals and to spread the gospel of Jesus Christ abroad in the land. The Wesleyan Church recognizes two levels of evangelistic service to which a district conference may appoint ministers:

(1) A district evangelist is an elder or a licensed minister, appointed by his district to serve in the field of evangelism primarily within the district.

(2) A General evangelist is an elder, appointed by the district conference to the field of evangelism and certified by the General Board of Administration to serve the Church at large.

Chapter V

MINISTERIAL REGULATIONS

A. Membership

364. Bible School students shall leave their membership in their local church until they are stationed as pastors by the district board whereupon it will be in the church to which they are assigned where it will remain until they graduate from Bible School.

365. District officers, Bible school staff or faculty members, and missionaries may place their membership in a local church of their choice within their districts.
B. Reports

366. All student ministers, licensed ministers, licensed deacons or deaconesses, ordained ministers, ordained deacons or deaconesses, and supply pastors shall report monthly to the district superintendent on forms provided by the district.

367. All local deacons and local deaconesses shall report their activities monthly to their local church council on forms provided by the district. Local deacons or deaconesses in the Bible School shall report to the president of the school unless assigned as a pastor by the district council.

368. Any minister, Christian lay worker, or supply pastor who is required to submit reports to the district superintendent and fails to do so for three successive months shall be investigated by the district superintendent as to the reasons. The superintendent may then recommend to the district board any remedial action to be taken.

C. Sacraments

369. The sacraments of Baptism and the Lord's Supper are usually administered only by ordained ministers but licensed ministers having congregations may be authorized to do so by the annual district conference based upon the recommendation of the district board of administration.

D. Solemnization of Marriage

370. Only those licensed or ordained ministers properly licensed by the National Library to solemnize marriage and in good standing shall perform any weddings. Whenever anyone has been removed out of the ministry and required to forfeit his credentials he shall not have any further right to solemnize marriage even if the license from the National Library is still valid. It shall be the responsibility of the district board to recommend ministers for a license from the Bureau of Libraries.

371. It shall be the responsibility of each minister who shall solemnize marriage to see that everything is in strict accordance with the laws of the Republic of the Philippines.

E. General Regulations

372. All ministers shall attend the annual district conference and ministerial convention each year. The Wives of ministers are also encouraged to attend the same.

373. Any minister or Christian lay worker interfering with the work of another worker, or influencing anyone against another worker, shall be answerable to the district board of Administration. Should the offending party be a member of another district, the offended one may present charges to his district board, who may in turn refer it to the district board in charge of the offending brother.

374. A minister may not transfer from one district to another without the approval of the district board of administration involved and the General Superintendent in accordance with the regulations adopted by the General Board of Administration.
F. Pastor and Sidelines

A. Scriptural Background for the Full-time Ministry

375. (1) The ministry is a high and noble calling, for the minister is not hired or called by man but by God. Christ, is speaking to pastors of all ages, says in John 15:16: "Ye have not chosen me, but I have chosen you, and ordained you, that ye should go and bring forth fruit, and that your fruit should remain, that whatsoever ye shall ask of the Father in my name, he may give it you."

(2) From the early beginning of the ministry, as seen in the priesthood in the Old Testament, we find a separate ministry exemplified. The priests were not allowed to have other works or employment or even to receive any inheritance for the Lord told Aaron: "I am thy part and thine inheritance among the children of Israel" (Numbers 18:20). Thus, the priests were consecrated and separated unto God solely for a spiritual ministry, and the people were commanded to support them with their tithes and offerings.

(3) This conviction is carried over into the New Testament. Christ sent forth his disciples to preach his Word, wholly dependent upon God to supply their needs. He warned them against laying up for themselves treasures upon earth but urged them to "seek first the Kingdom of God and His righteousness" (Matt. 6:33). The Apostles carried forth the commands of Christ in this regard, and in their instructions to pastors urged them to "feed the flock of God which is among you, taking the oversight thereof, not by constraint, but willingly, not for filthy lucre (money), but of a ready mind." (I Peter 5:2).

(4) Thus, from the very beginning of the work in the Philippines, these biblical convictions for the ministry have been carefully followed, and the Lord of the church has blessed the work for it. A separated fulltime ministry has been one of the main foundation stones of The Wesleyan Church of the Philippines. The pastors have devoted themselves without reservation to preaching the Word of God and caring for the flock which God has entrusted to them. We have followed John Wesley's advice to ministers saying: "You have nothing to do but save souls; therefore, spend and be spent in this work." Therefore, Wesleyan ministers should have no time nor entertain any desire for sidelines.

B. Definition of Sidelines

376. Daniel Webster, in his dictionary, simply defines sideline as "to remove from a specific activity." We should accept his simplicity and merely say a sideline in the ministry is anything that removes or hinders the pastor from his God-given specific full-time work of winning souls and caring for God's flock.

C. Some Specifics

377. There is nothing wrong with the pastor supplementing his income by caring for a few domestic animals or by having a small garden to raise fruits and vegetables for family consumption. This is and should be encouraged. However, even at this point, the pastor and his wife should be careful not to use time which should be spent in their pastoral or ministerial work. Every pastor, it is felt, should have
at least one day each week for rest and relaxation. Therefore, this day or its equivalent in hours may be spent in caring for his animals or garden.

D. Pastor's Wife

378. A pastor's wife was given to him by the Lord as his helpmeet. The Church recognizes this; thus, whether she has any ministerial status or none, she is given separate monthly support. She should, then, help her husband in all aspects of the ministry whether she is called into the ministry or not, an ordained minister or licensed, or an ordained or licensed deaconess. Her status, or matter what it is, does not alter the fact that she is to be her husband's helpmeet. She shall not, therefore, engage in any sideline either.

E. Church Paid Ministries

379. It must be recognized that there are pastor's wives who have special talents given to them by the Lord which can be beneficial to the Lord's work such as teaching in Bible school, serving as district bookkeepers, secretaries, or any other church-related ministries. If they are assigned to serve in one of these ministries in the Church, it is felt that it is only right that they receive a small compensation for this additional ministry aside from their responsibilities as pastor's wives.

F. Miscellaneous Extra Compensation

380. Realizing that these are days of inflation and that the cost of living is ever rising, we share with the pastor in his concern for meeting the basic needs of his family. Yet, the fact that the pastoral ministry must continue to be a life of sacrifice and utter dependence upon the Lord for all needs must not be overlooked or forgotten. God is the same in every age and country no matter what economic situation prevails. God never fails and He has promised to supply every need if we will but put Him and the interest of His Kingdom first. Therefore, it is felt that the following types of work or activity fall into the category of sidelines, hence the minister and his wife must not engage in:

1) Buying or mortgaging real property for the purpose of personally farming it or having it farmed by his own tenant. Those who have inheritance or real properties, are encouraged to sell such properties, and invest the money in a bank or in other legitimate investment agencies so as to avoid being trapped by the devil through such properties.

2) Securing any type of secular employment.

3) Buying and selling of merchandise of any kind for profit-making purposes.

4) Putting out money for usury. This is issuing a loan and charging a rate of interest that is very, very much higher than what has been established by competent banking and other investment agencies. Lending money to members with interest must also be avoided, unless the loanee intends to invest it in business but must be done cautiously so as to avoid misunderstanding in the church. Putting money in a bank or in a legitimate investment agency is not wrong; in fact, every pastor
(5) Engaging in home crafts in business proportions for money-making purposes. Sewing, knitting, or making clothes and other articles for family use is fully endorsed but not for profit-making purposes.

(6) Involvement in profit-making business directly or indirectly.

Part VII, MISSIONARIES

A. Philippine Missionary Council

1. Function

381. The Philippine Missionary Council shall have the oversight of foreign missionaries within the Philippines, and shall be constituted and governed in accordance with a Constitution approved by the General Board of Administration.

2. Duties

382. The main duties and powers of the Philippine Missionary Council shall be as follows:

(1) To supervise and make policy regarding the care and apportioning of all funds coming from the Department of World Missions of the North American General Conference.

(2) To supervise building projects and property purchases where only mission funds are involved. In the case where both U.S. missions and Philippine general funds are involved, the Philippine General Board of Administration shall have jurisdiction.

(3) To make recommendations to the General Board for the appointment of missionaries; to supervise the stationing of missionaries if not otherwise specifically provided for; to make recommendations to the U.S. Secretary of World Missions regarding the return of missionaries to the Philippines in accordance with current policies of the Department of World Missions in the U.S.A.

(4) To recommend any necessary disciplinary action concerning missionaries in accordance with the judiciary of this Discipline.

(5) To supervise and authorize the disbursement of all funds under its jurisdiction.

(6) To guard and enhance the good name of The Wesleyan Church and to further advance the work in any possible way.

B. Mission Coordinator

383. The Mission Coordinator shall be elected by the Philippine Missionary Council at its annual meeting from nominees presented by the U.S. General Secretary of World Missions. He shall serve for a term of office of two years, or until his successor is re-elected. He may be reelected.
384. The Mission Coordinator shall be an ex officio member of the Philippine General Conference, the General Board of Administration, the Executive Council, and the Board of Trustees; he shall be chairman of the Philippine Missionary Council; shall serve as the connecting link between the U.S. Department of World Missions and the work of The Wesleyan Church in the Philippines; and shall supervise the missionary personnel in regard to matters of policy of the Department of World Missions in the U.S.A.

C. Membership

385. (1) The membership of all missionaries appointed to the Philippines transfers automatically to the Philippines upon their arrival on the field. They shall hold membership in one of the districts according to their assigned work. In the case of those missionaries who are not assigned to a district, it shall be in the district nearest their place of residence. Any other cases shall be decided by the General Board of Administration as to their district conference membership.

(2) Missionaries shall place their membership in a local church. They shall, however, be subject to the regulations and financial plans of the Philippine Missionary Council, and shall not be under the local church or district regulations or financial plans.

(3) The relationship of the missionaries to their home conference in the United States shall be in accordance with the current Discipline of The Wesleyan Church.

Part VIII
CONSTITUTIONS OF SOCIETIES

Chapter I
COUNCIL OF SOCIETIES

A. Function

386. The Council of Societies serves under the General Board of Administration to supervise the activities of Wesleyan Men, the Wesleyan Women's Missionary Society, Wesleyan Youth, and such other society organizations as the General Board of Administration shall assign, to recommend policies providing for their financial support, and to coordinate the service projects of all society organizations.

B. Membership

387. The Council of Societies shall consist of the General Superintendent as chairman, the General Secretary, the General Treasurer, the General Coordinator of Wesleyan Men, the General Coordinator of the Wesleyan Women's Missionary Society, the General Coordinator of Wesleyan Youth, and such others as the General Board of Administration shall designate or elect.

C. Sessions

388. The Council of Societies shall meet at such time and place
as it shall determine. It may be called into special session by its chairman with due notice given to all members.

D. Organization and Procedure

389. Officers. The General Superintendent shall be the chairman of the Council of Societies, and the Council of Societies shall elect its own vice-chairman and secretary. These officers shall perform the functions normal to their office. The chairman shall serve as an adviser to the societies in the interim of Council of Societies sessions.

390. Quorum and Voting. A majority of all the members of the Council of Societies shall constitute a quorum, and a majority of those present and voting shall be sufficient in all matters of business.

391. Amenability. The Council of Societies is amenable to the General Board of Administration directly.

E. Duties and Powers

392. The duties and powers of the Council of Societies shall be:

(1) To supervise the activities of Wesleyan Men, the Wesleyan Women's Missionary Society, the Wesleyan Youth, and such other society organizations as the General Board of Administration shall assign in accord with the Discipline, their respective constitutions, and the Policy of the General Board of Administration for Societies.

(2) To make recommendations to the General Board of Administration concerning the establishment, merger, or dissolution of a society, or other changes in structure or relationship.

(3) To recommend to the General Board of Administration policies governing the financial support of the societies under its charge; policies providing for the keeping of records and the compiling of statistics for the societies; and the time and place of national society conventions.

(4) To grant final approval of all other plans of the general executive committees of Wesleyan Men, the Wesleyan Women's Missionary Society, the Wesleyan Youth, and of the leaders of the other societies under its charge.

(5) To receive reports from the General Coordinators of the societies under its charge of such frequency and concerning such matters as the Council of Societies shall determine.

(6) To assign and coordinate the service projects of all society organizations on the district and general levels providing for the proper distribution of such projects for world missions, evangelism, educational institutions, and other benevolent causes.

(7) To report annually to the General Board of Administration and at other times to the Executive Council as directed.
Chapter II
WESLEYAN MEN

A. Constitution of Local Wesleyan Men

1. Name
393. The name of this organization shall be Wesleyan Men of Wesleyan Church.

2. Purpose
394. Wesleyan Men shall seek to extend the kingdom of God through the ministries of The Wesleyan Church through soul winning, service, stewardship, and fellowship.

3. Relationship
395. The local chapter of Wesleyan Men shall function as a part of the local Wesleyan Church, shall be subject to the supervision of the pastor, and shall be amenable to the local church board. If the chapter serves more than one local church, it shall be amenable to the district superintendent and the district board of administration.

4. Membership
396. The membership of the local chapter shall be as follows:

(1) Full members. Any man who is a member of the Wesleyan Church who has a desire for reaching the lost and a determination to do something about it may become a full member of Wesleyan Men.

(2) Associate Members. Christian men who are attending the services of The Wesleyan Church but who are not yet full members of the Church, may be enrolled as associate members in the Wesleyan Men. Associate members cannot vote, hold office, or serve as delegates in behalf of the society.

5. Meetings
397. The chapter should meet monthly, bi-weekly, or weekly as the local chapter determines for inspiration, instruction, business and fellowship. The annual meeting for the election of officers shall be held preceding the holding of the local church annual business meeting.

6. Officers
398. (1) Executive Officers. The executive officers of the local Wesleyan Men shall be the president, vice-president, secretary, and treasurer, who, together with the pastor, shall constitute the local WM executive committee.

(2) Other Officers. Each local Wesleyan Men society may also have such other officers and such committees as it shall deem necessary, subject to the approval of the local church board.

(3) Qualifications. The executive officers of the local Wesleyan Men shall be laymen and members of The Wesleyan Church, except that the membership requirement may be waived in the case of a pioneer church. All officers and committee members must be members of the local WM and in harmony with the doctrines and standards of The Wesleyan Church.
(4) Election Procedure. All officers and such committee members as
the by-laws shall require shall be elected by the local WM at its annual
business meeting. The local church board shall present two or more no-
minations for local WM president. Nominations for all other officers and
positions shall be presented by a nominating committee of from three to
five members which shall have been elected by the local WM at one of its
monthly meetings and which shall be presided over by the pastor. Elec-
tion shall be by majority vote of the members of the local WM present and
voting. The election of all other then the local WM president must be
ratified by the local church board before becoming final.

(5) Term of Service. Local WM officers shall take office at the be-
ginning of the district fiscal year, and shall serve until the end of the
district fiscal year or until their successors are elected and qualified.

(6) Amenability and Vacancies. All officers and committee members of
the local WM shall be amenable for their official duties to the local
church board, and may be removed for cause or whenever the best inter-
ests of the church or the local WM so require by a majority vote of the local
church board. The local church board shall have authority to see that
all vacancies are filled in the manner it deems best.

7. Duties of Local Officers

399. All officers, including the following, shall carry out their du-
ties in keeping with The Discipline and the constitution of the Wwesle-
yan Men:

(1) Local WM President. The president shall cooperate with the dist-
trict WM President; exercise general leadership of the local Wesleyan Men
under the general oversight of the pastor; preside over the business
meetings and meetings of the local WM executive committee; serve as ex offi-
cio member of all local WM committee; report to each regular session of
the local church conference and to the local church board as it shall or-
der, and shall serve as an ex officio member of the district WM convention
when such has been authorized.

(2) Local WM Vice President. The vice president shall assist the pre-
sident as the president shall request, and shall assume the duties of the
president as the president shall request, and shall assume the duties of
the president in case the president is unable to serve.

(3) Local WM Secretary. The secretary shall keep a record of members;
shall record the minutes of all meetings, including those of the local
WM executive committee.

(4) Local WM Treasurer. The Treasurer shall receive, record, hold,
and disburse all funds of the chapter in keeping with the financial plans
of the general and district organizations of Wesleyan Men, and as ordered
by the chapter or its executive committee subject to the approval of the
local church board; and remit all funds intended for the district or gen-
eral church to the district treasurer. He shall make a financial report
to all regular meetings of the chapter, to the local WM executive commit-
ete as required, to the monthly session of the local church board, and
to all regular sessions of the local church conference; shall submit an
annual statistical report of the local WM to the district WM president
and to the General Coordinator of WM; and shall assist the pastor and
the local WM president as they shall request in the preparation of their
reports. His books shall be submitted to the local church auditing com-
mitee annually, and as ordered by the local church board.
(5) The local WM executive committee shall direct the affairs of the local WM between business meetings of the chapter; shall make recommendations to the chapter; and shall appoint all committee members not elected by the chapter. All plans and actions of the local WM executive committee may be reviewed by the local church board, which may vote any of the committee's plans or actions. The local WM president shall be Chairman ex officio of the local WM executive committee, and the local WM secretary shall be secretary ex officio.

8. Activities

400. There shall be local, district and general projects, with which all members should cooperate, which shall include:

(1) Witnessing through home visitations, home services, personal work, tract and Scripture distribution, and any other suitable means of winning souls.

(2) Work projects carried on under the supervision of the pastor and local WM president. All projects must have the approval of the local church board through the local WM executive committee.

(3) Local societies shall also do their best to cooperate with district plans and projects of WM.

9. Finances

401. The financial support of missionary work shall be a primary concern of the organization. Offerings shall be taken and projects accomplished for this purpose. Each local society shall be careful to follow the district plans of WM for the raising of offerings and planning of projects. The local treasurer shall keep a careful record of all income and expenditures which shall be audited by the district leaders as they visit the local society.

10. Local By-Laws

402. The local WM chapter may adopt such bylaws as it deems necessary, providing that they do not conflict with the Discipline or other directives of the general church and district, and providing they are approved by the local church board, or in the case of a city or regional chapter, by the district board of administrative.

B. Constitution of District Wesleyan Men

1. Name

403. All local Wesleyan Men chapters within the bounds of a district shall be known collectively as Wesleyan Men of the District of the Wesleyan Church.

2. Purpose

404. The district Wesleyan Men shall carry out the basic purpose of Wesleyan Men within the bounds of the district, organizing chapters and securing their cooperation as an effective district unit of Wesleyan Men.
3. Relationship

405. The district WM shall function as a part of the district of the Wesleyan Church to which it belongs, shall be subject to the supervision of the district superintendent, and shall be amenable to the district board of administration.

4. District Wesleyan Men Officers

406. (1) Executive officers. The executive officers shall consist of the president, vice-president, and secretary, and treasurer, who, together with the district superintendent shall constitute the district executive committee.

(2) Other Officers. Each district WM may also have such other officers and such standing committees as the district board of administration may approve, or, of a district WM convention has been authorized, as the convention may deem necessary.

(3) Qualifications. Executive officers shall be laymen, wherever practicable with the exception of the district superintendent,

(4) Election Procedure. The district president of WM (and district WM executive committees, if any) shall be elected annually by the district board of administration at its organizing session, except when a district WM convention has been authorized. In districts in which a district WM convention has been authorized, the executive officers and such other officers and committee members as the bylaws shall require shall be elected by the convention. The district board of administration shall present two or more nominations for district WM president. The district WM convention may elect a nominating committee to present nominations for all other officers and positions. All offices and positions shall be filled by majority vote of the members of the district WM convention present and voting. The election of all other than the district WM president must be ratified by the district board of administration before becoming final.

(5) Term of Service. The time at which the district WM president assumes his office shall be set by the district board of Administration, except in those districts in which a district WM convention has been authorized. In the latter instance, district WM officers shall take office at the close of the district convention at which they are elected, and shall serve for one year or until their successors are elected and qualified.

(6) Amenability and Vacancies. All officers and committee members of the district WM shall be amenable to the district board of administration, and may be removed for cause or when the best interests of the WM or the district so require by a majority vote of the district board of administration. The district board of administration shall fill all vacancies.

5. Duties of District Wesleyan Men Officers

407. All officers including the following, shall carry out their
their duties in keeping with The Discipline, and the constitution of Wesleyan Men:

(1) District WM President. The president shall be responsible to cooperate with the General Coordinator of Wesleyan Men and the general WM executive committee; to exercise general leadership of the district WM under the general oversight of the district superintendent; to preside over meetings of the district WM executive committee; to preside over sessions of the district WM convention except when the General Coordinator of Wesleyan Men is present and presiding; to seek to organize chapters of Wesleyan Men so as to serve each local church, whether through local church chapters, barrio, city, district, provincial, or zone chapters, to visit the local chapters as time and funds shall permit; and to report annually to the district conference and to the district WM convention, and at other times as ordered by the district board of administration. He shall be a non-voting member of the district conference, unless he is elected as a lay delegate by his local church.

(2) District WM Vice-President. In districts in which a district WM convention has been authorized, the vice-president shall assist the president as the president shall request, and shall assume the duties of the president in case the president is unable to serve.

(3) District WM Secretary. In districts in which a district WM convention has been authorized, the secretary shall record the minutes of the district WM convention and of the meetings of the district WM executive committee and shall perform such other duties as the district WM convention shall determine.

(4) District WM Treasurer. In districts in which a district WM convention has not been authorized, the district treasurer shall serve as treasurer of the district WM. In districts in which a district WM convention has been authorized, the district WM treasurer shall receive, record, and hold all moneys remitted by local WM treasurers or raised by the district WM itself; forward specified funds and disburs funds in keeping with the financial plans of the general WM executive committee and the district WM convention, and as directed by the district WM executive committee. All funds intended for the general church shall be transferred to the district treasurer so they can be forwarded to their intended fund. The district WM treasurer shall report to the district WM executive Committee as required, to the district board of administration quarterly and to the district conference and the district WM convention annually. His books shall be submitted to the district auditing committee annually and as ordered by the district board of administration. He shall cooperate with the district treasurer, the general Secretary, the general Treasurer, and the General WM executive committee in securing and compiling statistics so that a record of the work may be readily maintained.

(5) District WM Executive Committee. In those districts which have a district WM executive committee, the committee shall direct the affairs of the district WM, provided that it shall do so in the interim of district WM conventions in those district where such conventions have been authorized. All actions and plans of the executive committee shall be subject to review and coordination and final approval by the district board of administration.
6. District Wesleyan Men Convention

408. (1) Authorization. Upon the joint recommendation of the district president of Wesleyan Men and the district superintendent, the district board of administration may authorize the convening of a district convention of Wesleyan Men, and shall set the time and place of all sessions of such a convention.

(2) Purpose and Organization. A duly authorized district WM convention shall receive reports, elect district WM officers, choose a district project, make recommendations to the National WM executive committee, carry on all other business pertaining to the district WM, and provide the members of the convention with a time of inspiration, fellowship, and Christian challenge. The General Coordinator of Wesleyan Men shall preside over the district WM convention when present, and when he is absent, the district WM president shall preside.

(3) Membership. The district WM convention shall be composed of the district superintendent, the district WM officers, the presidents of all local chapters, one delegate from each local chapters, and the pastors. Delegates shall be members of The Wesleyan Church, and shall be elected by the chapters at their annual meetings for the elections of officers.

(4) Committees. The district WM convention may elect a nominating committee and such other convention committees as it may deem necessary, and shall define the duties of the same.

(5) Approval. All plans and actions of the district WM convention shall be subject to the approval of the district board of administration.

7. District Projects

409. District projects shall be chosen by the delegates at the district WM convention in districts where a district WM convention has been authorized. Recommendations for projects may also be presented to the convention by the district board of administration or the district superintendent. The missionary purpose of the organization shall be kept in mind in regard to the selection of projects.

8. District By-Laws

410. The district convention of Wesleyan Men may adopt such bylaws as it deems necessary, provided that they are in accord with The Discipline, the Constitution and purpose of the WM, and subject to the approval of the district board of administration.

C. Constitution of General Wesleyan Men

1. Name

411. All local and district WM organizations shall be known collectively as Wesleyan Men, an auxiliary society of The Wesleyan Church.

2. Purpose

412. General Wesleyan Men shall carry out the basic purpose of Wesleyan Men throughout the Church, securing the cooperation of the
local and district WM organizations and coordinating them as an effective arm of the church.

3. Relationship

413. Wesleyan Men shall function as a part of The Wesleyan Church, and shall be subject on the general level to the supervision of the Council of Societies.

4. General Wesleyan Men officers

414. (1) Identification. The National officers of Wesleyan Men shall include the General Coordinator of WM and two (2) persons elected by the General Board of Administration to serve with the General Coordinator as the general WM executive committee.

(2) Qualifications. The general WM officers shall be full members of The Wesleyan Church and members of a local chapter of Wesleyan Men at the time of their election and during their term of service.

(3) Election Procedure. The General Coordinator of the Wesleyan Men shall be elected by the General Board of Administration. The Council of Societies shall nominate, and the General Board of Administration shall elect the other members of the General WM Executive committee, selecting one from Luzon and one from Mindanao so far as practicable.

(4) Term of Service. The general officers of the Wesleyan Men shall take office at such time as the General Board of Administration shall determine, and shall serve for two (2) years on until their successors are elected and qualified.

(5) Amenability and Vacancies. The General Coordinator of the Wesleyan Men, and the other members of the general WM executive committee shall be amenable to the council of societies and the General Board of Administration, and may be removed by a majority vote of all the members of the General Board of Administration, which shall have power to fill any vacancy.

5. Duties of General Wesleyan Men Officers

415. The General Coordinator of Wesleyan Men and the general WM executive committee shall perform their duties in keeping with The Discipline, the constitutions of Wesleyan Men, and the Policy of the General Board of Administration for Societies and as herein provided for:

(1) General Coordinator of Wesleyan Men. The General Coordinator of Wesleyan Men shall exercise general leadership of Wesleyan Men under the general oversight of the Council of Societies; preside over district conventions of Wesleyan Men whenever present; publicize and promote the interests of the organization on the district and general level; and shall report to the Council of Societies as it shall order, annually to the General Board of Administration, and quadrennially to the General Conference. He shall be a member of the Council of Societies by virtue of his office.

(2) General WM Executive Committee. The general WM executive committee shall advise the General Coordinator of Wesleyan Men in all phases of his work, including the promotion of service projects.
assigned by the Council of Societies concerning WM. It shall cooperate with the General Secretary and the General Treasurer in developing procedures for the compiling of statistics on the local, district and general levels, so that a record of the work may be readily maintained. All of its recommendations shall be made to the Council of Societies, and shall be subject to their approval.

(3) General Treasurer of Wesleyan Men. The General Treasurer shall be the general treasurer of Wesleyan Men, receiving, holding, and disbursing all funds in keeping with the financial policies adopted by the General Board of Administration for the support of societies, and the recommendations of the general WM executive committee as approved by the Council of Societies; he shall cooperate with the general WM executive Committee in developing procedures, for the compiling of statistics on the local, district, and general levels, so that a record of the work may be readily maintained.

6. Amendments to Wesleyan Men Constitutions

416. Amendments. The local, district, or general constitutions of Wesleyan Men may be amended by majority vote of the General Conference at any regular or special session.

Chapter III
WESLEYAN WOMEN'S MISSIONARY SOCIETY

A. Constitution of Local

1. Name

417. The name of this organization shall be the Wesleyan Women's Missionary Society of __________ Wesleyan Church.

2. Purpose

418. The Wesleyan Women's Missionary Society shall seek to extend the kingdom of God through the missionary, extension, educational, and benevolent work of the Wesleyan Church at home and abroad, by stimulating interest therein, by disseminating information about the work, by encouraging a spirit of prayer, by putting forth a systematic effort to raise money as set forth in its constitution, and by providing a fellowship within which such missionary work may prosper.

3. Relationship

419. The local Wesleyan Women's Missionary Society shall function as a part of the local Wesleyan Church, shall be subject to the supervision of the pastor, and shall be amenable to the local church board.

4. Membership

420. The membership of the local society of the Wesleyan Women's shall be:

(1) Full members. Full membership in the Wesleyan Women's Missionary Society shall be open to all women who are members of The Wesleyan Church and are interested in the work of the society, who wish to assist in its efforts and who subscribe to the doctrines of The Wesleyan Church.
Only full members of the local WMS may vote, hold office, and serve as delegates to the annual business meeting of the district women's organization.

5. Finances

421. The local WMS shall cooperate with the general and district WMS in promoting and raising of funds for the purpose and projects of the organization through giving of offerings in the regular meetings and by the raising of special amounts through various projects. The local society shall be careful to follow the district financial plan of the WMS. Careful records will be kept of all income and expenses, to be audited by the district society officers when they shall visit the local societies.

6. Meetings

422. (1) The local WMS shall hold regular meetings monthly, bi-weekly, or weekly as the society desires for inspiration, instruction, business, fellowship, and the receiving of offerings. One meeting each month shall have direct missionary emphasis and lesson. Efforts shall be made by the president to present recent reports about the missionary work of the district and to give a challenge to prayer and giving for the advancement of the missionary cause. The entire church may be invited to attend the special missionary service. The society may hold any other services which would carry out the purposes stated such as home services or evangelistic services.

(2) The annual meeting for the election of local WMS officers shall be held during the month preceding the annual business meeting of the local church.

7. Local WMS Officers

423. (1) Executive Officers. The executive officers of the local WMS shall be the president, vice-president, secretary, treasurer, who together with the pastor as an ex officio member shall constitute the local WMS executive committee.

(2) Other Officers. Each local WMS may also have such other officers and such committees as it shall deem necessary, subject to the approval of the local church board.

(3) Delegates. In addition to the local WMS president, who is a member of the district WMS convention by virtue of her office, each local WMS convention.

(4) Qualifications. The executive officers and delegates of the local WMS shall be members of The Wesleyan Church, provided that such a requirement may be waived in the case of a pioneer church. All officers and committee members must be active members of the local WMS, and in harmony with the doctrines and standards of The Wesleyan Church.

(5) Election Procedures. Executive officers, delegates, and such other officers and committee members as the bylaws shall require shall be elected by the local WMS at its annual business meeting. The local
church board shall present two or more nominations for local WMS pres-
sident. Nominations for all other officers, committee members, and
deleltes shall be presented by a nominating committee of from three
to five members which shall have been elected by the local WMS at one of
its monthly meetings, and which shall be presided over by the pastor.
In all cases, election shall be by majority vote of the active full
members of the local WMS present and voting. The election of all
other than the local WMS president must be ratified by the local
church board before becoming final.

(6) Term of Service. Local WMS officers shall take office at the
beginning of the district fiscal year, and shall serve until the
end of the district fiscal year or until their successors are elected
and qualified.

(7) Amenability and Vacancies. All officers, committee members,
and delegates of the local WMS shall be amenable for their official
duties to the local church board, and may be removed for cause or
whenever the best interests of the church or the local WMS so require
by a majority vote of the local church board. The local church shall
have authority to see that all vacancies are filled in the manner it
deems best.

8. Duties of Local WMS Officers

424. All officers shall carry out their duties in keeping with
the Discipline, and the constitution of the Wesleyan Women's Missionary
Society, and as herein provided for:

(1) Local WMS President. The president shall cooperate with the
district WMS president; exercise general leadership of the local WMS
under the general oversight of the pastor; preside over all meetings
of the local WMS and its executive committee; serve as an ex officio
member of all local WMS committees; report to each regular session of
the local church conference and to the local church board as it shall
order; and shall serve as an ex officio member of the district WMS con-
vention.

(2) Local WMS Vice-President. The vice-president shall assist
the president as the president shall request, and shall assume the
duties of the president in case the president is unable to serve.

(3) Local WMS Secretary. The secretary shall keep a record of
members, and shall record the minutes of all meetings, including
those of the local WMS executive committee.

(4) Local WMS Treasurer. The treasurer shall receive, record, hold,
disburse all funds of the local WMS in keeping with the financial
plans of the general and district WMS and as ordered by the local WMS
or its executive committee subject to the approval of the local church,
board; and remit all funds intended for the district or general church
to the district WMS treasurer. He shall make a financial report to
all business meetings of the local WMS, to the local WMS executive
committees as required, to the monthly session of the local church
board, and to all regular sessions of the local church conference;
submit an annual statistical report of the local WMS to the district
WMS convention and to the General Coordinator of the Wesleyan Women's
Missionary Society; shall assist the pastor and the local WMS president as they shall request in the preparation of their reports; and shall submitted her financial records to the local church auditing committee annually, and as ordered by the local church board.

(6) Local WMS Executive Committee. The local WMS executive committee shall direct the affairs of the local WMS between business meetings of the society; shall make recommendations to the society; and shall appoint all committee members not elected by the society. All plans and actions of the local WMS executive committee may be reviewed by the local church board, which shall have power to veto any of the committee's work. The local WMS president shall be chairman ex officio of the local WMS executive committee and the local WMS secretary shall be secretary ex officio.

9. Local WMS by-Laws

425. The local WMS may adopt such by-laws as it deems necessary, providing that they do not conflict with the Discipline or other directives of the general church and district, and providing they are approved by the local church board.

B. Constitution of District WWM Society

1. Name

426. All local Wesleyan Women's Missionary Society within the bounds of a district shall be known collectively as the Wesleyan Women's Missionary Society of the District of The Wesleyan Church.

2. Purpose

427. The district Wesleyan Women's Missionary Society shall carry out the basic purpose of the WMS within the bounds of the district, organizing local societies and securing their cooperation as an effective district unit of WMS.

3. Relationship

428. The district WMS shall function as a part of the district of The Wesleyan Church to which it belongs, shall be subject to the supervision of the district superintendent, and shall be amenable to the district board of administration.

4. District WMS convention

429. (1) Authorization. Upon the joint recommendation of the district president of the Wesleyan Women's Missionary Society and the district superintendent, the district board of administration may authorize the convening of a district convention of the Wesleyan Women's Missionary Society, and shall set the time and place of all sessions of such a convention.

(2) Purpose and organization. A duly authorized annual convention shall receive reports of the district officers and local societies; to examine the spiritual, numerical, and financial status of the societies; to elect district WMS officers to choose a district project; to make recommendations to the general WMS executive committee;
to carry on all other business pertaining to the district WMS; and
to provide the members of the convention with a time of inspiration,
fellowship, and Christian challenge. The General Coordinator of WMS
shall preside over the district WMS convention when present and when
she is absent, the district WMS president shall preside.

(3) Membership. The annual district WMS convention shall be com­
posed of the district superintendent, the district WMS officers, the
president of each local WMS, one elected delegate from each local society,
and the pastor or each local church having a society. Missionaries
who are members of the district conference may be members of the dis­
trict WMS convention if so ordered upon the recommendation of the district
board of administration and the vote of the district conference.

(4) Committees. The annual district WMS convention may elect a
nominating committee and such other convention committees as it
may deem necessary, and shall define the duties of the same.

(5) Approval. All plans and actions of the district WMS convention
shall be subject to the approval of the district board of administra­
tion.

5. District WMS Officers

430. (1) Executive Officers. The executive officers of the district
Wesleyan Women's Missionary Society shall be the president, vice­
president, secretary, treasurer, together with the district super­
intendent as an ex officio member, shall constitute the district WMS
executive committee.

(2) Other Officers. Each district WMS may also have other officers
and such standing committees as the district WMS convention shall
deem necessary.

(3) Qualifications. All district WMS officers and committee members
must be full members of the Wesleyan Church and active members of a lo­
cal WMS within the district.

(4) Election Procedure. The executive officers of the district WMS and
such other officers and committee members as the by-laws require shall
be elected by the district WMS convention. The district board of ad­
ministration shall present two or more nominations for district WMS
president. The district WMS convention may elect a nominating committee
to present nominations for all other officers and positions. All offices
and positions shall be filled by majority vote of the members of the
district WMS convention present and voting. The election of all other
than the district WMS president must be ratified by the district board
of administration before becoming final.

(5) Term of Service. District WMS officers shall take office at the
close of the district convention at which they are elected, and shall
serve for one year or until their successors are elected and qualified.

(6) Amenability and Vacancies. All officers and committee members
of the district WMS shall be amenable to the district board of ad­
ministration, and may be removed for cause or when the best interests
of the WMS or the district so require by majority vote of the district
board of administration. The district board of administration shall
fill all vacancies.
6 Duties of District WMS Officers

431. All officers shall carry out their duties in keeping with the Discipline, the constitution of the Wesleyan Women's Missionary Society and as herein provided for:

(1) District WMS President. The president shall be responsible to cooperate with the General Coordinator of WMS and the general WMS executive committee; to exercise general leadership of the district WMS under the general oversight of the district superintendent; to preside over meetings of the district WMS executive committee; to preside over sessions of the district WMS convention except when the General Coordinator of WMS is present and presiding; to seek to organize local societies in every church in the district in cooperation with the pastor and the local church boards; and to report annually to the district conference and the district board of administration. By virtue of her office, she shall be a non-voting member of the district conference, unless she is a voting member by some other right.

(2) District WMS Vice-President. The vice-president shall assist the president as the president shall request, and shall assume the duties of the president in case the president is unable to serve.

(3) District WMS Secretary. The secretary shall record the minutes of the district WMS conference session and of the meetings of the district WMS executive committee, and shall perform such other duties as the district WMS convention shall determine.

(4) District WMS Treasurer. The treasurer shall receive, record, and hold all monies remitted by local WMS treasurers or raised by the district WMS itself; forward specified funds and disburse other funds in keeping with the financial plans of the general WMS executive committee and the district WMS convention, and as directed by the district WMS executive committee. The district WMS treasurer shall report to the district WMS executive committee as required to the district board of administration quarterly, and to the district conference and district WMS convention annually. She shall submit her books to the district auditing committee annually, and as ordered by the district board of administration; and shall cooperate with the district treasurer, the General Secretary, the General Treasurer and the general WMS executive committee in securing and compiling statistics necessary to maintaining a record of the work.

(5) District WMS Executive Committee. The district WMS executive committee shall direct the affairs of the district WMS between the annual district WMS conventions subject to the review and coordination of the district board of administration. The district WMS president shall be chairman ex officio of the district WMS executive committee and the district WMS secretary shall be secretary ex officio.

7. District Projects

432. District Projects shall be chosen by the delegates at the district WMS convention in districts where a district WMS convention has been authorized. Recommendations for projects may also be presented to the convention by the district board of administration or the district superintendent. The missionary purpose of the organization shall be kept in mind in regard to the selection of projects.
District WMS By-Laws

The district convention of the Wesleyan Women's Missionary Society may adopt such bylaws as it deems necessary, providing that they are in accord with the Discipline, the Constitution and purpose of the WMS, and other directives of the general church and district, and subject to the approval of the district board of administration.

C. Constitution of General WMS

1. Name

All local and district WMS organization shall be known collectively as the Wesleyan Women's Missionary Society, and auxiliary society of The Wesleyan Church.

2. Purpose

The General Wesleyan Women's Missionary Society shall carry out the basic purpose of WMS throughout the Church, securing the cooperation of the local and district societies and coordinating them as an effective arm of the Church.

3. Relationship

The Wesleyan Women's Missionary Society shall function as a part of The Wesleyan Church, and on the general level shall be subject to the supervision of the Council of Societies.

4. General WMS Officers

(a) Identification. The general officers of Wesleyan Women's Missionary Society shall include the General Coordinator of WMS and two persons elected by the General Board of Administration to serve with the General Coordinator as the general WMS executive committee.

(b) Qualifications. Each general WMS officer shall be a full member of The Wesleyan Church and an active member of a local WMS at the time of her election and during her term of service.

(c) Election Procedure. The General Board of Administration, or in its Executive Council, shall elect the general officers of the WMS. The General Coordinator of Wesleyan Women's Missionary Society shall be elected by the General Board of Administration. The Council of Societies shall nominate, and the General Board of Administration shall elect the other members of the General WMS executive committee, selecting one from Luzon and one from Mindanao so far as in practicable.

(d) Term of Service. The general officers of Wesleyan Women's Missionary Society shall take office at such time as the General Board of Administration shall determine, and shall serve for two (2) years or until their successors are elected and qualified.

(e) Amenability and Vacancies. The General Coordinator of Wesleyan Women's Missionary Society, and the other members of the General WMS executive committee shall be amenable to the Council of Societies and the General Board of Administration, and may be removed by a majority vote of all the members of the General Board of Administration, which shall have power to fill any vacancy.

5. Duties of General WMS Officers
The General Coordinator of Wesleyan Women's Missionary Society and the General WMS executive committee shall perform their duties in keeping with the Discipline, the constitutions of WMS, and the Policy of the General Board of Administration for Societies and as herein provided for:

(1) General Coordinator of Wesleyan Women's Missionary Society. The General Coordinator of Wesleyan Women's Missionary Society shall exercise general leadership of the WMS under the general oversight of the Council of Societies; provide over district conventions of WMS whenever present; publicize and promote the interests of the organization on the district, local, and general levels; organize district societies in cooperation with the district superintendents and district boards of administration and district WMS president; and shall report to the Council of Societies as it shall order annually to the General Board of Administration, and quadrennially to the General Conference. She shall be a member of the Council of Societies by virtue of her office.

(2) General WMS Executive Committee. The general WMS executive committee shall advise the General Coordinator of WMS in all places of her work, including the promotion of service projects assigned by the Council of Societies, and plan for the advancement of Societies; shall cooperate with the General Secretary and the General Treasurer in developing procedures for the compiling of statistics on the local, district, and General levels, so that a record of the work may be readily maintained. All of its recommendations shall be make to the Council of Societies, and shall be subject to their approval.

(3) The General Treasurer shall be the general treasurer of the Wesleyan Women's Missionary Society, receiving, holding, and disbursing all funds in keeping with the financial policies adopted by the General Board of Administration for the support of Societies, and the recommendations of the general WMS executive committee as approved by the Council of Societies. He shall cooperate with the general WMS executive committee in developing procedures for the compiling of statistics on the local, district, and general levels, so that a record of the work may be readily maintained.

6. Amendments To Wesleyan Women's Missionary Society Constitutions

The local, district, or general constitutions of the Wesleyan Women's Missionary Society may be amended by majority vote of the General Conference at any regular or special session.

Chapter IV
Wesleyan Youth

A. Constitution of Local Wesleyan Youth

1. Name

The name of this organization shall be Wesleyan Youth of Wesleyan Church.
2. Purpose

441. Wesleyan Youth shall seek to reach unsaved and unchurched youth for Christ and the Church; to build up its members in Christian experience and in holy character; to instruct them in the doctrines of the Bible and of the Wesleyan church; to train them for Christian service through properly directed activities; to involve them in active stewardship and in support of worldwide missions and evangelism; and to provide them with Christian Fellowship.

3. Relationship

442. The local Wesleyan Youth shall function as a part of the local Wesleyan Church, shall be subject to the supervision of the pastor and shall be amenable to the local church board.

4. Membership

443. (1) Active Members. All young people from the first year high or 14 years of age through thirty five or until married, who are members or junior members of the local church, shall be enlisted as an active member in the local Wesleyan Youth Society. They shall be received by accepting the membership pledge, which shall be led by the president of the youth society and repeated by the candidate before the assembled group. Active members may vote, hold office, and serve as delegates.

(2) Associate members. Christian young people from the seventh grade through thirty years of age inclusive, who are not members of the Wesleyan Church but who accept the teaching and standards of the Church may become associate members. Associate members may not vote, hold office, or serve as delegates. Preparatory members of the local church who are within the age limits shall be enrolled as associate members of the Wesleyan Youth.

(3) Candidates. The names of all candidates for membership must first be submitted for approval to the youth council and pastor. They shall be received by accepting the pledge of membership before the assembled group.

(4) Membership Pledges. The president of the local Wesleyan Youth Society shall lead the candidates for membership in making this pledge. The candidates shall repeat the pledge after him (or her) before the assembled group:

"I promise to live according to the standard of the Bible and The Wesleyan Church, to be faithful in the activities of the Youth Society, and to seek God's will for my life."

5. Meetings

444. (1) Devotional Meetings. The devotional meetings of the local WY shall be held each week at a time recommended by the local WY executive committee.

(2) Annual Business Meeting. The annual business meeting of the WY shall be held near the end of the district fiscal year at a time set by the local WY executive committee subject to the approval of the local church board. Reports shall be received, officers, committee chairman, and delegates to the district WY con-
vention shall be elected, and other business shall be transacted as necessary.

(3) Special Business Meeting. A special business meeting of the local WY may be called by the local WY executive committee, subject to the approval of the pastor, provided that advance notice is given.

6. Officers

445. (1) Executive Officers. The executive officers of the local Wesleyan Youth shall be the president, vice-president, secretary, treasurer, and adult youth counselor, who, together with the pastor as an ex officio member, shall constitute the local WY executive committee.

(2) Other Officers. Each local WY president, who is a member of the district WY convention by virtue of his office, and each local WY shall be entitled to one additional delegate to the district WY convention.

(4) Qualifications. All officers and delegates must be members of The Wesleyan Church or Christian Youth who are in harmony with the doctrine and standards of The Wesleyan Church, and members of the local WY with the possible exception of the president who may be a married person. The president and the adult youth counselor shall be full members of The Wesleyan Church, such requirement may be waived in the case of a pioneer church.

(5) Election Procedure. All delegates and officers other than the adult youth counselor shall be elected by the local WY at its annual business meeting. The adult youth counselor shall be elected by the local church board. The local church board shall present two or more nominations for local WY president. Nominations for all other officers, and delegates shall be presented by a nominating committee of from three to five members which shall have been elected by the local WY at the preceding annual business meeting or at a special business meeting, and which shall be presided over by the pastor. All officers and delegates shall be elected by a majority vote of the members of the local WY present and voting. The election of all other than the local WY president and the adult youth counselor must be ratified by the local church board before becoming final.

(6) Term of Service. Local WY officers shall take office at the beginning of the district fiscal year, and shall serve until the end of the district fiscal year or until their successors are elected and qualified.

(7) Amenity and Vacancies. All officers, committee members, and delegates of the local WY shall be amenable for their official duties to the local church board, and may be removed for cause or whenever the best interests of the church or the local WY so require by majority vote of the local church board. The local church board shall have authority to see that all vacancies are filled in the manner it deems best.
7. Duties of Officers

446. All officers including the following shall carry out their duties in keeping with the Discipline and the constitutions of Wesleyan Youth:

(1) Local WY President. The president shall cooperate with the district WY president; exercise general leadership of the local WY under the general oversight of the pastor and subject to the counsel of the adult youth counselor; preside over all business meetings of the local WY and all meetings of the local WY executive committee; serve as an ex officio member of all local WY committees; and report annually to the district WY convention and to the General Coordinator of Youth, to each regular session of the local church conference and the local church board as instructed. He or she shall serve as an ex officio member of the district WY conventions.

(2) Local WY Vice-President. The vice-president shall assist the president as the president shall request; and shall assume the duties of the president in case the president is unable to serve.

(3) Local WY Secretary. The secretary shall keep a list of members; shall record the minutes of all business meetings, including those of the local WY executive committee; shall assist the pastor and the WY president in compiling statistics and preparing report forms for an annual report to the district WY convention and to the general WY executive committee.

(4) Local WY Treasurer. The treasurer shall receive, record, hold, and disburse all funds of the local WY in keeping with the financial plans of the General Wesleyan Youth Society and the district WY, and as ordered by the local WY or by its executive committee subject to the approval of the local church board; remit all funds intended for the district or general church to the district WY treasurer. He shall make a financial report at the annual business meeting of the local WY, to the local WY executive Committee as required, to the monthly session of the church board, and to all regular sessions of the local church conference. He shall submit his financial records to the local church auditing committee annually, and as ordered by the local church board.

(5) Local Adult Youth Counselor. The adult youth counselor shall supervise the work of the local WY in cooperation with the pastor, seeking the highest spiritual welfare of each member; shall attend all meetings of the local WY including special activities, and all meetings of the local WY executive committee; shall encourage and guide all standing and special committees in their tasks as needed; and shall advise the devotional and program committees.

(6) Local WY Executive Committee. The local WY executive committee shall meet at least quarterly; shall direct the affairs of the local WY between annual business meeting; shall appoint all committee members and direct their work. All plans and actions of the local WY executive committee may be reviewed by the local church board, which shall have power to veto any of the committee's work. The local WY president shall be chairman ex officio of the local WY executive committee and the local secretary shall be secretary ex officio.
8. Committees

447. (1) Each local WY may have a devotional and program committee, a missionary committee, an evangelistic committee, a visiting committee, an educational committee, a social life committee, and such other committees as it may deem necessary and as are approved by the local church board. All committee plans are subject to the review and approval of the local WY executive committee.

(2) The devotional and program committee shall have full responsibility, subject to the counsel of the adult youth counselor, for planning and promoting the regular devotional meetings, assigning leaders, advertising, and encouraging variety in the services; shall be responsible for the spiritual emphasis of the meetings; and shall carry a concern for the highest Christian development of each member of the local WY.

(3) The missionary committee shall be responsible for all missionary services carried on within the local WY, and shall seek to impart missionary inspiration and challenge to the members.

(4) The evangelistic committee shall sponsor gospel team activities, house-to-house visitations, jail services, street meetings, openair evangelism, programs of personal evangelism, and other similar activities.

(5) The visiting committee shall visit the sick and absent members of the local WY and contact other young people in the community concerning the interests of the local WY.

(6) The educational committee shall have charge of the educational meetings of the local WY, promoting the interest of Wesleyan educational institution; and planning for the directing the same under the advice and supervision of the pastor.

(7) The social life committee shall be responsible for carefully and prayerfully planning all social occasions such as outdoor picnics, seasonal home gatherings, birthday celebrations, and such similar activities as are approved by the adult youth counselor and the pastor.

9. By-Laws

448. The local Wesleyan Youth may adopt such bylaws as it deems necessary, providing that they do not conflict with the Discipline or other directives of the general church and district, provided that they are approved by the local church board.

B. Constitutions of District Wesleyan Youth

1. Name

449. All local Wesleyan Youth organizations within the bounds of a district shall be known collectively as Wesleyan Youth of the __________________ District of The Wesleyan Church.

2. Purpose

450. The district Wesleyan Youth shall carry out the basic purposes of Wesleyan Youth within the bounds of the district,
organizing local societies and securing their cooperation as an effective district unit of Wesleyan Youth.

3. Relationship

451. The district WY shall function as a part of the district society of The Wesleyan Church to which it belongs; shall be subject to the supervision of the district superintendent; and shall be amenable to the district board of administration.

4. District WY Convention

452. (1) Authorization. Upon the joint recommendation of the district president of Wesleyan Youth and the district superintendent, the district board of administration may authorize the convening of a district convention of Wesleyan Youth, and shall set the time and place of all sessions for such a convention.

(2) Purpose and Organizations. There shall be an annual district WY convention in each district where such is duly authorized which shall receive reports, elect district WY officers, make recommendations to the district conference concerning the youth work and to the General WY executive committee; select a district youth project; set district and local financial goals for the next year; carry on all other business pertaining to the district WY; and provide the members of the convention with a time of inspiration, fellowship, and Christian challenge. The General Coordinator of Wesleyan Youth shall preside over the district WY convention when present, and when he is absent, the district WY president shall preside.

(3) Membership. The annual district WY convention shall be composed of the district superintendent, the district WY officers, the pastor of each local church with an organized local WY, the president of each local WY, delegates elected by each local WY, the Bible School President (s) and two student delegates from the Bible School (s). One delegate within the age range of WY may be appointed by the pastor of each church not having a fully organized local WY, with the right to speak but not vote in the convention.

(4) Committees. The annual district WY convention may elect a nominating committee and such other convention committees as it may deem necessary, and shall define the duties of the same.

(5) Approval. All plans and actions of the district WY convention shall be subject to the review, coordination, and approval of the district board of administration.

5. District WY Officers

453. (Executive Officers. The executive officers of the district Wesleyan Youth shall be the president, vice president, secretary, and treasurer, who, together with the district superintendent, shall constitute the district WY executive committee.

(2) Other Officers. Each district WY may also have some other officers and such standing committees as the district WY convention shall deem necessary.
(3) Qualifications. All district WY officers and committee members must be full members of The Wesleyan Church and members of a local WY within the district. In the case of the district WY President, he may be a married person.

(4) Election Procedure. The executive officers of the district WY, and such other officers and chairman of standing committees as the bylaws require shall be elected by the district WY convention. The district board of administration shall present two or more nominations for district WY president. The district WY convention may elect a nominating committee to present nominations for all other offices and positions. All offices and positions shall be filled by majority vote of the members of the district WY convention present and voting. The election of all other than the district WY president must be ratified by the district board of administration before becoming final.

(5) Term of Service. District WY officers shall take office at the close of the district convention at which they are elected, and shall serve for one year or until their successors are elected and qualified.

(6) Amenability and Vacancies. All officers and committee members of the district WY shall be amenable to the district board of administration, and may be removed for cause or when the best interests of the WY or the district so require by a majority vote of the district board of administration. The district board of administration shall fill all vacancies.

6. Duties of Officers

454. All officers including the following shall carry out their duties in keeping with The Discipline and the constitution of Wesleyan Youth:

(1) District WY President. The president shall be responsible to cooperate with the general Coordinator of Wesleyan Youth and the general WY executive committee; to exercise general leadership of the district WY under the general oversight of the district superintendent; to preside over sessions of the district WY convention except when the general Coordinator or Wesleyan Youth is present and presiding; to seek to organize WY local societies in every church in the district in cooperation with the pastors and local church boards; and to report annually to the district conference and the district WY convention, and at other times as ordered by the district board of administration. By virtue of his office, he shall be a non-voting member of the district conference unless he is voting member by some other right.

(2) District WY Vice-President. The vice-President shall assist the president when asked to do so and shall serve as the president in case the president is unable to serve.

(3) District WY Secretary. The secretary shall record the minutes of the district WY convention and of the meetings of the district WY executive committee; shall maintain a directory of the names and addresses of the district WY officers, and local WY presidents and secretaries; and shall forward a copy of the same, together with a complete
report of WY statistics, to the General Coordinator of WY within thirty days after the close of the district WY convention.

(4) District Treasurer. The treasurer shall receive, record, and hold all moneys remitted by local WY treasurers or raised by the district WY itself; forward specified funds and disburse other funds in keeping with the financial plans of the general and district WY plan and as directed by the district WY executive committee. All funds intended for the general church shall be transferred to the district treasurer so they can be forwarded as intended. The district WY treasurer shall report to the district WY executive committee as required, to the district board of administration quarterly, and to the district conference and the district WY convention annually; he shall submit his books to the district auditing committee annually and as ordered by the district board of administration; shall cooperate with the district treasurer, the General Coordinator, the General Secretary, the General Treasurer, and the general WY executive committee in securing and compiling statistics necessary to maintaining a record of the work.

(5) The district WY executive committee shall direct the affairs of the district WY between the annual district WY conventions subject to the review, coordination, and approval of the district Board of administration. The district WY president shall be chairman ex officio of the district WY executive committee, and the district WY secretary shall be secretary ex officio.

7. By-Laws

455. The district Wesleyan Youth may adopt such by-laws as it deems necessary, provided that they are in accord with the Discipline and the constitution and purpose of WY and other directives of the general church and district and subject to the review, coordination and approval of the district board of administration.

C. Constitution of General Wesleyan Youth

1. Name

456. All local and district WY organizations shall be known collectively as Wesleyan Youth, an auxiliary society of The Wesleyan Church.

2. Purpose

457. General Wesleyan Youth shall carry out the basic purpose of Wesleyan Youth throughout the Church, securing the cooperation of the local, and district WY organization and coordinating them as an effective arm of the Church.

3. Relationship

458. Wesleyan Youth shall function as a part of The Wesleyan Church, and on the national level shall be subject to the direction of the Council of Societies.

4. National WY Officers

459. (1) Identifications. The general officers of Wesleyan
Youth shall include the General Coordinator of WY and two (2) persons elected by the General Board of Administration to serve with the General Coordinator as the general WY executive committee.

(2) Qualifications. Each general WY officer shall be a full member of The Wesleyan Church and an active member of a local WY at the time of his election and during his term of service, with possible exception on the General Coordinator who may be a married person.

(3) Election Procedure. The General Coordinator of WY shall be elected for a term of two years by the General Board of Administration. The Council of Societies shall nominate and the General Board of Administration shall elect the other members of the general WY executive committee.

(4) Term of Service. The general officers of WY shall take office at such time as the General Board of Administration shall determine and shall serve for two years or until their successors are elected and qualified.

(5) Amenability and Vacancies. The general WY officers shall be amenable to the Council of Societies and the General Board of Administration, and may be removed by a majority vote of all the members of the General Board of Administration, which shall have power to fill any vacancy.

5. Duties of General WY Officers

460. The General Coordinator of WY and the general WY executive committee shall perform their duties in keeping with the Discipline, the constitutions of WY, and the Policy of the General Board of Administration for Societies, and as herein provided for:

(1) General Coordinator of Wesleyan Youth. The general coordinator of WY shall exercise general leadership of WY under district WY conventions duly authorized whenever present; publicize and promote the interests of the organization; promote the organization of WY on the district and local levels; shall report to the Council of Societies as it shall order, annually to the General Board of Administration, and quadrennially to the General Conference. He shall be a member of the Council of Societies by virtue of his office.

(2) General WY Executive Committee. The general WY executive committee shall advise the General Coordinator of Wesleyan Youth in all phases of his work, including the promotion of service projects assigned by the Council of Societies concerning WY; shall cooperate with the General Secretary and the General Treasurer in developing procedures for the compiling of statistics on the local, district, and general levels, so that a record of the work may be readily maintained. All of its recommendations shall be made to the Council of Societies, and shall be subject to their approval.
(3) General Treasurer of Wesleyan Youth. The general treasurer shall be the General Treasurer of Wesleyan Youth, receiving, holding and disbursing all funds in keeping with the financial policies adopted by the General Board of Administration for the support of societies, and the recommendations of the general WY executive committee as approved by the Council of Societies; shall cooperate with the general WY executive committee in developing procedures for the compiling of statistics on the local district, and general levels so that a record of the work may be readily maintained.

6. Finance

461. The WY shall promote systematic giving for general funds and approved projects of the General WY executive and projects subject to the direction of the Council of Societies and its coordination with the work of the other societies.

7. Amendments to Wesleyan Youth Constitutions

462. The local, district, or general constitutions of Wesleyan Youth may be amended by majority vote of the General Conference at any regular or special session.

Part IX

THE JUDICIARY

Chapter I

GENERAL PRINCIPLES

463. (1) There shall be a Judiciary of The Wesleyan Church of the Philippines which shall be an official supplement to this Discipline. The exercise of Judicial discipline within the Church shall be in accordance with the same.

(2) The purpose of church government and discipline is the vindication of the truth, the preservation of the integrity of the body, a warning to the careless, the salvation and restoration of the wayward.

(3) The doctrines and standards as set forth in the Discipline of The Wesleyan Church of the Philippines are to be maintained at all times without respect of persons. Any member committing such offense as defined in Section 221 shall be dealt with kindly, yet faithfully.

(4) Sincere and reasonable effort shall first be made to deal with any offending member without the formality of a church trial (Matthew 18:15-18, Galatians 6:1,2). In case a trial is deemed necessary by the church authorities or is requested by the accused, the same shall be in accordance with the provisions of the Judiciary.
Chapter II
OFFENSES

464. (1) The following charges constitute the offenses for which any member, minister, Christian lay worker, district officer, general officer, or missionary of The Wesleyan Church of the Philippines may be tried.

(1) Holding or teaching any doctrine contrary to the Word of God or the Discipline of The Wesleyan Church of the Philippines.

(2) Holding or teaching any doctrine contrary to the Word of God or the Discipline of The Wesleyan Church of the Philippines.

(3) Violation of the Covenant or Special Rules.

(4) Insubordination or willful refusal to recognize properly constituted church authority.

(5) Conduct unbecoming a member, minister, or missionary of The Wesleyan Church.

(6) Immoral conduct.

Chapter
JURISDICTION

1. Local Church Board

465. (1) The local church board shall have jurisdiction over the lay member of that local church, including local deacons or deaconesses, with the exception of those that are district or general officers. Whenever a trial has been ordered by a local church council or assigned to a local church board by a higher church body, it shall be heard and determined by a Local Judicial Committee.

(2) The local Judicial Committee shall consist of not less than three or more than five members, elected by the local church board from among its own members or from the members of the local church. It shall be further organized and shall function as provided for in the Judiciary.

2. District Board of Administration

466. (1) The district board of administration shall have jurisdiction over the following members of that district, except when such persons are general officers or members of the General Board of Administration:

(a) All ministers, including student, licensed and ordained.

(b) Lay members of the district board of administration

(c) Licensed and ordained deacons or deaconesses.

(d) Officers of district organizations.

(e) Supply pastors stationed by the district board.
(2) Whenever a trial is ordained by the district council, or assigned to a district council by a higher church body, it shall be heard and determined by a District Judicial Committee. Accusations should be given to the district superintendent.

(3) The District Judicial Committee shall consist of not less than five members, the same to be selected by the district board from among its own members or from among the licensed and ordained ministers of that district, and may also include a general official.

(4) The District Judicial Committee shall function as outlined and provided for in the Judiciary.

3. General Board of Administration

467 (1) The General Board of Administration shall have jurisdiction over all the its own members and over general officers, with the exception of those who are members of the Philippine Missionary Council.

(2) Whenever all trial is ordered by the General Board of Administration or assigned to the General Board of Administration by a higher church body, it shall be heard and determined by a General Judicial Committee. Accusations should be given to the General Superintendent.

(3) Whenever responsibility is placed upon the General Board of Administration by the Judiciary, the Executive Committee shall have the power to act in the interim of General Board of Administration sessions. The General Board of Administration shall also have the authority to delegate its judicial powers to the Executive Committee in the handling of any certain case.

(4) The General Judicial Committee shall consist of not less than five ordained ministers, selected by the General Board of Administration from among its own members, or, in the interim of Board sessions, selected by the Executive Council. Whenever there is a lack of such ordained ministers qualified to serve on a General Judicial Committee for a certain case, other ordained ministers who are not members of the General Board of Administration may be appointed.

(5) The General Judicial Committee shall function as provided for by the Judiciary.

4. Philippine Missionary Council

468. (1) The Philippine Missionary Council shall have original jurisdiction over each missionary appointed by the U.S. General Board of Administration for missionary service with The Wesleyan Church of the Philippines, during which time such a missionary is present in the Philippines.

(2) Whenever the accused is under the jurisdiction of the Philippine Missionary Council, any trial conducted shall be heard and determined by a Missionary Judicial Committee.

(3) The Missionary Judicial Committee shall consist of not less than three members to be selected from among the members of the Philippines Missionary Council and may also include a general officer.
(4) The Missionary Judicial Committee shall function as provided for in the Judiciary.

(5) When a charge against a missionary involves nationals, the case may be assigned to the Philippine General Board of Administration for in the Judiciary.

Chapter IV

EVIDENCE

469. (1) Committees and other officers shall not be bound by technical rules of evidence or testimony, or required to use any certain legal forms or terms as in a civil court. The purpose in gathering evidence shall be to search out the truth and determine accurately the facts of the case. This shall be done by such procedures that will best serve the purpose, taking care that such are also consistent with Scriptural principles and Christian ethics.

(2) The accused shall be presumed to be innocent until proven guilty. However, moral conviction of the truth of the charge is all that is necessary to establish the accused as guilty.

Chapter V

PROCEDURAL REQUIREMENTS

470. (1) Carefulness shall be exercised by all church officials having jurisdiction in disciplinary cases in following the procedures outlined and provided for in the Judiciary, including the following:

(2) A trial may not be ordered in any case until a preliminary investigation and personal inquiry has been made.

(3) Accusations must be in writing, signed by the accusers, and handed to the proper church official having jurisdiction.

(4) Careful and complete records shall be made of all investigations and or trials, and shall be kept on file by the secretary of the committee having jurisdiction.

(5) Anyone who has been convicted by a judicial committee shall have the right to appeal the decision. Refusal on the part of the accused to abide by the findings or the judicial committee, withdrawal from the church, or publicly discrediting the members of the judicial committee in a slanderous manner shall be cause for forfeiture of right of appeal.

Chapter VI

PENALTIES

471. When a Judicial Committee declares the accused to be guilty, the offense may be punished by any of the following penalties:

(1) Rebuke. This may consist of any or all of such acts as official censure, correction and warnings.
(2) Suspension. To be deprived of certain rights and privileges for a period of probation. Suspension may be applied to the rights and privileges of membership, of the ministry, or of the exercise of any office in the church.

(3) Deposition. To depose from office is to remove the person from that office; to depose from the ministry is to remove from the ministry and revoke the credentials.

(4) Dismissal. To expel the accused person from the church, which automatically includes all the lesser penalties.

Part X

RITUALS AND FORMS

Chapter I

MARRIAGE

472. The Solemnization of Matrimony.

(Note: The minister shall be fully assured before the ceremony that all legal requirements for the marriage contract have been properly complied with and approved by the proper civil authorities. Only those ministers duly licensed by the National Library, and in good standing as a minister, shall have the right to solemnize marriage in The Wesleyan Church. The minister is also required by law to have the license issued by the National Library in his possession.

At the time appointed, the persons to be married, having been qualified according to the laws of the Philippines -- standing together, facing the minister, the woman at the left hand of the man, the minister shall say:

Dearly Beloved: We are gathered together in the sight of God and the presence of these witnesses to unite this man and this woman in holy matrimony. This is a most sacred and holy relationship, ordained by God at the beginning in the Garden of Eden before man sinned against his Creator. It is therefore, the first and most important of all human relationships, signifying the spiritual union of Christ and His Church, and ordained of God to be the foundation of the home and of society. Marriage was further blessed and honored by Christ with His presence at the wedding in Cana of Galilee, and the fact that on that occasion He first manifested His miracle-working power. God's Word, as given through the Apostle Paul, declares that marriage is to be held in honour by all men. Let each one, therefore, be careful to enter into the sacred vows of matrimony with thoughtfulness and with great reverence for the will of God. Only with the blessing of God can our lives be filled with joy and our homes abide in peace. Since these two persons are here to be united in holy matrimony, if there is anyone present who knows of any just reason why they may not be lawfully married, I request him to now speak and make it known, or else forever after this to be silent about it.

-121-
Then, speaking unto the persons who are to be married, the minister shall say:

I require you both, as you stand here in the presence of God, the great searcher of all hearts, that if either of you know of any hindrance why you may not be lawfully married, you will here and now confess it.

If no reason is given, then someone besides the minister, or the minister himself, may pray:

Almighty and ever blessed God, whose presence is the source of all true joy and whose blessing is necessary to sanctify every relationship, we ask thee to manifest thy presence and bless upon these, thy servants, that they may be united in holy matrimony in the covenant of our God. As thou hast brought them together in thy good providence, let thy Spirit rest upon them, preparing their hearts for this new relationship with each other, enriching them with all grace, whereby they may enjoy the comforts, bear the burdens, endure the trials, and perform the duties of life together as becometh thy children, under thy heavenly guidance and protection. In the name of our Lord Jesus Christ we pray. Amen.

Then the minister shall say:

Who giveth this woman to be married to this man?

The father of the woman, or whoever giveth the woman in marriage, shall answer:

I do.

The minister, calling the man by his name shall say:

Will you have this woman to be your true and lawful wife, to live together according to God's commandments for holy matrimony? Do you promise to love her, comfort her, honor her, and keep her, in sickness and in health, and forsaking all others, be true to her as long as you both shall live?

The man shall answer, I will.

Then the minister, calling the woman by her name shall say:

Will you have this man to be your true and lawful husband, to live together according to God's commandments for holy matrimony? Do you promise to love him, comfort him, honor him, and keep him, in sickness and in health, and, forsaking all others, be true to him as long as you both shall live?

The woman shall answer: I will.

Then the minister shall cause the man with his right hand to take the woman by her right hand, and say after him as follows:
I, ................., take thee, ................. to be my true and lawful wife; and I do promise and covenant before God, and these witnesses, to be thy loving and faithful husband, in times of abundance and in times of hardship, in joy and in sorrow, in sickness and in health, as long as we both shall live.

Then shall they loose their hands. The minister shall then cause the woman with her right hand to take the man by his right hand and say after him as follows:

I, ................., take thee, ................. to be my true and lawful husband; and I do promise and covenant before God and these witnesses to be thy loving and faithful wife, in times of abundance and in times of hardship, in joy and in sorrow, in sickness and in health, as long as we both shall live.

Then shall be minister lead in prayer:

Let us pray: Our most merciful and gracious Heavenly Father, we ask thee to grant the seal of thine approval and Thy benediction upon these, thy servants, who now come to be united in holy matrimony. Grant unto them the grace to ever be true and steadfast to the vows that they have just given to each other. Guide them together in the way of righteousness and peace. Help them to love and serve thee with one heart and mind all the days of their lives. Fill their home with thy blessing and with thy holy presence. Grant unto them, and to all who are present, a place hereafter at the marriage supper of the Lamb. Unto thee we shall give the praise, the honour, and the glory, now and evermore. In the name of Jesus Christ, our Lord, we pray. Amen.

Then shall the minister join their right hands together, and, with his right hand on their united hands shall say:

By the authority committed unto me as a minister of the gospel and of The Wesleyan Church, I declare that ................. and ................. are now husband and wife, according to the ordinance of God and the laws of the Republic of the Philippines; in the name of the Father, and of the Son, and of the Holy Spirit. These whom God hath joined together, let no man ever separate. Amen.

It is fitting that the husband and wife kneel to receive the benediction:

The Lord bless you and keep you. The Lord make his face to shine upon you, and be gracious unto you. The Lord lift up his countenance upon you and give you peace both now and in all everlasting. Amen.

God the Father, God the Son, and God the Holy Spirit bless, preserve, and keep you. The Lord with his favor look upon you and fill you with all spiritual benediction and grace, that you may so live together in this life, that in the world to come you may have everlasting life. Amen.
Chapter II

BAPTISM

473. Baptism.

(Note: Let each one be persuaded in his own mind whether to be baptized by sprinkling, pouring, or immersion. The candidates for baptism, having been previously examined and instructed, should be gathered together at the front of the congregation. Elders, or other responsible persons may be appointed to assist the minister in maintaining good order and reverence throughout the service.)

Brief song service, with such as the following songs:

"Since Jesus Came Into My Heart"
"He Brought Me out"
"Nothing But the Blood of Jesus"
"He Abides"

Scripture Reading: Matthew 3: 1-17 and 26: 16-18

Optional Scripture Readings:

Mark 1:1-11 and 16:14-16

Prayer.

Confession of Faith:

The candidates shall then be called forward to stand in front, facing the minister, for a confession of faith. The minister shall then speak to the candidates as follows:

Dearly Beloved: You have come here together to receive your baptism by water, according to the commandment of our Lord and Saviour, Jesus Christ. It is now proper that you should openly confess your faith in the Lord Jesus Christ in the presence of God and this congregation, by answering the following questions:

Question: Have you, by God's help, truly repented of your sins, and have you forsaken all that is wrong in the sight of God?

Answer: Yes, I have.

Question: Have you received the Lord Jesus Christ as your personal Saviour by faith, and do you have the witness of the Holy Spirit that you are born again?

Answer: Yes, I have.

Question: Do you believe in God the Father, and in Jesus Christ His Son, and in God the Holy Spirit, the church as the spiritual body of Christ, salvation by faith, everlasting life after death, the resurrection of the body, and the personal return of our Lord Jesus Christ?

Answer: Yes, I do.
Question: Will you ever seek to live according to God's Word, the Bible, and to please Him in all that you do?

Answer: Yes, by God's help.

Question: Do you desire to be baptized in this faith?

Answer: Yes, I do.

BAPTISM OF CANDIDATES:

(By sprinkling)

When sprinkling is the form to be used, the candidate shall at this point kneel, if he is physically able to do so, before the minister, who shall say:

As a minister of the Lord Jesus Christ, I baptize thee in the name of the Father, and of the Son, and of the Holy Spirit. Amen.

(By immersion)

When immersion is the form to be used, the minister shall proceed into the water. He, the local church secretary, or some other appointed person, shall read aloud the name of each candidate. When his name has been called, the candidate shall then proceed into the water for baptism.

(Music may be played, if desired, while the candidates are proceeding to and from their baptism, or a suitable Scripture verse may be read. Care should be taken that the music does not draw attention away from the administration of the sacrament, for that is the most important part of the service.)

Then the minister, after asking the name of the candidate, shall baptize him, saying:

As a minister of the Lord Jesus Christ, I baptize thee in the name of the Father and of the Son, and of the Holy Spirit. Amen.

Song: After the baptism, an appropriate hymn may be sung.

Exhortation: The minister may then give a brief exhortation to the newly-baptized persons, such as the following:

Beloved in the Lord: You have now received your baptism by water in obedience to our Lord Jesus Christ. By submitting yourself for baptism, you have openly witnessed to the world of your faith in Jesus Christ as your Lord and Saviour. Baptism has also been ordained as a gracious sign and seal of the new covenant into which you have entered by faith. I exhort you to be faithful to your vows, to be a loyal follower of the Lord Jesus
Christ, and to walk worthy of the vocation to which you are called. As you do, be assured of God's faithfulness to His covenant and that His grace shall always be sufficient.

Prayer: The Lord's prayer may be repeated together by the minister and all who are present, or by the minister alone.

Our Father who are in heaven, hallowed be thy name; thy kingdom come; thy will be done on earth as it is in heaven. Give us this day our daily bread. Forgive us our trespasses, as we forgive those who trespass against us. Lead us not into temptation, but deliver us from evil, for thine is the kingdom, and the power, and the glory, forever. Amen.

Benediction:

Chapter III

THE LORD'S SUPPER

474. The Sacrament of the Lord's Supper.

The sacrament of the Lord's supper should be administered at least once each quarter. Since the following is not a complete order of service, the pastor shall arrange for suitable hymns, scripture readings, message, and other parts of the service, as desired.

All who profess faith in the Lord Jesus Christ as Saviour may be admitted to the Lord's Supper. Each, individually, shall be responsible to decide for himself whether or not he is worthy to partake.

The Lord's table should have on it a clean, white, linen cloth, and another such cloth to cover the elements.

It is recommended that the pure, unfermented juice of the grape, and unleavened bread be used for the elements, but, if these are not available, appropriate substitutes may be used.

Scripture Lesson. When the time has come, the minister shall read First Corinthians 11:23-25, followed by Luke 22:14-20. Brief comments for exhortation or instruction may be given if desired.

Prayer. (The purpose of this prayer is to draw near to the Lord's table with great reverence and self-examination, to give thanks for the stoning sacrifice of Jesus Christ, and to ask God's Special blessing upon those who shall partake.)

Administration and Invitation.

The minister in charge shall first receive the sacrament in both kinds himself, after which he shall serve the communion to those who are to assist him in the distribution of the elements.

After this, the communion shall be served to those present who respond to the invitation, preferably while they are reverently kneeling at the altar in prayer.
The minister shall say: It is now time to draw near to the Lord's table and receive the sacrament as directed by our Lord and Saviour Jesus Christ. In His name, therefore, I cordially invite all who have received Him by faith as Lord and Saviour, whether or not you have been received as a member of this church, to come in sincerity and faith and receive this sacrament in remembrance of the sacrifice of our Lord Jesus Christ. All of you, therefore, who serve Him in sincerity, who purpose to live a holy life, who are in charity with your brethren, are invited to share in this holy communion.

Before giving the bread, the minister may say:

Jesus said, "This is my body which is given for you, this do in remembrance of me." Take and eat in remembrance of Christ who died for you. Feed on Him in your heart, by faith, with thanksgiving.

Before giving the cup, the minister may say:

Jesus said, "This cup is the new covenant in my blood, which is shed for you." Drink this cup in remembrance that Christ's blood was shed for the remission of your sins, and be thankful.

Prayer. After the communicants have received the sacrament, they may unite in repeating the Lord's prayer or have some individual lead in prayer.

Benediction. May the peace of God, which passeth all understanding, keep your hearts and minds in the knowledge and love of God and His son, Jesus Christ our Lord; and the blessing of God Almighty, the Father, the son, and the Holy Spirit, be among you and remain with you always. Amen.

Chapter IV
DEDICATION OF CHILDREN

475. The dedication of children.

(The parents, together with the child that is to be dedicated, and any sponsors, should occupy the front seats. Whenever possible, both father and mother should be together in presenting the child for dedication.)

Hymn by the Congregation. Some appropriate hymn maybe sung, such as "When He Cometh." "Give of your Best," "He Keeps Me Singing"

Scripture Reading. Mark 10:13-16, Matthew 18:2-6

The minister shall then call for the parents to bring the child (or children) forward and stand before the altar, facing the minister. After they have taken their places, the minister may speak to them as follows:

Charge to Parents: You are now here to present your children in dedication to your God and His service. This is a very sacred and important set on your part, and I trust that the Lord will speak to your hearts as parents in a special way.

God has declared in His Word: "All souls are mine;
as the soul of the father, so also the soul of the son is mine" (Ezekiel 18:1). In presenting your child for dedication you are publicly acknowledging that your child belongs to God. May the Lord bless you for this.

You are also acknowledging the great responsibility that God has placed upon you as parents for the proper care of this child. You will surely need the grace and the wisdom of God to fulfill this responsibility. That God may grant you such grace and wisdom is my prayer.

Your first great duty will be to constantly manifest the love of God and live a holy life as an example for this child to follow. You must also instruct your child in the Word of the Lord, teach him to pray, guide his feet in the way of righteousness, and bring him often to the house of God. You must prayerfully do all you can to help him come to a saving knowledge of Jesus Christ as soon as possible.

Do you sincerely promise to do this, by the help of God?

Answer: We do, by God's help.

Dedication: (All present shall reverently stand while the minister shall take the child in his arms and present him in dedication to the Lord, saying as follows:)

as a minister of the Lord Jesus Christ, I dedicate thee unto God, in the name of the Father, and of the Son, and of the Holy Spirit. Amen.

Prayer: Almighty God, we here and now dedicate this child unto thee. We pray that he (or she) may be ended with heavenly virtues, taught by thy Holy Spirit, nourished by thy Word, kept by divine grace, and everlastingly rewarded through thy eternal mercies. In the name of thy son, Jesus Christ, our Lord and Saviour. Amen.

Benediction. (1 Corinthians 13-14).

Chapter V

BURIAL OF THE DEAD

476. The Burial of the Dead.

The minister shall open the service by saying:

Jesus said: "I am the resurrection, and the life; he that believeth in me, though he were dead, yet shall he live; and whosoever liveth and believeth in me shall never die" (John 11:25-26).

"I know that my redeemer liveth, and that he shall stand at the latter day upon the earth: and though after my skin worms destroy this body, yet in my flesh shall I see God: whom I shall see for myself and mine eyes shall behold, and not another" (Job 19:25-27).
"We brought nothing into this world, and it is certain we can carry nothing out. The Lord gave, and the Lord hath taken away; blessed be the name of the Lord" (I Tim. 6:7, Job. 1:21).

"Lord, thou has been our dwelling place in all generations. Before the mountains were brought forth, or ever thou hadst formed the earth and world, even from everlasting to everlasting, thou art God. For a thousand years in thy sight are but as yesterday when it is past, and as a watch in the night. Thou carriest them away as with a flood; they are as a sheep; in the morning they are like grass which grow up. In the morning, it flourisheth, and groweth up, in the evening it is cut down, and withereth " (Psalm 90:1-2, 4-6).

Hymn. Some appropriate hymn such as "Rock of Ages", or, "Under His wings."

Scripture Lesson, The minister shall say:

Beloved, let us seek comfort and help in the assurances of God's Word.

Psalm 23
Romans 8:13-39
John 14:1-13
I Thessalonians 4:13-18
Rev. 7:13-17

Other Appropriate Scripture that may be arranged in any desired order are as follows:
Psalm 23, 27, 90, 121
I Corinthians 15:20-58, or 41-58
John 14:1-3, 16-19, 25-27
Revelation 21:1-7, 21-27

Prayer.

Hymn or Poem. A hymn may be sung, played, or read while accompanied by music, or a poem may be read. Some hymn such as: "In the City Where They Need No Sun" "Face to Face," "Safe In The Arms of Jesus" "Heaven of Rest."

Message. (The message may be followed with a hymn or a prayer at the minister's discretion.)

Then the minister may say:

The service is now concluded. We shall proceed quitly and reverently to the cemetery (or place of burial).

It is recommended that the minister shall take his place in front of the pall bearers and lead the procession.

(At the grave)

Scripture Lesson:

At the grave, when the people are assembled, the

Other appropriate Scripture are found in Psalm 103:15-17, Job 19:25-27, and I Cor. 15:51-58.

Committal:

As the body is put away, the minister may say:

Since it hath pleased Almighty God, our Heavenly Father, in His wise care and plan that our beloved brother (or sister) should be taken from us by death, and his spirit already departed from this life, it is now our responsibility to commit his (or her) body to the grave. Concerning the body, the Scriptures teach us that "Dust thou art and to dust thou shalt return." We commit this body to the grave to await that great morning of the resurrection, when all that are in the graves shall hear the voice of our Lord and shall come forth.

or

We commit this body to the grave, to await that blessed morning of the resurrection, when our Lord Jesus Christ shall return in power and glory, quickening this body and transforming it into a glorious body like unto His own, and to the everlasting joys that awaits the children of light in the realms of glory.

(The people then may be dismissed with a closing prayer followed by the benediction).

Benediction:

May the grace of the Lord Jesus Christ, the love of God the Father, and communion of the Holy Spirit abide with us now and forever more. Amen.

Chapter VI

THE BURIAL OF A CHILD

(The minister shall open the service with a brief portion of Scripture such as the following:)

"Suffer the little children to come unto me and forbid them not: for of such is the kingdom of God."

"Jesus said, I am the resurrection, and the life, he that believeth in me, though he were dead, yet shall he live and whosoever liveth and believeth in me shall never die."

"He shall feed his flock like a shepherd: he shall gather the lambs with His arm, and carry them in his bosom."

"Blessed are the pure in heart: for they shall see God."
Hymn (Some appropriate song; maybe sung such as:)

"Beulah Land"
"Jesus Lover of My Soul"
"The Comforter Has Come"
"God Is Working Out His Purpose"
"Safe In The Arms of Jesus"

Scripture Reading:

The shall the minister way:

Let us seek for comfort in the Scriptures where we read of the love of our Lord Jesus Christ for the Children.

"And they were bringing unto him little children, that he should touch them; and the disciples rebuked them. But when Jesus saw it, he was moved with indignation, and said unto them, suffer the little children to come unto me; for to such belongeth the kingdom of God. Verily I say unto you, whosoever shall not receive the kingdom of God as a little child, he shall in no wise enter therein. And he took them in his arms, and blessed them, laying his hands upon them." (Mark 10:13-16).

"At the same time came the disciples unto Jesus, saying, Who is the greatest in the kingdom of heaven? And Jesus called a little child unto him, and set him in the midst of them, And said, Verily I say unto you, Except ye be converted, and become as little children, ye shall not enter into the kingdom of heaven. Whosoever therefore shall humble himself as this little child, the same is greatest in the kingdom of heaven. And whoso shall receive one such little child in my name receiveth me. But whoso shall offend one of these little ones which believe in me, it were better for him that a millstone were hanged about his neck, and that he were drowned in the depth of the sea. (Matt. 18:1-6).

"See that ye despise not one of these little ones: for I say unto you, that in heaven their angels do always behold the face of my Father who is in heaven. How think ye? If any man have a hundred sheep and one of them be one astray, doth he not leave the ninety and nine, and go unto the mountains, and seek that which goeth astray? And if so be that he find it, verily I say unto you, he rejoiceth over it more than over the ninety and nine which have not gone astray. Even so it is not the will of your Father who is in heaven, that one of these little ones should perish" (Matt. 18:10-14).

(Other suitable portions of Scriptures are found in Psalms 23: 2 Samuel 12:16-23; John 14@1-4 Revelation 22:1-5).

Hymn:

Another suitable hymn may be sung or played, or a poem may be read. Such hymns as:
"Safe in the Arms of Jesus"
"ASleep in Jesus"
"No Disappointment In Heaven"

Prayer:

Message:

(A hymn, or a prayer, may follow the message according to the desire of the minister, after which he may say:)

The service here is now finished. Let us proceed quietly and reverently to the grave.

(While standing beside the grave, the minister shall read a portion of Scripture such as:)

John 5:28-29; John 14:1-3; Revelation 22:1-5

As the body is put away into the grave, the minister may say:

Since it hath pleased our Heavenly Father that this little child should be taken from us by death, and his spirit has already departed, we now commit his (or her) little body to its final resting place. There it shall await that great resurrection morning.

Prayer.

(The service may also be closed by the minister and the people repeating together the Lord's prayer.)

Benediction:

May the grace of the Lord Jesus Christ, the love of God the Father, and the communion of the Holy Spirit abide with us now and forevermore.

Chapter VII

THE ORDINATION OF A MINISTER

477. The members of the Council of Ordination shall take places in the platform.

The candidates for ordination should be seated in front of the congregation, before the altar, facing the platform.

Hymn. "A Charge to Keep I have."

Prayer. (One member of the Council of Ordination)

Scripture Lesson:

The following Scriptures may be read: I Tim. 3; 2 Tim. 4:1-8; Titus 3:1-11. An optional Scripture reading is found in Acts 20:26-38.
Cong. Singing: "Rock of Ages"

Presentation of Candidates:

The district superintendent shall present the candidates to the presiding minister, addressing him his proper name and title, as follows:

I present to you now these persons who are to be ordained as ministers: (Read names aloud).

Response and Challenge:

The presiding minister shall then respond and shall say:

Beloved brethren in the Lord: It is our purpose now to set apart those whose names have been read as ordained ministers of the gospel. A careful examination has been made by the proper district officials into the life and work of these brethren, and their ordination has been authorized by the district conference. It has been found that they are truly called of God into the ministry, that they are sound in their doctrine, established in Christian experience, holy in Character, and have given faithful service as licensed ministers for at least five years.

Nevertheless if there is any person here that knows of any impediment for which any of these candidates ought not to be ordained as a minister of the gospel, let him now come forth and declare what that impediment is.

If any impediment is alleged, that candidates shall not be ordained until proven innocent or until the matter is cleared up.

Sermon:

(A sermon on the call and work of the ministry may be preceded by a special message of song, if desired.)

Examination of Candidates:

The presiding minister shall then speak to the candidates as follows:

Beloved brethren: Since you are now to be ordained as ministers of the gospel of the Lord Jesus Christ, it is fitting that you open testify to your calling and declare your purposes by answering the following questions:

Question: Is it your sincere conviction that you have been called of God to the ministry?

Answer: Yes, that is my conviction.

Question: Do you believe that the Scriptures, including both the Old and New Testaments, are the Word of God, and that they are the only, the sufficient, and the infallible rule of faith, and practice? And are you also determined to be a faithful preacher of the Word of God, without compromise?
without compromise, to all the people that shall be committed into your care, as God enables you to do so?

Answer: I do believe and, by God's grace, I will.

Question: Do you accept the doctrines and teachings of The Wesleyan Church as set forth in the Discipline, and do you promise to declare and uphold them?

Answer: I do, in the fear of God.

Question: Do you promise to be faithful in all your duties as a minister of The Wesleyan Church, not only in the preaching of the Word and the administration of the sacraments, but also in upholding the government and discipline of the Church.

Answer: I will, by God's help.

Question: Will you be diligent in prayer and in the reading of God's Word, and in such studies as will deepen your knowledge of the Scriptures and of the work of the ministry?

Answer: I will, the Lord being my helper.

Question: Will you ever be mindful of the fact that both you and your family should always be examples of godly behaviour to the believers, and will you prayerfully do your best to have the proper rule over those in your own home?

Answer: I shall try, by God's grace.

Question: Will you manifest to the best of your ability, quietness, peace, and love among all Christian people, and especially among those who are or may be committed to your care?

Answer: I will, by the Lord's help.

Question: Do you here and now promise to be loyal and obedient to the duly elected officers of the Church?

Answer: I do.

Prayer of Ordination:

The candidates shall then kneel at the altar. While prayer is being offered, the members of the Council of Ordination shall each lay their hand on the head of the candidate being prayed for.

The presiding minister, shall then place a Bible in the hands of the candidate, saying; take thou the authority to preach the Word of God, to administer the sacraments, and to perform all the duties of an ordained minister of the gospel of the Lord Jesus Christ, in the name of God the Father, and of God the Son, and of God the Holy Spirit. Amen.
Hand of Fellowship:

The Council of Ordination, led by the presiding minister, shall then shake hands with each of the newly-ordained ministers. All who are present may also be invited to join in extending the hand of fellowship, if deemed advisable. Some hymn such as "Blest Be the Tie" may be sung or played.

Charge to the Newly-Ordained Ministers:

A brief charge shall then be given to the newly ordained ministers as to their responsibility to the Lord and the Church.

Charge to the Church:

A brief charge shall likewise be given to the church as to their responsibility to support and uphold the newly ordained ministers.

Hymn:

A closing hymn may be sung such as "I'll Live For Him", or the Doxology."

Benediction, or Closing prayer:

Chapter VIII
ORDINATION OF A DEACON OR DEACONESS

The singing, special music, Scripture readings, and prayers may be arranged in any desired order. The Council of Ordination shall take their places on the platform, while the candidates shall occupy seats in front of the congregation, before the altar and facing the platform.

Cong. Singing:

A hymn such as "Give of Your Best to the Master", or "Who will Volunteer?" may be sung.

Scripture Lesson:


Cong. Singing or Special Song:

A hymn such as "Speak, My Lord!", or "Rescue the Perishing may be selected.

Prayer:

Presentation of Candidates:

The district Superintendent, or some other appointed representative of the district Council, shall address the presiding minister by name and say:

________________________, I present to you now those persons who are to be ordained as deacons and deaconesses: (Read their names aloud).
Response and Challenge:

Then shall the presiding minister answer and say:

Beloved brethren in the Lord: These persons that have been presented to us are now to be set apart as ordained deacons and deaconesses. They have been carefully examined as to their life and calling and have been approved by the district conference for this office. Each of them has been faithfully serving the Lord as a licensed deacon or deaconess. Nevertheless, if there is anyone present that knows of any reason why they should not be ordained as deacons or deaconesses, let him now speak and make it known.

(If any impediment is alleged, such a candidate shall not be ordained until the matter is cleared up.)

Message: (Sermon on the life and work of lay workers as deacons and deaconesses in the church).

A hymn may be sung or prayer offered at the closed of the message according to the discretion of the presiding minister.

Examination of Candidates:

Brethren in the Lord: Since you are now to be ordained as deacons and deaconesses for a place of special service in the church as Christian Lay Workers, it is fitting that you testify as to your calling and purpose by answering these questions:

Question: Do you believe that you are called of God to do the work of a deacon (or deaconess) in the church?

Answer: Yes, I do.

Question: Do you promise to perform faithfully your duties in this office as taught by the Word of God?

Answer: Yes, by the Lord's help.

Question: Do you promise as God enables you to uphold the teachings and standards of The Wesleyan Church as set forth in the Discipline?

Answer: Yes, by the Lord's help.

Question: Are you willing to follow the direction of those who shall be placed over you in the work of the church?

Answer: Yes, I will.

Question: Will you be diligent in prayer, in the study of the Word of God, and do your best to grow in the knowledge and love of God?

Answer: Yes, I will.

Question: Will you ever seek to manifest the Spirit of the Lord Jesus Christ wherever you are?

Answer: Yes, I will.
Ordination:

The Council of Ordination shall draw near, and prayer shall be offered while the candidates are kneeling. After the prayer, the presiding minister shall place his right hand on the head of each candidate, (or, if desired, shall take each candidate by the hand), and shall say:

__________________________, you are now admitted into the office of an ordained deacon (or deaconess) in the Church of God. Take thou the authority to perform the duties of that office in the name of the Father, and of the Son, and of the Holy Spirit.

Charge:

A brief charge shall be given to the newly-ordained deacons and deaconesses concerning their responsibility to the Lord and the Church, followed by a brief charge to the church to uphold them by prayer and cooperation.

Hand of Fellowship:

The Council of Ordination, led by the presiding minister, shall then extend the right hand of fellowship to each candidate. If deemed advisable, the congregation may also be invited to do the same. Some hymn such as "Blest Be The Tie"

Closing Hymn:

The "Doxology" or a hymn such as "I'll Live for Him" may be sung.

Benediction:

Chapter IX

THE RECEPTION OF MEMBERS

479. The pastor shall be responsible to arrange the order of service.

The preparatory members who are candidates for membership should occupy designated seats at the front before the service begins, having been previously instructed about what is expected of them.

Announcement of Candidates:

At the proper time, the local church secretary, or some other designated person, shall make the following announcement:

Pastor and Brethren: The following persons have been approved by the local church board to be received as members of this church. (Read names aloud).

Confession of Faith:

(The Pastor shall then call the candidates forward to stand before the altar, facing the pastor, after which the pastor shall speak to the people as follows:)

-137-
Brethren: These persons are now here to be received as members of this Wesleyan Church. They have already been received as preparatory members and have been instructed from the Word of God in the converts' training classes. They are now ready to be received into the full fellowship of the church and assumes the vows of church membership to the Lord. We now question them as to their faith and purpose that you may know they are ready to be recognized as members of this church.

(Then the pastor shall speak to the candidates for membership:)

Beloved in the Lord: You are now here to be received as members of The Wesleyan Church. We rejoice over what the Lord has done in your life, and for the fact you are now ready to take this important step of becoming a member of the church. It is now fitting and proper that you should declare your faith and your purpose to all the brethren by answering these questions:

Questions: Do you here and now confess your faith in the Lord Jesus Christ as your Saviour?

Answer: I do.

Question: Have you forsaken all sin and worldly pleasures, and do you refuse to be led by the carnal desires of the flesh?

Answer: I do.

Question: Do you have the definite witness of the Holy Spirit that you are born again?

Answer: I do.

Question: Do you believe in the doctrine of entire sanctification as a second, definite, instantaneous work of grace, and that it is the privilege and duty of every believer to seek and find the experience as soon as he has received light concerning it?

Answer: I do.

Question: Are you willing that all your life should be governed by the Word of God and the Holy Spirit?

Answer: I am.

Question: Will you contribute toward the support of the Lord's work as you are taught by the Word of God?

Answer: I will, by the Lord's help.

Acceptance of the Covenant:
Brethren, Since you have confessed your faith and purpose in becoming members of the Church, it is now fitting that you receive the covenant as your solemn promise to the Lord and the Church. As you trust the Lord, His grace shall enable you to fulfill these vows. Hear now the reading of the covenant:

WE PROMISE BY THE HELP OF THE HOLY SPIRIT:

1. To shun the paths of sin and to walk in the ways of righteousness and true holiness all the days of our lives.

2. To be faithful in attending church services as taught in Hebrews 10:25, "Not forsaking the assembling of our selves together, as the manner of some is; but exhorting one another; and so much the more, as ye see the day approaching."

3. To unite with the brethren for the advancement of the work of God and the establishment of the believers in holiness and knowledge of the Word of God; to encourage one another; to walk together in Christian love and watchfulness; to remember each other in prayer; to help each other in time of sickness and sorrow; to always show sympathy and respect.

4. To pay your tithes and give our offerings cheerfully and liberally for the work of the Lord, including the support of the workers, the expenses of the Church, the spread of the gospel throughout the world, and any other way that the Lord makes it possible for me to do so.

5. To maintain secret and family prayer and reading of the Word of God.

6. To do our best to help our children to be saved at an early age; to fulfill our responsibility to raise them in our houses with godly discipline and love.

7. To walk carefully in this life; to be honest in all things; to avoid making debts without due care to pay them; to avoid borrowing possessions of other without due care to return them in good condition.

8. To avoid all backbiting, unclean and unprofitable talk and the using of God's name in vain; to be an example in our words and conduct.

9. To refuse to drink, sell, or make intoxicating liquors such as rice wine, tuba, basi, bear, whisky, or any beverages that contain alcohol; to refuse to use, sell, or work with tobacco, betel nut, opium, or other harmful drugs of all forms, or to let our lands be used for the raising of the same.

10. To avoid worldly amusements such as fiestas, foll dancing, cine, horse races, cock fighting, and all forms of gambling including sweepstakes ticket.

11. To refuse to conduct or further any observances which are based on the worship of saints, fear or worship of evil spirits, or any other superstitions and pagan beliefs.
12. To have no membership in any secret societies or lodges where a secret oath is taken (2Cor. 6:14-17).

13. To dress according to Bible principles of modesty as taught in such scriptures as First Peter 3:3-4 and I Tim. 2:9-10, refusing to follow worldly fashions of style or hair, and maintaining a modest appearance at all times.

14. To observe Sunday as the Lord's day, and to separate this day unto God for His worship and service; to avoid all business, buying, selling, work, pleasure and traveling which are not consistent with godly living. Let all be done to the glory of God.

15. To obey and be faithful to the teaching of the Bible as the Word of God in all our daily lives.

16. To maintain a high respect and a good relation to the church of which I become a member.

Question: Do you cheerfully accept the obligations of this covenant?

Answer: I do.

(While the congregation is standing, the pastor will lead in prayer.)

Hand of Fellowship:

Then shall the pastor say:

Brethren: These persons, having satisfactorily responded to these questions, and having accepted the Covenant, are now members of The Wesleyan Church. Let us therefore extend to them the right hand of fellowship, promising thereby that we shall do all we can to make it easy for them to do right and hard for them to do wrong.

(The pastor shall then go down and shake hands with the newly received members, extending to them the right hand of fellowship on behalf of the Church, and giving to them the Certificate of Membership. The others present shall follow the pastor in extending the hand of fellowship. Some suitable hymn such as "Blest Be the Tie That Binds" may be sung or played during this time.)

Chapter X

THE ORGANIZATION OF A CHURCH

480. If desired, two services maybe held for the organization of a church. The first shall be primarily a devotional service, at which time there may be a reception of members. Other organizational matters as set forth herewith may then be taken care of in the following service.

Declaration of Purpose:

The Chairman shall open the service with a declaration of
purpose as follows:

Dearly beloved, we have met together to establish an organized church of The Wesleyan Church and for that purpose we dedicate this service.

Congregational Singing:

Appropriate hymns such as "He Abides", "Nothing But the Blood", and "The Old Rugged Cross" may be sung.

Scripture Lesson:

Ephesians 4:1-8, 11-13, 5:25-27 shall be read, or read responsively. (Optional Scripture reading is found in I Corinthians 12:12-31.

Prayer:

Presentation of Mission and Leading Doctrines:

(The Chairman shall then read and comment briefly on the purpose of Mission of The Wesleyan Church, (Part I, chapter III, followed by a brief, inspirational presentation of the main doctrines.)

Mission:

The mission of The Wesleyan Church, which we shall seek to fulfill individually and collectively, is as follows:

The Wesleyan Church has grown out of a revival movement which has always given itself to one mission- the spreading throughout every land of the gospel of Jesus Christ with its provision for Scriptural holiness. The message which ignited the Wesleyan revival was the announcement that God through Christ can forgive man of his sins, transform him, free him from inbred sin, enable him to live a holy life, and bear witness to his heart that he is indeed a child of God. The message was based on the Scriptures, was verified in personal experience, and came not only in word but in the power of the Spirit. It was dynamic and contagious, and was communicated from heart to heart and from land to land. It adapted itself to and gave new vitality and purpose to various kinds of church organizations.

The Wesleyan Church is a product of the holiness message, and appreciate the rich heritage of spiritual values that cluster around this message. Its declared mission in and ever shall be, as constrained by the love of Christ, to share the exalted doctrines, the glorious experience, and the victorious life of Bible holiness with all mankind, and such is the central objective of all of its evangelistic, missionary, educational, literary, benevolent, and organizational activities. (Of. 101, 791, 826, and 866).

Cong. Song or Special Song:

Reception of Members: (If not received in a previous service).

The names of the preparatory members who are to be received as members shall be read, after which they shall be called forward to be received into the Church as set forth in Section 479.
After reading the questions for those who are to be received (Section 479), the Chairman shall call any other present who are already members of The Wesleyan Church and who will be members of that local church, to come forward and stand together with the new candidates for the reading of the Covenant.

Election of Officers:

The Chairman shall then conduct a business meeting for the election of local church officers, and delegates, as set forth Sec. 114:4-5. A roll call shall be read of all who are members of that local church, including those who have just been received. Nominations shall be made by the pastor and approved by the Chairman.

Installation of Officers:

The newly elected officers shall be called forward and prayer shall be offered while they are kneeling at the altar. After the prayer, a brief charge shall be given to them as to their responsibility to the Lord and to the church.

(or)

A special service may be appointed for the installation of officers as set forth in Section 481 of this Ritual.

Immediately following the charge given to the officers, a brief charge shall be given to the other members and friends to uphold them in prayer and cooperate with them for the glory of God.

Declaration of Organizations:

The Chairman may then make the following declaration: In accordance with the Discipline of The Wesleyan Church of the Philippines, and by the authority of the District Board of Administration, I hereby declare that this Wesleyan Church in (name of place) is now a duly organized church of the District for the glory of God, the proclamation of the gospel, and the service of humanity.

Closing Hymn:

(Appropriate hymn such as "Ere the Sun Goeth Down, pr "Send the Light" may be sung).

Benediction:

Chapter XI

INSTALLATION OF LOCAL OFFICERS

481. Installation of Local Officers.

An entire service may be set apart for the installation of local church officers, or it may be accomplished during a regular service, just preceding the time when they shall assume the duties of their office.
Congregational Singing:
(Hymn such as "Happy in the Service of the King", "Give of Your Best", or Rescue the Perishing may be sung.)

Introduction of Officers:
The new officers shall be called forward by the pastor and presented, one by one, to the church, after which they may be seated in the front of the congregation.

Scripture Lesson:

Prayer:

Presentation of Duties:
The pastor shall then read from the Discipline the qualifications of local church officers (124:1-5) and the duties of the various local church officers (Section 125-128).

(If the entire service is set apart for this purpose, other hymns may be sung, special music presented as desired, followed by an appropriate message.)

Address to the New Officers:
The pastor shall speak to the new officers as follows:

Dear Co-Workers in the Lord: It is recorded in the "Acts of the Apostles" that when the early church was growing, and the number of disciples was multiplying, the Apostles could no longer do all the work. The believers were then instructed to choose men of honest report, full of the Holy Spirit and wisdom, to assist the apostles in the work of the church. The officers were thus chosen by the church and were set before the apostles who laid hands on them and prayed, thus setting them apart in the presence of the church to fulfill the duties of their offices in the church.

In like manner this church, having sought the guidance of the Holy Spirit, has chosen you to certain offices in the church. We have come here together that you might be set apart for this work in the presence of the pastor and the brethren.

Therefore, we, the pastor and the members of this church, call upon you to give your individual attention to this promise of trust to Christ and His Church.

The Officers' Pledge:

Trusting in Jesus Christ, the great Head of the Church, I humly promise Him and His Church that I will do my
best to be faithful in performing my duties as an officer of this church. I will try to be faithful in attending the services, back up all the financial needs of the church the best that I can, patient in the midst of trials, and to follow the example of Christian faithfulness to my services for the church. I will try to cooperate with the pastor and the other officers of the church. I will endeavor to be a good example in my life and conduct. I will do all I can to help spread the gospel, both here and in every place.

Do you cheerfully and yet sincerely accept the obligations of this pledge?

Answer: I do.

The Members' Pledge:

This is addressed to the friends and members of the church:

We, the pastor and officers of this church, call upon you to give your sincere attention to this pledge of loyalty.

Having chosen these officers to guide us in the work of the church, we, its friends and members, do now pledge our loyalty to its work. We promise to do our best to cooperate with the various plans and do what we can to back up the work.

We acknowledge our duty and promise to pray for all of our leaders. We promise also to share with them the glorious responsibility of spreading the gospel, thus hastening the coming of Christ.

All who cheerfully, yet sincerely, unite in this pledge will answer, "I do".

Prayer of Dedication:

(The officers shall then kneel at the altar while the pastor and people offer prayer in their behalf.

Chapter XII

DEDICATION OF A CHURCH

482. Dedication of a Church.

(The following order of service may be used:)

Singing:

Prayer:

Scripture Reading:

The following passages may be read: 2 Chronicles 6:1-2, 18-21, 40-42; 7:1-4; Heb. 10:19-25.
Address to the Congregation:

Dearly beloved, the Scriptures teach us that God is well pleased with those who build temples in His name. We have heard how He filled the temple of Solomon with His glory and how in the second temple He manifested Himself still more gloriously. And in the gospel, the centurion who built a synagogue for the people was approved and commended. Let us not doubt that God will also approve our purpose of dedicating this church for His glory and worship.

For such a dedication we have now gathered together. We give thanks to Almighty God for His blessing upon His Servants in their sacrifices and efforts for the erecting of this church building. We now dedicate this church building to God and His service, for the reading of the Holy Scriptures, the preaching of the Word of God, the administration of the holy sacraments, and for the worship of God, according to the Discipline and usages of The Wesleyan Church.

Since the dedication of this temple is in vain without the solemn consecration of the worshippers also, I now call upon you all to dedicate yourselves anew to the service of God. To Him let our souls be dedicated that they may be renewed after the image of Christ. To Him let our bodies be dedicated, that we may be fit temples for the indwelling of the Holy Spirit. To Him may our labours be dedicated that whatever we do it shall be for the glory of His name and the advancement of His kingdom.

Address to the Local Church Board:

Brethren, you have been selected by the church to serve as the officers of this local church. Together with the pastor, you are responsible for this house of worship that we are now dedicating to the worship and service of Almighty God. As officers of the local church board, you represent the church and are entrusted to act on its behalf and for its good.

This is a solemn responsibility. The house of God is sacred. It is God's holy temple where He is to be worshipped in the beauty of holiness and love. Therefore, nothing should enter this sacred place that will defile the temple of God.

Protect it at all times. Keep it repaired and make it as attractive as possible. Do whatever you can to improve the building. As assistance of the pastor, make this a holy place. As representatives of the Church in the community, win men to it and through it to the Lord Jesus Christ.
In the name of the Father, the Son, and the Holy Spirit I now give this key to the pastor as the symbol of your authority, to hold this property in trust for God and The Wesleyan Church. I pray that Christian faith and hope and love may dwell in your hearts, and that the Holy Spirit may be your guide and comfort.

Dedicatory Prayer:

Doxology:

Benediction:

Chapter XIII

DEDICATION OF A PARSONAGE

483. Dedication of a Parsonage.

The order of service may be the same as for the "Dedication of a church." If possible, the congregation shall be assembled around or near the parsonage.

Scripture Reading:

2 Kings 4:8-17; I Cor. 9:13-14

Address to the congregation:

The Scriptures clearly teach us that just as Aaron was appointed by God to the priesthood, even so today men are called to the ministry for the purpose of preaching the Word and in other ways giving help and comfort to those who are in spiritual need. In the same divine plan it is also "ordained that they which preach the gospel, should live of the gospel" (I Corinthians 9:9-14).

By providing a home for the pastor, you have recognized his high office and great value to the Church. It also means that you have been concerned to provide a home and thus contribute toward the support of his material needs. We give thanks to God for all of you who have made this possible with your gifts and your labours of love.

Charge to the Local Church Board:

You have been elected by the Church as members of the local church board. Together with the pastor, you are responsible for the care of this parsonage. As officers of the Church, you represent the entire Church and must not on its behalf.

It is your duty to care for this parsonage, to keep it in good repair, and to improve it whenever possible. The yard should be beautiful, making it attractive to all who shall pass by. Remember always that it is God's house, and to be used for His glory.
Beloved, by the direction of the and in the name of the Holy Trinity, I now give this key (or, I now commit this parsonage into your care), as a sign of your authority to hold this parsonage in trust for God and The Wesleyan Church. May you cheerfully perform the duties which are upon you, ever looking to the Lord for guidance and help.

Dedicatorial Prayer:

Address to the congregation:

I now declare this parsonage duly set apart as the residence of the pastor of The Wesleyan Church at ________ Chapter XIV FORMS

484 A. Church Letters

(1) Letter of Recommendation:

(Letter given to person desiring to transfer to another denomination.)

This certifies that ____________, the bearer, has been up to this date an acceptable ________ member of the ____________ Wesleyan Church, and being desirous of removing from said church, is hereby released and cordially recommended to the Christian confidence of those to whom this certificate may be presented.

By authority and in behalf of the Wesleyan Church
This ____________ day of ____________ A. D. ________

Pastor

Secretary

It is understood that this letter of recommendation terminates the bearer's membership in the Wesleyan Church immediately.

(2) Letter of Transfer and Reply:

(a) Letter Sent by the Church Granting Transfer to Another Wesleyan Church.

To the pastor and secretary of the ________ Wesleyan Church:

This certifies that ____________ member in good standing in the ________ Wesleyan Church, and being desirous to transferring membership to your church, is hereby transferred and comended to your care and fellowship.
By authority and in behalf of the ______ Wesleyan Church, this ______ day of _______ A.D. _______.

________________________________________
Pastor

________________________________________
Secretary

The member's relationship at the church granting the letter continues until he is duly received by the Church to which he is being transferred.

(b) Acknowledgment Sent by Receiving Church.

To the pastor and secretary of the ______ Wesleyan Church:

This certifies that _____________ for whom you issued a letter of transfer dated the ______ day of ______ A.D. ________, and we send you this acknowledgment in order that you may complete your record of this transfer.

________________________________________
Pastor

________________________________________
Secretary

(c) Notice Sent to Member Being Transferred.

We have on this date, the ______ day of ______ A.D. ___________, issued a letter of transfer of your membership to the ______ Wesleyan Church, commending you to its care and fellowship. May the Lord bless you in your new relationship.

________________________________________
Pastor

________________________________________
Secretary

(3) Letter of Withdrawal

(This is the form of the letter given to person desiring to withdraw from the church).

This certifies that ______________, the bearer, has been up to this date a ______ member of the withdrawing from said church, is hereby declared to be withdrawn.

By authority and in behalf of the ______ Wesleyan Church, this _______________ day of ______, A.D. ________.

________________________________________
Pastor

________________________________________
Secretary
It is understood that this letter of withdrawal terminates the bearer's membership in the Wesleyan Church immediately.

§25. B. CREDENTIAL FOR THE MINISTRY

(1) Certificate of License for a Student Minister.

This certifies that

__________________________

has been examined as to Christian experience, call to the gospel ministry, and doctrinal beliefs, and has been recommended by The Wesleyan Bible College Faculty at __________, is therefore licensed as

STUDENT MINISTER

TO PREACH THE GOSPEL? subject to the provisions of the Discipline of The Wesleyan Church of the Philippines. This license is valid until the end of this conference year.

By the authority of the District Board, we hereunto affix our names this __________ day of __________, 19________.

__________________________

District Superintendent

__________________________

District Secretary

(2) Certificate of License for a Licensed Minister

This is to certify that

__________________________

Has this day been set apart to the gospel ministry as the

LICENSED MINISTER

in therefore licensed to preach the gospel, and to perform all the duties of that office, provided that (his/her) spirit, practice, and teachings correspond to the Word of God and the Discipline of The Wesleyan Church of the Philippines. Praying that (his/her) ministry may be blessed to the salvation of many souls, (he/she) is commended to the keeping of God and the fellowship of God's people everywhere. This license is valid until the next annual district conference.

In testimony whereof, we hereunto affix our names this __________ day of __________, 19________.

__________________________

General Superintendent

__________________________

District Superintendent

__________________________

General Secretary

__________________________

District Secretary

(See separate explanation about signature)
(3) Certificate of Ordination for a Minister

This certifies that we, as a Council of Ordination, Ministers of the Gospel of Christ, by the laying on of hands and prayer, have this day ordained

______________________________________________________________

to the gospel ministry. (He/she) is therefore authorized to preach the gospel, and to perform all the duties of an Ordained Minister, as long as (his/her) spirit, practice, and teachings correspond with the Word of God and the Discipline of The Wesleyan Church of the Philippines. (He/She) is commended to the fellowship of the people of God everywhere.

In testimony whereof, we hereunto affix our names this ______ day of _________, 19______

______________________________________________________________

SEAL

486. POCKET CREDENTIALS FOR MINISTERS

(1) There shall be a pocket certificate for both licensed and ordained ministers, which shall be an official certification reproduced on a small card suitable for carrying in a billfold. Those pocket credentials shall be issued annually to each licensed and ordained minister in good standing.

(2) The text of such pocket credential shall be as follows:

**Minister's Annual Pocket Credential**

Date ____________________

THIS IS TO CERTIFY THAT:

______________________________________________________________

was, on the date of issuance hereof, a (licensed/ordained) minister in good standing in the Wesleyan Church of the Philippines.

______________________________________________________________

General Secretary

SEAL

(Valid only when signed by the General Secretary

District Secretary

and countersigned by the District Secretary

Name of District ____________________ Address of Dist. Office ____________________

This credential is valid for one year from date of issuance.
CREDENTIAL FOR CHRISTIAN LAY WORKERS

48. D. Credentials for Christian Lay Workers

(1) Certificate for local Deacon and Deaconess

This certifies that

has been examined as to (his/her) gifts, character, and doctrinal beliefs, and is recommended by the local church board of The Wesleyan Church at _________ as a Christian lay worker. (he/she) is therefore licensed as a local (deacon/deaconess) to serve as a lay worker in the local church of which (he/she) is a member, under the direction of the pastor, and according to the provisions of the Discipline of The Wesleyan Church of the Philippines.

This license is valid until the end of this conference year.

IN TESTIMONY WHEREOF, we hereunto affix our names this __________ day of __________, 19__________.

District Superintendent

District Secretary

(2) Certificate for Licensed Deacon or Deaconess

This Certifies that

has this day been admitted into the office of the LICENSED (DEACON/DEACONESS)

for one year or until the next annual district conference. (He/She) is therefore authorized to perform all the duties of that office as long as (his/her) spirit, practice, and teachings correspond to the Word of God and the Discipline of The Wesleyan Church of the Philippines. Praying that (his/her) labours may be blessed to the salvation of many souls, (he/she) is commended to the keeping of God and the fellowship of the people of God everywhere.

IN WITNESS WHEREOF, WE hereunto affix our names this __________ day of __________, 19__________.

SEAL

General Superintendent

District Superintendent

General Secretary

District Secretary
This Certifies That

________________________________________________________

as a Christian lay worker, after a careful examination, has been this day ordained as

DEACON/ DEACONESS

(He/She) is therefore authorized to perform all the duties of that office as long as (his/her) spirit, practice, and teachings correspond to the Word of God and the Manual of the Wesleyan Church of the Philippines. Praying that (his/her) ministry may be blessed to the salvation of many souls, (he/she) is commended to the keeping of the God and the fellowship of the people of God everywhere.

IN WITNESS WHEREOF, we, as members of the Council of Ordination, hereunto affix our names this ______ day of _______ 19_______.

______________________________  _______________________________
SEAL                                   _______________________________

_________________________________________  _______________________________

-152-