

SCALE X

IN PARTNERSHIP WITH

Humanscale®

Cancellations, No Shows, and Transfers Cancellations: All registration cancellations and refund requests must be made via email to events@asid.org by January 1, 2020. A refund of all registration fees, minus a \$50 administrative fee per person, will be given for cancellations received by that date. For registrations that include ASID membership dues, membership dues will not be refunded. No refunds will be granted for requests received after January 1, 2020. For event registration fees under \$50, ASID regrets that no refund will be provided.

No Shows: ASID regrets that no refunds or registration fee transfer requests will be offered for event no-shows.

Transfers: A one-time transfer of your full ticket is permitted prior to the event by submitting written request to events@asid.org. Onsite transfers must be accompanied with proof of the original registration purchase. Only one transfer is permitted per original registration. The individual submitting the transfer request is responsible for all financial obligations (any balance due) associated with that substitution. Badge sharing, splitting, and reprints are strictly prohibited.

Special Offers and Discount Codes: Use of discount codes is valid only at the time of initial registration purchase. Refunds will not be authorized for existing registrations where the special offer was received after the initial purchase. Discount codes cannot be applied to already reduced/discounted registrations. Limit one (1) special offer/discount code per registration.

Registration Eligibility: Anyone interested in the event is welcome to register to attend. Specific seminars, workshops, and trainings may be limited to specified audiences. All registrations to specified audience events will be reviewed. ASID reserves the right to refuse or cancel all ineligible registrations to specified audience events at any time and shall not be held accountable for any outside fees associated with this cancellation.

Consent Clause: Registration and attendance at, or participation in, ASID events and programs constitutes an agreement by the registrant to the Society's use and distribution (both now and in the future) of the registrant or attendee's image in publications, news releases, online, and in other communications related to the mission of ASID. Additionally, your registration may include technology that monitors your activities throughout the meeting, such as session attendance and sponsors visited.

Payment Policy: Registration fees must be paid in U.S. currency.

Continuing Education Units (CEUs) and Seminar Attendance: Seminars approved for continuing education units (CEUs) will be noted on the event agenda. Seminars may be approved for Interior Design Continuing Education Council (IDCEC) credit, American Institute of Architects (AIA) learning units, or other approvals as noted. Registrants who attend CEU-approved seminars will receive a conference card to verify their attendance. Instructions for reporting your CEU attendance will be provided at the event.

Confirmation: Upon completing online registration, you will immediately receive an electronic confirmation of your registration from events@asid.org.

Official Attendee Roster: Official attendee roster may be published on the event website prior to the event.

Event Cancellation by ASID: ASID reserves the right to cancel an event if low enrollment or other circumstances make it non-viable. If an event is canceled, registrants will be notified up to seven days before the event and will be offered either a full refund or the option to transfer registration to the same event held on a future date. ASID is not responsible for any travel costs incurred by registrants.