

Request for Approval of 6 Adult Education staff members to attend the IAACE conference – Rev I

IAACE (Indiana Association of Adult And Continuing Education) Conference in Blue Chip Resort in Michigan City on September 29-October 1, 2021.

Each employee paid their annual membership to belong to IAACE of \$45.00

The total for the Conference is \$1194.00. (6x\$199.00)

The approximate mileage to be paid will be \$210.00 per driver.

Cost approximately per hotel room is \$159.00 x 3 room for 2 nights = \$954.00

Total approximate cost for the conference is = **\$2778.00**

I have **Professional Development money and grant** from the State that will cover the expenses.

3 PDF's + ELL orientation coordinator + 2 Instructors