



CALIFORNIA DEPARTMENT  
OF VETERANS AFFAIRS

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Veterans Services Division  
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**Veterans Services Division  
BULLETIN**

DATE: November 28, 2018

NUMBER: 18-05 TOTAL PAGES: TBD

TO: ALL COUNTY VETERANS SERVICE OFFICERS

SUBJECT: WINTER PROFESSIONAL TRAINING CONFERENCE (February 25 – March 1, 2019)

**THIS BULLETIN IS PROVIDED FOR PLANNING AND APPROVAL TO ATTEND THE  
FOLLOWING SANCTIONED TRAINING.**

The California Department of Veterans Affairs (CalVet) is sanctioning the Winter Professional Training Conference.

Starting: Monday, February 25, 2019  
Continuing: Tuesday, February 26<sup>th</sup>, Wednesday, February 27<sup>th</sup>, Thursday, February 28<sup>th</sup>  
Ending: Friday, March 1, 2019

In order to obtain funding, your county must be represented on Monday, February 25<sup>th</sup> (**starting at 1:00 p.m.**), Tuesday, February 26<sup>th</sup> Wednesday, February 27<sup>th</sup> and Thursday, February 28<sup>th</sup>.

**Failure to attend and/or sign the attendance sheet(s) for both morning and afternoon training sessions on these days (starting Monday at 1:00pm) will result in a reduction in your 2018-2019 State Subvention and Veterans Service Office Fund (VSOF) as follows:**

Up to \$12,000 will be disbursed to each CVSO for training purposes under the Subvention Program.

- Each CVSO will receive \$1,500 for the CVSO plus one **supervisor or lead VSR** to attend each of the three CalVet-sanctioned conference trainings (\$9,000 per CVSO per year). For example: If one CVSO staff person attends this CalVet-sanctioned conference, \$1,500 will be allocated; if two CVSO staff attend the conference, \$3,000 will be allocated; if no CVSO staff attend, then no training funds will be received for this conference.

**NOTE:** If more than two staff will be attending the CalVet sanctioned training, please e-mail, either Michael Magee ([Michael.Magee@calvet.ca.gov](mailto:Michael.Magee@calvet.ca.gov)) or Nancy ([Nancy.Noriega@calvet.ca.gov](mailto:Nancy.Noriega@calvet.ca.gov)) with the number of additional staff that will be attending. Otherwise, your county will not receive funds for the additional staff.

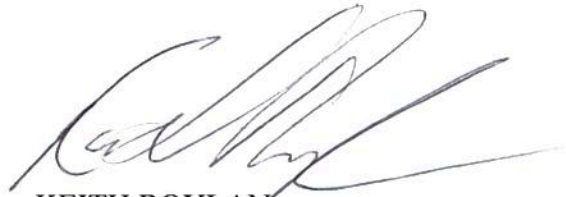
- Each CVSO will receive \$1,000 for up to three CVSO personnel who need to become accredited by CalVet to attend the California Veterans Service Representative Academy (CVSRA) per year. If no CVSO staff attends the CVSRA, then the CVSO does not receive funding for this training purpose. **However, if you do not have personnel to send to the CVSRA, your county can use the training funds (up to \$3,000 in a fiscal year) to send designated staff to the CalVet-sanctioned training conference.**

Up to \$1,500 will be disbursed for training purposes under (VSOF).

- Each CVSO will receive \$500 for the CVSO to attend each of the three CalVet-sanctioned conference trainings.

Per Section 453 (b) (5) of Title 12, California Code of Regulations, a proportional reduction in training funds will be applied to those counties that did not attend training. Training funds not utilized for that purpose by other CVSOs throughout the year, will be reallocated and distributed through the workload unit funds, at the end of the fiscal year.

If you have any questions regarding this training bulletin, please contact Michael Magee or Nancy Noriega.



KEITH BOYLAN  
Deputy Secretary  
Veteran Services Division

cc: Oakland, San Diego, Los Angeles D.O's

This bulletin format will be used by the CDVA Veterans Services Division as a standard way of communicating information to County Veterans Service Officers. The objective is to provide a format that can be easily maintained by the CVSO. The first two digits in number of each Bulletin will show the year of issue, the following number indicates the consecutive number of the issue during the year.