



## CANCELLATION TERMS

To cancel your registration to attend GO WEST 2019, please submit a formal request to Timewise Event Management via email at [gowest@timewise.biz](mailto:gowest@timewise.biz). All cancellations made before December 1, 2018 will incur an administration fee of \$99 plus a 5% processing fee. All registrations cancelled on or after December 1, 2018 will not be refunded. There are no exceptions to this, no matter what your cancellation reason may be.

## REGISTRATION TERMS

1. Online registration will be open until 23:59 MST on January 9, 2019 or will close earlier when registration capacity is reached.
2. Registration fees do not include a 5% payment processing fee and 5% GST. All fees are listed in Canadian Dollars (CAD).
3. Your registration payment must be submitted by Credit Card during the online registration process. Invoicing is not available.
4. To attend GO WEST 2019 your registration fees must be paid in full. If you have an outstanding payment you will be asked to settle your balance before January 9, 2019.
5. You will receive a confirmation email after completing your online registration and payment. If you do not receive your confirmation email within 24 hours contact us at [gowest@timewise.biz](mailto:gowest@timewise.biz). Please keep the confirmation email as your receipt.
6. Registrations are transferable to another person for a transfer fee of \$50. To transfer your registration, please send a formal request to Timewise Event Management via email at [gowest@timewise.biz](mailto:gowest@timewise.biz) on or before January 9, 2019. Registrations are non-transferable after this date.
7. Registrations are non-sharable between multiple persons.
8. By completing the online registration process you accept the above cancellation and registration terms.