

The <u>CanVECTOR 2025 Annual Conference</u> will be held on Friday October 24th in Toronto, ON. Please review these guidelines which explain the abstract submission criteria, review and notification process, and formatting instructions.

Abstracts must be submitted using the Abstract Submission Form by Monday June 30th at 8am ET.

Submission Criteria

- The first author/presenting author must be registered for the CanVECTOR Annual Conference by the abstract submission deadline.
- Eligible research areas include all thrombosis research i.e. new information on venous thrombosis or anticoagulants to advance science and clinical care.
- Research work, which can be completed or still in progress, must represent new scientific information to disseminate at the time of presentation.
- At least one author on the abstract must be a CanVECTOR member by the abstract submission deadline.
- Submissions must include a scientific abstract *and* a <u>lay abstract</u> to be considered complete submissions for the competition.
- No revisions can be made after the abstract submission deadline.

The following will render an abstract ineligible for presentation at the CanVECTOR Annual Conference

- Data are publicly available via major search engines (such as PubMed, Google Scholar, etc.).
- Data are accepted for publication before the abstract submission closing date.
- Abstracts that have been/will be presented at an international meeting (e.g., ISTH or ASH) are
 eligible; however, abstracts that have been presented at another national meeting are not
 eligible.

Responsibilities of the Presenting Author

- The first author listed for each abstract serves as the presenting author and as the primary contact for all correspondence regarding the abstract.
- The presenting author is responsible for ensuring that all authors have read the abstract and agree to be co-authors. Failure to get approval from all authors will result in rejection of the abstract.

Authors' Consent and Waiver of Claims

Each abstract author agrees and certifies that he or she:

- has read all the submission criteria and agrees to be bound by them,
- is responsible for submission of the abstract in accordance with the submission criteria, and
- waives all claims against CanVECTOR and any reviewer arising out of or relating to the abstract submission and review process, including but not limited to peer review and the grading of abstracts.

Abstract Review and Selection Process

After the submission deadline, all completed and eligible abstracts will be made available to the CanVECTOR Abstract Reviewers for blinded review and scoring, and final decisions will be made by the abstract review committee by late August 2025.

Scientific abstracts will be evaluated and scored solely on their scientific merits. Lay abstracts will be considered for their quality and suitability for a lay audience.

Incomplete abstracts will not be reviewed.

The same study must not be submitted as multiple abstracts. Abstracts that are simply different versions of a single study will be rejected.

All abstracts submitted will be considered eligible for oral presentation at the Annual Conference (Friday October 24th, 2025) and/or poster presentation at the Annual Conference.

- Oral presentations are formal oral presentations followed by a Q&A period.
- Poster Sessions allow the viewing of a poster illustration of the abstract. Authors are expected
 to post and remove posters at designated times and to be at their posters to answer questions
 during the time designated for poster presentations.

The presentation at the annual conference must reflect the submitted abstract. In particular, the abstract title, authorship, and scientific content of the presentation at the annual conference must match the submitted abstract, although updates on results may be added.

Acceptance/Rejection Notification

Notification regarding acceptance or rejection of abstracts will be sent to the presenting author in late August 2025 by email. If your abstract is accepted, the email will specify whether it is accepted as an oral or poster presentation.

The decision of the CanVECTOR Abstract Committee regarding acceptance and presentation of abstracts is final.

Publication

All abstracts accepted for presentation (oral or poster) at the CanVECTOR Annual Conference will be published in an online-only edition of the *Thrombosis Research* journal with publication to coincide with the conference.

Author Responsibility Regarding Conflict-of-Interest Disclosure

Upon acceptance for oral or poster presentation, the presenting author must complete a form to disclose conflicts of interest. They must provide any relevant information concerning personal or professional circumstances and relationships that might reasonably be expected to affect the author's view on the presentation. This includes relationships with pharmaceutical companies, biomedical device manufacturers, or other companies whose products or services are related to the subject matter of the presentation topic. If no relevant relationships exist, this must be stated.

Preparing an Abstract for Submission

Corresponding Author

The corresponding author should be the first author (presenter) of the abstract. The presenting author's name, institution, and email address must be provided. All future correspondence from CanVECTOR will be to the corresponding author at this email address.

Co-authors

Names of co-authors and institutions must be provided. Please proof the co-authors' names carefully.

Scientific and Lay Abstract Titles

Applicants must include separate scientific and lay abstract titles.

The abstract title should be brief and clearly indicate the nature of the abstract.

The abstract title must be in title case. Capitalize all nouns, pronouns, adjectives, verbs, adverbs, and subordinate conjunctions (i.e., as, because, although). Except for the first word of the title, lowercase all articles, coordinate conjunctions (i.e., and, or, nor), and prepositions, regardless of length. Also, lowercase "to" when used as an infinitive. Additionally, keep letters lowercase if the lowercase letters have a specific meaning, such as pH or NaCl.

Do not put a period at the end of the title.

Abbreviations

Use standard abbreviations. Place abbreviations in parentheses immediately after the first mention of a term or phrase; the abbreviation can then be used throughout the abstract.

Abstract Body, Tables, and Figures

Your submission will include 1 scientific abstract (maximum 500 words) and 1 lay abstract (maximum 500 words). Title, authors' names, and affiliations are not included in the word count.

Tables and Figures are not accepted in the submission.

The scientific abstract and the lay abstract may be unstructured or structured (i.e., abstracts divided into sections using terms such as Introduction, Methods, Results, Conclusions, etc.). Text may be in multiple paragraphs.

Abstracts should be written in clear and concise English so that reviewers are able to focus solely on the scientific merits of the submission. All authors are encouraged to have their abstracts checked for grammar and spelling prior to submission.

The lay abstract is a summary that is used to explain complex ideas and medical and scientific terms to people who do not have prior knowledge about the subject. In language suitable for a lay audience, describe the purpose of the research, the relevance of the research, and the general approach. Refer to lay summary guidelines for detailed instructions.

Pay careful attention to superscripts and special characters when submitting abstract text.

Use numerals to indicate numbers, except when beginning sentences.

Any references should be noted as citations within the text and not as footnotes at the end of the abstract.

Electronic Signature

The signature on the form certifies the abstract submitter's understanding of the submission criteria for participation contained in the online abstract submission program.

Contact Information

Send related correspondence and questions regarding abstract submissions or notifications to: info@canvector.ca

Please note that submitting an abstract does not register you for the CanVECTOR Annual Conference.

To register, you must register online using the following link: https://bit.ly/44pl0YV