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May 11, 2020

Mrs. Jennifer Crum
Director of Student Services
Mid-Ohio Educational Service Center
890 West 4th Street
Mansfield, Ohio 44906

Dear Mrs. Crum,

Please accept this letter as notice of my resignation from my position as associate to the school psychologist at Highland Local Schools. My last day of my contracted employment is June 6, 2020. I appreciate the opportunities that I have had while employed with Mid-Ohio Educational Service Center.

I will do whatever necessary to ensure a smooth transition after I move on.

Thank you,

A handwritten signature in cursive script that reads "Carmen Griffith". The signature is written in black ink and is positioned below the typed name.

Carmen Griffith