

**Galion City Board of Health**  
**Galion City Health Department, 113 Harding Way East, Galion**  
**Wednesday, May 22, 2019 7:30 am**  
**Emergency Meeting**



**Present:** Ms. Brittany Craft, President ProTempore Member; Ms. Zabrina Spillman, Board Member; Ms. Nadia Oehler, Board Member; Ms. Trish Factor, Health Commissioner

**Guests:** N/A

**Absent:** Mr. Tom O'Leary, President; Mr. Wade Cramer, Board; Ms. Kara Ault, Board Member

**1. Call to Order**

Ms. Factor called the meeting to order at 7:30 am.

**2. Approval of Agenda**

Motion to approve the Emergency Meeting Agenda for May 22, 2019 by: Ms. Craft Second by: Ms. Spillman  
Abstentions: N/A

A Roll Call Vote was taken.

Craft-Y Oehler-Y Spillman-Y

Motion carried.

**3. Approval of Minutes**

Motion to approve the April 9, 2019 Galion City Board of Health meeting minutes as presented by: Ms. Oehler  
Second by: Ms. Craft Abstentions: Ms. Spillman

A Roll Call Vote was taken.

Craft-Y Oehler-Y Spillman-A

Motion carried.

**4. Stop Payment**

Motion to approve the request of a stop payment on the check issued to GoDaddy and to reissue payment by ACH  
as presented by: Ms. Craft Second by: Ms. Oehler Abstentions: N/A

A Roll Call Vote was taken.

Craft-Y Oehler-Y Spillman-Y

Motion carried.

**5. Out of State Travel**

Motion to approve out of state travel for the Disease Intervention Specialist to attend the National Sexual Health  
Conference, pending the receipt of a corrected travel request with an agenda as presented by: Ms. Spillman  
Second by: Ms. Oehler Abstentions: N/A

A Roll Call Vote was taken.

Craft-Y Oehler-Y Spillman-Y

Motion carried.

Motion to approve out of state travel for Health Commissioner to attend the NACCHO Annual Conference as  
presented by: Ms. Oehler Second by: Ms. Spillman Abstentions: N/A

A Roll Call Vote was taken.

Craft-Y Oehler-Y Spillman-Y

Motion carried.

**6. Adjournment**

Motion to adjourn was made at 7:50 am by: Ms. Craft Second by: Ms. Oehler Abstentions: N/A

A Roll Call Vote was taken.

Craft-Y Oehler-Y Spillman-Y

Motion carried.

Respectfully Submitted,



Trish Factor, Health Commissioner



Board of Health Approval Signature



Board of Health Approving Name and Title